



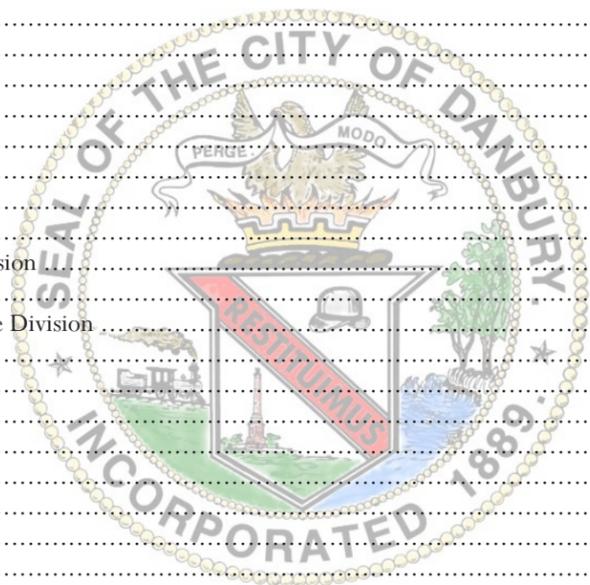
ANNUAL REPORT

2019



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Front Cover Photo
Studio B Creative Photography

Back Cover Photo
Justin Michael Photography

FROM THE DESK OF THE MAYOR



Danbury Residents, Businesses, and Visitors,

This year’s Annual Report is your source for the latest happenings in your municipal government. This report highlights our completed projects from the 2018/2019 fiscal year and details some of our upcoming plans.

Our city is the model of growth and innovation for our state. Danbury has once again been ranked as “One of the Safest Cities in Connecticut,” with crime rates dropping by 13% since the beginning of 2019. We were also reaffirmed with AAA Bond rankings, meaning Danbury continues to maintain a financially stable outlook. These are not recognitions that we receive by accident; we achieve these honors by working as a team with leaders and various departments to address our biggest challenges, while remaining fiscally responsible.

We have had more small business owners choose Danbury as their new home thanks to our ‘Open for Business’ motto. In fact, we cut the ribbon on more than 900 new businesses last year. We work closely with business owners and developers, while keeping the needs of our diverse community in mind.

We support Danbury arts and culture by encouraging creativity through programs such as the Cultural Alliance’s Accessible Arts Program, now showcasing 20 local artists in five venues including City Hall. We completed one part of a special project that installed graphic wraps on downtown electrical boxes, turning them into artwork from local artists specifically in our downtown corridor where you can find both murals and a sculpture garden. There are new development plans for Main Street, many of which have already taken flight, as well as streetscaping work set to begin soon, that will further revitalize the heart of our city.

Our school funding continues to be a concern for many residents, parents and teachers. As a former teacher I know the struggles our schools face on a daily basis, and as your Mayor, I know how much a cut in state funding can affect each student and teacher at every level. For this reason, I work hard to provide our schools with a budget increase every year. This year, I pushed for a \$5 million increase to the education budget. This figure does not include the millions of dollars that we spend each year for school upkeep and upgrades.

Our Public Works and Highway Departments are working hard to keep up with the harsh winters that have left many roads in need of repairs and extra maintenance. As a result, we reviewed all available sources of funding for roadwork, and developed a pay-as-you-go capital program. This has allowed me to increase this year’s paving budget by nearly 60% or \$4.5 million extra dollars. We are milling and paving at a pace that will address the needs of several roads and neighborhoods.

The city’s dedicated staff are what make Danbury a great place to live, work, be educated, and do business. It is through teamwork with our employees, elected officials, administrators, and department heads that we can continue to improve and prosper. It has always been a priority of mine to keep residents and taxpayers informed about our city government, so I encourage you to read through this report, and to use this booklet as a source of information throughout the year.

Mark Boughton
Mark D. Boughton
Mayor



DANBURY MAYOR MARK D. BOUGHTON

Presents

CITY LINE 311

Your Source for City of Danbury Services

Have a complaint or a question?

Call **311** or dial **203-744-4311**

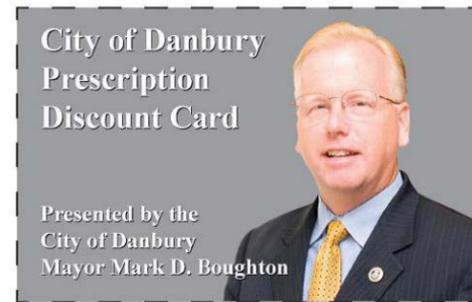
to speak to a live operator 24 hours a day, 7 days a week

PRESCRIPTION DISCOUNT CARDS

Mayor Mark Boughton is pleased to once again provide you with the prescription discount card program that will allow residents to obtain savings on prescriptions that are not covered under their current insurance plans.



The cards are available at City Hall and at many pharmacies. The cards are part of an initiative offered by the Connecticut Conference of Municipalities (CCM), a statewide association of cities and towns in Connecticut, and distributed in partnership with Mayor Mark Boughton.



Mayor Boughton explained, **“It can be extremely difficult to cover the cost of prescriptions when insurance is not available, for this reason, I have taken the initiative to arrange for each Danbury resident to access a City of Danbury Prescription Discount Card to help with their medication costs.”**

An Important Message From Mayor Mark D. Boughton:
You could be saving money on the cost of prescription drugs. Please do not discard.

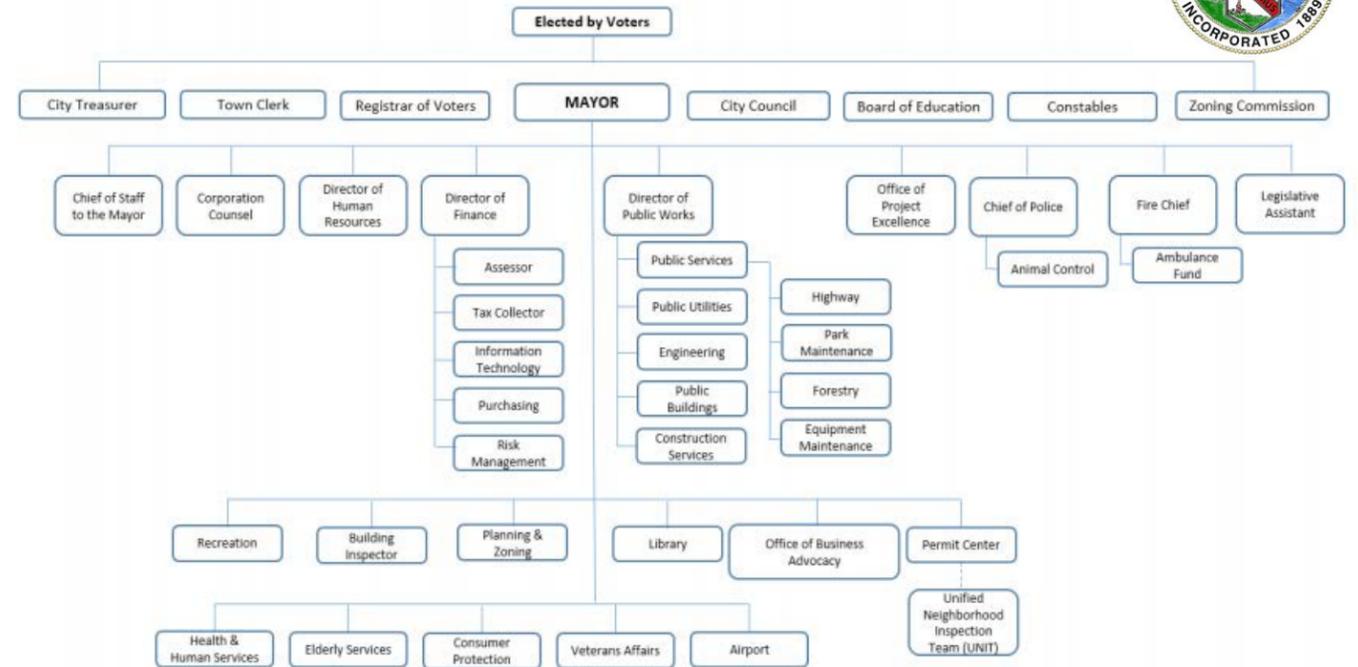


The cards will offer the following features and benefits:

- Anyone can participate, regardless of age or income;
- All prescription medications are covered including pet prescriptions that can be filled at a pharmacy;
- There is no cost to the municipality or to participating residents;
- Cost savings average 45%;
- There are over 63,000 participating pharmacies nationwide including, CVS, Rite-Aid, Walgreens, Wal-Mart, Stop & Shop, BigY and many independent pharmacies,
- Discounts are also offered on other medical services including vision, hearing and Lasik services.

If you have any questions regarding the Prescription Discount Card program, contact CityLine 311 at 203-744-4311.

CITY OF DANBURY - ORGANIZATION CHART



OFFICE OF THE MAYOR



MAYOR MARK BOUGHTON
MAYOR

3RD FLOOR
203-797-4511



DEAN ESPOSITO
CHIEF OF STAFF

3RD FLOOR
203-797-4511

Our Mission:

The Mayor's Office services constituents and supports the Mayor's administrative tasks. The Mayor's staff services thousands of individuals through phone calls, emails, letters and by way of walk-in visits. The staff oversees a variety of city projects and programs in addition to assisting other departments and organizations with their daily business.

The Chief of Staff to the Mayor is Dean Esposito. Mr. Esposito aides the Mayor with staffing and day-to-day operations. Mr. Esposito coordinates legislative matters scheduled for City Council consideration, serves as an office liaison to several community organizations, is regularly involved in economic development issues and attends events or meetings when the Mayor is unable to attend.

The Public Relations Coordinator for the Mayor's office is Taylor O'Brien. Ms. O'Brien is in charge of media relations and the distribution of citywide news. She communicates on behalf of the Mayor and his office to city departments and to the public through the city's website, the Mayor's quarterly newsletters, and the city's various media platforms. Ms. O'Brien also aides with the communications of various city projects and manages content for the City website.

Austin Samuelson serves as the Community Services Coordinator. Mr. Samuelson assists in the work of responding to residents' questions and concerns. He also coordinates the Citizens' Government Academy which is an 8-week program for citizens to learn about how the City of Danbury operates on a day to day basis. In addition, Mr. Samuelson coordinates major city projects including the annual Clean City Danbury Day and the Adopt-a-Street & Adopt-a-Spot programs.

Elisa Etcheto is the Mayor's Executive Assistant. Mrs. Etcheto handles scheduling and communications on behalf of the Mayor. She coordinates activities and special events, and she serves as the lead coordinator of The Mayor's Cup annual golf fundraiser. In addition, she guides several interns from local schools and universities throughout the year with various projects, and gets them acclimated to the office environment and tasks. Mrs. Etcheto also manages the office's budget and facilitates office functions.

Joan Soderstrom serves as the Receptionist to the Mayor's Office, greeting all of the Office's guests and directing visitors to other office staff when needed. Ms. Soderstrom also provides additional help to the Mayor and his staff with various projects

Our Accomplishments:

- Mayor Boughton was proud to announce that Uncle Sam has returned home, nearly 4 decades after the last Great Danbury State Fair. The 38-foot-tall statue now resides at the Danbury Railway Museum on White Street. Last October, the Mayor asked residents to donate to the purchase and rehabilitation of the Uncle Sam statue through a GoFundMe page. Community groups, city departments and local businesses also donated to the initiative both financially and through their time and labor. Major contributors are listed on plaques that will remain at the base of the statue in order to honor their generosity.
- Local data from the 2018 DataHaven Community Wellbeing Survey showed Danbury residents in good health and satisfied with their community. The health study was based on in-depth, live interviews with 16,000 randomly selected adults in every Connecticut city/town. A total of 414 Danbury residents were selected for participation. Of those surveyed, 91% of Danbury residents defined their health as good, very good or excellent, 6% higher than the statewide average. The study also asked questions regarding community life. Out of those surveyed, 83% of Danbury residents said that they were satisfied with the city/area they live in. Danbury residents also answered overwhelmingly in favor of the job done by the police to keep residents safe, Danbury as a place to raise children, and their trust in their neighbors and neighborhood. We also saw positive feedback regarding public parks and the responsiveness of local government answering to the needs of residents.
- Mayor Boughton and the City of Danbury launched a Façade Improvement Grant Program in the City of Danbury's Downtown Revitalization Zone (DRZ) in order to incentivize and bolster the private development already occurring in our city center. The maximum amount of any grant is \$10,000.00 (with a maximum of \$50,000.00 per property) or 50% of the total façade improvement costs, whichever is less. The façade grant budget was previously funded through the Capital Improvement Program. The DRZ includes Main Street from Elmwood Place to Franklin Street, as well as the areas of Ives Street and Lee Hartell Drive.



CITY COUNCIL



JOSEPH M. CAVO
PRESIDENT

3RD FLOOR
203-796-8083

Our Accomplishments:

Each month the City Council is charged with voting on various agenda items. Council members spend countless volunteer hours reviewing these items to make informed decisions for the citizens, taxpayers, and stakeholders of the City of Danbury

Throughout the year the Council approves appointments to boards and commissions, and promotions to city departments.

Our Mission:

The City of Danbury's legislative branch is known as the City Council. The City Council is responsible for governing the management of the city, which includes regulating the operations of all departments and boards. The City Council has the power to create new ordinances, and change or abolish them, in order to provide for a more efficient, safe and economically sound city.

The council consists of twenty-one members, all are residents of Danbury. There are two elected officials from each ward and seven at large members, all of whom serve a term of two years. The current Danbury City Council consists of 15 Republicans and 6 Democrats.



CITY OF DANBURY
Honorable Mark D. Boughton, Mayor

CITY COUNCIL MEMBERS

AT LARGE

Bruce Bennett	(R)
Philip D. Curran	(R)
Michael J. Esposito	(R)
Colleen Stanley	(R)
Warren Levy	(R)
Andrew Wetmore	(R)
Robert Taborsak	(D)

1ST WARD

Irving M. Fox	(R)
John Priola	(R)

2ND WARD

Vinny DiGilio	(R)
Elmer Palma	(R)

3RD WARD

Christopher J. Arconti	(R)
Joseph A. Cavo *	(R)

4TH WARD

John J. Esposito III	(D)
Farley Santos	(D)

5TH WARD

Duane E. Perkins	(D)
Fred Visconti	(D)

6TH WARD

Benjamin Chianese	(D)
Paul T. Rotello	(D)

7TH WARD

Nancy Cammisa	(R)
Joseph Scazzafava	(R)



*President of City Council

City Council Members were elected on November 7, 2017 for a two year term. Their term expires on December 1, 2019

BUSINESS ADVOCACY



ROGER A. PALANZO
DIRECTOR

2ND FLOOR
203-796-1649

Our Mission:

The Office of Business Advocacy will oversee all economic development efforts throughout the city and will act as a bridge between city government and small to medium sized businesses as well as Danbury's existing large corporate base.

Department Goals:

The focus of the office will be to retain and increase the number of jobs available in the City, by providing customer service and information services to those who have or are seeking to establish or expand a business in Danbury. The Office continues to deliver services designed to stimulate business and community development including: Workforce Development, Transportation, and Infrastructure Improvements.

Fiscal Year 2018-2019 Accomplishments:

- Worked to secure several new and existing businesses in Danbury, including Praxair Technologies, Scuderia Cameron Glickenhaus, FuelCell Energy, Toll Brothers, Inc., and BRT Companies.
- As a member of our City team, initiated the implementation of the City Transit Oriented Development (TOD) study for Danbury's core, which will revitalize the downtown economy while improving coordination and access of public transportation.
- Introduced and negotiated with Summit Development to acquire the 1.2 million sq/ft Matrix Corporate Park. This 100-acre site is now the new home of the Ridge at Danbury, which will provide a new 21st century workplace environment in Danbury and provide thousands of new job opportunities.
- Working with our Airport Administrators to develop and initiate a comprehensive business development strategy for Danbury Airport. This plan includes working to maximize business growth currently operating as well as utilize available properties for new business development and expansion.
- Implement Danbury's Transit Focus Initiative which goal is to coordinate, expand and improve the entire city's mass transit infrastructure. This initiative includes Metro North Rail, Housatonic Rail, Housatonic Area Regional Transit bus, multiple long-distance/commuter bus lines, cab/limo, and our Danbury Municipal Airport

Major Objectives 2019-2020:

- Maintain focus on retaining and attracting industry-leading businesses to the City, including companies such as Praxair, FuelCell Energy, Cartus, Summit Development, LLC and Rizzo Corporation.
- Continue work on development of downtown initiatives: Danbury Downtown Core Development, Transit Focus Initiative - which includes development of the Danbury to Grand Central via Southeast, NY station, Danbury Innovation Center, and CityCenter Danbury.
- Putnam County Partnership – Develop and implement strategies with Putnam County to identify regional opportunities to promote the sharing of resources. This includes services and facilities, economic development, recreational amenities, and infrastructure improvements.

- Danbury-Waterbury Corridor – Working with Waterbury officials and our I84 corridor leadership to develop an economic development zone to maximize regional public resources and encourage business and job growth.



LEGISLATIVE ASSISTANT



JEAN A. NATALE
LEGISLATIVE ASSISTANT

3RD FLOOR
203-797-4514

About Us:

The Legislative Assistant works with the Mayor and the City Council to serve the citizens of Danbury. The office is a communication conduit between the public and the Mayor and City Council. The Legislative Assistant serves as the custodian of public records, ordinances, resolutions, City Charter, Minutes of the City Council meetings, and attests and seals official documents.

- The office serves as a document and information resource to the City Council, City Departments, and the citizens of Danbury.
- The Legislative Assistant serves as the custodian of public records, ordinances, resolutions, minutes of the Council meetings.
- The office is responsible for the preparation of all Council agendas, minutes and official notices.
- The Legislative Assistant insures that the decisions of the legislative body are properly recorded by keeping records and maintaining archives for posterity.
- The Legislative Assistant publishes all ordinances and notices as required by law.
- The Legislative Assistant, as custodian of the City seal, attests all resolutions, ordinances, agreements, contracts and other legal documents of the City.
- The Legislative Assistant continues to work with the Mayor and IT Department to stream 'live' video of the monthly Council meetings, Public Hearings, as well as all Ad Hoc meetings of the Council.

Our Mission:

To serve the citizens and governmental agencies with honesty and integrity while providing accurate and timely information and preserving documents and records.

REGISTRARS OF VOTERS



JOAN BIELIZNA
REGISTRAR (D)

2ND FLOOR
203-797-4550



Monday - Wednesday: 7:30-6:00
Thursday: 7:30-6:30



MARY ANN DORAN
REGISTRAR (R)

2ND FLOOR
203-797-4550

Our Accomplishments:

- The Registrar of Voters, as the chief election officials, have a wide variety of responsibilities from preparing and certifying the official voting list, to ensuring we have fair, accurate and efficient elections.
- The Office is governed by Connecticut General Statutes and financially supported by the Municipality.
- The staff attends meetings called by the Secretary of the State to keep current on new and pending legislation as it is proposed and passed.
- The Registrars host meetings with other Election Officials on voting technology. They share and learn from their counterparts about the best practices in the administration of elections.
- In addition to overseeing the elections, primaries and referendums, they maintain the voter registration files, register voters and conduct an annual canvass of voters.
- The Registrars are responsible for making daily changes of voters based on information received from various sources such as DMV
- They must also remove those convicted of a felony or have moved out of the City.
- The Registrars process all local and statewide petitions.
- The Training of Poll Workers is an important part of making sure that elections are administered effectively. The Registrars train all 350 plus Poll Workers to ensure that they are aware of all the latest laws and that the election is conducted in a fair and bipartisan manner.
- All Danbury Moderators and Assistant Registrars, take a course and State Exam, to be a Certified Moderator.
- The Registrar's Office secures polling locations, as well as maintaining all voting equipment used for the election.
- Prior to the election the office must prepare an official voter list of active and inactive voters for the seven polling places, arrange for the set up and removal of all voting equipment prior to and immediately after an election, and inspect and pretest all voting machines.
- The Registrars must also work with their respective political parties to organize nominating caucuses.
- They work with various organizations to maintain voter registration at the highest possible level.
- Audits are held, after the Election, at the discretion of the Secretary of the State to help ensure the accuracy of the voting machines

About Us:

The Registrar of Voters Office is a vital department to the function of the City's government. This is where residents go to become voters, the most important part of our Democracy.

Our Mission:

The mission of the Registrar of Voters Office is to ensure federal, state and local elections are conducted in a non-partisan, timely and responsible manner, with the highest level of professional election standards, accountability, security and integrity, intended to earn and maintain public confidence in the electoral process.

TOWN CLERK



JANICE GIEGLER
TOWN CLERK

2ND FLOOR
203-797-4531



RECORDS RECEIVED, FILED AND MAINTAINED IN TOWN CLERK'S OFFICE

- Notary Certificates
- Trade Name Certificates
- Minutes and agendas from Boards, Commissions & Authorities
- Appointments and resignations
- Justice of Peace filings
- Liquor permits
- State Marshal submissions
- Tax Districts
- Union Contracts
- Veteran Discharges

ELECTIONS

- Acts as a filing repository to Secretary of State
- Certifies nominating petitions
- Responsible for the printing, proofing, filing, issuance, receipt and reporting of absentee ballots

Our Accomplishments:

The Town Clerk's office has made significant progress in preserving, maintaining and accessing our most valuable records from both the past and present.

Major accomplishments for Fiscal Year 2018/2019 have included:

- Through the State Library Historic Document Preservation Grant, we secured funding to make significant improvements to the access and preservation of birth records from 1928-1969.
- Through an appropriation from the Historic Document Reserve Account, we secured funding to have sensitive data elements redacted from our scanned land record images which are accessed electronically.
- Converted land records from our local city servers to a cloud-based technology, eliminating server maintenance and space requirements.
- Set up a system to manage the compliance of liquor establishments in filing liquor permits according to State Statute working with CT DCP in bringing those in violation into compliance.
- Managed a 58% increase in absentee ballot requests by registered voters for the general election; ballots were issued in person and by mail as well as mailed to overseas and military personnel
- Updated the membership listings of each of the City's Authorities, Boards and Commissions.
- In conjunction with the Ct. Freedom of Information Commission, hosted an FOI workshop for public officials and members of the various Authorities, Boards, Commissions, and Task Forces providing them with the knowledge of their obligations under the FOI act.
- Continued efforts to increase efficiency, accuracy and cost of recordings through e-recordings by adding additional vendors.

