

CIVIL SERVICE COMMISSION

Meeting

MINUTES

November 18, 2020

10:00 a.m.

Via Videoconference

Roll Call:

The meeting was called to order by Chairman Shay Nagarsheth and Commissioner Frank DiCerbo. Also present were Patrick Ridenhour, Police Chief; Mark Omasta, Fire Chief, Shaun McColgan, Deputy Police Chief; Virginia Alosco-Werner; Human Resources Director; Denise Janey, Chief Examiner; Dianne Rosemark, Assistant Corporation Counsel; Nelly Espinal, HR Assistant; and members of the public Michael Haas, Brandon Juarasin, Samantha Medina, James Moreno, and Jason Rapport.

Minutes: Review and accept previous meeting's minutes

Motion by Chairman Nagarsheth, seconded by Commissioner DiCerbo, to accept the previous meeting's minutes as written. Motion carried unanimously.

Personnel Status:

New Hires: None

Promotions: None

Retirements: None

New Business:

**Request to Remove Police Officer Candidate (s) from Police Officer Eligibility List
(Executive Session available for any candidates who requests it)**

- Michael Haas

Mr. Michael Hass accepted the offer to have his case heard in Executive Session.

Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to enter Executive Session. Motion carried unanimously. The Commission entered Executive Session.

Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to move out of Executive Session. Motion carried unanimously. The Commission returned from Executive Session.

Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to remove Michael Haas from the Police Officer Eligibility List. Motion carried unanimously.

- Samantha Medina

Ms. Medina accepted the offer to have her case heard in Executive Session.

Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to enter Executive Session. Motion carried unanimously. The Commission entered Executive Session.

The Commission returned from Executive Session.

Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to remove Samantha Medina from the Police Officer Eligibility List. Motion carried unanimously.

- James Moreno

Mr. Moreno accepted the offer to have his case heard in Executive Session.

Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to enter Executive Session. Motion carried unanimously. The Commission entered Executive Session.

The Commission returned from Executive Session.

Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to remove James Moreno from the Police Officer Eligibility List. Motion carried unanimously.

- Brandon Juarasin

Mr. Juarasin accepted the offer to have his case heard in Executive Session.

Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to enter Executive Session. Motion carried unanimously. The Commission entered Executive Session.

The Commission returned from Executive Session.

Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to remove Brandon Juarasin from the Police Officer Eligibility List. Motion carried unanimously.

- Jason Rapport

Mr. Rapport accepted the offer to have his case heard in Executive Session.

Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to enter Executive Session. Motion carried unanimously. The Commission entered Executive Session.

The Commission returned from Executive Session.

Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to remove Jason Rapport from the Police Officer Eligibility List. Motion carried unanimously.

- Richard Rodriguez

Ms. Janey noted Mr. Rodriguez is not present.

Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to remove Richard Rodriguez from the Police Officer Eligibility List. Motion carried unanimously.

- William Mossup

Ms. Janey noted receipt of a request from Mr. Mossup asking to be removed from the list as he has accepted a different position.

Motion by Chairman Nagarsheth, seconded by Commissioner DiCerbo, to remove William Mossup from the Police Officer Eligibility List as (he) requested. Motion carried unanimously.

- Nick Rienzi

Ms. Janey noted receipt of a request from Mr. Rienzi asking to be removed from the list as he has accepted a different position.

Motion by Chairman Nagarsheth, seconded by Commissioner DiCerbo, to remove Nick Rienzi from the Police Officer Eligibility List (as he requested). Motion carried unanimously.

Certification of Fire Fighter Eligibility List

Ms. Janey reported there were 327 original applicants, 120 were approved to take the online written exam, 77 passed.

Motion by Commissioner DiCerbo, seconded by Commissioner Nagersheth, to accept the (Fire Fighter Eligibility) List as presented. Motion carried unanimously.

Qualification of Applications:

- Payroll Coordinator

Ms. Janey responded to Commission questions regarding the working knowledge of the ACH Banking System.

The applicants were discussed as follows:

Accepted: 101, and 102.

Rejected due to no municipal accounting: 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114 (duplicate of 113), 115, 116, 117, 118, 119 (duplicate), 120, 121, 122, 123, 124, 125, and 126.

It was noted some also have other reasons for rejection such as 3-5 years of experience, and this includes giving all candidates the benefit of a doubt regarding having working knowledge of the ACH Banking System.

Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, as stated for the record as previously stated, to accept the Payroll Coordinator Qualification List as presented. Motion carried unanimously.

- Electrical Inspector

The applicants were discussed as follows:

Accepted: 101 and 102.

Rejected: None.

Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to accept the Electrical Inspector Qualification List as previously stated. Motion carried unanimously.

- Sanitarian

Ms. Janey responded to Commission questions regarding Class II driver's licenses.

The applicants were discussed as follows:

Accepted: 103, 108, and 109.

Rejected due to lack of qualifications in multiple areas: 101.

Rejected due to lack of experience: 102, 104, 105, 106, 110, 111, 112, 114, 115, 116, 117, 118, 119, 120, 121, 122, and 123.

Rejected: 107 as candidate does not possess a degree.

Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to have the Sanitarian Qualification List as presented accepting only 103, 108, and 109 and reject the rest. Motion carried unanimously.

Request to Approve 2021 Civil Service Commission Meeting Schedule

Ms. Janey noted she just learned that Commissioner DiCerbo is not available on the 2nd and 4th Wednesdays of each month, so this item will return at the December meeting.

Motion by Chairman Nagersheth, seconded by Commissioner DiCerbo, to table the Civil Service Commission Calendar for 2021 to the next regularly scheduled Civil Service meeting in December. Motion carried unanimously.

Adjourn

Motion by Chairman Nagarsheth, seconded by Commissioner DiCerbo, to adjourn. Motion carried unanimously.