

CIVIL SERVICE COMMISSION
Meeting
MINUTES
APRIL 21, 2021
10:00 a.m.
Via Videoconference

Roll Call:

The meeting was called to order by Chair Shay Nagarsheth and Commissioner Andrew Wetmore. Also present were Denise Janey, Chief Examiner; Dianne Rosemark, Assistant Corporation Counsel, Patrick Ridenhour, Police Chief; Shaun McColgan, Deputy Police Chief; and members of the public Johnathan Sanchez, Jack Hamel, and Ava Melillo.

Minutes: Review and accept previous meeting's minutes

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to accept the previous meeting's minutes. Motion carried unanimously.

Personnel Status:

New Hires:

Ms. Janey noted new hires as follows: Police Officers William Sample, Christopher Campanero, DeAndre Perkins, Christopher Rodriguez, Christopher Spennato, and Assistant Town Clerk Jennifer Dorin.

Promotions:

Ms. Janey announced the promotion of Winsome Bogle to Sanitarian in the Health Department.

Retirements: None

Resignations:

Ms. Janey reported the resignation of Michael Newsome in the Highway Department.

New Business:

Request to Remove Police Officer Applicants from Eligibility List

Chair Nagarsheth referred to a letter from Human Resources Director Virginia Alosco-Werner requesting removal of the following candidates due to failure to pass the polygraph exam.

- Jack Hamel

Mr. Jack Hamel accepted the offer to have his case heard in Executive Session.

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to enter Executive Session. Motion carried unanimously. The Commission entered Executive Session.

The Commission returned from Executive Session.

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to remove Jack Hamel from the Police Eligibility list. Motion carried unanimously.

- Ava Melillo

Ms. Ava Melillo accepted the offer to have her case heard in Executive Session.

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to enter Executive Session. Motion carried unanimously. The Commission entered Executive Session.

The Commission returned from Executive Session.

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to remove Ava Melillo from the Police Eligibility list. Motion carried unanimously.

- Jonathan Sanchez

Mr. Johnathan Sanchez accepted the offer to have his case heard in Executive Session.

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to enter Executive Session. Motion carried unanimously. The Commission entered Executive Session.

The Commission returned from Executive Session.

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to remove Johnathan Sanchez from the Police Eligibility list. Motion carried unanimously.

- Divon Jackson

Mr. Divon Jackson was not present.

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to remove Divon Jackson from the Police Eligibility list. Motion carried unanimously.

Qualification of Applications:

- Deputy Fire Chief

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to accept candidates for Deputy Fire Chief 548 and 442. Motion carried unanimously.

- Electrical Inspector

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to accept candidate for Electrical Inspector 275. Motion carried unanimously.

Ms. Janey noted as this is the only candidate there will be an interview with the Department Head in lieu of exam.

- Police Captain

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to accept candidates for Police Captain 903, 233, 919, 910, 306, 088, 523, 008, 550, and 553. Motion carried unanimously.

Ms. Janey noted by the motion above, all ten applicants are accepted.

- Police Lieutenant

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to accept candidates for Police Lieutenant 439, 028, 929, 257, 247, 055, 715, 833, 589, 504, 302, 594, 512, 872, 790, 299, 835, 634, and 525. Motion carried unanimously.

Ms. Janey noted by the motion above, all Police Lieutenant candidates are accepted.

- Public Health Inspector

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to accept candidates for Public Health Inspector 677, 326, 230, 327, 816, 656, 683, 463, and 285. Motion carried unanimously.

- Secretary/Bookkeeper (Promotional)

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to accept candidate for Secretary/Bookkeeper 495. Motion carried unanimously.

Ms. Janey noted in accordance with past practice there will be an interview with the Department Head in lieu of exam.

- Secretary (Engineering)

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to accept candidates for Secretary (Engineering) 390, 294, 136, 575, 879, 380, 280, 701, 628, 291, 522, 658, 308, 146, 585, 346, 458, 563, 901, 785, 903, 056, 300, 759, 530, 027, 361, 277, 219, 812, 021, 265, 458, 327, and 475. Motion carried unanimously.

Ms. Janey noted there were 40 applications.

Certification of Candidates

- Payroll Coordinator

Ms. Janey noted that there were two qualified applicants; however, neither passed the exam so the job was reposted. Twelve were eligible to take the exam; nine took the written exam; five passed.

Motion by Commissioner Wetmore, seconded by Commissioner Nagarsheth, to accept the Eligibility List for Payroll Coordinator. Motion carried unanimously.

Request to Extend Eligibility List

- Operator Repairperson - Public Utilities

Ms. Janey requested the Operator Repairperson (Public Utilities) Eligibility List be extended to April 21, 2023.

Motion by Commissioner Wetmore, seconded by Commissioner Nagarsheth, to extend the Eligibility List for Operator Repairperson (Public Utilities) to April 21, 2023. Motion carried unanimously.

Adjourn

Motion by Commissioner Wetmore, seconded by Chair Nagarsheth, to adjourn. Motion carried unanimously.