Our Mission:

The various duties and function of the Office of the Town Clerk are defined by the Connecticut State Statutes and local charter. The City of Danbury's Town Clerk is elected every two years to this municipal office. The Town Clerk is considered the government official in charge of public records, vital statistics, licensing, and plays a key role in election procedure. In addition, the Town Clerk serves as the Registrar of Vital Statistics who oversees all birth, marriage and death records for the City of Danbury.

The Town Clerk's office is staffed by Assistant Town Clerks Jeffrey Dunkerton and Lisa Todman who met the requirements and standards of the Office of the Secretary of State and the Town Clerk's Certification Committee this year to become Certified Connecticut Town Clerks; Assistant Registrar of Vital Statistics, Crystal O'Brien and clerk, Jennifer Dorin, all of whom provide guidance and assistance to our residents, attorneys, title searchers, local businesses and state agencies.

Our office is committed to providing a friendly and efficient environment to those we serve.

How Our Department Serves You:

The Town Clerk's Office serves multiple functions for the City of Danbury and its residents.

LAND RECORDS

- Responsible for the preservation and safekeeping of all documents that pertain to the City of Danbury
- Official keeper of the City Seal affixing only to proper and valid municipal documents
- Indexes and records all documents required by state statute; scans documents, proofs Images, prints and files documents in official land records
- Records maps, site plans and surveys
- Collects and submits Connecticut Conveyance Tax to State
- Provides property transfer reports to Tax Assessor
- Files tax liens for the Tax Collector

VITAL RECORDS

- Registers, amends and maintains original birth, marriage and death records
- Provides attested copies to the State and resident towns
- Issues certified copies of these vital records
- Files sexton reports
- Assists certified genealogists with research

LICENSING & PERMITS ISSUED

- Marriage licenses
- Burial and cremation permits to funeral homes
- Dog licenses
- Hunting, trapping and sport fishing licenses
- Vendor & peddler permits

TREASURER



DANIEL JOWDY
CITY TREASURER

2ND FLOOR
203-797-4652

Our Mission:

The City of Danbury's Treasurer is elected every two years to this office. The duties of the Treasurer, as defined by the City Charter are: The Treasurer shall have custody of and shall disburse funds of the City and shall deposit the same in such banks or other depositories as the Common Council shall prescribe. No disbursements shall be made from any funds of the City except by checks signed by the Treasurer and each such check shall be based upon a voucher or payroll duly audited and approved by the Director of Finance. Before signing each check the Treasurer shall be satisfied that each such check represents the proper payment of duly authorized obligation of the City.

Our Accomplishments:

Serving his 9th term as the City of Danbury's Treasurer, Daniel Jowdy works closely with the city's Finance Department to ensure accurate and efficient distribution of city funds.



DEPARTMENT OF FINANCE



DAVID W. ST. HILAIRE
DIRECTOR OF FINANCE

2ND FLOOR
203-797-4652

Our Mission:

The Finance Department is responsible for safeguarding the City's assets by accounting for all financial transactions and periodically reporting the financial condition of the City. The Director of Finance strives to maintain affordability for taxpayers without adversely impacting the quality of City services. This is accomplished by employing best practices related to debt, cash, and financial management.

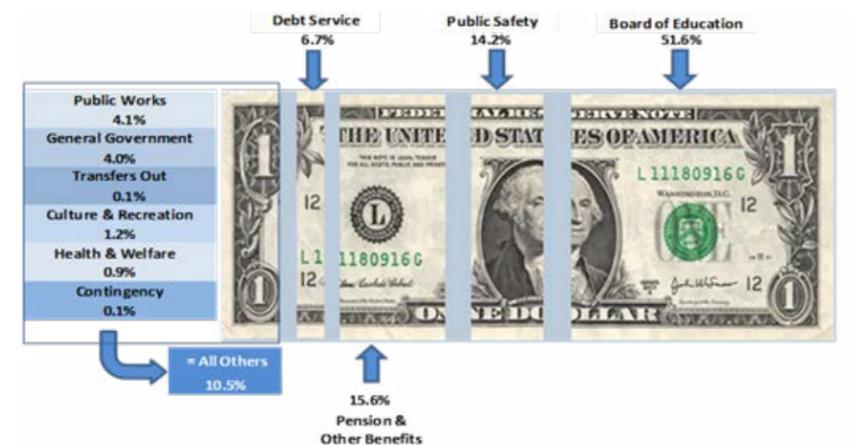
Sustainable Financial Strategies:

The Department of Finance recognizes that to move forward we must create our own economic recovery by focusing on efficiency and effectiveness as we "grow smaller" and strive to redefine the way a City government operates in the delivery of services.

Annual Budget Process:



Your Tax Dollar at Work:



DEPARTMENT OF FINANCE - CONT.

Department of Finance Structure:



Key City Statistics:



ADDITIONAL METRICS

METRIC	FY 2020	BY 2019	% CHANGE	5 YEAR TREND
Danbury Population	87,543	86,774	↑ 0.89%	
# Full-Time City Employees	551	551	→ 0.00%	
DPS School Enrollment	11,342	11,323	↑ 0.17%	
BOE Expense Budget	\$139,967,101	\$132,236,000	↑ 5.85%	
City General Fund Budget	\$261,500,000	\$257,000,000	↑ 1.75%	
Property Tax % GF Rev	82.8%	83.0%	↓ -0.24%	
Mill Rate	27.60	27.60	→ 0.00%	

DEPARTMENT OF FINANCE - CONT.

Upholding the City of Danbury's Top Priorities:

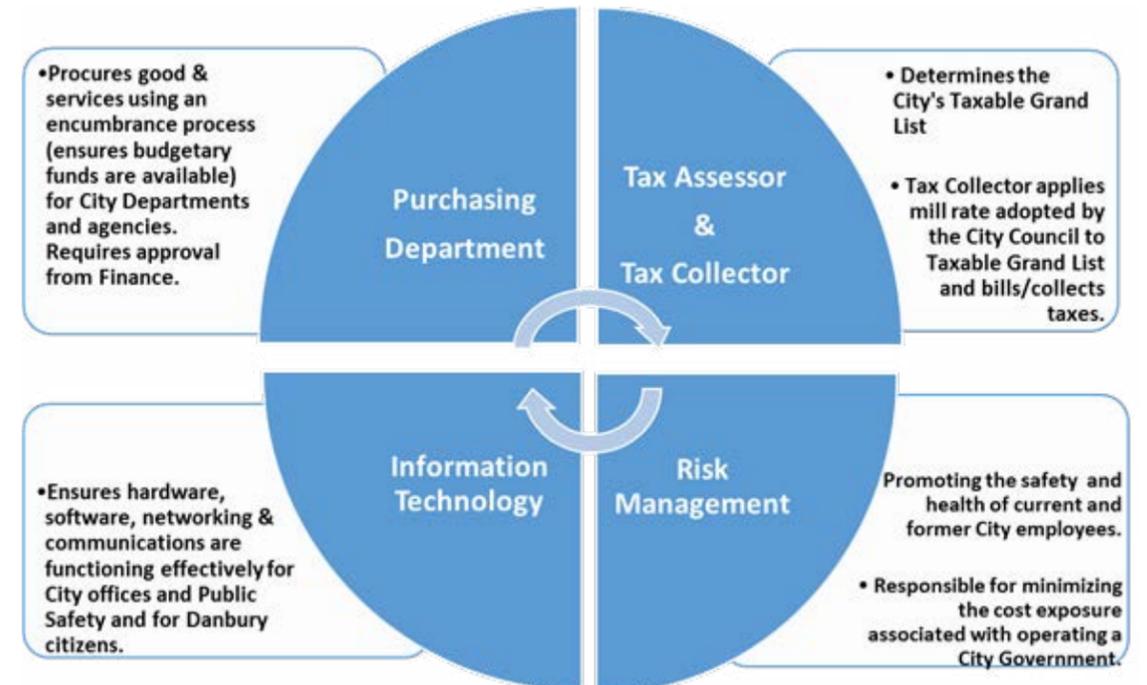
- Budget for Public Safety to continue addressing the needs of our growing city.
- The capital budget will fund equipment upgrades/replacements, technology upgrades and vehicle replacements.
- Public Safety technology upgrades to improve emergency response time



- Roadway, bridges and sidewalk improvements
- Construction, renovation and maintenance of infrastructure to City buildings and engineering projects
- Major Sewer Plant Upgrade
- Airport runway rehabilitation project ensures aircraft safety

- Renovation of the Danbury High School Track
- Replacement of Exterior Doors at Various Schools
- Maintain Efficiency with School HVAC Program
- Begin Elevator Upgrades

Department of Finance Interdependency Flow:



DEPARTMENT OF FINANCE - CONT.

Department of Finance Highlights:

Department Head	Key Department Objectives	Key Performance Statistics	FY 2019/20 Total Expense Budget	# FTEs
 David W. St. Hilaire Director of Finance	Ensures the City meets its budgetary and operational goals and objectives in the most cost-efficient and effective manner.	# Items Processed: - Payroll Checks: 20,084 - Pension Checks: 9,744 - Invoices: 16,500 - Vendor Checks: 7,100	\$1,143,704	10.5
 Daniel Garrick Asst Director of Finance/ Risk Manager	Protect the City's assets by promoting the safety and health of employees, minimizing damage and injury claims, promoting public safety, and effectively administering affordable employee benefits.	Risk Management Activity: Total # Insured: 900 # Worker's Compensation filed: 225 General Liability Claims: 100	\$46,674,875	1.5
 David W. St. Hilaire Acting Tax Assessor	Accurately assess all properties in Danbury and generate the Grand List, which includes real estate, business, personal property, and registered motor vehicles.	# Property Inspections: 900 Additional Assessment Revenue: \$17,000,000 # Properties Assessed: 27,575 Total Personal Property Assessment: \$700,000,000	\$456,843	7.0
 Scott Ferguson Tax Collector	Apply CT General Statutes & City Ordinances for the collect taxes and utility bill payments.	# Property Tax Bills Issued: 99,000 # Utility Bills Issued: 48,000 # Motor Vehicles Supplemental Bills Issued: 16,000	\$670,937	9.0
 Charles Volpe Purchasing Agent	Procure goods and services required by City departments and agencies in the most cost-effective and efficient manner, while ensuring compliance with the rules and regulations set forth by the City Code of Ordinances.	# Purchase Orders Issued: 4,400 Value of Orders: \$55M # Scaled Bids: 50	\$310,933	3.0
 Frank Gentile I.T. Manager	Responsible for the management, design, operation and programming of all Information Technology Systems. Provides an uninterrupted flow of data internally and externally to the organization through planning, design, support, programming of technology used by City offices.	Total # Help Desk Calls: 3,400 (all support levels) # Devices & Servers Managed: 998 # Workstations Managed: 750	\$1,517,214	1.0

RISK MANAGEMENT



DANIEL GARRICK
 ASSISTANT DIRECTOR
 OF FINANCE

2ND FLOOR
 203-797-4650

Our Mission:

Risk Management is a division within the City's Department of Finance. Our mission is to minimize financial exposure and protect financial positions by insuring assets, as well as identifying, prioritizing and managing the City's portfolio of business risks. Additionally, Risk Management promotes employee and public safety to minimize damage and injury claims, and efficiently administer affordable employee benefits.

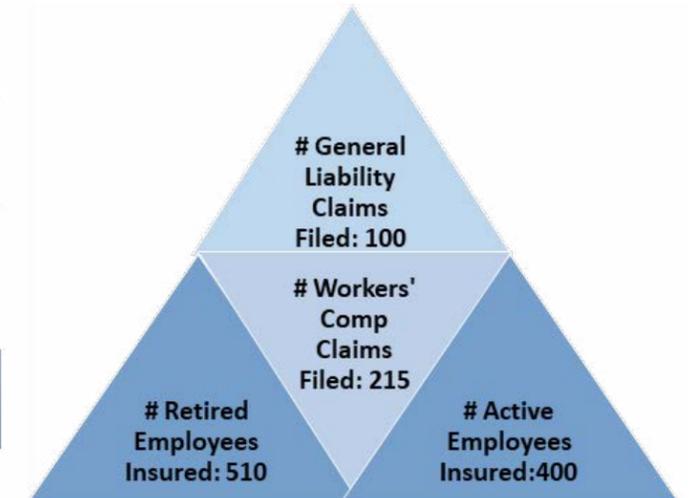
RISK MANAGEMENT CORE RESPONSIBILITIES				
COMPREHENSIVE INSURANCE COVERAGE	INSURANCE CONTRACTS	CLAIMS PROCESSING	ENSURING PUBLIC SAFETY	MINIMIZE EXPOSURE TO RISK
Manage and administer and provide affordable comprehensive insurance coverage for claims associated with liability, workers compensation, health, life, dental, and disability.	Coordinate Requests for Proposals for insurance programs and bring recommendations to Insurance Review Board for approval and implementation.	Administer City employee claims for liability, workers' compensation, health, life, dental and disability insurance.	Minimize claims and ensure public safety by regularly conducting safety inspections, safety committee meetings, and training sessions.	Assess, develop and monitor risk management plans to prevent events or situations that may cause potential losses or liability with the goal of minimizing exposure to risk for the City.

CORE RISK MANAGEMENT ACCOMPLISHMENTS				
MEDICARE SURROUND PROGRAM	PRESCRIPTION PLAN CONSOLIDATION	MANAGING EMPLOYEE RISKS	EMPLOYEE MEDICAL COVERAGE	GENERAL LIABILITY CLAIMS ACTIVITY
Risk Management has implemented change in funding from fully insured to self insured funding for Medicare surround program for an estimated annual savings of \$140,000.	Consolidated prescription plan under current health provider for increased efficiency in administration and an estimated annual savings of \$550,000.	Risk Management continues identifying and managing potential risks to City employees in order to minimize events of injuries such as raising awareness of slip and fall prevention as well as taking precautions during inclement weather.	Administered medical coverage for over 900 active and retired employees.	Filed approximately 100 General Liability Claims and over 220 Worker's Compensation claims on behalf of City employees.

Risk Management Overview:



Risk Management Activity:



TAX ASSESSOR'S OFFICE



HOURS OF OPERATION:
MON-WED 7:30 AM - 6:00 PM
THURSDAY 7:30 AM - 6:30 PM

2ND FLOOR
203-797-4556

Our Mission:

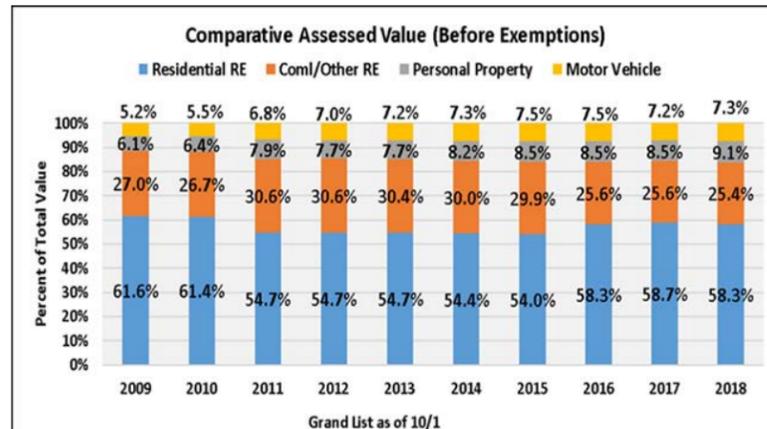
Our mission is to administer the City's property assessment program in a manner that assures public confidence in our accuracy, productivity and fairness. The Assessor's Office is committed to fair and equitable valuations of real estate, motor vehicle and personal property in Danbury to provide excellent customer service for property owners and the public.

CORE TAX ASSESSOR ACCOMPLISHMENTS				
ONGOING EDUCATION	TAX APPEALS	AUDITS	PREMIERE CUSTOMER SERVICE FOR CONSTITUENTS	CONTINUOUS IMPROVEMENT
The Office of the Tax Assessor informs the public on the various types of assets that are considered taxable and have available exemption programs which may benefit elderly, veterans, disabled, etc.	There have been 58 commercial tax appeals resolved, and one half dozen of these have been recently withdrawn and others have settled favorably from the October 1, 2017 Grand List.	Conducted an estimated 50 Personal Property Audits for businesses within the City of Danbury.	Served the City's constituents in the most effective manner with all available resources and with an emphasis on customer service, education and awareness of the assessment process.	By continuing to improve our communications and teamwork within the Finance organization, we are able to assist the customers we serve in the most effective manner.
TAX ASSESSOR CORE RESPONSIBILITIES				
GRAND LIST	REVALUATIONS	GENERATE AWARENESS & EDUCATION	SUPPORT FOR PROFESSIONALS	MAINTAIN TRANSPARENCY
The Grand List is the total assessed value of real estate, personal property and motor vehicles within City boundaries.	CT State Statutes mandate a revaluation every 5 years. The most recent revaluation was on October 1, 2017 and the next will be October 1, 2022.	The public is made aware of exemptions and/or benefits they may be entitled to as well as assistance with understanding property assessment.	Appraisers, surveyors or title searchers may obtain information from our office, including map and deed numbers or assessments to conduct business. Our office also extends house calls for those unable to visit City Hall.	The Tax Assessor's office ensures information on the website is available, current and accurate. Visit us: http://www.danbury-ct.gov/government/departments/tax-assessor/ .

The Grand List Overview:

The Assessor's Office shall accurately assess every property (exempt and non-exempt) located in the City of Danbury and compile these assessments into a "Grand List" which includes real estate, business personal property and registered motor vehicles. The Assessor's objectives include assisting taxpayers in understanding the assessment on their properties, guiding seniors, veterans and the public through the exemptions/benefits, which may be available to them. Furthermore, the Tax Assessor's Office shall assist professionals such as appraisers, surveyors and title searchers obtain information such as map numbers, deed numbers and current assessments to conduct their businesses.

Percentage of Net Taxable Grand List: \$7,845,529,072



- The October 1, 2018 net taxable Grand List has grown by approximately 108.8 million (1.41%).
- As property values increase/decrease at different rates, they take on varying shares of the tax burden.
- As noted in the table, growth in each asset type has been steady over the last four year.
- Although, the October 1, 2017 net taxable Grand List grew by 606.5 million (8.51%), the "organic" or real growth was about 1.5% - more in line with our trend in recent years.

TAX COLLECTOR



SCOTT M. FERGUSON
TAX COLLECTOR, CCMC

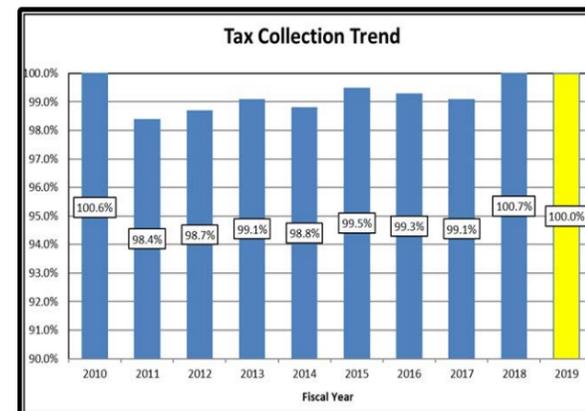
2ND FLOOR
203-797-4541

Our Mission:

The mission of the Tax Collector is to process and collect property taxes, water/sewer usage and assessment bills fairly and equally. This is accomplished by applying Connecticut General Statutes and City of Danbury Ordinances to ensure compliance with tax collections.

CORE RESPONSIBILITIES				
TAXPAYER GUIDANCE & CUSTOMER SERVICE	TAX BILL PAYMENT	SUSTAINABLE ENHANCEMENTS	FISCAL STABILITY & STRENGTH	GOVERNING AUTHORITY
The Tax Collector's office is to provide guidance and assist taxpayers with their payments and general questions. Additional services and research may be provided to address taxpayers' needs.	Process Public Utility (Water & Sewer), Motor Vehicle and Property tax bills accurately and efficiently for Danbury Citizens.	The Tax Collector office continues to implement new software and system enhancements that provide flexibility to our customers and greater efficiency for our daily activities.	All efforts are made to maintain a high collection rate so our city may remain fiscally strong and provide its citizens with the services they require.	Our office is governed by the State of Connecticut General Statutes and the City of Danbury Ordinances. These statutes and ordinances impose duties and powers to mail taxpayers bills in accordance with provisions in Section 12-130 and 12-131 of the General Statutes, as amended.
ACCOMPLISHMENTS				
ONLINE PAYMENT SYSTEM	TAX ASSESSMENT BILLING	PUBLIC ACCESS COMPUTER STATION	UNION SAVINGS BANK (USB) & SAVINGS BANK OF DANBURY (SBD)	CLUB BILLING METHOD
The Invoice Cloud online payment system has realized a 150% increase in usage, allowing taxpayers to pay at their convenience and via credit card or e-check payments for both property tax and utility payments.	The Tax Collector office successfully went live with its conversion of its Tax Assessment billing, allowing for a more effective billing and collection process.	Coordinated with I.T. and Building Departments to reconstruct the public access computer station. It was raised to eliminate children touching computers, leading to excellent performance and minimal interruptions.	Developed a strong relationship with USB and SBD allowing for tax payment programs at both banks, allowing taxpayers a 6 day-a-week payment location, reduces taxpayer volume during peak times at City Hall, thus allowing for quicker tax payment experiences.	The City is utilizing a "Club billing" method to send one bill per taxpayer that lists all motor vehicles included in the bill amount. By using this method, we have become more cost-effective by reducing bill production and mailing costs.

Tax Collection Rate History:



Performance Measurement History:

Performance Measurements:	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	*FY 18-19 Projected Goal	FY 19-20 Goal
Budget - Collection %	98.8%	99.5%	99.3%	99.1%	100.7%	100.0%	100.0%
Property Tax/Budget	\$183,136,413	\$190,198,289	\$196,329,248	\$201,521,865	\$206,420,697	\$213,321,078	\$216,536,602
Total Property Tax Collections	\$181,024,472	\$189,247,770	\$194,914,239	\$199,617,350	\$207,870,003	\$213,321,078	\$216,536,602
Property Tax Bills Issued	95,200	95,870	96,458	97,683	98,667	99,000	99,000
Public Utility Bills Issued: Sewer & Water	46,000	47,000	48,000	48,000	48,000	48,000	48,000
Motor Vehicle Supplemental Bills	14,464	14,379	13,769	17,102	15,943	16,000	16,000

* Data not available until fiscal 18-19 budget is completed.

