



THE HOUSING AUTHORITY OF THE CITY OF DANBURY

DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, VICE CHAIRMAN
ROSE MORRISON, COMMISSIONER
KEVIN BARRY, COMMISSIONER

JEFF M. RIECK, EXECUTIVE DIRECTOR

MINUTES

BOARD OF COMMISSIONERS

REGULAR MEETING

JUNE 17, 2021

COMMISSIONERS PRESENT:

Ray Yamin
Rose Morrison
Kevin Barry

STAFF PRESENT:

Jeff M. Rieck
Jeff Pagelson
Jennifer Delaney
Devin Marra
Jessie Castro
Ted Zalenski
Kathi Alba
Josh Smith
Andy Chmelko
Mike Southern

BY ZOOM VIDEO CONFERENCE:

Michael Dapolite
Kim Nolan

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the HACD was held on Thursday, June 17, 2021 at 5:33pm, at 2 Mill Ridge Rd. Danbury, CT. Please contact Jeff M. Rieck at (203) 744-2500 with any questions and / or comments. Upon motion by Vice Chairman Yamin and seconded by Commissioner Barry and verbally by Resident Commissioner Morrison the meeting was call to order.

PUBLIC COMMENTS: NONE

APPROVAL OF MINUTES-MAY 20th REGULAR MEETING: The minutes of May 2021 Regular Meeting was unanimously approved upon motion by Commissioner Barry and seconded Vice Chairman Yamin and verbally seconded by Resident Commissioner Morrison the minutes were approved.

RESIDENT COUNCIL REPORT: NONE

AUTHORITY MANAGEMENT REPORTS PUBLIC HOUSING & HOUSING CHOICE VOUCHER PROGRAM: Public Housing reviewed by Michael Dapolite & Jessie Castro-Asset Managers & HCV Housing reviewed by Jennifer Delaney Director of Operation.

FINANCIAL REPORTS: Financial Reports reviewed by Jeffrey Pagelson Chief Financial Officer.

RECEIVED FOR RECORD
DANBURY TOWN CLERK

2021 JUL 15 A 11: 19

BY: J. Rieck

RESOLUTION 1685 Housing Authority of the City of Danbury Board of Commissioners authorizes the Executive Director to submit the Annual Progress Report to the U.S. Department of Housing & Urban Development for Shelter Plus Care Grant CT0003L1E031912, for the reporting year May 1, 2020 through April 30, 2021. Upon motion by Commissioner Barry, and second by Vice Chairman Yamin and verbally seconded by Commissioner Morrison the resolution was unanimously adopted.

RESOLUTION 1686 Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to accept the addition of the Operations Manager job description, as updated effective 06/17/2021. TABLED

RESOLUTION 1687 Housing Authority of the City of Danbury Board of Commissioners authorizes the Executive Director to amend the Vehicle Use Policy. TABLED

RESOLUTION 1688 Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to exercise the third (3rd) year option to extend the contract for Pest Control Services with EB Exterminating in an amount not to exceed twenty-five thousand one hundred sixty-five dollars (\$25,165.00). Upon motion by Commissioner Barry, and second by Vice Chairman Yamin and verbally seconded by Commissioner Morrison the resolution was unanimously adopted.

RESOLUTION 1689 Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to amend the MOU the MOU will be amended under Section III. Guiding Principles to include the additional criteria: **C.** When there is an absence of eligible applicants identified from WCSU, HACD may select applicants from the Public Housing waiting list to fill vacancies. TABLED

RESOLUTION 1690 Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to accept the addition of the position title Director of Technology and Administration with the corresponding job description, as effective 06/17/2021. TABLED

RESOLUTION 1691 execute and submit the 2021-2022 Resident Services Coordinator Management Plan and expenditures. This will allow the agency to receive an award of \$21,120 for the period of July 1, 2021 through June 30, 2022. Upon motion by Commissioner Barry, and second by Vice Chairman Yamin and verbally seconded by Commissioner Morrison the resolution was unanimously adopted.

RESOLUTION 1692 Board of Commissioners for the Housing Authority of the City of Danbury authorizes the Executive Director to engage legal counsel to initiate an eviction action against CIFIC to obtain possession of the Laurel Garden's Space unless CIFIC executes the written lease agreement proposed by HACD within a reasonable period of time from written notification by the Executive Director as determined by the Executive Director. Upon motion the resolution to be amended by Commissioner Barry, and second by Vice Chairman Yamin and verbally seconded by Commissioner Morrison the resolution was amended and unanimously adopted.

CHAIRMAN'S REPORT: NONE

NEW BUSINESS: NONE

ADJOURNMENT: The HACD Meeting was adjourned by 6:38pm upon motion by Commissioner Barry second by Vice Chairman Yamin and verbally by Commissioner Morrison the meeting was adjourned.