REQUEST FOR SITE PLAN WAIVER

All applications for a “Request for Site Plan Waiver” shall be submitted to the Department of Planning & Zoning in accordance with applicable requirements of the City of Danbury Zoning Regulations. One original of this “Request” form shall be completed and signed by the property owner and shall be accompanied by one original of all other documents, plans and other materials specified below along with payment of all required fees. Failure to comply with all noted requirements may result in a denial of the Request.

Waivers may only be granted for (1) a change in the use of land, buildings or structures, (2) the addition of a temporary use, tent or structure not to remain in place longer than three months, or (3) the use is exempt from the requirement of a Zoning Permit, as further specified in §10.D.6. of the Zoning Regulations.

1. Name of the development:

2. Street address of the development:

3. Date submitted: ____________________ Tax Assessor’s lot number: __________________

4. Property owner’s name:

   (Print)

   Address: ________________________________________________ Phone: __________________

   (Street, City, State, Zip)

   Fax: __________________

5. Applicant/Agent’s Name:

   (Print)

   Address: ________________________________________________ Phone: __________________

   (Street, City, State, Zip)

   Fax: __________________

6. Zoning district(s): _______________________

7. Request is for the following:

   □ Change in Use   Temporary □ Use □ Tent □ Structure    □ §10.B.1. Exemption from Zoning Permit

8. Proposed Use: __________________________ Square footage of proposed use: __________________________

9. Current use of area to be occupied by temporary use, tent or structure: __________________________
10. List all other uses and their square footage that will remain on this site:

________________________________________________________________________ Sq.Ft.: ____________

________________________________________________________________________ Sq.Ft.: ____________

________________________________________________________________________ Sq.Ft.: ____________

________________________________________________________________________ Sq.Ft.: ____________

11. If temporary use, give starting and ending dates, not to exceed 3 months:

Start: ____________________   End: ____________________

12. Site Plan or Plot Plan **MUST** be attached. Please check one:

☐ Approved Site Plan   Site Plan #: _______________  ☐ New Plot Plan per §10.D.1 of Regulations

13. Payment of required fees noted below, combined in one check, made payable to the “City of Danbury”:

☐ Application fee of **$200.00**.

☐ A **$60.00** State land use fee (P.A. 09-3 §396 of CT General Statutes).

**NOTE:** Submission of this form and attached documents does not assure approval of the Request. The Department of Planning and Zoning may require such additional information as may be necessary to determine compliance with the Zoning Regulations. Approval of a Request does not relieve the owner of the requirement to apply for a Zoning Permit in accordance with §10.B.1 of the Zoning Regulations.

I hereby certify that this “Request for Site Plan Waiver,” attached site plan or plot plan, and all supplemental documents are, to the best of my knowledge, true, complete and correct.

Property Owner: ___________________________ Signature ___________________________ Date ____________

(Required)

Applicant/Agent: ___________________________ Signature ___________________________ Date ____________

__________________________