PURCHASING DEPARTMENT



CHARLES J. VOLPE, JR.
PURCHASING AGENT

2ND FLOOR
203-797-4571

Our Mission:

The Purchasing Department's mission is to procure the goods and services required by City departments and agencies in the most cost effective and efficient manner, consistent with the rules and regulations set forth by the City Code of Ordinances.

CORE RESPONSIBILITIES				
MAINTAIN COMPLIANCE	FIXED ASSETS	PROCUREMENT REGULATIONS & GUIDELINES	PURCHASE ORDERS & SEALED BIDS	STREAMLINE PURCHASING PROCESSES
The Purchasing Department works within the framework established by the City's Code of Ordinances (Section 6-6, paragraph C), while striving to obtain the best value for each tax dollar spent.	Maintain the fixed asset inventory of all City-owned vehicles, buildings, land equipment and infrastructure, consistent with an established dollar threshold.	Purchases shall be made under such rules and regulations as may be established by the City Council and shall be subject to such bidding procedures as established by ordinance.	Manage and administer the Purchase Order and Sealed Bid processes for City Departments and Vendors.	Continue evaluating software systems in an effort to further streamline the purchasing workflow process.
ACCOMPLISHMENTS				
NEW ONLINE VENDOR ORDERING PLATFORMS	TELE-COMMUNICATIONS COST REVIEW	EXCELLENCE AWARD	STREAMLINED PURCHASING PROCESS	GOVERNMENT PURCHASING OPPORTUNITIES
Rolled out two new government cooperative on-line vendor ordering platforms ("Safeware" for Public Safety supplies and Supply Works for facilities supplies) to requisitioning departments and City agencies.	Worked with the Finance and IT Departments to conduct a usage and cost review of all tele-communications charges and wireless devices and related charges for savings opportunities.	Purchasing has been recognized by the U.S. Communities Government Purchasing Alliance and received the "Excellence in Cooperative Purchasing" award.	Evaluated the Procure-to-Pay software system to create efficiencies in ongoing workflow and the purchasing life cycle processes.	The Purchasing Department continues to monitor cooperative government purchasing opportunities, and will participate whenever it is deemed to be in the best interests of the City of Danbury to do so.

Overview Purchase Order Process:



Purchasing Department Structure:



The department works hard, within the framework established by the City's Code of Ordinances, to obtain the best value for each tax dollar spent.

Purchase Order and Bid Activities:

Purchase Order Activity:

- Issued approximately 50 sealed bids
- Issued approximately 4,400 purchase orders
- Nearly \$40 million in purchase orders and contracts
- Participation in initial review of potential
- Procure-to-Pay systems

Bids of Interest:

- Harvest Hill Pump Station Generator Replacement
- Occupational Medical Services Provider
- Water Pollution Control Plant Upgrade
- Triangle Street over Still River Bridge Rehab
- Crosby Street over Still River Bridge Rehabilitation
- West Lake Water Treatment Plant Clear Well Overflow Improvements

INFORMATION TECHNOLOGY



FRANK L. GENTILE
MANAGER OF
INFORMATION
TECHNOLOGY

DATA CENTER OFFICES
203-797-4561

Our Mission:

Information Technology, a division of the Department of Finance, is committed to providing Technology Support and Advisement Services to all departments of municipal government, and is achieved by incorporating the newest technologies and best practices to improve government efficiency while assuring that our data systems remain secure.

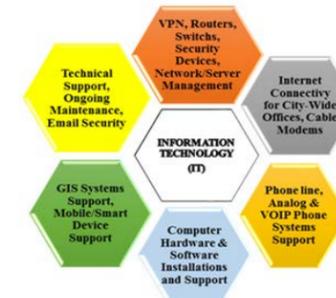
INFORMATION TECHNOLOGY CORE RESPONSIBILITIES				
PLANNING, DESIGNING, PROGRAMMING & SUPPORT	STATE OF THE ART TECHNOLOGY	BEST PRACTICES	HARDWARE & SOFTWARE SOLUTIONS	PUBLIC SAFETY SUPPORT
Provided for all City Departments including Police & Fire Departments, ensuring an uninterrupted flow of data and functionality.	Computer server delivering applications across a secured network, connecting all the City's buildings via fiber optics, routers, switches, and security devices that keeps everyone connected.	Administer "Best Practices" and operating standards on City technology systems.	Acquires all hardware and software used by City offices and personnel. Implements software & infrastructure solutions utilized throughout all City departments.	Supports Public Safety technical equipment including fire apparatus', ambulances, and police vehicles utilizing secured and specialized Mobile Data Terminal networks.
CORE INFORMATION TECHNOLOGY ACCOMPLISHMENTS				
TECH SUPPORT REQUESTS	COMPUTER/ WORKSTATION SET-UPS	HELP DESK INQUIRIES	SYSTEM IMPLEMENTATION	CRITICAL COMPUTER TECHNOLOGY DEPLOYMENTS
IT has provided support for over 3,600 calls.	An estimated 150 computers, 895 devices and 750 workstations were set-up and/or managed for City employee users.	Over 3,600 Help Desk inquiries are processed through the IT Department.	IT has Implemented a new Server Farm for the City's Data Center, providing up to a 75% increase in enterprise application performance.	Replaced 75 End-of-Life computers, installed storage area network, integrated file backup system for the City's Data Center and a new VOIP Phone System for the Fire Department HQ.

State of the Art Technological Capabilities:

A "state of the art" computer server backbone is used to deliver software applications across a secured network, connecting all the City's buildings. This consists of fiber strung between five separate areas. The City's network is supported by a second tier of communication resources such as: **cable modems**, and **hardware VPN** security devices which link smaller offices into the City's communication backbone.

IT is responsible for the "Best of Breed" software solutions and infrastructure which are consistently utilized throughout all City departments.

Examples include: the Computer Assisted Dispatch (CAD), considered the central nervous system of the City's emergency response system; and the ERP software (New World Systems) providing the secured network for all the City's financial systems.



Technical devices utilized by City personnel in the performance of their job duties are supported by IT.

IT supports Public Safety technical equipment including fire apparatus', ambulances, and police vehicles that utilizes a secured and specialized Mobile Data Terminals (MDT) network.

Additional Accomplishments:

- IT resolved over 3,400 support calls at a 90% success rate within 72 hours.
- Successfully implemented a new City Budget Book Automation solution.
- Critical Computer technology life-cycle deployments completed: 75 end of life computers have been replaced, new fireproof storage area network backup system has been installed for City Hall, and a new VOIP Phone System has been integrated for the 311 Information Line.
- Expanded citywide office Internet and Wi-Fi bandwidth by 40%, retaining existing cost footprint.
- A new Server Farm for City Hall Data Center, increasing application performance by 75%.

Plans for Information Technology:

The IT division will continue integrating state of the art technology to streamline core business processes, institutes computer-based automation, reduces enterprise costs, improves information system availability, maximizes data security, and increases overall customer service. Additionally, IT plans to deploy a two-factor user security authentication system expanding to computer systems throughout key City offices.

HUMAN RESOURCES



VIRGINIA WERNER
DIRECTOR OF
HUMAN RESOURCES

3RD FLOOR
203-797-4598

Our Mission:

The Human Resources Department is a proactive strategic business partner committed to providing quality service in all Human Resource operations with integrity, responsiveness, and sensitivity to all 600+ employees of the City of Danbury. In keeping in line with the City's mission and visions, the Department facilitates and manages change and the pursuit of excellence in all employee-oriented programs, while influencing positive management-workforce relationships. The Human Resources Department establishes, administers, and effectively communicates sound policies, rules and practices that treat employees with dignity and equality while maintaining organizational compliance with employment and labor laws, City directives, and labor agreements. The Department is also responsible for the negotiations and administration of all collective bargaining agreements.

Human Resources is responsible for promoting and recruiting the most qualified people while recognizing and encouraging the value of diversity in the workplace. The Department successfully enforces the principles of the Civil Service System. Human Resources and Civil Service are committed to and responsible for maintaining and upholding a fair and equitable testing process that is based solely on merit. Through our collective knowledge and experience, we strive for efficiency and consistency in the application of Civil Service Commission rules and policies.

The Department has maintained its commitment to acting equitably and consistently in our pursuit of uncompromising quality services and support. This includes supporting Leadership and employees while seizing opportunities to employ methods that enhance service, communication and productivity while reducing spending and controlling cost. Additionally, the Department continues to serve as a source of information and expertise in all areas of Human Resource Management in order to maintain effective, supportive and legal working environments throughout the City.

Our Accomplishments:

Training and Development:

- Developed and implemented a mandatory online Policy Refresher training video for all existing staff.
- Developed and implemented a "new employee" orientation and training video for all new employees.
- Continued to promote additional online training programs for personal development and management training.

Recruitment:

- Recruited and processed an estimate of 400+ applications.
- Administered approximately 19 Civil Service Exams.
- Hired 31 full time employees including 5 Fire Fighters and 6 Police Officers; 60 seasonal employees and 16 part time employees.
- Through the Civil Service Process facilitated 2 promotions in the Police Department and 9 promotions in the Fire Department.

Employee and Labor Relations:

- Actively managed multiple sensitive and complex employment matters through to completion.
- Conducted confidential and sensitive investigations.
- Mediated employee issues with successful outcomes.
- Increased security measures by upgrading the employee identification and security badging system.

Major Objectives 2019-2020:

For the next fiscal year, Human Resources will continue to:

- Implement programs and services designed to support the employees of the City of Danbury and attract new employees who share the same values and work ethics.
- Evaluate and revise all HR initiatives as necessary to meet the mission and core values of the City.
- Ensure a valued work force in a safe and discrimination free environment by maintaining compliance with employment laws and bargaining unit contracts.
- Develop and update City-wide policies and procedures.
- Implement mandatory training for all supervisors, managers and directors to cover topics such as effective supervision and leadership skills, communication, etc.
 - Automate and implement Human Resources functions.
 - Maintain Change Agent role as the City transforms into a City of the Future, embarking on Playbook initiatives.



CORPORATION COUNSEL



ROBERT J. YAMIN, J.D.
HARVARD LAW 82'
CORPORATION COUNSEL &
CHIEF LEGAL OFFICER

203-797-4518

Monday-Thursday: 7:30-6:00



LASZLO PINTER
MANAGING ATTORNEY &
DEPUTY CORPORATION
COUNSEL

203-797-4518

Our Mission:

The Office of the Corporation Counsel manages the entire remarkably broad and complex legal function of the Government of the City of Danbury. The office, comprised of seasoned attorneys highly skilled in municipal law and a variety of other legal disciplines, advises the Mayor, City Council, and all city departments, agencies and boards of their legal rights and responsibilities. There are many occasions when the office also assists visitors or constituents who, without knowledge or experience with the system of local government, arrive at our door seeking help with a problem with a home, road, business or other similar matter that involves city input.

Attorney Robert J. Yamin is the Corporation Counsel and Chief Legal Officer of the City of Danbury and Director of Legal Services. He is assisted by Associate Corporation Counsels Dianne E. Yamin and Raymond P. Yamin, as well as the entire Law Firm of Yamin & Yamin LLP. Three expert in-house staff attorneys maintain the office, Managing Attorney and Deputy Corporation Counsel Laszlo L. Pinter, Asst. Corporation Counsel Robin L. Edwards specializing in land use and contracts law, and Asst. Corporation Counsel Dianne E. Rosemark, specializing in labor and FOI law, as well as Legal Secretary, Robin A. Shepard who manages the overall administrative tasks of the offices.

In addition to the Corporation Counsel and in-house legal staff, the City often retains specialized outside legal counsel when needed, in cases dealing with such matters as labor relations, and major or complex litigation.

Our Accomplishments:

In general, the Office of the Corporation Counsel begins its work when it receives requests for legal opinions from its City clients, or is apprised of actual or potential legal issues by them. This is followed by a comprehensive review of the law, consultations with affected parties and, finally, issuance of recommendations or opinions regarding the issue at hand.

The Office is presently engaged in a number of State directed projects and initiatives that involve major construction, environmental enforcement and compliance, claims and suits associated therewith, which require substantial time, resources and effort. Beginning in 2017 and going beyond, a massive Waste Water Treatment Plant update and renovation requires contract procurement, financial and bonding review and subsequent legislative enactments such that City residents can be served properly in accordance with State requirements and local processes. Negotiations, consultants and "behind-the-scenes" work are necessary and intensive to accomplish this and similar tasks.

The Office continues to aggressively defend corporate and private tax appeal litigation in an effort to hold property values stable and to preserve the City's strong tax base. We also continue to defend workers compensation and heart and hypertension claims, while at the same time recognizing the need to assist those injured in the line of duty. We defend the City in numerous land use claims and appeals, and other litigation matters, as well as advise our land use departments and agencies regarding important issues safeguarding the rights of property owners through enforcement and other activities.

Our most successful stories often derive from the ability of the Office to assist our clients in working collaboratively with businesses. These include and involve instances where businesses seeking to relocate or expand in our City seek information and assistance with incentives, State authorized tax or remedial assistance and other programs so that they may better incorporate themselves into our business and community life and financial strength. The City departments work with such firms and individuals to develop ways in which to maximize their legal and practical entitlements to reach a thriving and successful business platform.

We look forward to continuing to approach legal issues and concerns with an eye to not only resolving such issues, but also to improving and supporting the betterment of our entire City and all our residents. To do so, we will continue to advise our clients regarding efforts to protect natural resources, while protecting property rights, and safeguarding public safety while balancing municipal rights and the public interest.



PUBLIC WORKS



ANTONIO IADAROLA, P. E.
DIRECTOR OF PUBLIC WORKS/
CITY ENGINEER

PUBLIC WORKS FACILITY
53 NEWTOWN ROAD
203-797-4537

Our Mission:

Danbury's PublicWorks Department is comprised of several Divisions which ultimately provide for the core of the services that the residents and taxpayers receive. These Divisions include Engineering, Public Buildings, Public Utilities, Construction Services and the Public Services Division which is Parks Maintenance, Highway, Forestry and Vehicle Maintenance. Together, these divisions make up one of the most diversified Public Works Departments in the State of Connecticut with a work force totaling 140 employees. In the summer months, the employee population reaches over 160. The Division heads and middle management staff are well experienced in their respective fields of responsibility and work well as a team.

The Public Works Department managed approximately \$37 million dollars in the delivery of their services to the public and capital projects. These Divisions, working together under the leadership of the Public Works Director and the supervision of the City Engineer, Superintendents of Public Services, Public Utilities, Public Buildings, Construction Services and other subordinate supervisors, are responsible for the control and maintenance of all City owned or leased structures and the balance of the City's infrastructure.

The Public Works Department operated under very tight budget constraints. In FY 2018/2019, the total funds allocated to the PublicWorks Department to perform all of their annual programs, deal with all of the storms that hit the City, maintain all of the public buildings and schools, maintain all of the parks, beaches, playgrounds and school grounds and right-of-way grass islands, maintain all of the roads and bridges, maintain the decorative lights in downtown, maintain the multi-million dollar fleet of vehicles and heavy equipment is only 4.1% of the total allocated budget of the City. In addition, with this low funding level, we also pay for all of the fuel that the other departments use, the electric bill for the street lights for the entire City, maintenance and repairs for the large fleet of police vehicles and all of the utilities for our public buildings, exclusive of the schools.

The Director and these Division Managers are accountable for the performance of their departments, and the effective and efficient spending of the taxpayers' money. The management structure of the department, overall, is flat with only one level of managers below the Director. The balance of the management team consists of field personnel, lead personnel and foremen. The Director is hands-on and often is in the field with his managers and staff.

The administration of all the responsibilities of the Public Works Department is very complex and challenging. The Director strives to create a team approach to carry out all of the tasks that the department must perform. The success of the Department is largely attributed to the men and women who perform the work and deliver the services to the taxpayers. The Director strives to create a working environment for his Division Managers and general work force that is based on teamwork, respect, loyalty and accountability. This is a work environment that provides for Division Managers and their work force to be the best at what they do.

Similar to last year, the goal for 2019/2020 includes a concentrated effort to perform more work with less. The Department is prepared to deal with some of the budget and personnel cuts this year and will strive to deliver the same level of services as last year. The department must look at new ways of performing the same old tasks. The Director has empowered his Division Managers and their immediate staff to look at more cost

effective ways to perform work. All new ideas are considered and analyzed, much like a private business would.

For six years, the initiative to sell millings has generated some revenue and is a practice that will be continued when millings are available. To date, we have taken in \$123,496 on a product that we would usually have had to pay to disposal costs.

The Public Works Director is very active in his field and continually is in contact with other municipal public works professionals to share experiences and success stories. He has actively chaired the Association of Housatonic Valley PublicWorks Professionals and is the chairman of ESF3 Public Works Committee for Region 5 for the Division of Emergency Management and Homeland Security. The Director is a member of the working group for the Western Council of Government's Regional Snow Plow Study. His personal goal is to have his department provide a legacy of making decisions, implementing processes and procedures and caring for the City's infrastructure in a way that will provide meaningful, long lasting contributions and a positive influence on the lives of the residents and the culture of the City.

Our Accomplishments:

All Divisions of the Public Works Department had major accomplishments in the 2018/2019 fiscal year. None of these accomplishments would have happened if it was not for the support of the other City Departments and the Mayor's Office. They provide the operational support that allows us to execute our work. The Director continues to be actively involved in the day to day activities of the various divisions. This past year the Public Works Department was proud to administrate several projects. The following is a summary of some of the projects:

- Reconfiguration of the library parking lot and security upgrades completed
- Reclaimed, milled and paved 8.34 miles of City roads
- Repairs completed to the Reservoir Street Bridge, Golden Hill Bridge and the Jefferson Avenue Bridge
- Updated Stormwater Management Plan and registration for a new general permit as required by the State of Connecticut D.E.E.P
- Continuing security upgrades to Library, City Hall and DPW complex.
- Boiler and chimney replacement at DHS auto shop.
- Enactment of the FOG Ordinance resulting in a significant reduction of SSO events
- Design and bidding of the Moss Avenue Sewer Line Upgrade Project
- Installation of new replacement generators at the Harvest Hill and Frandon Drive Pump Stations.

The Highway Division, while scheduling and completing all of their various annual programs, as well as responding to storms and storm clean up, resurfaced 8.34 miles of City roads, eliminated 6 icing issues, replaced or repaired 183 storm water catch basins, which included over 2,433 feet of new drainage pipe, and 2 head walls, utilizing in-house construction crews and sub-contractors.

Once again, the Construction Services Division has had a significant impact on our ability to stretch our capital dollars. This division works and implements construction of projects, much like a private general contractor would. We have drastically reduced the need for outside construction management of smaller projects and perform construction of these projects in-house by using our in-house staff and equipment. We are doing the core project management for the various bridge replacements, Still River Channel Restoration of the Octagon House Projects, Richter House Improvements and the new Animal Control Facility.

The Public Buildings Division was able to respond to all work orders. For a small staff, these mechanics, masons, electricians, and plumbers have done a tremendous job keeping up with work orders and responding to emergencies.

The Public Utilities Division has been inundated with compliance reporting requirements to various state and federal agencies. The superintendent and his staff have kept the sewer and water infrastructure up and running while providing the lowest user rates in the State. Significant time and resources have been spent on the issue of phosphorus removal at our sewer treatment facility, as it relates to our permit and the science used to set the limits by DEEP.

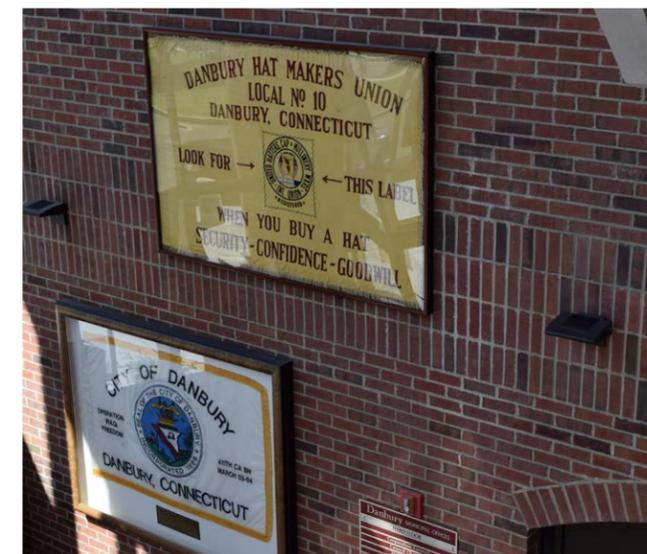
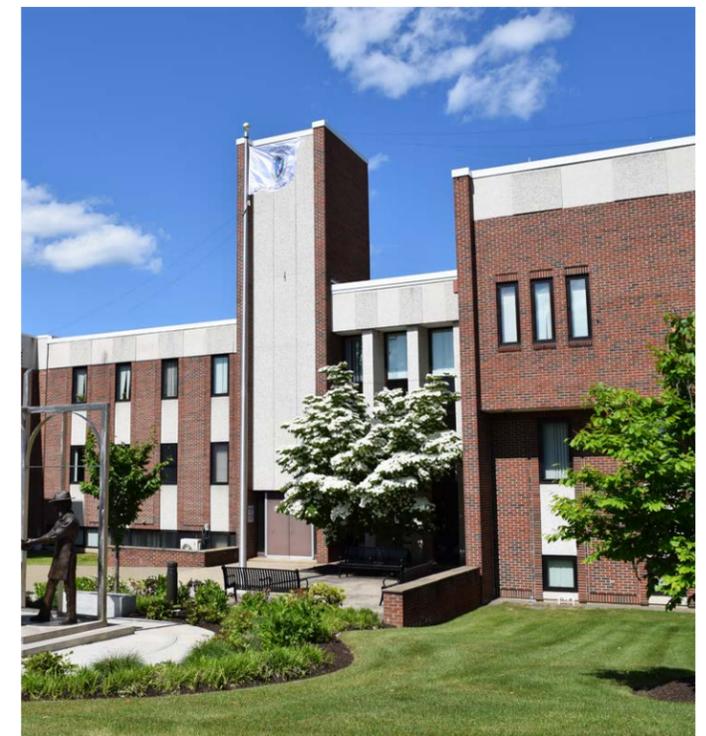
The Public Works Division participated in additional training through the Connecticut Department of Emergency Management and Homeland Security. The Association of Public Works Professionals of the Housatonic Valley has been working with DEMHS to secure additional training and equipment. This year the Director was actively involved in securing a portable, generator powered light tower for regional use.

