

CIVIL SERVICE COMMISSION
Meeting
MINUTES
September 15, 2020
10:00 a.m.
Via Videoconference

Due to technical difficulties, roll call, minutes, and the first personnel status item were not recorded but were noted by members present.

Roll Call:

The meeting was called to order by Chairman Shay Nagarsheth and Commissioner Frank DiCerbo. Also present were Denise Janey, Chief Examiner; Dianne Rosemark, Assistant Counsel; Nelly Espinal, Human Resources Assistant, and members of the public: Owen Duffy and Thomas Kirk.

Minutes: Review and accept previous meeting's minutes:

Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to accept the previous meeting's minutes as written. Motion carried unanimously.

Personnel Status:

New Hires: None

Promotions: Lt David Kirkwood promoted to Superintendent of Apparatus

Retirements: None.

New Business:

Request to Remove Police Officers from Eligibility List

- Owen Duffy

Ms. Janey referred to a memo requesting that the following applicants be removed from the Police Officer Eligibility List for failure to successfully complete the hiring process. Applicant Owen Duffy was present and was offered the opportunity to have his case discussed in Executive Session, which he accepted.

Motion by Chairman Nagarsheth, seconded by Commissioner DiCerbo, to enter Executive Session. Motion carried unanimously.

Motion by Commissioner DiCerbo to reconvene from Executive session, seconded by Chairman Shay Nagarsheth.

Motion by Commissioner DiCerbo, seconded by Chair Nagarsheth, to remove Owen Duffy from the Police Officer Eligibility List. Motion carried unanimously.

- Thomas Kirk

Ms. Janey referred to a memo requesting that the following applicants be removed from the Police Officer Eligibility List for failure to successfully complete the hiring process.

Motion by Chairman Nagarsheth, seconded by Commissioner DiCerbo, to enter Executive Session. Motion carried unanimously.

Motion by Frank to reconvene from Executive session, seconded by Chairman Shay Nagarsheth.

Motion by Commissioner DiCerbo, seconded by Chair Nagarsheth, to take Thomas Kirk off of the Police Officer Eligibility list. Motion carried unanimously.

Qualification of Applicants

- Tax Assessor

Ms. Janey noted there are 3 applications. The applicants were discussed as follows:

Accepted: TA102.

Rejected applicant TA 101 due to lack of required CCMA Certificate and lack of experience

Rejected applicant TA 103 due to lack of required CCMA Certificate

Motion by Chairman Nagarsheth, seconded by Commissioner DiCerbo, to accept applicant TA102 and reject applicants TA101 and TA103 as stated for the record. Motion carried unanimously.

- Assistant Building Official

The applicants were discussed as follows:

Accepted: AB102.

Rejected applicant ABO101 due to lack of required Connecticut Building Official License

Rejected applicants ABO103 and ABO104 due to lack of required knowledge in building and construction field and/or experience: .

Rejected applicant ABO105 due to lack of required Connecticut Building Official License and lack of required knowledge in building and construction field and/or experience

Motion by Chairman Nagarsheth, seconded by Commissioner DiCerbo, to accept Candidate AB102 and reject the others. Motion carried unanimously.

- Senior Computer Technician

The applicants were discussed as follows:

Accepted: SCT101, SCT103, SCT104, and SCT 105.

Rejected applicants SCT102 and SCT106 due to lack of leadership or supervisory experience

Rejected applicant SCT106 due to lack of required education and/or experience:

Motion by Chairman Nagarsheth, seconded by Commissioner DiCerbo, to accept SCT101, SCT103, SCT104, and SCT 105. Reject applicants SCT102 and SCT106. Motion carried unanimously.

- Firefighter

Ms. Janey noted reviewed items needing update in the spreadsheet. The Commission and Ms. Janey discussed which requirements are critical. The applicants were discussed as follows:

Accepted: FF101, FF104, FF106, FF107, FF110, FF112, FF114, FF116, FF117, FF118, FF120, FF121, FF122, FF123, FF124, FF125, FF126, FF128, FF131, FF133, FF134, FF135, FF141, FF143, FF144, FF146, FF152, FF156, FF157, FF162, FF164, FF167, FF168, FF170, FF172, FF173, FF176, FF177, FF182, FF186, FF188, FF189, FF190, FF192, FF194, FF199, FF200, FF201, FF205, FF206, FF208, FF209, FF210, FF213, FF214, FF216, FF217, FF221, FF225, FF226, FF229, FF230, FF231, FF232, FF234, FF240, FF246, FF250, FF252, FF253, FF254, FF259, FF260, FF261, FF265, FF266, FF268, FF269, FF271, FF272, FF274, FF277, FF278, FF279, FF282, FF284, FF286, FF288, FF290, FF291, FF293, FF294, FF295, FF298, FF299, FF300, FF302, FF304, FF305, FF306, FF309, FF310, FF312, FF313, FF314, FF315, FF316, FF319, FF324, FF328, FF329, FF330, and FF333.

Rejected: FF102, FF103, FF105, FF108, FF109, FF111, FF113, FF115, FF119, FF127, FF129, FF130, FF132, FF136, FF137, FF138, FF139, FF140, FF142, FF145, FF147, FF148, FF149, FF150, FF151, FF153, FF154, FF155, FF158, FF159, FF160, FF161, FF163, FF165, FF166, FF169, FF171, FF174, FF175, FF178, FF179, FF180, FF181, FF182, FF183, FF184, FF185, FF187, FF191, FF193, FF195, FF196, FF197, FF198, FF202, FF203, FF204, FF207, FF211, FF212, FF215, FF218, FF219, FF220, FF222, FF223, FF224, FF227, FF228, FF336, FF233, FF235, FF236, FF237, FF238, FF239, FF241, FF242, FF243, FF244, FF245, FF247, FF248, FF249, FF251, FF252, FF255, FF256, FF257, FF258, FF262, FF263, FF264, FF267, FF270, FF273, FF275, FF276, FF280,

FF281, FF283, FF285, FF287, FF289, FF292, FF296, FF297, FF301, FF303, FF307, FF308, FF311, FF317, FF318, FF320, FF321, FF322, FF323, FF325, FF326, FF327, FF331, FF332, FF334, and FF335.

Motion by Commissioner DiCerbo, seconded by Chairman Nagarsheth, to accept Shay's recommendation on the spreadsheet (for Firefighter) as stated on the record. Motion carried unanimously.

Adjourn

Motion by Chairman Nagarsheth, seconded by Commissioner DiCerbo, to adjourn. Motion carried unanimously.