

RICHTER PARK AUTHORITY MEETING MINUTES
Virtual meeting via Zoom
TUESDAY, July 21, 2020, 6:00 PM

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Richter Park Authority Board of Directors at its next regular meeting.

Chairman John Priola opened the meeting at 6:01 PM.

Members present: John Priola, George Radachowsky, Don LoRusso, Al Mead, Bob Eberhard, Leroy Diggs, Wendy Grispin and Judy Griemsmann.

Also present: Karen Madaus, Business Manager, Jonathan Pinto, Head Professional and Rob Dorsch, Golf Course Superintendent.

Absent: Pete Siecienski, Paul DiNardo and Felix Bonacci.

Ms. Grispin made a motion to move Glenn Nanavaty up on the agenda to report on the recent Richter Park audit. Mr. LoRusso seconded. **Motion passed unanimously.**

New Business –Audit

- 1) Mr. Nanavaty explained the cover letter of the audit, touching on cash flow negatives, which is due to the seasonal nature of the business, February's 2020 Line of Credit from the City, COVID-19 disclosure and quantifiable impact, and the fact that audit adjustments were made by Mr. Nanavaty instead of Marilyn Robbins (as they had been done in the past). The adjustments were consistent with the past, no fraudulent depreciation, etc.
- 2) He then presented an Executive Summary of the audit. This showed increased revenues by 6 1/2%, mainly due to the driving range. However, expenses decreased by 6 1/2%, mainly due to the transition from Brian to Jonathan relative to benefits. The operating loss also went down. The negative working capital should be at zero or better, and that can be achieved by either slowing down payables or increasing cash flow / reducing expenses.

Mr. Mead made a motion to move Musicals at Richter up on the agenda. Mr. Diggs seconded. Motion passed unanimously.

Musicals at Richter

Bobby Bria reported that there is an online program which will hopefully be live in August showing highlights from each of the past years.

Approve minutes of previous meetings

Mr. Mead made a motion to approve the minutes from the June RPA meeting. Ms. Grispin seconded. **Motion passed unanimously.**

Public participation

none.

Correspondence

none.

Arts Association Report

No report.

Musicals at Richter

See above.

MPC-Richter House

Ms. Griemsmann wants to send out an email with an update. New bids need to be done; old bids were too high. Anyone bidding needs to be registered with the historic society. Hoping there will be a plan on moving forward next month, but may be pushed later due to COVID-19.

FORe

There was a Board meeting last week. Fundraising for the Danbury Amateur raised over \$4K.

Business Manager's Report

The Danbury Amateur is July 25th and 26th and we still need several volunteers.

Head Golf Professional

There are 151 golfers registered for the Danbury Amateur. We surpassed budgeted rounds in June by over 600 rounds.

July has been great so far and even with some rain, we hope to surpass the roadmap. Weekdays and weekends are still very busy.

Grounds and Greens

Heat is slowing us down; we may aerify in the fall. Mr. Dorsch is getting quotes to update equipment, with the first payment due in 2021.

Financial report

Mr. LoRusso discussed forecasting for the rest of 2020.

Mr. Mead made a motion to accept the financial report and have it put on file. Mr. Diggs seconded. **Motion passed unanimously.**

Mr. LoRusso made a motion to accept the audit report from December 31, 2019. Ms. Grispin seconded. **Motion passed unanimously.**

Finance Committee Report

Mr. Diggs stated that he will report with an update on employee benefits at the August RPA meeting.

Chairman's Comments/Report

The Danbury Amateur sold out before the deadline. Thank you to Jonathan, Karen and Rob for working really hard on the event. Mr. Priola encouraged the RPA to attend at least the awards ceremony at the Amateur on Sunday afternoon. He also stated that the public should be encouraged to wear masks and/or stay six feet apart.

Old business

None.

New business

See above regarding the annual audit. Mr. Mead made a motion to add the Carriage House lease renewal to the agenda. Ms. Griemsmann seconded. **Motion passed unanimously.**

There was some discussion regarding keeping rent the same or increasing it by \$100/month. It was decided to keep it the same this year and start a discussion several months in advance regarding raising the rent in the future. Mr. Radachowsky made a motion to keep the rent the same and revisit for next year's renewal. Mr. Mead seconded. **Motion passed unanimously.**

Next month's agenda should include an Employee Committee update for the RPA. Ms. Grispin asked about a Richter Park groundbreaking picture missing from the trophy case. Ms. Madaus will check with the former GM, as well as the rafters near the Café.

Mr. Nanavaty had noted that Mr. Dorsch's contract was supposed to end in 2020. An update has been placed in Mr. Dorsch's file.

Mr. Mead moved to adjourn at 7:42pm. Ms. Grispin seconded. **Motion passed unanimously.**