The Engineering Division worked closely with design consultants on the repair/replacement of the Reservoir Street Bridge, Jefferson Avenue Bridge, Middle River Road Bridge and Crosby Street Connector Bridge and is currently working on the Kennedy Avenue Bridge design. This Division has been working diligently to insure the City's compliance with a myriad of requirements related to the State DEEP Stormwater Permit.

The Twelfth Annual Public Works Awareness Day, as part of celebrating National Public Works Week, was held on May 15th. This event was well attended and provided for more team building, not only between divisions but other City departments. The event was also attended by several residents and over 100 grammar school children. Besides the team building theme, the event is geared to bring awareness to the resources that exist in the City of Danbury Public Works, the staff that makes it all happen and career opportunities that the Public Works Industry can provide to young men and women.

I want to personally thank my management team and their staff for their patience and steady effort in getting the City through the yearly programs with less staff and other critical resources.

Please read the Public Works Department individual Division Reports and if you have any questions, or have any ideas on how to improve the service we are providing, please call me at my office.



HIGHWAY DEPARTMENT



TIMOTHY P. NOLAN
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

203-797-4605

Our Mission:

The Public Services Division provides a majority of the services, related to roads, sidewalks, parks, playgrounds and many other recreational facilities. This is accomplished through the administration and management of four Divisions of the Public Works Division, i.e.; Highway Division, Parks Maintenance Division, Forestry Division, and Equipment Maintenance Division.

The Public Services Superintendent, Timothy P. Nolan, has a team of five experienced supervisors: General Foreman Thomas Janesky, Foreman Jose Sousa, Foreman Robert Taylor and Foreman Nelson Lopes. Additionally the administration is staffed with a Lead Mechanic, a Tree Warden, and two Lead Park Maintainers.

The 2018/2019 winter ice and snow season saw the Public Services Division continue to use salt only during storms. Our team worked to perfect the salt only use through professional awareness and equipment calibration and in depth analysis of generated data. As a result, we continue to refine our ice and snow fighting to provide the most effective and efficient procedures.

Additional to our many service programs, and while working together with other City Departments, Public Services focuses our attention on detail, in preparing our city for various public events throughout the year, such as parades, graduations, memorial services, ceremonies, races, seasonal lighting, and other special events.

The Public Services Division administers and employs a highly qualified and diverse professional work force that works together to maintain the highest level of public safety. In 2018/2019 we utilized Public Works professional development organizations such as The University of Connecticut, Technology Transfer Center, and the Connecticut Interlocal Risk Management Association to have our employees trained in safety, and updated on the latest Public Works methods and technologies. Our focus and commitment is to provide safe roads and recreation to the public at large so that The City of Danbury can continue to be safe and prosper.

Highway Division

The Highway Division staffs a team of 38 labor positions. These professionals provide services to the City as Secretary/Dispatcher, Equipment Operators, Drivers and Laborer/Masons. The Highway Division is responsible for public safety in the form of the repair and maintenance of city roads, sidewalks, curbs, bridges, storm drains and waterways.

At the Highway Division, public safety is job one. We actively maintain the public right of way by administering and scheduling programs such as road maintenance, repair and replacement, storm drain maintenance, repair and replacement, road sweeping, sight line mowing, street sign installation, debris pick up and litter clean up.

The Highway Division prepares for the winter, during the fall. Thirty eight (38) plow routes are reviewed and updated. Salt applications are calibrated. Our

Highway staff responded to 13 winter storms during the 2018/2019 ice and snow season. The storms brought more than 36 inches of snow, sleet and freezing rain, which required 6,979 tons of salt to combat. At Highway, we keep safe over 240 miles of road, as well as public buildings and school parking lots.

The Highway Division was tasked with the replacement of the Public Library Parking Lot. The existing lot was removed, and reconfigured. The new lot provides additional parking, safer access and egress for both pedestrians and vehicles, as well as meets ADA compliance requirements.

On May 15th, 2018, a major storm ripped through Danbury and the surrounding towns. The storm brought thunder, lightning and high winds that were in some cases reported as micro bursts and tornados. Hundreds of trees were downed and power outages were prevalent throughout the City. City managers immediately organized an efficient plan, and the Highway and Forestry Divisions lead the response. Working around the clock, we removed trees, opened roads and worked with the utility companies to restore power.

Working with the City Traffic Authority, the Highway Division street sign crew installed regulatory, warning and directional signs, recreational and cultural signs, emergency management, construction and detour signs.

The Highway Division also provides the city residents with annual service programs. In the spring and again in the fall we service the city with the bi-annual Leaf Pick-up Program. For 30 days each season, city residents can set bagged leaves at their curb side and the Highway Division will take it away to be used as compost. Properly bundled twigs are removed in the same manner.

Other programs include garbage removal from fixed City owned receptacles, recycling drop off at our Mobile Recycling Truck five days per week, Road Millings for sale, as well as sponsoring and supporting Public Works Awareness Day, Clean City Day, and Household Hazardous Waste Day.

Our Accomplishments:

- Reclaimed, milled and paved 8.34 miles of city road.
- Reconfigured the Public Library Parking Lot.
- Removed trees and debris from City right of ways following the May 15th storm.
- Eliminated 6 known icing areas.
- Replaced or repaired 183 storm basins, including over 2,433 linear feet of pipe.
- Repaired 2 headwalls.
- Swept over 240 miles of city streets.
- Fought 13 ice and snow storms that brought 36 inches of snow.
- Annual curbside Leaf and Twig Pickup Program.
- Recyclable drop off 5 days per week.
- Annual Bulky Waste, Paint Drop off, and Hazardous Waste Drop off Days.
- Daily public area garbage pickup.



Parks Maintenance Division

The Parks Maintenance Division is supervised by Foreman Nelson Lopes, two Lead Parks Maintainers, and includes 15 full time and 6 seasonal employees.

Parks Maintenance is responsible for the care of all City playgrounds, parks and recreation fields, public buildings and school grounds. Overall there are more than 400 acres of lawn to mow, trim, and fertilize, 3 spray parks, 4 artificial turf sports fields, 8 multi use grass sports fields, 9 softball fields, and 16 baseball fields to line paint and groom weekly. There are also over 140 garbage cans on City property to empty on a weekly schedule.

During winter storms, Parks Maintenance removes ice and snow from downtown sidewalks, crosswalks, and the train station. Together with Public Buildings we remove ice and snow from lots and sidewalks at public schools and City owned buildings.

Our Accomplishments:

- During 13 winter storms, cleared ice and snow from downtown Danbury, public schools, and public buildings.
- Clearing the May 15th storm damage from nature trails, schools, parks and municipal properties.
- Prepare and maintain over 400 acres of City athletic fields, parks, public buildings, schools, medians and cemeteries.
- Prepares and maintains 23 City street planters, 6 islands dividers, the memorial.
- Rose Arbor, Main Street flowers, historical cemeteries, as well as replace 80 US flags annually.
- Land Clearing at the Old Great Plain One Room School House.
- Laid new sod at the Danbury High School and Mountainville baseball fields, which included full depth reclamation of infields.
- Provide mulch and maintenance to all City playgrounds.
- Installed and graded new sand for the beach at Candlewood Town Park.
- Cleared trees and overgrowth vegetation at parks and schools.
- Brush clearing and leaf pickup at schools and public fence lines.

Forestry Division

The Forestry Division is comprised of a four man team, including a Lead Tree Operator who is also the City Tree Warden, a Tree Worker-Climber, Tree Worker-Bucket Operator, and a Truck Driver.

Forestry is responsible for the care and maintenance of the City's trees and shrubs, from saplings to acres of mature growth. Trees and shrubs are trimmed and removed to provide a safe environment for the public, as well as maintaining healthy plant life. Forestry is responsible for the trees and shrubs at playgrounds, public schools, public buildings and all of the City right-of-ways.

During winter storms, the Forestry Division removes ice and snow from downtown sidewalks, crosswalks, and the train station. Together with the Parks Maintenance and Public Buildings Divisions, Forestry removes ice and snow from parking lots and sidewalks at public schools and City owned buildings.



Our Accomplishments:

- Danbury has been designated "Tree City" for the 29th year in a row, by the National Arbor Day Foundation.
- During 13 winter storms, Forestry cleared ice and snow from downtown Danbury, public schools, and public buildings.
- Worked around the clock in the aftermath of the May 15th storm to clear the City's right of ways.
- On call 24 hours a day, 7 days a week.
- Maintain the flags at 17 pole locations across the city.
- Removed 299 dead trees from City Right-Of-Ways.
- Worked with The Danbury Garden Club, and Lions Club to plant 34 new trees throughout the city.
- Prepared City streets, tree and vegetation overgrowth prior to paving operations.

Equipment Maintenance Division

The Equipment Maintenance Division is staffed by a 5 man team, including a Lead Mechanic, three Journeymen Mechanics and a Parts Attendant. Collectively, they are responsible for the repair and service of a large municipal fleet of trucks, heavy construction equipment, road sweepers, and mowers, road grading and paving equipment, garbage trucks, tree bucket trucks, grapple trucks, catch basin vacuum trucks and all four wheel drive City department vehicles.

The highly skilled staff keeps the diverse fleet of trucks and equipment safely on the road so that the expected City services can be provided with the public's safety in mind. This is accomplished by the administration and management of spare parts, bulk fluid storage and recycling, tire replacement, major system repair and replacement, electrical and computer system diagnostics and repair, as well as managing a litany of vehicle and equipment manufacturer representatives and subcontractors.

The Equipment Maintenance Division manages and maintains the Fuel Storage and Dispensing Station at the 53 Newtown Road Public Works Complex. This station along with the New Street station, provides fuel to the entire City fleet.

Our Accomplishments:

- Serviced and maintained entire fleet of trucks and equipment.
- Directly responsible for the seasonal changeover of multiuse truck and equipment requirements.
- Staffed and ready through all of the 13 winter ice and snow storms, Equipment Maintenance kept all of the snow fighting trucks and equipment on the road.
- Annual preparation of street sweeping equipment.
- Monitors and manages fuel storage levels.
- Contributes technical and practical knowledge to the Truck and Equipment Purchase Committee.



PUBLIC UTILITIES



DAVID DAY, P.E.
SUPERINTENDENT OF
PUBLIC UTILITIES DIVISION

203-797-4539

Our Mission:

The Public Utilities Division is responsible for operating and maintaining the City of Danbury's Water and Sanitary Sewer Divisions, water utility infrastructure, sanitary sewer infrastructure, which includes several large water supply dams, closed landfill, landfill gas collection system, and administering programs for recycling and disposal of solid waste. The Public Utilities Division is also responsible for maintaining the majority of the City's fleet of vehicles, and the entire fleet of Police Department patrol vehicles.

The Public Utilities Division oversees the contract operation of the City's Water Pollution Control Plant in accordance with the Wastewater Treatment Facility Service Agreement between the City of Danbury and Veolia Water North America. The Public Utilities Division also oversees the contract operation of a public yard waste management-processing center, located on Plumtrees Road, in accordance with the Agreement between the City of Danbury and Total Landscaping and Tree Service.

Public Utilities staffing presently consists of 37 positions, including the Superintendent. Division staffing consists of administrative and customer service personnel, water and sewer utility maintenance and construction personnel, water treatment personnel, water quality and technical services personnel, and vehicle and equipment maintenance personnel.

Our Accomplishments:

The Public Utilities Division operates and is driven to achieve core missions.

The Danbury Water Division (DWD) continues to focus on the core mission "To provide our customers with adequate quantities of high quality water that meets or exceeds the standards established for the protection of Public Health, as well as provide sufficient fire flow for the protection of public and private property."

Water Division Accomplishments:

- The DWD presently produces about 6.5 million gallons of water per day through daily management of a water supply system that consists of 8 reservoirs, 1 well site, 2 water treatment plants, 14 pump stations, 9 storage tanks, 200 miles of water pipe and 2,100 fire hydrants. Our water's quality is continually verified through 24 hour monitoring by water plant operators and through daily testing. About 27,000 water tests are performed annually to monitor water quality. Approximately 11,000 water service line meters are in place and are used to bill customers for water use. The current population of customers served by the DWD is approximately 65,000 people.
- Annual inspection and routine maintenance of our 8 water supply dams continue to ensure that they remain in good condition. We actively work with the City Fire Department to ensure fire hydrants are annually tested and repaired and replaced as needed. **Ongoing system improvements include the installation of new replacement generators at the Harvest Hill and Frandon Drive Pump Stations.**

The Sewer Division has a mission "To provide the City of Danbury and the neighboring Region with sound disposal and treatment methods for wastewater and septic system wastes to ensure the protection of human health and the preservation of the environment".

The Danbury Water Pollution Control Plant (WPCP) provides wastewater and septage treatment for Danbury, Bethel, Brookfield, Ridgefield, and Newtown, and also accepts septage from New Fairfield, Redding, and Bridgewater, and some out of region towns. The WPCP currently treats an average wastewater flow of 9 million gallons per day and an average septage load of 11 million gallons per year. In addition to WPCP operations, oversight of the sanitary sewer collection system involves operation and maintenance of 20 sewer pump stations, 164 miles of sewer line, and 4,500 sewer manholes.

Sewer Division Accomplishments:

- Our capacity, management, operation, and maintenance (CMOM) program continues to be optimized to reduce the occurrence of sanitary sewer overflow (SSO) events. The implementation of our fats, oils, and grease (FOG) prevention program through site inspections and FOG compliance education of all food preparation establishments is helping reduce SSO events from occurring in our sewer collection system. **In September 2018 the City enacted a FOG Ordinance to ensure that FOG is removed from the sewer discharge of food preparation establishments to prevent the occurrence of SSO events.**
- In Calendar Year 2018, the successful operation of our WPCP's interim nitrogen removal facility by Veolia Water not only resulted in a net savings of **\$1 million** vs. the cost of purchasing nitrogen credits had the system not been operating, but also resulted in the City being paid **\$86,949** by CT DEEP due to the WPCP removing more nitrogen than was required in the General Permit for Nitrogen Dischargers. The use of reclaimed methanol, when available, continues to help reduce the chemical cost of operating this system. We continue to make improvements to the existing nitrogen removal system to further reduce overall nitrogen removal and to the existing phosphorus removal system to ensure compliance with the current NPDES permit for seasonal phosphorus removal limits of 0.6 mg/l.
- Sewer collection system improvements include the design and **bidding of the Moss Avenue Sewer Line Upgrade Project. WPCP improvements include installation of a new 1500 KW replacement generator and continuation of the WPCP Facilities Nutrient Removal Upgrade Project.** Upgrades are required to meet stringent long term nutrient (nitrogen and phosphorus) removal discharge permit requirements and are required to replace existing aging systems and equipment.

Lastly, the Recycling and Solid Waste Division has a mission, "To administer programs, which provide Danbury residents with environmentally sound methods for management of solid waste". The Public Utilities Division oversees the operation of the yard waste management program as well as coordinates Regional Household Hazardous Waste Collection events in our City. The City's Electronic (E) Waste Recycling Program was implemented in 2011 and allows resident drop-off of E-Waste at the Winters Brothers site at 307 White Street.

The Public Utilities Division continues to operate the Landfill Gas Collection and Treatment Facility in compliance with the Department of Environmental Protection permits and regulatory standards. The Danbury Landfill is a Resource Conservation and Recovery Act (RCRA) land disposal site and has been closed since 1997. The closed landfill is operated under a CT DEEP Stewardship Permit which consolidates all closure requirements of the landfill under a single permit, and defines end points for the continued long term operation of this closed disposal site. We will also be reviewing the feasibility of installing a solar power system at the Danbury Landfill.

CONSTRUCTION SERVICES



THOMAS H. HUGHES III
SUPERINTENDENT OF
CONSTRUCTION SERVICES
DIVISION

203-797-4605

Our Mission:

This division has filled a niche in the organization for the general contracting of projects from \$10,000 to \$2,000,000, which are performed in-house. The Construction Services Division implements a variety of City projects through the teamwork of the various Divisions of Public Works, utilizing its equipment to accomplish tasks in the most efficient and cost effective manner possible. This Division also uses our low bid, on-call contractors to perform projects or a combination of City crews and on-call contractors. The Construction Services Division works on implementing a variety of projects; such as road rehabilitation, bridge construction, building renovations, drainage and the construction management of large City projects.

The Division includes two Construction Managers and an Assistant Construction Manager, priding ourselves on completing our projects on time and within budget. Each of the Division's Construction Managers has over twenty five years of experience in the construction industry, trades and public works projects.

Road opening permits are also issued through the Construction Services Division. Two Hundred fourteen (214) Highway Permits were issued this fiscal year with \$17,000 + in permit fees and over \$300,000 in Highway Bonds taken in. The permitting process requires coordination and team work and has many facets; certificates of occupancy inspections, infrastructure inspections for roads, sidewalks and driveways and public utilities including underground gas, electrical and water services. This Division also managed the bond requirements for street opening permits.

Our Accomplishments:

Construction Services work includes administrating, managing and inspecting multiple programs throughout the fiscal year. Projects include building construction, bridge restoration and repair, facilities repair, infrastructure repair, replacement and/or restoration, providing vital services to the public at large. City of Danbury Construction Services Division works closely with the City Engineering Division in development and execution of many different projects daily and is another example of the Public Works team in-house professionalism, which results in reduced spending on outside consultants and resulting in a significant savings to the City.

- Construction Services aided in the design development layout and bidding of the new Animal Control Facility to be constructed in fiscal year 2019/20. This preliminary work has added to cost saving of the facility structure and supporting infrastructure.
- The Jefferson Street Bridge Improvement Project was completed ahead of schedule. The contractor mobilized to start the project on July 12th 2018 with 120 days to complete. The project was completed in under 60 days with minimal impact on traffic, the community and within the allotted budget. The project was administrated and supervised by the Construction Services Division.
- Construction Services is currently overseeing the erection of Uncle Sam monument at the Danbury Train Museum. Uncle Sam, a landmark at the one time Danbury State Fair, was sold off to an upstate New York amusement park when the fair was closed. The City of Danbury has reacquired this wonderful attraction and is making it a centerpiece for the city downtown area. Its restoration, transport, assembly and construction of supporting groundwork is a dynamic and complex undertaking to be viewed proudly by all City residents and its visitors.
- Tarryville Farmhouse and Parks Pond Dam restoration under the supervision of City Construction Services Division using on-call contractors. This dam retains the Parks Pond and was in need of DEEP required concrete renovation and upgrade. Rehabilitation of the dam included new concrete façade and top, safety improvements, such as fencing and gating to protect park dwellers. Coordination

by City Construction Services with the parks management to reduce Park's Pond water level for sub-marine repairs and protection of park visitors was vital. The Farmhouse restoration which included roof, skylight and gutter replacement, was done in minimal time and cost with no disruption or displacement of occupants residing in the house.

- Golden Hill Culvert Repairs were mandated by State DOT as this culvert supports a main traffic artery in the city. With over ten thousand vehicle trips per day and in the immediate vicinity of the state's largest high school, the culvert was in need of imminent repairs. Under the direction and control of City Construction Services Division using on-call contractors, repairs, including armoring of upstream banks and outfalls as an erosion control measure, reinforcement and strengthening of parapets to maintain and improve structural integrity and the ability to maintain traffic flow without interruption was critical. The project was accomplished in a time efficient manner with a cost conservative approach.
- Octagon House is a unique City building with age deficient structural issues requiring cost effective repairs to preserve the building's serviceability and safety. These repairs included wrap around deck restoration, tree removal and temporary fencing to complete this first phase of the project. This first phase was administered by the Construction Services Division.
- City Library Parking Lot Wall Repairs were completed using an on-call contractor. Repairs of broken sections of the brick walls encompassing the library parking area, repointing of other masonry brick joints and power washing of the remainder of brick walls were instrumental in the maintenance and repair of a vital City property.
- Mallory Property Remediation is on a property located in the City downtown area. The property has been accepted by the State of CT DECD into the Brownfield Remediation Program. The remediation will take place in the 2019 / 2020 physical year allowing future construction to take place on the property. Construction Services has initiated and arranged environmental testing of the property.
- Doyle's Pond Dam Repair was a critical, necessary repair at a municipal park pond. This earthen structure retains a large pond in the park and suffered structural deficiencies created by old tree stumps and erosion. City Construction Services improvised a plan to remove the old stumps, reinforce and armor the earthen banks to maintain long term structural integrity of the dam.
- Roger's Park and Danbury High School Tennis and Handball Courts
- This uniquely designed construction method using post tension concrete slabs, which increases the longevity of concrete surface and substrate to provide a crack free surface and long useful life, was constructed at these two facilities for the residents of the City of Danbury. This design and construction, which was supervised by the Construction Services Division, is completed. A final epoxy resin surface has been applied to all 14 courts, providing superior performance and life. Two courts at each facility will be lined for Pickle Ball. The project has been completed on schedule and within budget.
- Danbury High School Addition & Alteration Project**
- Phase V the Black Box Theatre closeout is wrapping up. The punch list requiring contractors and subcontractors to make necessary repairs and alterations to meet contract obligations and to finalize construction items to meet the necessary standards is nearing completion. Under the administration and oversight of the Construction Services Division, this will complete one of the largest projects undertaken by the City of Danbury. At a total cost of \$41,880,000 all phases are complete with a 1.5% change order rate.

The Construction Services Division facilitates and manages all of the City right-of-way work for the maintenance, upgrade and expansion of Eversource Energy public utility for underground gas and electrical services. Extensive work performed in the City right-of-way and across City streets by the utility requires specialized inspection. Constant oversight, dialog and in field changes are required to provide and meet the municipality's increasing energy demands. This work is performed in-house by staff personnel in coordination with the public utility.

In the future, the Division looks forward to being a successful part of the Director's continuing initiative of performing more in-house work and to continuing the development of our ability to complete in-house management of infrastructure and capital improvement projects. In-house management of projects translates into the savings of tax dollars. We look forward to the continued development of this Division and proudly serve as part of the Public Works Department.

CITY ENGINEER



ANTONIO IADAROLA, P.E.
CITY ENGINEER

203-797-4641

Our Mission:

The Engineering Division of the Public Works Department prides itself on being versatile and resourceful with respect to all engineering related projects for the City. On a daily basis, this Division's staff is involved in a variety of tasks ranging from work on schools and other public buildings to bridges, dams, roadways, storm drainage, sanitary sewer mains, water mains, traffic signals, and sidewalks.

