

BUILDING DEPARTMENT REQUIREMENTS

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Building Permit is to be Posted Conspicuously
Changes regardless of size, from stamped approved plans must be submitted to the Building Inspector before they are made.
Prompt notification by the Plumbing, Electrical, and General contractors of completion of their respective portions of the work will avoid delay in issuance of the Certificate of Occupancy.

**All permits will be null and void if the building is not completed in one year.*

Inspection Schedule:

1. SOIL CONDITIONS- Before Foundation Footings
2. FOOTING -Drain Inspection
3. ELECTRICAL - Wiring Roughing
4. PLUMBING -Roughing
5. FRAMING - After Mechanical Roughts
6. INSULATION - Inspection
7. GAS OR OIL BURNER - Installation and Wiring
8. ELECTRICAL - Final when Fixtures have been hung
9. PLUMBING - Final when Fixtures have been set
10. FINAL - Fire Divisions, Exits, etc.

***NOTE: Above inspection listing is the basic inspections that are required for most Applications. Building Department reserves the right to add additional inspections based on special circumstances for that Project. It is the responsibility of the Owner or Contractor to call for all required inspections.**

***Zoning Compliance must be given prior to Certificate of Occupancy can be issued.**