



CITY OF DANBURY
HEALTH, HOUSING & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

Mayor Mark D. Boughton
Common Council
155 Deer Hill Avenue
Danbury, CT 06810

August 24, 2006

Re: Department of Health & Housing Monthly Report to the Common Council

Dear Mayor Boughton and Members of the Common Council:

The July 2006 Department of Health & Housing monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing & Food Service, Welfare and Environmental Health which identify specific inspections, tasks and hours provided by our staff. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

Main Topics

The Food Service Inspection summary scores are continuously posted for public information on the City of Danbury web site. Current inspection results are available for public review, these results area added to the web site by City staff.

A "Healthy Neighborhood is a Lead Safe Neighborhood" continues the collaborative with the Danbury Visiting Nurse Association (VNA) to provide free blood lead screenings for children under 6 with the Wellness on Wheels (WOW) Van.

The City of Danbury's HazMat Planner, Ms. Elizabeth Benjamin, lead a training session on FEMA's IS-100 & 700 National Incident Management System (NIMS). The courses described the history, features, principles, and organizational structure of the Incident Command System and how NIMS relates to ICS during a local response to an emergency.

Medical Outreach 797-4567
Eviction Prevention 797-4565
Information-Referral 797-4569

Dial 2-1-1 for all
Connecticut Services!

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504

Additional Topics

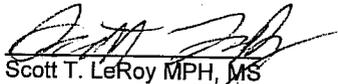
Transition meetings continue with Patricia Bowen, Paul Schierloh, Welfare staff and I to ensure a proper transition of duties and assignments. Additional transition meetings were also continued with Mr. Dan Baroody, Senior Inspector, and me to ensure a proper transition of duties and assignments in the Environmental Health Division.

Through cooperation with the City Engineer, Mr. Farid Khouri, Department of Health, Housing & Welfare staff identified 20 lockers from the Lutheran School Renovation project for use by the City of Danbury Homeless Shelter clients.

Ms. Aimee Budnik, Local WIC Coordinator and her staff, secured many donations to help make Danbury's Breastfeeding Celebration on August 29, 2006, a success! Under a separate cover letter is a list of donors and donations that require your review and approval.

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Department of Health & Housing the opportunity to serve the Citizens of Danbury and feel free to contact the Division Supervisors or myself with any questions you may have.

Sincerely,


Scott T. LeRoy MPH, MS
Director of Health

Cc: Dena Diorio, Director of Finance & Personnel



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August 21, 2006

TO : Danbury Common Council

FROM: Daniel Baroody, Senior Inspector, Environmental Health Division

RE: Monthly Status Report - Environmental Health Division
July, 2006

Key Indicators	This Month	Last Month	# Difference	% Difference	YTD
<i>Hazardous Materials Management (hours)</i>	35	68	(33)	(48)	1480
<i>Wetlands / Water Resources Management (hours)</i>	206	246	(40)	(16)	2019
<i>Program Administration (hours)</i>	30	99	(69)	(69)	672
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	196	186	10	5	2052

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Program Status Report

Narrative

The status of major project and program activities of the Environmental Health Division (EHD) for July, 2006 can be summarized as follows.

Wetlands / Water Resource Management. The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake .

The EHD continued to provide staff support and liaison to the Environmental Impact Commission (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects:

The EHD conducted weekly water quality sampling of Candlewood Lake and Lake Kenosia , public swimming areas.

Program Planning and Administration. The Director of Health (DOH) and Senior Inspector continued to coordinate various environmental programs

Land Use The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement. The on-site sewage disposal and well permitting program continued to perform plan review, site soil suitability testing and inspection.

Hazardous Materials Management. The EHD continued in planning, training and preparedness activities for Bioterrorism as required by the Connecticut Department of Public Health (DPH) Bioterrorism Grant.



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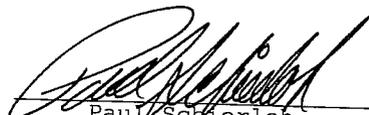
HOUSING AND FOOD SERVICE REPORT

July, 2006

INSPECTIONS

	NUMBER							
	This Month	Last Month	Number Diff.	% Diff.	YTD	Last YTD	Number Diff.	% Diff.
A.	402	313	89	28	402	362	40	11
B.	139	127	12	9	139	116	23	20
C.	178	116	62	53	178	160	18	11
D.	83	69	14	17	83	82	1	1
E.	116	95	21	22	116	68	48	71
F.	30	35	(5)	(14)	30	34	(4)	(12)

A. Total Housing Inspections
B. Total Housing Inspections Common Areas
C. Total Housing Inspections Dwelling Units
D. Total Housing Inspections Nuisance
E. Total Food Service Inspections
F. Total General Nuisance/Miscellaneous Inspections


Paul Schierloh
Associate Director

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NARRATIVE FOR MONTHLY REPORT

HOUSING AND FOOD SERVICES SECTION

Field activities for housing and food service functions conducted during the reporting period are reflected in the statistical summary attached. In addition to the normal administrative, inspection and enforcement activities associated with these functions, the section undertook the initiatives outlined below which would be deemed to be of special interest or importance.

All members of the housing and food section participated in mandatory bioterrorism and hazmat response training in July. State or Federal requirements for such training may result in periodic decreases in inspection numbers through the course of the year.

Section personnel have completed training in pool inspections to join Environmental Health Section personnel in implementing a comprehensive pool inspection program. Two members of the section are participating in this year's pool inspection program, which may result in a slight decrease in food service and housing inspection totals.