The Engineering Division has an operating budget of approximately \$1,000,000 and consists of six licensed professional engineers, two licensed surveyors, a traffic engineer, traffic technicians, a CAD draftsman and administrative staff. All take great satisfaction in the design and administration of worthwhile, solidly engineered, safe, and budget-conscious designs for construction, renovations and improvements related to City projects.

The Engineering Division's mission is to ensure the high accuracy and efficiency of all work that affects the City and the public and to see that proposed engineering projects are designed and inspected based on sound engineering standards and guidelines to prevent a negative impact on properties and the general public. Our staff works closely with consultants, contractors, architects, engineers, and developers to secure project approvals in the shortest possible period of time. The Engineering Division also provides regular technical reports and reviews to the City Council.

Our Accomplishments:

- As part of the City's Bridge Replacement Program, Engineering is working closely with consultants on reconstruction and repair of various City bridges. The Jefferson Avenue and Reservoir Street Bridges were replaced in 2018. Designs for the repairs to the Triangle Street Bridge and the replacement of the Crosby Street Connector Bridge were completed, the two projects were bid and work has begun. Plans for the reconstruction of the Middle River Road Bridge have been completed and work is proposed to occur over the summer of 2019. Designs for replacement of the Middle River Bridge and repairs to the Kennedy Avenue Bridge will be completed for bidding and construction later in 2019. State of CT Local Bridge Program partial funding of three of these bridges has been acquired.
- Construction of the various phases of the Addition and Alterations with Safety Improvements at the Danbury High School Complex project have been completed. This \$50,000,000 project is funded by the DHS 2020 Bond and State of Connecticut School Facilities Unit.
- Repairs to the Doyles Pond Dam were designed by a consultant, approved by DEEP and completed.
- Plans and specifications are being prepared for bidding the construction of the New Animal Control Facility. This project is funded by the PIP2016 Bond.
- Tennis court replacements at Rogers Park and Danbury High School were designed in-house, bid, awarded and completed.
- Plans and specifications for the first phase of the Balmforth Avenue CDBG funded sidewalk replacement project are at 90% completion. The project will be bid later in 2019. Engineering has applied for CDBG funding of two additional phases of this project.
- This year, the Engineering Division approved 209 sanitary sewer and water connection permits.
- Daily reviews of site plans, special exception/subdivision applications, design and subsequent construction of sanitary sewers, water mains, subdivision roads and storm drains proposed by developers were conducted.

- Our office worked with a consultant to prepare an updated Stormwater Management Plan and registration for a new general permit as required by the State of Connecticut D.E.E.P. regulations for a General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems (MS4). We continue to work diligently to address and comply with the many requirements related to this General Permit.
- We worked with a consulting engineer and the U.S. Army Corps of Engineers to prepare plans to remove the accumulated sediments and vegetation along the Still River Channel between White Street and a point downstream of the Triangle Street Bridge embankment which will improve channel capacity and flow. The project was bid, awarded and completed.

The Division continues to enhance and manage the GIS mapping for the City. GIS mapping has been a valuable tool to all City departments and agencies in their daily operations and for future planning purposes.

Our survey crew continually works on easements, verification of rights-of-way, street tree locations, monitoring reservoir levels, preparing CAD surveys for in-house design of City projects, and updates maps of the entire City storm drainage systems using GPS equipment.

The traffic engineering staff strives to provide safe and efficient mobility for all modes of transportation throughout the City. The unit oversees operation and maintenance of assets worth over \$35 million dollars including 77 traffic signals, 40 Fire and EMT pre-emption devices, 16 traffic surveillance cameras, 12 flashing beacons for safe walk to school, low bridge height clearance and crosswalks, 8 rectangular rapid flashing back devices, 8 at-grade railroad crossings, 15 speed humps and 50 miles of fiber optic communication infrastructure for various municipal functions including traffic, security video surveillance, internet services and voice-over IP telephone services. The unit also oversees installation and maintenance of pavement markings along all local roadways as well as parking lots servicing municipal buildings and Danbury Public Schools.

During the year, the Traffic Engineering unit applied for a \$2.65 million LOTCIP grant for improvement of the White Street Corridor between the Eighth Avenue and Meadows Street intersection. An application for a \$2.4 million federal grant for enhancement of pedestrian mobility for schools, elderly residential facilities and the Danbury Town Park was also submitted. The unit worked on the Mayor's initiative for improvement of crosswalks along Deer Hill Avenue, West Street and Hayestown Road.

Traffic worked with the State of Connecticut Department of Transportation on Transportation Improvement Projects (TIP) that were initiated by the City including reconstruction of the intersection of Newtown Road and Old Shelter Rock Road and the reconstruction of the intersections of Stacey Road and Barnum Road with Pembroke Road (State Route 39). In terms of engineering services, the unit was the State of Connecticut DOT liaison for design of the Newtown Corridor (State Route 806), a study of I-84 Expressway Corridor, Clapboard Ridge (State Route 39) between Beckerle Street and East Gate Road as well as the South Street Corridor (State Route 53) at Coal Pit Hill Road to safely and efficiently accommodate public traffic needs.

Our Traffic Engineer provides professional advisory services to the Legal Traffic Authority, Planning and Zoning Department relative to general traffic matters as well as balanced land-use development. The Unit is committed to a proactive traffic engineering methodology of monitoring operations of all its devices and conditions so as to make appropriate changes whenever needed. A friendly customer service atmosphere is maintained with all members of the public from all modes of travel to hear and address their concerns appropriately.

PUBLIC BUILDINGS



SEAN P. HANLEY, SR
SUPERINTENDENT OF
PUBLIC BUILDINGS DIVISION

203-797-4585

Our Mission:

The Public Buildings Division of the Public Works Department is responsible for "maintenance, construction and repair of municipal buildings." This encompasses over 80 active buildings and properties along with their mechanical systems and equipment. The Public Buildings Division strives to provide a safe and comfortable environment for the operation of effective government, education, public safety and enjoyment. Our goal is to provide emergency and routine facilities services in a timely and effective manner.

This division serves all public buildings, which include City Hall, Police Headquarters, Fire stations, Public Schools, Public Library, Elmwood Hall, Veterans Hall, Old Jail, Old Library, Head Start Building, the Public Works Complex, and the public parks buildings to name a few.

The Public Buildings Division also provides assistance and support to the other Divisions within the Public Works Department, as needed.

The staffing for this Division includes a Superintendent, a Secretary-bookkeeper, a Foreman, 6 state licensed trades personnel (two electricians, one HVAC technician, and three plumbers) and 2 home improvement contractors (one mason/carpenter and one general maintenance mechanic). This small, efficient, and highly skilled staff provides 24/7 maintenance, repair and emergency facility service to all municipal departments and educators housed in our City buildings and Schools.

Our Accomplishments:

This fiscal year the Public Building Division received 2322 new requests for maintenance/emergency service which is in addition to our school snow removal, in house projects and planned preventative maintenance work, and completed 2066 requests for service. The division attempts to perform as much maintenance and repair work as possible in-house with its own skilled staff. Additional assistance for major repairs and special tasks that cannot be handled by divisional staff is provided through contractual arrangement with local professional contractors.

In addition to repair and maintenance services, the staff of the Public Buildings Division performs or manages minor alteration projects that save the City of Danbury a considerable amount of money. Examples of more recent projects, which vary in size and scope, are:

- Mill Ridge Primary Roof replacement.
- Renovations to Farrington main house.
- Continuing security upgrades to Library, City Hall and DPW complex.
- Boiler and chimney replacement at DHS auto shop.
- New oil tank designs for RPMS, BMS and the King St. campus.
- New electrical service to Pembroke School.
- Cooling tower refurbishment at Library.
- Cooling tower refurbishment and RTU replacements at City Hall.

As the division is responsible for facilities services, it also strives to achieve energy efficient buildings. There's several energy conservation projects planned for 2019 to convert regular exterior lighting to LED lighting, a project which will save both maintenance time on lamp replacement, as well as operational energy. These projects will take place at City public buildings, parks and ornamental street lighting.

The Public Buildings Division operates and maintains several building operation and energy management systems for the City buildings and public schools.

There were several upcoming projects that will be managed by the Public Buildings Division.

Some of these include:

- Replacement of the roof at City Hall addition.
- Boiler replacements at Hayestown Ave. School.
- Boiler replacement at Osborne St. facility.
- Cooling Tower replacement at Union Station.
- Elevator upgrades at DHS and BMS.
- UST replacements at BMS, RPMS and King St. campuses.
- Water tank replacements at Broadview Middle and Pembroke Schools.
- New web based work order/ asset management system.

City department heads and authorized school personnel have the ability to electronically send and track work requests to our maintenance management server and schedule their work. This system has increased divisional responsiveness, accountability and productivity.



POLICE DEPARTMENT



PATRICK A. RIDENHOUR
CHIEF OF POLICE



FLORENCE B. SULLIVAN STATION
375 MAIN STREET
203-797-4611

Our Mission:

The mission of the Danbury Police Department is to provide an environment that is free from the fear of crime, where people can enjoy a high quality of life, and the entire Danbury community can prosper. Danbury Police Headquarters is located at 375 Main Street in the city's downtown. The Chief serves as the head of the agency with one Deputy Chief serving as second in command. The department has four main divisions. Three Captains head the Patrol, Investigations, and Professional Standards Divisions, respectively while a civilian manager heads the Administrative Services Division. The department's authorized strength of 154 sworn officers is supplemented by civilian personnel assigned to various divisions. A private company operates the communications center, front window reception, and 311 information line at police headquarters.



Fiscal Year 2018-2019 Accomplishments:

- Hired several new officers through our entry-level and lateral recruitment efforts
- Promoted a new Lieutenant and four new Sergeants to fill vacancies
- Earned Tier III Accreditation from the State's Police Officer Standards and Training Council
- Assigned a School Resource Officer to Westside Middle School Academy
- Conducted another successful prescription drug take-back day in partnership with the federal Drug Enforcement Administration.
- Conducted two more successful Citizens Police Academies for local residents and stakeholders
- Held our first-ever "Party on the Patio" at DPD Headquarters in conjunction with the Mayor's Office, Fire Department, and local social service agencies in an effort to build positive relations with historically underserved communities.
- Conducted several more highly successful distracted driving and seat belt enforcement campaigns utilizing state and federal grants. The increase in traffic enforcement contributed to a significant reduction in traffic accidents for 2018
- Implemented new programs to address officer mental health and wellness
- Implemented new scheduling software
- Identified vendor for new crime mapping software

Objectives for Fiscal Year 2019-2020:

- Launch a new recruitment and hiring campaign to fill vacancies
- Complete the installation of crime mapping software
- Increased engagement with the city's youth through Danbury PAL, police explorers, schools and other programs to build and maintain positive police-youth relationships
- Continue to use state and federal grants for public safety and enforcement initiatives, such as the downtown foot patrols slated for summer 2019
- Enhance our officer mental health and wellness program

For 2018 Danbury Police Officers responded to over 55,000 calls for service and the city had another year of stable crime rates, including a more than 30 percent reduction in the violent crime categories.



FIRE DEPARTMENT



T.J. WIEDL
FIRE CHIEF

FIRE DEPT HEADQUARTERS
19 NEW STREET
203-796-1555

Our Mission:

The primary mission of the Danbury Fire Department is to protect the life, property, and environment of all citizens in the most efficient and safe manner possible. The department's goal is to reduce the incident of fire and accident through education, building inspections, and emergency response.



Our Accomplishments:

- Completed HQ workout room addition and masonry repairs to Burn Building.
- Distributed smoke detectors to residents in collaboration with the Red Cross.
- Refurbished two 2008 pumper trucks.

Our Goals:

- Remodel former 911 dispatch center at Headquarters.
- Continue radio infrastructure build-out including microwave transmitter/receivers.
- Add public safety response boat and dock at Candlewood Lake.
- Begin apparatus storage facility project adjacent to Engine #26.



COMMUNITY RISK REDUCTION



TERRY TIMAN
FIRE MARSHALL

1ST FLOOR
203-796-1541

Our Accomplishments:

The staff of the Office of the Fire Marshal continue to advance their education through many state, national and international programs. All staff members are members of the International Association of Arson Investigators. Besides state mandated education classes, members have attended many prestigious learning opportunities such as Advanced Fire Investigation, Advanced Vehicle Investigation and the New England Arson Investigation Seminar.

During October, the anniversary of The Great Chicago Fire, the office performs fire safety presentations to every elementary school in the city. This is a proactive effort to teach the hazards of fire and prevent it from happening. The goal is for the children to pass on the importance of smoke alarms, escape plans, and share prevention tips with their family, friends and neighbors. In an effort to create a safer community, we actively promote our fire safety message with as many citizens as possible. Public safety education is provided to civic, religious and community organizations, as well as at public events throughout the year.

Also in October, we partner with The Home Depot for a Fire Safety Day in which we not only share fire prevention and safety tips, but children are able to practice their knowledge and abilities in our fire safety skills course. Children are taught valuable lessons such as: stop, drop, and roll; hear the beep where you sleep; get low and go; and to have a meeting place. There are live demonstrations of a vehicle extrication and a "live burn" demonstration showing first-hand how quickly a fire progresses as well as the importance and effectiveness of smoke alarms, sprinklers and fire safety techniques.

The Office of the Fire Marshal and the Danbury Fire Department have been honored to partner with the American Red Cross to host a "Home Fire Preparedness Campaign." This one day event included the installation of smoke alarms, fire safety and emergency preparedness tips - all free of charge thanks to the Red Cross and their volunteers. We continue to work with the Red Cross to provide this valuable service to those in our community who are in need.

Moving Forward:

The Office of the Fire Marshal looks to use existing and future technologies to better streamline our processes, increase efficiency, further our safety goals and better serve our customers and the citizens of Danbury.

Our Mission:

The Office of the Fire Marshal is composed of six state certified Deputy Fire Marshals and one Fire Marshal. The main goal of this office is to minimize and prevent fire related injuries and the loss of life and property due to fire within the city. This is accomplished through a comprehensive fire prevention strategy of public education, inspection, code compliance, and other responsibilities defined by Chapter 541 of the Connecticut General Statutes.

Fire prevention continues to be a priority in the Danbury Fire Marshal's Office. Fire prevention is accomplished many ways; public education is a proactive approach to inform the public about the dangers of fire and safety measures they can take to prevent fires. The best fire is the one that never happens.

Inspection and code compliance remains the backbone of our workload. These responsibilities include mandated inspections of all required buildings and facilities and rigorous enforcement of the Connecticut Fire Safety and Prevention Codes. Inspection and compliance includes, but is not limited to: multi-family residences (three family and above); apartments; hotels; restaurants; educational facilities; mercantiles; fueling stations; manufacturing including hazardous material and storage facilities; commercial blasting; and fireworks displays. We are also responsible for issuing burn permits and establishing fire lanes as well as reviewing plans and specifications for all new or remodeled construction throughout the city.

Per state statute, The Office of the Fire Marshal is responsible and required to investigate all circumstances of fire and explosion to determine the origin and cause and administer any necessary legal action. This information is collected and used at local, state and national levels to determine trends and address needs for education, prevention and code review / implementation.



EMERGENCY MANAGEMENT



PAUL ESTEFAN
DIRECTOR

203-796-4630

Our Accomplishments:

This past year we received a FEMA Presidential Declaration for Public Assistance on the May 15, 2018 storm.

The Department of Emergency Management continues to host the HAM Operators Field Day at the end of June in Tarrywile Parle This gives the department HAM Operators the ability to test our equipment in the field.

Our Mission:

The Department of Emergency Management for the City of Danbury continuously receives support and updates for our Emergency Operations Plan from the State of Connecticut Department of Emergency Management and Homeland Security. Events throughout the last decade have redefined emergency response needs and planning at all levels of government. Being proactive in our approach and response to potential emergency events, both natural and man-made, is our priority. Our primary mission continues to be the development of plans, protocols, and procedures that assure the safety of our citizens. The department, with input from local, state, and national agencies, has made significant strides in preparedness, and has created a strong foundation for emergency management in our community.



PLANNING & ZONING

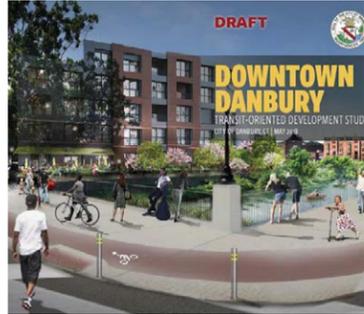


SHARON B. CALITRO, AICP
DIRECTOR OF PLANNING

1ST FLOOR
203-797-4525

Our Mission:

The mission of the Department of Planning and Zoning is to protect and improve Danbury's neighborhoods, business centers, community resources and our natural environment while planning for sustainable development that will enhance the quality of life all our residents. To that end, the Department has been instrumental the preparation of plans, projects and land use regulations for the City. City-wide plans have included the Plan of Conservation & Development, Transportation Plan, the Parks & Recreation Plan, and the Downtown Danbury Transit-Oriented Development Study. Major projects have included downtown redevelopment, various streetscape improvements, the creation of the Ives Trail concept, restoration of Elmwood Park, and construction of the 9/11 Memorial, rehabilitation planning of the historic Octagon House, Heritage Plaza at City Hall, and Memorial Park.



Professional and clerical staff provides support services to the Planning and Zoning Commissions and the Redevelopment Agency, while clerical support is provided to the Environmental Impact Commission and the Zoning Board of Appeals.

A primary task of the Department is the enactment and enforcement of zoning and subdivision regulations designed to ensure that proposed developments are constructed in accordance with the Plan of Conservation and Development. The Department reviews site plans and assists the Planning Commission in the review of special exception and subdivision applications. The Department advises the Zoning Commission on all proposals for zoning amendments and the rezoning of land. Our Department also assists with referrals from City Council for requests for extensions of sewer and water service, dedication of roads, and offers to buy, sell or lease City land.

The Department prepares the annual Capital Improvement Program to schedule major capital expenditures over time, reviews all applications under the Deferral of Assessment Increases program, and updates and corrects street addresses in the City.

The Planning Director serves as Executive Director of the Danbury Redevelopment Agency. Departmental responsibilities for downtown redevelopment have included the recruitment of new businesses, the coordination of streetscape improvements, construction of the Patriot Garage, creation of the Danbury Green, design of Palace Walk, preparation of the downtown revitalization plan, Downtown Danbury: Issues & Recommendations, and directing preparation of the Downtown Danbury TOD Study.

The Planning Director advises the Main Street Partnership and also serves as a member of the Office of Project Excellence Steering Committee, Danbury Housing Partnership, and as an ex-officio member of the CityCenter Danbury Board of Directors.

Fiscal Year 2018-2019 Accomplishments:

- Completed administration of the Octagon House rehabilitation grant and site plan preparation.
- Completed the Downtown Danbury Transit-Oriented Development ("TOD") Study.
- Completed process to obtain \$2,000,000 in State grant funds to implement streetscape improvements in downtown.
- Implemented public art initiatives recommended in Downtown Danbury TOD Study.
- In conjunction with other City departments, released Façade Grant Program for downtown Danbury.
- Continued review and preparation of amendments to the City's Zoning Regulations and other land use regulations to address changing conditions which threaten the City with undesirable development that may intrude upon residential neighborhoods, harm the environment, or create unacceptable traffic congestion.
- Continued automation process for capital planning process.
- Continued processing of land use applications.

Major Objectives 2019-2020

- Initiate the process of amending the Plan of Conservation and Development as required by state statutes.
- Coordinate design and implementation of the Downtown Danbury Streetscape Renaissance project in conjunction with the Department of Public Works.
- Amend Zoning Regulations to incentivize development downtown pursuant to the recommendations of the Downtown Danbury Transit-Oriented Development Study.
- Continue planning and design for the walled garden at the historic Hearthstone Castle in Tarrywile Park.
- Seek funding opportunities to implement the Downtown Danbury TOD Study initiatives.
- Continue providing recommendations to land use commissions on regulatory changes to improve customer service, create opportunities for balanced growth, and protect sensitive resources.



BUILDING DEPARTMENT



DAVID NEWLAND
BUILDING OFFICIAL

1ST FLOOR
203-797-4580

Our Mission:

The Building Department is a key division for planning the future of the City of Danbury. We are committed to managing new construction, additions, and renovations throughout the life of a building, from the stages through its completion. We are pleased to work with the citizens of Danbury and developers to ensure public safety, enhance the quality of life, and support the growth and vitality of our City.

Department Goals:

Our goal is to assist applicants in the permit process and to provide thorough, consistent and efficient administration of the Connecticut State Building Code. These codes apply to all construction, reconstruction, alteration, replacement, repair, equipment installation, use and occupancy, and the demolition of every building or structure, or any equipment connected to a building or structure. We are committed to protect the public's life, health, safety and welfare as it relates to the construction and occupancy of buildings.



Fiscal Year 2018-2019 Accomplishments:

- Construction in Danbury has remained strong with commercial and residential projects resulting in over 9966 inspections performed by our Building Officials. Our Certificate of Occupancy issuance on residential projects has put us in the top ten municipalities for the year.
- The west side of Danbury continues to grow with Toll Brothers projects resulting in the issuance of 93 Certificates of Occupancy for residential properties at The Reserve.
- Large renovation projects at Boehringer and Danbury Hospital were closely monitored by our team of Building Officials.
- With a very busy real estate market in Danbury, our office has researched and fulfilled over 1200 requests for information related to Certificates of Occupancy, permits, inspections, and code violations. Information requested can date back to 1965.

Major Objectives 2019-2020:

- We anticipate construction in Danbury to remain vibrant and steady. Senior living communities at Wooster Heights and The Reserve, and the addition of 150 residential units at the old NewsTimes location on Main Street are just a few of the many projects proposed in the coming year.
- We will work with property owners to resolve open permits often lacking inspections. This process ensures substantial compliance with the Connecticut State Building Code as well as closure for the property in question.
- We have been working on a new organization method for permits and drawings in our storage area. We are making progress indexing historic documents and intend to continue our work towards easier research solutions.
- Our Building Officials are on call 24 hours a day, seven days a week, for emergency services. We work closely with the UNIT responding to building related calls, and assist the Police and Fire Department with emergency calls. These calls include fires, car strikes on buildings, electrical issues, water problems in buildings and more.
- We strive to provide a high quality of customer service in a timely and professional manner, and to continue to find ways to improve our department and serve the City of Danbury.



