

CIVIL SERVICE COMMISSION

Meeting

MINUTES

July 8, 2020

10:00 a.m.

Via ZOOM Videoconference

Due to technical difficulties, the first several minutes at the beginning of the meeting were not recorded.

Roll Call:

The meeting was called to order by Chairman Shay Nagarsheth and present were: Commissioner Frank DiCerbo, Virginia Alosco-Werner; Human Resources Director; Denise Janey, Chief Examiner; Dianne Rosemark, Assistant Corporation Counsel; Nelly Espinal, HR Assistant and a member of the public Brian Gustavson.

Minutes: Review and accept previous meeting's minutes

Motion made by Chairman Nagarsheth to accept the previous meeting's minutes as written. Commissioner DiCerbo seconded the motion. Motion carried.

Personnel Status:

New Hires: None

Promotions: None

Retirements: None

Resignation: None

New Business:

Ms. Janey made a request to the commission to move the Request to Remove Officer Applicants from Eligibility List agenda item to the top of the agenda for housekeeping purposes.

Applicant Brian Gustavson was present and was offered the opportunity to have his case discussed in Executive Session, which he accepted.

Motion made by Chairman Nagarsheth to enter Executive Session and seconded by Commissioner DiCerbo. Motion carried unanimously.

The Commission entered closed session at 10:25 a.m. and reconvened at 10:40 a.m.

Commissioner DiCerbo made a motion to return to open session from Executive session. Chairman Nagarsheth seconded. Motion carried unanimously.

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BY:



Motion made by Chairman Nagarsheth to remove Brian Gustavson from the current Police Officer Eligibility List. Motion seconded by Commissioner DiCerbo. Motion carried unanimously.

Motion by Chairman Nagarsheth to remove the following candidates for failure to successfully complete the hiring process for the Police Officer position and request they be removed from the Police Officer Eligibility List: The candidates are Artchi Blang, Michael Kennedy, Sabrina Lappost, Bryan Tucker, Justin Waltzer, Cooper Whiteside, Ed Nigro, and Andrew Thompson. Commissioner DiCerbo seconded the motion. Motion carried unanimously.

Qualification of Applicants:

- Traffic Engineer

Ms. Janey stated there is only one Candidate, TE101.

*Motion made by Chairman Nagarsheth to accept Candidate TE101
Commissioner DiCerbo seconded the motion. Motion carried unanimously.*

- Deputy Fire Marshal

Ms. Janey noted Candidate DFM 102 withdrew his application, leaving one candidate: Candidate DFM 101.

Motion made by Chairman Nagarsheth to revise the Deputy Fire Marshal qualification list to reflect only one Candidate, DFM 101. Commissioner DiCerbo seconded the motion. Motion carried unanimously.

- Superintendent of Apparatus

Ms. Janey noted there are two candidates, FSupt 101 and FSupt 102. Commissioner DiCerbo discussed candidate FSupt 101's years of experience. Ms. Janey noted in viewing the Candidate FSupt 101's file online, the appropriate number of years of experience equals 10 + years, so noted.

Motion made by Chairman Nagarsheth to accept both Candidates FSupt 101 and FSupt 102 as presented. Motion carried unanimously.

- Maintenance Mechanic - HVAC

Chairman Nagarsheth stated there are two Candidates MMHVAC01 and MMHVAC02 for this position.

Motion by Commissioner DiCerbo made a motion to accept both Candidate MMHVAC01 and MMHVAC 02's applications for the Maintenance Mechanic position. Motion carried unanimously.

Ms. Janey stated she will attempt to procure a laptop for Commissioner DiCerbo, and requested the Commission provide three dates where they are available for 1.5 hours for training on the HRIS System which will end the need to send paper packets.

Adjourn

Motion made by Chairman Nagarsheth to adjourn. Commissioner DiCerbo seconded the motion. Motion carried unanimously.