

CIVIL SERVICE COMMISSION

Meeting

MINUTES

December 10, 2020

10:00 a.m.

Via Videoconference

**Internet Communications caused technical difficulties during this meeting.**

**Roll Call:**

The meeting was called to order by Chairman Shay Nagarsheth and Commissioner Frank DiCerbo. Also present were Patrick Ridenhour, Police Chief; Shaun McColgan, Deputy Police Chief; Mark Omasta, Fire Chief; Steve Williams, Assistant Fire Chief; Virginia Alosco-Werner, Human Resources Director; Denise Janey, Chief Examiner; Dianne Rosemark, Assistant Corporation Counsel; Nelly Espinal, Human Resources Assistant; and members of the public Mark Horvitz and Robert Hancock.

**Minutes: Review and accept previous meeting's minutes**

*Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to accept the previous meeting's minutes as written. Motion carried unanimously.*

**Personnel Status:**

**New Hires:**

Ms. Janey noted new hires as follows: Craig Lombardi, Senior Computer Technician at Danbury Library and Daniel Sparano, Cashier in Tax Collector Department.

**Promotions:**

Ms. Janey announced the promotion of Shawn Dvaz to Account Clerk II in the Payroll Department.

**Retirements: None.**

**New Business:**

**Appeal: Firefighter Examination - Robert Hancock**

Mr. Robert Hancock accepted the offer to have his case heard in Executive Session.

*Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to enter*

*Executive Session.* Motion carried unanimously. The Commission entered Executive Session.

The Commission returned from Executive Session.

*Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to deny the appeal of Robert Hancock.* Motion carried unanimously.

**Request to Remove Police Officer Candidates from Police Officer Eligibility List (Executive Session available for any candidates who requests it)**

**- Matthew Horvitz**

Mr. Matthew Horvitz accepted the offer to have his case heard in Executive Session.

*Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to enter Executive Session.* Motion carried unanimously. The Commission entered Executive Session.

*Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to move out of Executive Session.* Motion carried unanimously. The Commission returned from Executive Session.

*Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to remove Matthew Horvitz from the current Police Officer Eligibility List.* Motion carried unanimously.

**- Aaron Joseph Alibocas, Matthew Baker, Joshua Hubert, Kyle Kolcharno, Brandy Lenois, Matthew Redding, and Ryan Schultz**

Ms. Janey noted Joseph Alibocas, Kyle Kolcharno, Brandy Lenois, and Matthew Redding requested to be removed from the eligibility list. Matthew Baker let the City know that he took another assignment. No response was received from Joshua Hubert or Ryan Schultz to the invitation to interview.

*Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to remove the candidates mentioned (above) from the Police Officer Eligibility List.* Motion carried unanimously.

**Re-Certification of Fire Fighter Eligibility List**

Ms. Janey noted a candidate was granted an accommodation but the testing company failed to manually transfer his score to the list certified on November 18th. Subsequently they did submit his scores and the request is to add his name and re-certify the list.

*Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to recertify the Fire Fighter Eligibility List dated December 10, 2020. Motion carried unanimously.*

### **Certification of Eligibility List (s)**

#### **- Senior Field Person**

Ms. Janey noted that out of the 7 or 8 applicants, 5 responded, and 2 passed.

*Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to accept the Eligibility List for the Senior Field Person dated December 9th. Motion carried unanimously.*

#### **- Electrical Inspector**

Ms. Janey noted there were 2 applicants, 1 passed the oral exam.

*Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth to accept the Electrical Inspector Eligibility List dated December 9th. Motion carried unanimously.*

### **Qualification of Applications:**

#### **- Maintenance Mechanic III- HVAC**

The candidates were discussed as follows:

Accepted: 101

Rejected due to lack of licensing requirement: 102 and 103.

*Motion by Commissioner DiCerbo, seconded by Chair Nagarsheth, to accept Candidate 101 for the Maintenance Mechanic III-HVAC. Motion carried unanimously.*

*Motion by Commissioner DiCerbo, seconded by Chair Nagarsheth, to reject Candidates 102 and 103 for the Maintenance Mechanic III-HVAC. Motion carried unanimously.*

### **Request to Approve 2021 Civil Service Commission Meeting Schedule**

Ms. Janey noted the schedule is the third Wednesday of every month.

*Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to accept the calendar for 2021 as printed. Motion carried unanimously.*

### **Adjourn**

Ms. Janey wished everyone a safe and healthy holiday.

*Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to adjourn. Motion carried unanimously.*