PARKS & RECREATION



NICHOLAS KAPLANIS
DIRECTOR

HATTERS COMMUNITY PARK
7 EAST HAYESTOWN ROAD
203-797-4632

Our Mission:

The department's mission is to offer a variety of recreational programs to advance social equity and access to meet the needs of as many City of Danbury residents as possible from the young to seniors and those with disabilities. Develop scheduling that will maintain maximum facility utilization and to monitor all park assets. We want to facilitate physical activities and healthy lifestyles, create positive youth and family development and safeguard park visitors and recreational participants. We will continue to develop outreach efforts with a focus on our diverse population to attain more integration of our youth in public and private recreation programs.

Our Goals:

The Danbury Recreation Department's goals are to offer extensive recreational programming opportunities for residents young and the young at heart. Opportunities include participating in recreational activities or enjoying our leisure facilities. Our objectives to achieve this includes: employing park maintainers to work diligently every day to ensure every facility is manicured and has been carefully prepared to ensure optimum use of that playing surface, whether it is for a game or practice session. Additionally, we continue to invest our resources in rebuilding infield surfaces and making improvements with drainage at many of our facilities.

Our Accomplishments:

- Implementation of a new online software system which will allow for residents to register for Recreation Department summer programs, point of sale purchases at Candlewood Town Park, Hatters Park Banquet Hall and Pavilion reservations and for Community Garden plots.
- Rogers Park and Danbury High School Tennis Courts have been totally reconstructed using a state of the art process known as post tension concrete. This method will insure longevity of the playing surface, free of cracks and imperfections for years to come.
- Created a Facebook page, Danbury's Recreation Department, to communicate department activities, summer programs, Summer Movie Nights, Hatter's Park Hall and Pavilion rentals. We invite your input and opinions.
- Danbury Dog Park is open, located on Miry Brook Rd. across from the airport. The park has two fenced-in areas, one for small and one for large dogs where they can run and play off leash. This is the only park in Danbury where pets are allowed to run off leash and a great opportunity for both residents and their dogs to socialize.

Objectives:

- Build Outdoor Basketball Court. We continue the search for the optimal location for a new court.
- Fencing Improvements at Selected Sites. Repair and replace fences where required.
- Rogers Park Lighting System on Softball Fields: Replace underground wiring, conduits and connections around complex.
- Install a severe weather warning system in our parks. The system will give advance warning to coaches and participants of impending bad weather.
- Continue to maintain participation in all programs and to provide training for our summer employees.

Community Awareness:

The Department of Recreation will continue to promote awareness of all services available through the use of the City of Danbury web site, Danbury-ct.gov, discoverdanbury.live, Danbury Board of Education through the distribution of flyers, social media and any other forms of media available to improve communications.

Follow us on Facebook, [Danbury's Recreation Department](#)
Email: n.kaplanis@danbury-ct.gov



DANBURY PUBLIC LIBRARY



KATIE PEARSON

Mon, Tues, Thurs: 10:00 am - 7:00 pm
Wed: 1:00 pm - 7:00 pm
Fri: 10:00 am - 5:00 pm
Sat: 10:00 am - 5:00 pm (10 a.m. - 2 p.m. after Memorial Day and through Labor Day)
Sun: 1:00 pm - 5:00 pm
(closed between Memorial Day and Labor Day)

170 MAIN STREET
203-797-4505

Our Mission:

As an essential city asset, the Danbury Library is committed to being:

- A welcoming destination
- Responsive to the varied needs of our city's diverse community
- A source of inspiration through words and ideas

Located in the heart of downtown Danbury, the Danbury Library is a place where people can find a quiet room for study or a venue for the spirited exchange of ideas. From learning the alphabet to planning for retirement, the library offers many opportunities for personal growth. A free Danbury Library card is available and waiting for all Danbury residents.



Recent Accomplishments:

- Completed and approved the library's Strategic Plan for the next 5 years.
- Installed a stand-alone "Study Pod" on the library's main floor for small meetings, interviews, and individual quiet study.
- Celebrated the library's 150th Anniversary with an outdoor celebration.
- Collaborated with local Danbury businesses to provide discounts with a Danbury Library card for National Library Week.
- Launched a new interface for the library's online catalog.
- Subscribed to "Kanopy," an on-demand streaming video platform for documentaries and other films.
- Conducted outreach to local schools and elder care facilities.
- Held library-wide events like the STEAM Fair and Holiday Craft Fair, along with our usual story times, science experiments, magic shows, book clubs, author visits, history lectures, computer classes, trivia nights, craft projects, and more.
- Was awarded a construction grant by the Connecticut State Library to remodel the junior floor to include new shelving, improved visibility for the StoryCorner space, and establish a sensory space.
- Started a six-week Teen STEAM Summer Camp to provide participants with in-depth, hands-on experience in STEM fields, art and design, public speaking, and other skills

Future Goals:

- Fulfill the goals determined through the Strategic Plan.
- Partner with Parks and Recreation and the Danbury Museum to show outdoor movie nights.
- Collaborate with Danbury Middle School humanities departments and the Danbury Museum to support curricula through the Founding Era grant.
- Implement a new tower gardening program for children.



DEPARTMENT OF PERMIT COORDINATION



SEAN HEARTY
DIRECTOR/ZEO

1ST FLOOR
203-796-1653

What is the Permit Center about?:

With a Customer Service staff waiting to greet them, visitors to the Permit Center can explain their project and our staff will provide guidance and the proper paperwork for the project. For the public's convenience, the Permit Center has combined different permits onto a project type so that all required plans will be submitted with that one application. The permit center will then disseminate the documents and route to the appropriate departments. Progress of applications can be monitored on the department web site. Customer service will contact applicants with any requests for more information so that permits can continue to be routed in a timely fashion. Upon final approval, applicants will return to the permit center to pay, bond and receive the necessary permits. All inspections required for your project will be reviewed and scheduled by the Permit Center. One centralized inspection number ensures a smooth closeout of a project and avoids redundant or skipped inspections. When all permits are closed, the center will complete the process by having the Zoning Officer and Building official certificates.

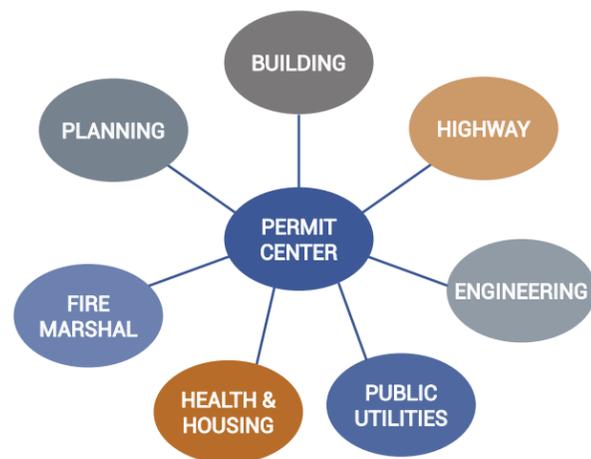
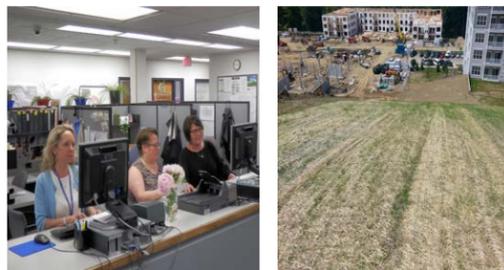
The Permit Centers goal is to remove the and intimidation sometimes experienced as an plans a project. Visiting with the permit center guaranteed "yes", but applicants will leave with the of knowing that they are important to us and we From small residential projects to multi-million-commercial jobs, the Permit Center provides attention to homeowners and contractors alike from to completion.



Our Mission:

The Department of Permit Coordination is responsible for overseeing the necessary actions needed by all municipal departments to properly address permit applications submitted by the public. The Department also monitors permitting activities and coordinates enforcement activities of these various departments, which include Building, Zoning, Engineering, Fire Marshals, Health and Public Utilities. This process ensures that all departments work in collaboration with each other, as well as with land use boards and commissions. All permit applications and enforcement activities are handled fairly and efficiently, while balancing the needs of developers with those of the general public.

Staffed by a Director/ZEO, Customer Service Manager/CZET, Customer Service Representatives and a Clerk Typist, the Department has the authority to prioritize as well as establish timetables and deadlines for review and subsequent action on permit applications by the municipal departments.



Our Successes:

Danbury is currently enjoying a healthy mix of commercial and residential projects throughout the city. An unprecedented surge in downtown development is a perfect example of a development hotspot. New downtown developments such as Kennedy Flats and the expansion/relocation of Naugatuck Valley Community College in the heart of the city has set the tone. New projects are currently under way and others are making their way through commissions leading to new growth. Projects such as BRT's 149- unit mixed-use development, as well as three Main Street corridors mixed use developments will add an additional 600 units to this thriving downtown. Navigating the approval process can be complicated, but the Permit Center will continue to partner with our residents and approved developers to assure smooth operations and our future economic success.

Other towns and cities have visited our Permit Center with the intent of modeling their permitting system after the City of Danbury's. This high standard we have set for other cities to follow is due to the efforts of all permitting Departments and their commitment to better serve the City. We are fortunate to have such a competent group in the Permit Center including the Inspectors, Officers and Marshals serving the City. They have all made a tremendous impact on service and overall City Operations.

Department Statistics for Fiscal year 2018-2019

- Issued over 5,308 permits.
- Processed over \$2,000,000 in fees.
- Scheduled over 11,400 inspections.
- Issued over 380 Certificates of Compliance
- Issued over 530 Certificates of Occupancy.
- Received and released over \$800,000 in bonds

UNIFIED NEIGHBORHOOD INSPECTION TEAM (U.N.I.T)



SHAWN STILLMAN
COORDINATOR

1ST FLOOR
203-796-8026

Our Mission:

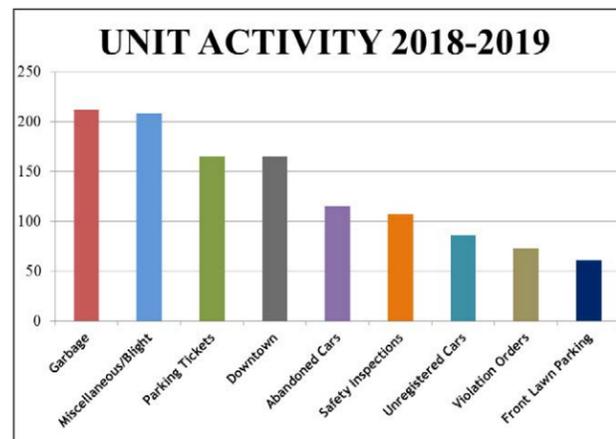
Preserving the quality and character of Danbury's neighborhoods, as well as improving and maintaining the quality of life for all of its residents, is the primary goal for the Office of Neighborhood Assistance, also known as the UNIT (Unified Neighborhood Inspection Team).

The UNIT combats Blight, Health, Housing, Zoning and Fire code violations by working closely with those respective departments in a timely and professional manner. Concerns ranging from blighted properties, illegal apartments, unregistered vehicles, neighborhood nuisances, unpermitted construction and overcrowded, unsafe living conditions are just some of the few issues that our department addresses. Additionally, the UNIT partners with the Danbury Police Department to investigate illegal dumping, issue tickets for parking violations, and remove any abandoned or unregistered motor vehicles parked on city streets.

Our department has become the model of "one-stop shopping," as residents can submit a complaint regarding any matter of concern and it will be appropriately addressed. It is essential for our team to respond quickly and efficiently to their concerns. We appreciate their support in helping to maintain and improve the quality of life for all residents of Danbury. Our department strives to enhance Danbury's position as a premier place to live, work, and raise a family.

Our Accomplishments:

- For the fiscal year 2018-2019, the UNIT responded to and handled over 1,200 quality of life issues.
- Approximately 50% of UNIT activity was a result of proactive enforcement referred to as ACTION (Active Commitment Toward Improving Our Neighborhoods). Instead of waiting for a resident complaint or overlooking an issue in a neighborhood, our department addresses it quickly before it may become a greater concern.
- Nearly 340 properties containing garbage and debris were cleaned up due to UNIT intervention. These issues create an eyesore in our community that can decrease the value of the properties. Additionally, the UNIT investigated and coordinated the cleanup of over 60 occurrences of illegal dumping.
- Over 85 Blight Orders and Violation Notices were issued to property owners to address and correct blighted conditions. These orders carry a \$100/day penalty if the items are not corrected within a 30 day period.
- Nearly 120 properties were inspected due to concerns of illegal apartments or unsafe living conditions, as well as unpermitted construction. All concerns/complaints are inspected to ensure the safety of our residents.
- Over \$16,000 in parking tickets were issued. The UNIT assists the Danbury Police Department with the enforcement of parking violations and vehicles parked on the sidewalk.
- Our Department issued liens of nearly \$50,000 on properties with egregious blight violations.
- We coordinate and oversee the Clean Start staff and community service volunteers by assigning them cleanup/improvement tasks throughout the city. Litter pickup, graffiti removal and larger scale area cleanups are a few of the many accomplishments achieved by these work crews.
- A Downtown Coordinator was added to the UNIT staff. This position is responsible for maintaining and improving the quality of life in Downtown Danbury, partnering with the property and business owners.



Future Objectives:

- Initiate the enforcement of unlicensed auto mechanic and repair shops within the city, ensuring that businesses are operating under their required license and certifications, as well as within safe working environments.
- Continue the focus to make our downtown a more clean, vibrant and inviting part of our city, while partnering with the Police, Zoning and Public Works Department to assure the safety our citizens, and the upkeep of the area.
- Expand the enforcement of the Snow Emergency Parking Ban to include ticketing snow covered vehicles left on the street after a storm has passed. These vehicles create safety hazards for motorists, as well as create more work for the Highway Department as the vehicle leaves behind a pile of snow.
- Work with other departments for community enhancement initiatives such as traffic signs, road repairs, and cleanups.

The UNIT's most notable accomplishments are measured everyday as our department strives to preserve and maintain the quality of life in Danbury. Each resolved issue equals a small, individual success resulting in the overall positive appearance of Danbury's neighborhoods. We pride ourselves on our quick responses, professional service and appropriate follow up to the concerns of the residents of Danbury.

ELDERLY SERVICES



SUSAN M. TOMANIO, LCSW
DIRECTOR

ELMWOOD HALL
10 ELMWOOD PLACE
MONDAY – FRIDAY: 8:30 – 4:30

203-797-4686

Our Mission:

The Department of Elderly Services seeks to increase the quality of life of Danbury area citizens who are age 60 or older by developing many comprehensive programs and providing resource and referral services specifically designed to enrich the general well-being of Danbury's more mature population. Programs include the Municipal Agent's Office for the Elderly, the Elmwood Hall Senior Center, the Van Transportation Program, the Rent Rebate Program, the Senior Nutrition Congregate Meal Program, and various Intergenerational Programs. Communication regarding these programs is enhanced through our website www.danburyseniors.org – the official website for Danbury seniors.

The website, www.danburyseniors.org, provides information and links to services and resources for seniors, their families and the greater community. It also provides information on events at the Elmwood Hall Senior Center and in the greater community, as well as links to volunteer opportunities, news stories, and a photo gallery. One can stay up-to-date on news items by subscribing to e-news, as well as email any staff member to get questions answered and have resources provided. The Municipal Agent's office provides information and referral, assisting older citizens with up-to-date information on Medicare, Medicaid, Elder Law, Tax Credits, Senior Housing, Elder Abuse, Home Care, and a host of other important issues affecting older citizens. The Elmwood Hall Senior Center provides a variety of programs in the areas of health and wellness, benefits and support, education, leisure time activities, fun and celebrations, and volunteer opportunities. The majority of these programs are done in partnership with other community providers and sponsors. Elmwood Hall is the gateway to information as well as the "place to gather" for many seniors. A newsletter titled "The Elmwood Extra" is a bi-monthly publication that keeps all members up to date on what's going on. The Van Transportation Program provides rides to and from Elmwood Hall for activities and special outings in the community. The Rent Rebate Program, a State of Connecticut Program of the Office of Policy and Management, administered through this department, provides a one-time yearly rebate on rental payments for those who qualify. The Senior Nutrition Congregate Meal Program is provided in partnership with the Western CT Area Agency on Aging, serves a nutritionally balanced, hot meal in a social setting. Intergenerational Programs take place quarterly with active participation from area schools.

A "Friends of Danbury Seniors" group, "The Prime Timers, Inc." is a 501C3 not-for-profit whose sole mission is to support the programs of the department and the Elmwood Hall Senior center. Donations are accepted at any time.



Our Accomplishments:

The Department of Elderly Services is recognized as a State of CT - Western CT Area Agency on Aging "Focal Point" for seniors in need of referrals and services. The Department's "Call Center" received 8,638 calls. The Municipal Agent's office, which focuses on resources and referral, served 719 citizens with 1,285 services, assisting with a variety of senior issues. The Elmwood Hall Senior Center received countless visits from older adults and recorded consistent visits from 5,035 active seniors who stopped by 21,582 times throughout the year to participate in weekly programs. The center offered 198 special programs attended by 4,107 seniors. These quality programs were offered to seniors at no cost to City tax payers. The department joined with 63 community partners to deliver many of these special programs. Two special programs worth highlighting are Eat Smart Live Strong and Farm Market on the Move. These health and wellness programs include five opportunities for seniors to attend a nutrition seminar with food cooking demonstration and tasting. Upon completion of the seminar, seniors receive \$15 in gift certificates to shop at Farm Market on the Move. Farm Market on the Move, is the Danbury Farmer's Market mini market located at Elmwood Hall on the same day as the nutrition seminars. Seniors have the opportunity, with transportation provided if needed, to participate in these grant funded wellness programs. Attendance at these programs was recorded at 248 participants. Elmwood Hall is a Wi-Fi hotspot and seniors are encouraged to come by with their iPads and other wireless devices. The Van Transportation Program provided 4,121 one way rides for seniors to and from Elmwood Hall. The Rent Rebate Program completed 836 applications for Danbury's senior and disabled community. A grant was also obtained to boost Housatonic Habitat for Humanities "A Brush With Kindness Program" as this department obtained funding for materials and assisted with eligibility screening. The Senior Nutrition Congregate Meal Program served 8,731 hot meals to seniors here at Elmwood Hall. A free, light breakfast program is also offered in the morning. Trips were provided in partnership with AARP Chapter 1067. Intergenerational programs were provided in partnership with St. Peter's School, WCSU, and Danbury High School. The AARP Tax Program assisted 562 seniors with income tax returns. Three hundred and sixty two seniors were seen through community outreach, mostly for the Rent Rebate program. The department filed 17 reports to the State of CT, Department of Protective Services for the Elderly, to safeguard those seniors who were deemed most vulnerable and at risk of abuse.

Fund raising efforts continue either directly through the city or through The Prime Timers, Inc. Friends of Danbury Seniors fund raising group. A variety of fundraisers, donations and grants brought in a total of \$55,584. Revenues of \$9,789 were collected in class fees to offset the cost of our instructors. The Department of Elderly Services continues to take pride in serving each of Danbury's older citizens and looks forward to meeting their upcoming needs in the future.

HEALTH & HUMAN SERVICES



LISA MORRISSEY
MPH, DIRECTOR

1ST FLOOR
HEALTH: 203-797-4625
HUMAN SERVICES: 203-797-4569

Our Mission:

The Danbury Department of Health and Human Services is committed to providing a healthy environment for our community. We serve to address public health concerns with model health programs, housing & social services advocacy and other services in a cost-effective and comprehensive manner.

The department works daily to protect and improve the public's health in innumerable ways, ranging from restaurant inspections, to tracking of communicable diseases. One of primary functions of our department is to serve as a catalyst to stimulate action from within the community to effectively and appropriately address public health concerns that may jeopardize our community's health and limit our potential to address those concerns.



Our Accomplishments:

Community Health:

- Opened an Immunization Center & provided almost 600 vaccines in the first six months.
- Started a free whooping cough (Pertussis) vaccine program for pregnant women and their families.
- Opened a Travel Medicine Center, providing vaccines and consultations to international travelers.
- Provided emergency shelter housing to over 16 people nightly.

Public Health Emergency Preparedness:

- Updated the city's public health emergency response plans as a follow up to real life events that took place recently.
- Participated in multiple training exercises alongside first responders designed to test the city's emergency response capabilities.
- Increased community volunteer involvement through the Community Emergency Response Team program.

Environmental Health:

- Provided emergency response and investigation to multiple foodborne illness outbreaks, including Norovirus.
- Over 100 people took one of our Certified Food Protection Manager or Food Handler courses.
- Identified unlicensed establishments and had them properly inspected and licensed.
- Increased the number of Certified Lead Inspectors in the department.

Housing:

- Achieved a record number of compliance with Certificate of Apartment Occupancy inspections, which resulted in a historically low number of housing complaints.
- Increased tenant's awareness of their rights and familiarized property owners with housing ordinances.
- All inspectors received training for Fair Housing practices.

Competitive Grant Awards over \$50,000:

Department of Housing – Homeless Shelter \$69,132
Department of Justice – Youth Violence Prevention \$140,000
Department of Public Health – TB Control \$125,000



VETERANS AFFAIRS



DAN HAYES
DIRECTOR OF VETERANS AFFAIRS

WAR MEMORIAL
203-743-3932

Our Mission:

The Director of Veterans Affairs is responsible for the knowledge of federal and state laws, benefits, and rights available to veterans and their dependents. The director interacts with local veterans to determine initial and continuing eligibility for benefits.

Information is then verified and evaluated through the involvement of the Connecticut Veterans Affairs Office and applications are prepared and filed with the appropriate local, state, or federal agencies.

Danbury's Veterans Affairs Office provides referrals and information, and answers inquiries regarding veterans' benefits, housing monetary support, psychological and medical assistance.

This office is a conduit for veterans to seek assistance with the preparation and filing of appeals of decisions denying benefits.



Our Accomplishments:

In the last 30 years, the Veterans Affairs Office has served more than 10,000 veterans and family members of the veterans.

This office is committed to continuing its efforts at securing grant funding for veterans. The director works in unison with Connecticut Veterans Affairs administrators and legislators to continue to obtain funding for agencies serving all of our area veterans.

The Disabled American Veterans Van, used for transporting local veterans, drove many veterans throughout the year to the Veterans Affairs Medical Centers at no cost to the city.

In addition, the office continues working with the medical clinic, the Connecticut Veterans Affairs Office and the Soldiers/Sailors/Marines Fund. All serve the needs of military veterans.



