

SPECIAL CIVIL SERVICE COMMISSION  
Meeting  
MINUTES  
October 13, 2021  
10:00 a.m.  
Via Videoconference

**Roll Call:**

The meeting was called to order by Chair Shay Nagarsheth and Commissioner Andrew Wetmore. Also present were Denise Janey; Chief Examiner; and Shaun McColgan, Deputy Chief of Police.

**Minutes: Review and accept previous meeting's minutes**

*Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to accept the previous meeting's minutes. Motion carried unanimously.*

**Personnel Status:**

**New Hires: None**

**Status Change: None**

**Promotions: None**

**Retirements: None**

**Resignations: None**

**New Business:**

**Certification of Eligibility Lists:**

**- Certified Police Officer**

Ms. Janey noted the City started with twelve applicants, which only five applicants were approved and only two applicants participated in the City exam last week. She requested the two applicants who participated in the exam receive certification for the Certified Police Officer position. Furthermore, the City will be reposting the position to recruit more qualified candidates.

*Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, moved to certify the Eligibility List for Certified Police Officers as presented. Motion carried unanimously.*

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BY: 

**- Equipment Mechanic Position**

Ms. Janey noted the City started with five applicants, which only four applicants were approved and only two applicants passed the City exam. She requested the Commission certify the list presented.

*Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, moved to accept and certify the List for Equipment Mechanic for Public Utilities Eligibility List as presented. Motion carried unanimously.*

**Adjourn**

*Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to adjourn. Motion carried unanimously.*