



CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ZONING COMMISSION
www.ci.danbury.ct.us

(203) 797-4525
(203) 797-4586 (FAX)

**APPLICATION FOR A
CERTIFICATE OF LOCATION APPROVAL**

An "Application for a Certificate of Location Approval" shall be submitted to the Zoning Commission to operate an automobile service station or service garage (for limited or general repairs), or to sell or lease automobiles or motor vehicles (new or used) under the provisions of Section 14-54 of the Connecticut General Statutes ("CGS"), as amended. Such Certificate of Location Approval is a prerequisite to obtaining a license to operate said use from the Commissioner of the State of Connecticut Department of Motor Vehicles.

This "Application" form shall be completed and signed by the property owner and the applicant/agent and shall be accompanied by all documents, plans, fees and other materials specified below under "Submission Requirements." Failure to comply with *all* "Submission Requirements" may result in a denial of the Application.

Please check the applicable Certificate of Location Approval requested:

- Motor Vehicle Limited Repairer's License
- Motor Vehicle General Repairer's License
- Used Motor Vehicle Dealer's License
- New Motor Vehicle Dealer's License
- Motor Vehicle Rental Business

1. Name of Business: _____
2. Street address of the Business: _____
3. Property owner's name _____
4. Address: _____ Phone: _____
(street, city, state, zip code)
5. Applicant/Agent's name: _____ Phone: _____
Address: _____ Fax: _____
(street, city, state, zip code)
6. Interest in property (Check One) Owner Developer Other (describe) _____
7. Zone in which property is located: _____ Tax Assessor Lot Number: _____
8. Lot Size or area, in square feet and acres: _____
9. Does the property contain wetlands or watercourses Yes No If Yes, give date property was approved for this use by Environmental Impact Commission: _____

10. Is the property or any portion thereof located within a floodplain zone? Yes No
 If Yes, and work is proposed in the floodplain zone, a Floodplain Permit will be required from the Planning Commission in accordance with Section 7.A of the Zoning Regulations.
11. Is the property or any portion thereof located with a designated Public Water Supply Watershed zone?
 Yes No
 If Yes, the Applicant/Agent shall be required to comply with Section 7.C of the Zoning Regulations.
12. Has a Grant of Special Exception and/or Site Plan Approval previously been issued by the Planning Commission or Planning Dept.? If Yes, provide the application number and date upon which such approval was granted.

Application Number: _____ Date of Approval _____

I hereby certify that this "Application for Certificate of Location Approval" is, to the best of my knowledge, true, complete and correct.

Property Owner:

 Print Name

 Signature

 Date signed

Applicant or Agent:

 Print Name

 Signature

 Date signed

SUBMISSION REQUIREMENTS

The property owner or the applicant/agent shall submit the following documents, plans, fees and other materials with this "Application for Certificate of Location Approval."

- One original of this "**Application for Certificate of Location Approval**" plus one (1) copy.
- State of Connecticut Department of Motor Vehicles, Form K-7, Section 1** to be completed by the applicant. The Zoning Commission shall sign this form and return it to the applicant for submittal to the State.
- Two (2) copies of a **Class A-2 Survey**, certified by a State of CT Registered Land Surveyor, which complies with the 1976 code adopted by the Connecticut Association of Land Surveyors. The scale of said plan shall not exceed one hundred (100) feet to one inch.
- One copy of the **Site Plan Approval** letter for this specific use from the Planning Department or Planning Commission.
- One copy of the **legal description** of the subject property.
- Filing fee of \$210.00**, payable to the "City of Danbury" (includes \$60.00 State land use application fee as required per CT General Statutes).
- Legal Advertisement fee of \$500.00**, payable to the "City of Danbury", for public hearing and notice of decision publications, if required.