AIRPORT



PAUL ESTEFAN
AIRPORT ADMINISTRATOR

WIBLING ROAD
203-797-4624

Our Mission:

The Danbury Municipal Airport sits on approximately 250 acres of property. The Aviation Commission, under the leadership of Chairman John Ashkar, along with Commissioners Omasta, Oppermann, Tamburri, and Zilinek oversee the standards for lease and/or use of the municipal airport, and the current and future planning of the field. The Commission also issues permits and works closely with the Airport Administrator.

Our Accomplishments:

We have completed the FAA Grant on the pavement analysis and the DBE update. We are in the process of acquiring two properties to enhance the safety and security of the Airport.

We have applied for a FAA Grant to rehabilitate approximately 65 feet of width for the Runway 8/26.



RICHTER PARK



KAREN MADAUS
BUSINESS MANAGER

ROBERT V. EBERHARD
AUTHORITY CHAIRMAN

100 AUNT HACK ROAD
203-792-2550
WWW.RICHTERPARK.COM

Our Mission:

The Stanley L. Richter Memorial Park is one of the finest leisure facilities in Connecticut. It forms a unique combination of both arts and recreational activities, attracting nearly 60,000 visitors annually. The championship golf course has been repeatedly recognized as one of America's finest golf courses and also features tennis courts, hiking trails, a fitness trail, cross country ski trails and sledding along with casual and fine dining. During the summer there are outdoor musicals and, throughout the year, the Richter Association for the Arts conducts shows and exhibits. Richter Park is governed by a nine member volunteer autonomous board which sets policy for management of the entire facility.

Description:

Richter Park's vision is to provide an outstanding recreational venue with a friendly, courteous and knowledgeable staff for the personal enrichment of both the residents of Danbury and its many out of town visitors.

Richter Park Golf Course encompasses over 180 acres of gentle rolling terrain nestled serenely between West Lake Reservoir and Boggs Pond. The layout is scenic with water coming into play on 14 out of 18 holes. The undulating greens are well guarded by 49 bunkers surrounding the course. There are four sets of tees to choose from that will challenge all golfers regardless of skill, and don't miss our NEW 20-bay full service driving range as well! This Edward Ryder designed course is well matured and is bordered by large trees that make for a special treat in the fall with all the color in brilliant contrast against the backdrop of the hills.

Richter Park is also known for its prestigious art, music and theater productions which draw visitors from all over the Tri-State area. Since its inception in 1971, the Stanley L. Richter Association for the Arts has hosted some of the most interesting events of the Danbury area cultural scene. They include art shows, classical and popular musical presentations, lectures and ethnic performances. These spring and fall weekend events take place at the Richter House, adjacent to the golf course and are open to the public, admission by free will donation. Each autumn, area artists exhibit their works in Richter's most prestigious event, the Annual Juried Art Show, to compete for cash prizes. For information about this year's program of activities, visit www.danbury.org/richter.

Musicals at Richter, in their 35th year, is Connecticut's longest running outdoor theater and present two Broadway-style musicals under the stars each summer. Why travel to Manhattan with productions of this quality right here in Danbury? The June – August 2019 season will showcase Spamalot and Shrek the Musical.

Also found at Richter Park is both casual and fine-dining at the acclaimed Café on the Green Restaurant. With an award winning wine cellar of over 100 varieties, this Northern Italian restaurant is the perfect complement to a day of arts and recreation and offers the perfect setting for your special occasion.

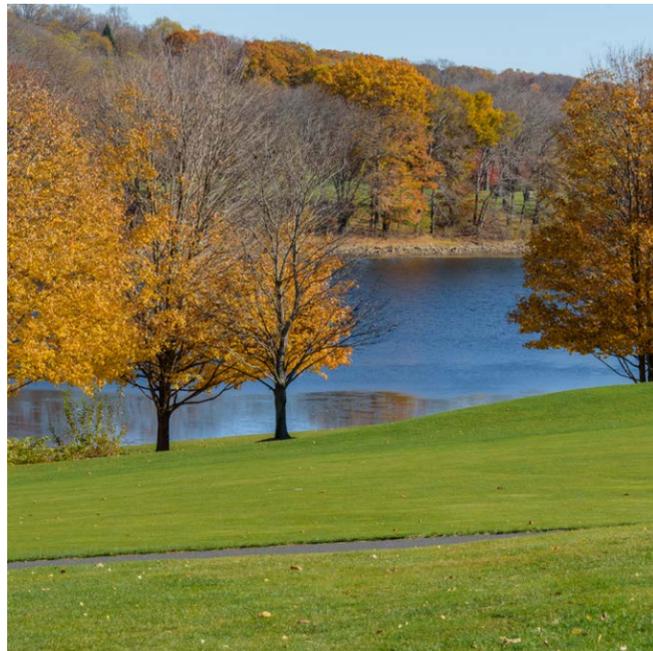
Yes, there's plenty for the kids to do, too! No school? Snow days are very popular at Richter Park with sledding, cross country skiing, ice hockey and skating.

Go for a family hike on one of three trails where you will travel on cleared, unpaved paths to enjoy some of the most spectacular views anywhere in the state. Need a rest when you get to the top? A cleared overlook areas and natural benches made from the recently fallen oak trees provide the perfect spot for a snack before heading back down. Junior golf is always popular at Richter Park with First Tee clinics, summer camps and welcoming junior rates.

Back again in 2019 are Musicals at Richter's Summer Youth Musical Theater Workshops for children ages 8-16. The summer is divided into two separate sessions. Session One is the Summer Spotlight series. This is a two week session where students will have the opportunity to work one-on-one with industry professionals to help hone their skills. Each student will have the opportunity to perform his or her own song, as well as group pieces, in a final showcase performance.

Session Two is a four-week session culminating in a full-scale production of The Lion King Jr. Participants in both sessions will experience every aspect of a production, as well as exploring all foundational skills necessary for putting on a show. These programs offer a supportive environment where everyone is encouraged to use his or her creativity and imagination while working together as an ensemble to craft an exciting piece of theater.

Fairy Tale Theater is back this year on Saturdays in July at the Workspace Academy in Bethel. Theater by Young People, for Young People.



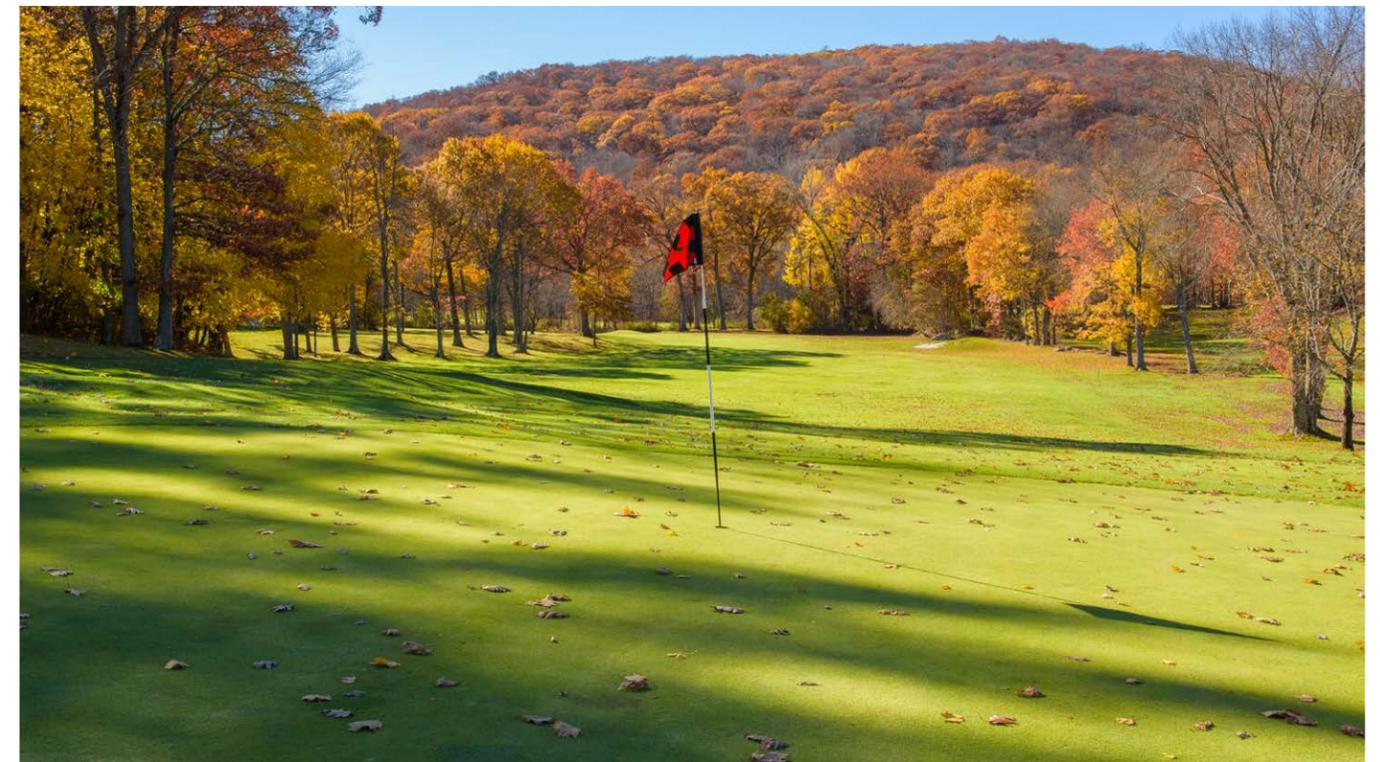
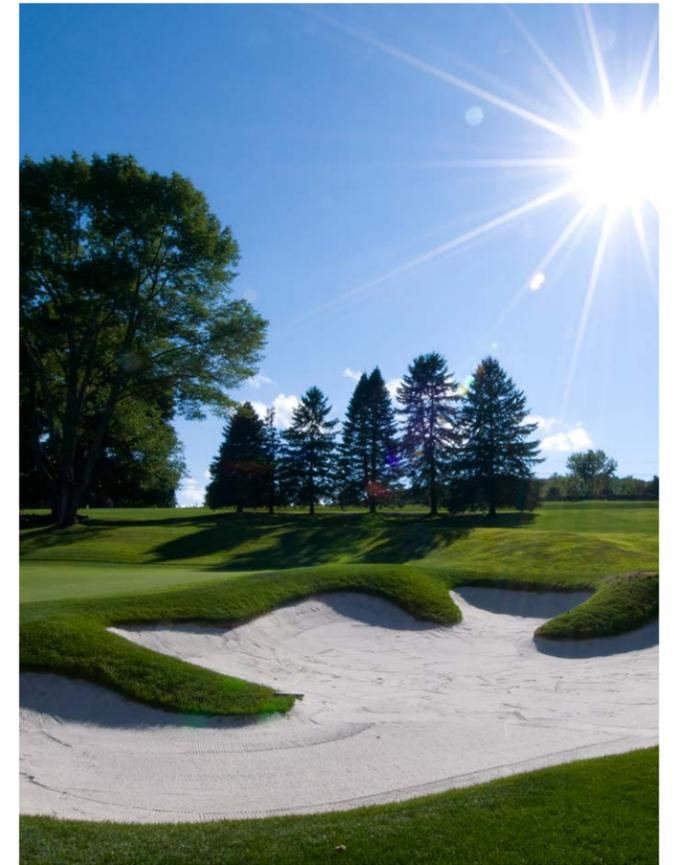
RICHTER PARK - CONT.

Our Accomplishments:

Host of the Tri-State area's only weekend, two-day amateur golf tournament, Richter Park continues to attract skilled golfers from all over. Participants travel from the Carolinas and Texas, Chicago and California to participate in this first-class golf event. And Richter Park is proud to give back to the community. Celebrating its 29th year, the Danbury Amateur and Richter Park has donated over a quarter of a million dollars in support of local Danbury charities.

The golf course continues to be one of the most recognized golf courses in Connecticut. In recent years, Richter Park won the 2015 PGA Walter Lowell Distinguished Public Golf Course Service Award. In 2012, Richter Park earned the ranking of "Top 10 Places to play in New England" by the Boston Globe. Other recent accolades include Most Challenging Golf Course in Connecticut by Connecticut Magazine in 2013, Top 10 Course in Connecticut by Golf Magazine and the #2 Best Public Course in Metropolitan, NY by the Golf Writers Association of America. Richter Park has been voted in the Top 10 as "Must Play" course in New England by the New England Journal of Golf, and the #1 "Favorite Course" in Connecticut. Rated "Top 50 Golf Courses in America and one of the top 5 in the State" in GolfWeek magazine, this accolade was preceded by the 2008-2009 "Four Star Golf Course" award by Golf Digest in their Places to Play publication.

FORe, aka Friends of Richter, is a 501(c)(3) whose efforts go towards raising \$10 million in private funds in support of the Richter Park Master Plan. Among its many improvements, the plan calls for a complete renovation and update of the Richter House, including a new and improved theater and catering facility, along with improvements to the golf course.



TARRYWILE PARK



BECKY BURR-PETRO
EXECUTIVE DIRECTOR

70 SOUTHERN BLVD
203-744-3130
WWW.TARRYWILE.COM

Our Mission:

Tarrywile Park is managed for the City of Danbury by the Tarrywile Park Authority to provide appropriate community activities, passive recreation, environmental education, wildlife management, watershed protection and promote a greater appreciation of natural resources while maintaining a sustained balance of historic preservation.

Office Hours:

Monday – Friday: 8:00am to 4:30pm

Park Hours:

Daily - Sunrise to Sunset

Department Goals:

Cared for by a staff of only five; 2 full time and 4 part time employees. Their responsibilities range from mowing lawns, snow plowing, garden maintenance, booking Mansion events, fundraising, building maintenance, just to name a few duties. The City only provides 53.6% of our funding with the Tarrywile Park Authority and staff raising an additional 46.4% through building rentals and fundraising. We will strive to continue to providing the level of service that Park users have come to expect including programs, activities and opportunities for passive recreation, observing wildlife and scenic views.



Fiscal Year 2018/2019 Accomplishments:

- Working with the Construction Services Division, we completed the reroofing of the Farmhouse.
- In conjunction with Macaroni Kid of Danbury, we co-hosted an Easter Egg event in the spring and a Candy Cane hunt in December. Our annual Harvest Dinner in November raised \$4,000. Also in conjunction with the Danbury Flyers Running group and the Immaculate High School Cross Country team we held the inaugural Candy Cane 5K Fun Run.
- Utilized volunteer groups to do three different major trail projects, including the continued repairs to sections of the Orange Trail. Volunteers from the Jericho CleanStart Program were also utilized to make repairs to trails. Continue to work with both Boy Scout and Girl Scout groups on service projects.

Major Objectives 2019-2020:

- Continued work on our marketing program including the development of a storefront on our website to sell merchandise.
- Utilize volunteers for various projects around the Park. Including but not limited to trail work and garden maintenance.
- Explore further fundraising ideas to reach our \$30,000 fundraising goal.

Consider the Mansion for your next event, whether it is a business meeting, retreat, birthday party, wedding bar/bat mitzvah or a shower. There are affordable rates for weekday and weekend rentals. We hope if you have not already visited the Park, you will come and do so. It is a great gem in our community and we hope to share it with you.



IVES CONCERT PARK



PHYLLIS CORTESE
EXECUTIVE DIRECTOR

UNIVERSITY BLVD
203-837-9227
WWW.IVESCONCERTPARK.COM

Our Mission:

Ives Concert Park is celebrating 45 years as an inspiration for cultural enrichment for the entire family featuring quality performances and multicultural celebrations that sustain the fabric of our community where diverse residents come together and celebrate the arts.

The Ives Authority nonprofit organization contributes to building a vibrant community by presenting extraordinary arts and cultural experiences which are an essential component of our community's quality of life. The Authority honors the rich history and memory of Pulitzer Prize winning Danbury native, Charles Edward Ives, one of America's greatest music composers by providing a nationally recognized forum for the performing and creative arts as well as cultural enrichment. This extraordinary entertainment destination attracts approximately 50,000 guests attending events each year and provides over 200 employment opportunities annually. Performances include; Celebrity Concerts, a Fine Arts & Family Series, Jazz, Visual Arts, Theatrical Performances, Community Celebrations, and Multicultural Festivals.

The Authority provides a positive impact on the economic growth and vitality of the community by boosting the tourism industry through increased weekend hotel stays and is an asset in attracting consumers, new residents & businesses to the Greater Danbury region. The Ives also establishes corporate stakeholder partnerships that assist in underwriting the costs of performances, thus allowing affordable access to celebrated artistic experiences. This outdoor amphitheater with a seating capacity of approximately 4,500, is situated on 40 wooded acres with a pond, breath-taking gardens, and public hiking trails.

Ives events expand the reach of patrons who visit Danbury and the WCSU campus beyond a 60 mile radius into New York, Pennsylvania, New Jersey, Massachusetts and Rhode Island. Many visit for the first time, introducing student prospects and their families to the University as a viable higher educational resource as well as discovering Danbury as the perfect community to raise a family.



"But maybe music was not intended to satisfy the curious definiteness of man. Maybe it is better to hope that music may always be transcendental language in the most extravagant sense."

- Charles Ives

CHARLES IVES
1874 – 1954

Our Accomplishments:

- The Ives Authority initiated a Go-Green recycling program, adding eco-friendly containers throughout the park to reduce trash and improve recycling efforts to help save our planet.
- The Authority implemented a new Square wireless technology system to enhance the customer experience and streamline sales and operations at our concessions providing detailed reports on inventory control, funded by our Friends of the Ives Annual Support Campaign.
- The Ives secured grant funding support through the Supporting Arts in Place, Office of the Arts - Department of Economic and Community Development / National Endowment for the Arts.
- The Ives Authority expanded cross sector community stakeholder partnerships and welcomed Season Title Sponsor Newtown Savings Bank as well as the CT State Department of Transportation, The News Times, Hearst Media Services, Berkshire Broadcasting, Branson, CT State Department of Economic and Community Development – Office of the Arts, National Endowment for the Arts, Ethan Allen Hotel, Pepsi, Impact Technology, Webster Bank Arena and Bridgeport Sound Tigers, Townsquare Media, Maron Hotel & Suites, Nanavaty, Nanavaty & Davenport, New Belgium Brewing, Titos, Litchfield Distillery, Lindquist Power & Landscaping, Wine Sponsor – Constellations Brands, United Rentals, All Season Party and Tent Rentals, Durkins Tent Rentals and Webaholic.
- Each season Ives supports local social service agencies through Project Outreach distributing tickets to disabled and multicultural residents bringing exposure of the arts to underserved populations.

Goals:

The Charles Ives Authority will continue working together to reach out to all segments of our society and provide spaces where diverse residents can come together and celebrate the arts to improve quality of life for all citizens.

Objectives:

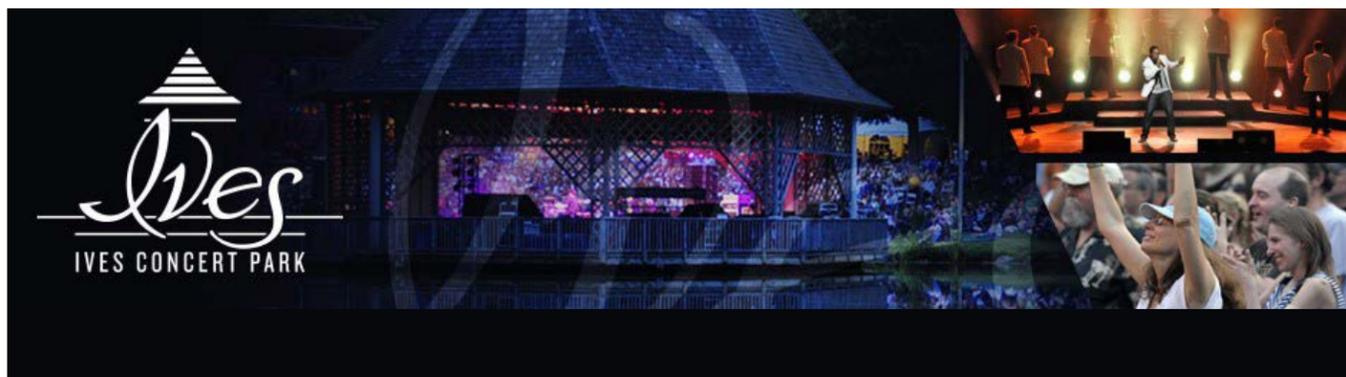
- Highlight emerging and indie artists to cultivate a millennial demographic engaging a diverse audience and provide a
- performance platform featuring local and regional talent.
- Develop and Launch "Skill Building for Success" a shadow program helping underserved populations gain access to the
- arts and provide new opportunities for future employment.
- Negotiate extended facility use agreement with WCSU.
- Expand fundraising initiatives through additional programs and outreach of the Friends of the Ives, Inc.
- Engage additional concert promoters and co-promote productions to minimize or eliminate risk while maximizing bottom
- line and enhancing season line up, festivals and multicultural events.



IVES CONCERT PARK - CONT.

“Leave A Legacy with Planned Giving”
Contact Phyllis Cortese - Email:
pcortese@ivesconcertpark.com

IVESCONCERTPARK.COM
P.O. Box 2957 * Danbury, CT 06813-2957
Ph: 203.837.9227 * Fax: 203.837.9230



DANBURY MUSEUM & HISTORICAL SOCIETY/AUTHORITY



BRIGID GUERTIN
EXECUTIVE DIRECTOR

MICHELE LEE AMUNDSEN
COLLECTIONS MANAGER

PATRICK WELLS
RESEARCH SPECIALIST

GEOFF HERALD
PRESIDENT, BOARD OF TRUSTEES

WWW.DANBURYMUSEUM.ORG
INFO@DANBURYMUSEUM.ORG
FACEBOOK: DANBURY MUSEUM &
HISTORICAL SOCIETY
TWITTER: @DANBURYMUSEUM
INSTAGRAM: @DANBURYMUSEUM

At the Danbury Museum:

- The recent completion of an extensive renovation to Huntington Hall provided the museum with handicap accessibility, a permanent Danbury history timeline exhibit, and the installation of new display cases that are used for temporary and revolving exhibits.
- Utilizing a combination of state, city and private funding, the Danbury Museum successfully rehabilitated the exterior of the Charles Ives Birthplace. Interior work in the world famous composers first home will continue through the Autumn of 2020.
- Last year the Danbury Museum hosted a very successful, six month exhibit focusing on WWI, that visually and audibly explored Danbury during this important period. This year, the Danbury Museum is focusing, June 2019-November 2019, on “Driving Danbury Forward” an exhibit exploring our community relationship with transportation. Opening June 2020 “Danbury Glitz & Glamour” will highlight significant items from the costume collection of the Danbury Museum. These exhibits, in Huntington Hall, are free and open to the public Tuesday-Saturday, 10am-4pm
- The museum continues to concentrate on highlighting Danbury’s local history and providing a rich diversity of programs. Programs in our January to June series focused on local historians, authors and artists, check our social media platforms and website for an always evolving schedule of events.
- The museum launched a renewed initiative to increase school programming for Danbury students (public school and home-schooled) inclusive of tours, on-site re-enactors and in-school programs which reached over 3,000 students (elementary through college-age) in the last year alone.
- Research services are readily available for addressing local history and genealogy-related queries. In the past year, we are thrilled to have accommodated students, family historians, authors, and filmmakers from all over the globe.
- The microfilm collection of Danbury newspapers and ephemera and archival library, located in Huntington Hall, is accessible to researchers Tuesday through Saturday 10am-4pm.
- The Danbury Museum & Historical Society has continued to add to our extensive web site, providing the first stop to researchers into Danbury history and providing for the easy dissemination of walking tours, biographies and short essays about critical past events in local history.
- Guided tours of the historic buildings on the Main Street campus are available every Saturday and for extended dates and times during the height of tourist season every summer.

