

CIVIL SERVICE COMMISSION
Meeting
MINUTES
November 17, 2021
10:00 p.m.
Via Videoconference

Roll Call:

The meeting was called to order by Chair Shay Nagarsheth and Commissioner Andrew Wetmore. Also present were Denise Janey, Chief Examiner; and Patrick Ridenhour, Chief of Police.

Minutes: Review and accept previous meeting's minutes

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to accept the previous meeting's minutes. Motion carried unanimously.

Personnel Status:

New Hires:

Ms. Janey noted two new hires: Casey Rushin, Public Utilities Department; and Veera Karukonda, Traffic Engineer.

Status Change: None

Promotions: None

Retirements:

Ms. Janey announced the following retirements: Mathew McNally, Police Department; Daniel Mulvey, Police Department; and Ray Rodriguez, Fire Department.

Resignations:

Ms. Janey noted two resignations: Arthur J Creci, Health Department; and Crystal O'Brien, Town Clerk's Office.

New Business:

Qualification of Position:

- Associate Director of Community Health

Ms. Janey requested the Commission approve an interview in leu of a test for the one candidate.

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to certify the list as presented. Motion carried unanimously.

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to approve an interview in leu of a test for the one candidate. Motion carried unanimously.

- Certified Police Officers

Mr. Ridenhour noted the job posting stated the applicants must be currently certified in one of the states and the three-year threshold only applies to Connecticut. Furthermore, he would like the candidates to proceed forward with taking the test.

Ms. Janey noted the job posting will be continuously posted.

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to qualify the following individuals for the Certified Police Officer with the person id ending in 923, 751, 142, 515, 118, 214, 671, 151, 911, 714, 683, 217 and 334. Motion carried unanimously.

- Public Health Inspector

Commissioner Wetmore and Chair Nagarsheth agreed not to pass person personnel id ending in 036.

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to qualify the following individuals for the Public Health Inspector with the person id ending in 597, 368, 542, 741 and 528. Motion carried unanimously.

Request Approval for Reclassification of the Police Department Records Coordinator

Ms. Janey requested the item be tabled until the next meeting.

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to table the item. Motion carried unanimously.

Certification of Office Assistant Eligibility List

Ms. Janey noted the Office Assistant position is a promotional position. The City qualified four applicants to take the written exam on November 2, 2021 and three individuals passed. She requested the Commission certify the list presented.

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to approve the Certification List as presented. Motion carried unanimously.

Adjourn

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to adjourn. Motion carried unanimously.