For more about new programs, fundraisers and events you can on Facebook, follow the Danbury Twitter, or sign up, via the museums monthly e-newsletter



Our Mission:

The Danbury Museum and Historical Society is YOUR hometown museum. Preserving, protecting, and educating Danbury’s friends, neighbors and visitors about the heritage and history of our community in our main focus! Situated in downtown Danbury, at the southern end of Main Street, the main museum campus is composed of five buildings. Huntington Hall is a modern exhibit space, the museum offices, research library and gift shop. Huntington Hall is also a place for local groups (The Danbury Garden Club, The Fabric Friends, The Danbury Mineralogical Club, The Arion Singing Society, the Daughters of the American Revolution, the Friends of Danbury Cemeteries, and the Friends of the Danbury Museum) to hold meetings, and is used by the museum to host a diverse series of lectures and programs that are free and open to the public.

The museum preserves several historic buildings including, the John and Mary Rider House (c. 1785), the John Dodd Hat Shop (c. 1790), the Marian Anderson Studio, the King Street Schoolhouse, the Little Red Schoolhouse and the Charles Ives Birthplace. The collections stored in these historic buildings encompass everything from historic Danbury made hats, to colonial kitchen equipment from the 18th century, to the christening costume of Charles Ives, and gowns worn by Marian Anderson onstage during her career. The Danbury Museum has an outstanding collection of historic textiles and one of the oldest quilts in Connecticut. The archival collection is an amazing example of diverse ephemera tracing the life and lifestyles of Danburians past and present. In addition, historic newspapers, city directories, letters, diaries, and a wide-ranging photo collection provide a unique glimpse of our local, regional and national history. The museum gardens are open dawn to dusk and encompass both historic medicinal gardens as well as colorful formal space with many areas to sit and enjoy this oasis of nature, downtown!

Since 1941 the museum has preserved Danbury’s heritage and historic properties as it continues its mission to increase history based tourism, museum programming, and the expansion of local history curriculum in our public schools. The Danbury Museum is thrilled to provide tours of the historic buildings in its collection, and to safeguard the documents that reflect our city’s history.

BOARDS & COMMISSIONS

Aviation Commission – The Commission works directly with the airport Administrator to facilitate the operation of the Danbury Municipal Airport in accordance with the Federal Aviation Agency and the statutes of the State of Connecticut and the City of Danbury.

Chair: John Ashkar – cent21ash@aol.com

Meeting Date: Occurs on the third Tuesday every month, 7pm City Hall RM 3C

Board of Ethics – The Board of Ethics renders advisory opinions on conflicts of interest for municipal officers and employees including members of the Commissions, Boards or Authorities as to the propriety of their conduct. They also investigate complaints against those same individuals alleging violations of conflict of interest and other violations of Code of Ethics.

Chair: Arthur Mannion

Meeting Date: Occurs on First Monday of December, 7pm City Hall 2B

Board of Assessment Appeals – The Board of Assessment Appeals reviews specific cases in the event of a tax assessment discrepancy. The board meets in March to review Real Estate, Personal Property, and Automobile assessments and in September to review only Automobile assessments.

Chair: Charles Batewell, Jr.

Meeting Date: visit www.danbury-ct.gov for more information

Building Code Board of Appeals – The Board hears appeals from owners or their authorized agents against a decision rendered by a Building official in the City of Danbury. The Board also hears appeals against the Health and Housing Office in orders of abatement in connection with alleged violations.

Chair: John Schweitzer Jr. - eandjare@sbcglobal.net

Meeting Date: visit www.danbury-ct.gov for more information

Civil Service Commission – The Commission ensures current and prospective employees are judged on merit and fitness without regard to personal, political or other factors.

Members: Tim Matthewson, Geraldine George, Shay Nagarsheth

Meeting Date: visit www.danbury-ct.gov for more information

Danbury Housing Partnership – The partnership strives to achieve quality housing for elderly, low income, disabled and work force families of Danbury, Connecticut through housing alternatives and to raise the economic, educational and social levels of the residents of the City of Danbury.

Meeting Date: Occurs on the second Thursday of every other month beginning in January

Fair Rent Commission – The commission's purpose is to maintain reasonable rental rates and eliminate excessive rental charges on residential property within the City of Danbury. Any tenant living in Danbury is eligible to file a complaint with the Fair Rent Commission. It will investigate and act on complaints, inquiries and other communications regarding alleged excessive rental charges. There are nine Commissioners appointed to this body.

Chair: Susan Mazzucco

Meeting Date: Occurs on the third Thursday every month, 7pm City Hall 2C

Housing Authority – The Housing Authority of the City of Danbury is a quasi-governmental agency which operates units of low income, moderate rental, elderly housing, scattered site public housing and units of single room occupancy.

Executive Director: Carolyn Sistrunk

Chairman of the Board: Steven Greenberg

Meeting Date: Occurs on third Thursday of each month, location varies

Parking Authority – The authority is responsible for the operation of the Patriot Garage, the Metro North Commuter Lot, and all metered and permit parking in CityCenter Danbury including five surface lots and in excess of 400 street parking meters located primarily on Main, White and West Streets.

Chair: Peter Damia

Meeting Dates: Occurs on fourth Thursday of each month, 8:15am Parking Authority Office

Planning Commission – The Planning Commission reviews applications for subdivisions, site plans and special exceptions.

Chair: Arnold Finaldi, Jr. - afinaldi@rkinsurance.com

Meeting dates: Visit www.danbury-ct.gov for more information

Zoning Board of Appeals – The board hears appeals to vary the Zoning Regulations based on hardships that these Regulations may impose on the citizens of Danbury. They also hear appeals of decisions made by Planners and Zoning Enforcement Officers.

Chair: Herbert Krate

Meeting Dates: Occurs on the second and fourth Thursday every month, 7pm City Hall Council Chambers

Zoning Commission – The commission reviews applications for zone changes, amendments to the zoning regulations and special permits for location approvals for liquor permits or for the storage, sale and repair of construction equipment. They also advise the Zoning Board of Appeals on "use variance".

Chair: Robert Melillo – rkmelillo@aol.com

Meeting Dates: Occurs on the second and fourth Tuesday every month, 7:30pm City Hall, Council Chambers

BOARDS & COMMISSIONS - CONT.

Commission on Aging – The commission acts as the official agency of the City of Danbury on aging. The Commission is available to study the needs and to coordinate programs for the aging, particularly in connection with housing, economics, employment, health, recreation and other matters. The Commission works with the Department of Elderly Services and it focuses on making the community more aware of the needs of our elderly population.

Co-Chair: Mary Mazzucco - marmaz@aol.com and John Schroeder – j.schroeder109@hotmail.com

Meeting Dates: Visit www.danbury-ct.gov for more information

Commission on Persons with Disabilities – The commission advises the Mayor and the Common Council of the needs of persons with disabilities within the community with relation to housing, economics, employment, transportation, health, recreation and other matters.

Chair: John Gentile - jmgsr1550@aol.com

Meeting Dates: Second Tuesday of the month, 6:30pm City Hall 1st floor.

(No meetings held in July and August)

Cultural Commission – The commission supports the development of new arts programs, and supports and funds local arts, cultural and ethnic activities. The commission also encourages, promotes and co-sponsors events which benefit and improve the quality of life for Danbury residents.

Chair: Harvey Center – harveycenter@snet.net

Meeting Dates: Occurs on the fourth Monday every month, 7:30pm Danbury Music Centre

Danbury Council of Veterans – The Council is responsible for making arrangements for and conducting all Veterans Memorial ceremonies in Danbury. In addition, the council is also responsible for organizing and carrying out the Memorial Day Parade.

Danbury Council of Veterans:

President: Brendan Sniffin

Secretary/Treasurer – Louise Pinard – lpinard@aol.com

Veterans Of Foreign Wars Post #149 Commander: Paul Schlemmer

American Legion Post #60 Commander: Steve Fako

Marine Corps League Hat City Detachment Commandant: William Moser

Marine Corps League Hat City Detachment Sr. Vice Commandant: Jerry Smith

Catholic War Veterans Post #1042 Commander: Richard Raymond

Korean War Veterans Association Commander: Brendan Sniffin

Disabled American Veterans Chapter #25 Commander: Harvey Strode

Meeting dates: Occurs once a month, no meetings in July & August

Candlewood Lake Authority – The Candlewood Lake Authority provides lake, shoreline and watershed management to foster the preservation and enhancement of recreational, economic, scenic, public safety and environmental values of the Lake for the City of Danbury and the towns of Brookfield, New Fairfield, New Milford and Sherman in cooperation with the State of Connecticut and Northeast Utilities. The authority is also responsible for the lake patrol.

Executive Representative: Daniel Rosemark - daniel.rosemark@gmail.com

Meeting Date: Second Wednesday of each month, 7:30pm Brookfield Town Hall RM 133

Conservation Commission

The Conservation Commission's mission is to assure that Danbury maintains an adequate stock of open space resources for its citizens to have opportunities for passive recreation, outdoor exercise, environmental education, artistic inspiration and spiritual respite.

Chair: Kim Botelho - kim.botelho@gmail.com

Meeting Date: Occurs on the third Monday every month, 7pm City Hall RM 2C

Environmental Impact Commission

The Environmental Impact Commission is charged with protecting and preserving wetlands and watercourses in the City of Danbury from random, unnecessary, undesirable and unregulated uses, disturbance or destruction. The primary purpose of the Commission is to minimize disturbances and maintain and improve water quality.

Chair: Bernard Gallo - bgallo@figueiredorealty.com

Meeting Date: Occurs on the second Wednesday every month, 7pm City Hall Council Chambers

Lake Kenosia Commission

The Lake Kenosia Commission is dedicated to improve the quality of life for Danbury citizens by ensuring the long-term protection of Lake Kenosia as one of the City's important natural resources through pro-active environmental planning, sound environmental management, and public education.

Chair: Vacant

Meeting Date: Occurs on the fourth Monday of each month, 5:30pm, meeting locations may vary

Parks & Recreation Commission

The Parks and Recreation Commission is responsible for recommending a recreational plan and amendments to the planning commission for adoption, pursuant to the planning commission's authority.

Chair: Charles William

Meeting Date: Visit www.danbury-ct.gov for more information

**ORDINANCE
CITY OF DANBURY, STATE OF CONNECTICUT
CITY COUNCIL**



An Ordinance Making Appropriations For The Fiscal Year Beginning July 1, 2019 And Ending June 30, 2020.

SECTION 1. That the amounts hereinafter set forth aggregating \$261,500,000 or so much as may be necessary, are hereby appropriated for the General Fund, from current revenue, for the use of the several departments of the Municipal Government and for the purpose hereinafter mentioned for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

CITY OF DANBURY, CT - 2019/2020 PROPOSED BUDGET - SUMMARY OF GENERAL FUND EXPENDITURES					
DEPARTMENT	PROPOSED	ADOPTED	DEPARTMENT	PROPOSED	ADOPTED
	BY MAYOR 2019-2020	BUDGET 2019-2020		BY MAYOR 2019-2020	BUDGET 2019-2020
City Council	11,070	11,070	Snow & Ice Removal	818,300	818,300
Mayors	412,160	412,160	Street Lighting	552,375	552,375
Offc Project Excellence	124,594	124,594	Park Maintenance	1,471,565	1,471,565
Legislative Assistant	66,742	66,742	Forestry	302,416	302,416
Ordinances	15,000	15,000	Public Bldgs	719,700	719,700
Probate Court	28,550	28,550	Equipment Maint	1,487,329	1,487,329
Registrar of Voters	239,077	239,077	Recycling/Solid Waste	265,745	265,745
City Treasurer	26,462	26,462	Engineering	1,021,718	1,021,718
Finance	1,047,242	1,047,242	Construction Services	283,170	283,170
Information Technology	1,517,214	1,517,214	PW Empl Benefits	16,057	16,057
Independent Audit	45,000	45,000	TOTAL PUBLIC WORKS	10,734,503	10,734,503
Bureau of Assessments	513,577	513,577	Health & Human Svcs	1,694,100	1,694,100
Bd of Assessment Appeals	5,300	5,300	Health Empl Benefits	6,364	6,364
Tax Collector	670,937	670,937	Veteran's Advisory	58,918	58,918
Purchasing	310,933	310,933	Elderly Services	270,107	270,107
Corporation Counsel	882,691	882,691	Elderly Transportation	12,000	12,000
Town Clerk	389,429	389,429	Community Services	321,398	321,398
Annual Report	8,000	8,000	HW Empl Benefits	1,208	1,208
Permit Coordination	361,866	361,866	TOTAL HEALTH & WELFARE	2,364,095	2,364,095
Planning	502,314	502,314	Schools-Regular	134,650,000	134,650,000
Offc Business Advocacy	127,339	127,339	Schools-Hlth/Welfare	208,575	208,575
Conservation Comm	8,660	8,660	TOTAL EDUCATION	134,858,575	134,858,575
Human Resources	403,025	403,025	Danbury Library	2,239,555	2,239,555
Mayor's Discretionary	18,000	18,000	Long Ridge Library	14,000	14,000
Fair Rent Commission	350	350	Recreation	342,519	342,519
City Memberships	85,381	85,381	Tarrywile Park Auth	197,000	197,000
Candlewood Lake Auth	81,900	81,900	Cultural Commission	65,650	65,650
Retirement Admin	25,000	25,000	Lake Kenosia Comm	15,200	15,200
Labor Negotiations	145,200	145,200	Ives Authority	50,000	50,000
Public Buildings	1,270,883	1,270,883	Dby Mus/Hist Soc Authority	81,950	81,950
City Hall Building	369,075	369,075	Culture/Rec Empl Benefits	3,988	3,988
Library Building	251,900	251,900	TOTAL CULTURE/REC	3,009,862	3,009,862
Police Station Bldg	526,444	526,444	FICA	1,700,000	1,700,000
Senior Center Building	60,150	60,150	Pension Expense	12,706,714	12,706,714
Old Jail Building	32,137	32,137	Employee Svc Benefit	126,797	126,797
Old Library Building	49,795	49,795	Worker's Comp - H/H	536,351	536,351
Park Buildings	145,280	145,280	State Unemployment	60,000	60,000
Gen Govt Emp Benefits	39,734	39,734	Employee Health/Life Ins	21,841,258	21,841,258
TOTAL GENERAL GOVERNMENT	10,818,411	10,818,411	Union Welfare	1,688,795	1,688,795
Police Department	18,349,168	18,349,168	Risk Management	2,128,773	2,128,773
Fire Department	14,303,919	14,303,919	TOTAL PENSION/OTHER BENEFITS	40,788,688	40,788,688
Emergency Svcs Disp	2,715,034	2,715,034	Interest On Debt	3,435,595	3,435,595
Building Inspector	634,041	634,041	Interest Debt-School	1,504,172	1,504,172
Civil Preparedness	155,116	155,116	Redemption Of Debt	8,903,870	8,903,870
Consumer Protection	18,781	18,781	Redempt Debt-School	2,823,713	2,823,713
UNIT	295,146	295,146	TOTAL DEBT SERVICE	16,667,350	16,667,350
Airport	590,102	590,102	Contingency	333,000	333,000
HART	680,410	680,410	TOTAL CONTINGENCY	333,000	333,000
Public Safety Empl Ben	14,877	14,877	Transfer to Capital	3,878,922	3,878,922
TOTAL PUBLIC SAFETY	37,756,594	37,756,594	Transfer Animal Ctrl	290,000	290,000
Director Public Works	262,720	262,720	TOTAL TRANSFER OUT	4,168,922	4,168,922
Highways	3,173,408	3,173,408	GRAND TOTAL	261,500,000	261,500,000
Highways - State Aid	360,000	360,000			

A RESOLUTION LEVYING THE PROPERTY TAX FOR THE FISCAL YEAR

SECTION 2.

That the amount of \$3,650,000 is appropriated to the AMBULANCE FUND in the same manner as set forth in Section 1 hereof.

SECTION 3.

That the amount of \$310,000 is appropriated to the ANIMAL CONTROL FUND in the same manner as set forth in Section 1 hereof.

SECTION 4.

That the amount of \$14,000,000 is appropriated to the SEWER FUND in the same manner as set forth in Section 1 hereof.

SECTION 5.

That the amount of \$10,600,000 is appropriated to the WATER FUND in the same manner as set forth in Section 1 hereof.

SECTION 6

That the amount of \$18,695,365 is appropriated to the INTERNAL SERVICE FUND/RISK MANAGEMENT/EMPLOYEE BENEFITS in the same manner as set forth in Section 1 hereof.

SECTION 7

That the amount of \$2,999,350 is appropriated to the INTERNAL SERVICE FUND/WORKERS' COMPENSATION in the same manner as set forth in Section 1 hereof.

SECTION 8

That the amount of \$24,980,160 is appropriated to the INTERNAL SERVICE FUND/PENSION/OTHER POST EMPLOYMENT BENEFITS in the same manner as set forth in Section 1 hereof.

SECTION 9

That the amount of \$127,215,237 is appropriated to the CAPITAL FUND in the same manner as set forth in Section 1 hereof.

BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020

SECTION 1.

The sum of \$216,536,602 representing the gross appropriation for the City of Danbury of \$261,500,000 for the fiscal year of July 1, 2019 and ending June 30, 2020, minus Indirect Revenue of \$40,363,398, minus use of fund reserves of \$4,600,000, is hereby levied and assessed on all taxable property in the City of Danbury as set forth on the annual Grand List as of October 1, 2018.

SECTION 2.

Accordingly, the General Fund Tax Rate for the fiscal year beginning July 1, 2019 and ending June 30, 2020 shall be as follows:
TAX RATE: 27.60 MILLS

SECTION 3.

The taxes levied and assessed as hereinafter provided shall be payable in quarterly installments on July 1, 2019, October 1, 2019, January 1, 2020, and April 1, 2020 except for taxes levied and assessed on mobile homes, motor vehicles and where not in excess of One Hundred Dollars (\$100.00), which taxes shall be paid on July 1, 2019, in accordance with the General Statutes of the State of Connecticut, unless said dates shall have lapsed before the effective date of this resolution, in which case the Tax Collector shall fix the dates and installments as if said dates had not been fixed herein as provided by law.

SECTION 4.

The Tax Collector shall cause the said taxes above levied and assessed to be inserted on the tax rolls for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

EFFECTIVE DATE: This Ordinance shall take effect thirty days (30) days after adoption and publication, as provided by law and section 3-10 of the Charter of the City of Danbury.

Adopted by the City Council – May 7, 2019

Approved by Mayor Mark D. Boughton – May 9, 2019

JEAN A. NATALE
Legislative Assistant



CityLine 311	203-744-4311	Purchasing	203-797-4571
Airport	203-797-4624	Recreation	203-797-4632
Board Of Education	203-797-4701	Registrar	203-797-4553
Building/Inspections	203-797-4582	Tarrywile Park & Mansion	203-744-3130
Hart Bus Schedules	203-797-4708	Tax Assessor	203-797-4556
Business Advocacy	203-796-1649	Tax Collector	203-797-4541
City Center	203-792-1711	Town Clerk	203-797-4531
City Council	203-797-4514	Treasurer	203-748-6262
Civil Preparedness	203-797-4630	Veterans Affairs	203-797-4620
Construction Services	203-796-8069	W.I.C.	203-797-4693
D.A.R.E.	203-796-1564	War Memorial	203-743-3932
Danbury High School	203-790-2872	Welfare	203-797-4565
Dog Pound - Police	203-748-6456	Project Excellence	203-797-4655
Elmwood Hall/Elderly Services	203-797-4686	U.N.I.T./Neighborhood Asst.	203-796-8026
Engineering	203-797-4641	Richter Park Golf Course	203-797-2550
Equipment Maintenance	203-796-1506	Museum & Historical Society	203-743-5200
Finance	203-797-4652	HRRA	203-775-6256
Fire Department	203-796-1550	Mom & Pop Recycle	203-743-0405
Fire Marshal/Community Risk Reduction	203-796-1541	Volunteer Center	203-797-1154
Forestry	203-797-4609		
Health & Human Services			
Health Services	203-797-4625		
Human Services	203-797-4569		
Highway	203-797-4605		
Homeless Shelter	203-796-1661		
Housing Authority	203-744-2500		
Human Resources/Civil Service	203-797-4598		
Ice Rink	203-730-0241		
Information Technology	203-797-4560		
Ives Center Concert Park	203-837-9226		
Legislative Assistant	203-797-4514		
Mayor's Office	203-797-4511		
Public Library	203-797-4505		
Parking Authority	203-748-6423		
Parks Maintenance	203-796-1549		
Permit Center	203-796-1653		
Planning & Zoning	203-797-4525		
Police	203-797-4611		
Tips Line	203-790-8477		
Probate Court	203-797-4521		
Public Buildings	203-797-4584		
Public Utilities	203-797-4637		
Public Works	203-797-4537		





DANBURY CITY HALL
155 Deer Hill Avenue, Danbury CT 06810
www.danbury-ct.gov

Hours: Monday - Wednesday 7:30am - 6:00pm | Thursday 7:30am - 6:30pm
Closed Friday, Saturday & Sunday