The department is in the midst of renewals of food service operating licenses for 2006-07. As of August 2, 2006, a total of 497 of the approximately 560 permanent food establishments in Danbury had submitted applications. Of these, a total of 473 had been approved by August 2. Issuance of 24 licenses for which applications were received were being held due to lack of compliance with the Qualified Food Operator and designated alternate requirements, past-due reinspection fees, delinquent taxes on equipment and inspection/violation issues. Establishments that do not renew their licenses by August 1 are assessed a late fee of \$100.00. The department will begin enforcement efforts to bring the remaining establishments into compliance. The process will begin with show cause hearings to be scheduled through August. The department also is processing renewals for approximately forty itinerant food vendors.

The Office of the Corporation Counsel processed twenty-six housing/ health code referrals in July. The housing section made court appearances on two cases while several other cases were resolved prior to court appearances. Every effort is made to encourage cooperation in making needed improvements, but non-compliance leads to court action and possible penalties for contempt of court orders.

The department will coordinate systematic inspections with the UNIT program this year rather than conduct nuisance sweeps independently as in prior years. Senior Housing Inspector Don Melillo will be the department's liaison with UNIT and will participate in inspections as needed. The Department continues to investigate complaints throughout the city referred through

the Mayor's Blight Hotline and from other departments in addition to complaints made directly to the department. The department also receives complaints and service requests through the City's Q-Alert program.

The department continued working with the LAMPP Project, the entity sub-contracted by the State to administer lead poisoning prevention and remediation funds awarded to Connecticut by the Federal government. This enables Danbury property owners to access funds available to abate lead paint, replace windows, doors and perform other repairs to make units lead safe. Danbury has had two projects consisting of seven total units funded through LAMPP or LAMPP partners. There are currently four additional applications under review by LAMPP, three of which have bid proposals under consideration. There have also been a total of 12 referrals to LAMPP for lead assessments/education for eligible Danbury families.

Lead Outreach Worker Jennifer Percec continued lead screenings for children under the Lead Safe Neighborhood grant secured by Director of Health Scott LeRoy. She also continued outreach efforts, education and case management services. During July she conducted screenings at Action Early Learning Center (3 days) and the Interfaith Early Learning Center (2 days). These events helped produce a monthly high total of 95 screenings in July. As of July 31, 2006, a total of 237 Danbury children have been tested for blood lead levels under this program. Jennifer will continue to conduct screenings through the VNA WOW van as well pursue special screening clinics with day cares and community organizations.

The housing section also provides staff support for the Danbury Fair Rent Commission. The part-time fair housing officer received three fair rent inquiries, one formal fair rent complaint and one housing discrimination inquiry during July. She also attended a meeting of the Fair Rent Commission at which rules, procedures and statutes were reviewed. The officer and the associate director also assisted with re-sale inquiries and monitoring of compliance in connection with three affordable housing projects. The director and associate director met with Karl Myers, the new program director of the Dream Homes Community Center to discuss homeless issues, the new point of entry system and the Ten Year Plan to End Homelessness approved by the Common Council. At the invitation of Milena Sangut of the Danbury Continuum of Care, the associate director attended a meeting of the Coalition of Connecticut Ten-Year Plan Communities in New Haven. The associate director will represent Danbury at the August meeting in Milena's absence.



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Mayor Mark Boughton
Common Council
155 Deer Hill Ave
Danbury, CT 06810

8/21/06

Re: Donations to WIC for the August 29, 2006, Breastfeeding Celebration

Dear Mayor Boughton and Members of the Common Council:

Please note that Ms. Aimee Budnik, the Local WIC Coordinator and her staff, secured many donations to help make Danbury's Breastfeeding Celebration a success! Enclosed is a list of donors with their donations to the event that requires your approval.

If you have any questions about the event, feel free to contact Ms. Budnik directly at 797-4629.

Sincerely,


Scott LeRoy MPH, MS
Director of Health, Housing & Welfare

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Memo

To: Scott LeRoy, Director of Health, Housing & Welfare

From: Aimee H. Budnik, Local WIC Coordinator

CC: File

Date: 8/17/06

Re: List of donations for August 29, 2006 celebration

The following is the list of organizations that have provided donations to Danbury WIC Program for the August 29, 2006 Breastfeeding Celebration at the Danbury Public Library:

Food:

- \$33 from Scott LeRoy, Director, for providing the cake.
- \$25 from Super Food - Mart-Main Street
- Stop and Shop – Newtown Road/Rt. 6
- Big Y- New Milford
- Stew Leonard's
- Pizza from Nick's Restaurant – Starr Ave
- Bagels from Bagelman – Mill Plain Road
- \$25 from Pepperidge Farm

Materials:

- Mariachi Rancho Grande Band, entertainment by Manuel
- Hat City Paper Company
- Medela Inc, mouse pads or educational materials
- Robin Quay, cookbook, journal and picture frame
- Leche League, education materials

Raffle:

- Babies R Us
- Natural Beauty Salon – Main Street
- Book from Borders

The Eviction Statistics for Fiscal year July 1, 2005-June 30, 2006 are included in this report.

Following are some aspects of July's activities that I wish to highlight.

*The Director of the Department was invited to and attended the second annual community forum presented by the Association of Religious Communities: "New Immigrants as Assets to Danbury." There will be several on-going community initiatives as a result of this forum and the Department will assess its involvement in these activities once more information is made available.

*James Maloney, President and General Counsel of Connecticut Institute for Communities, Inc. toured the City's Day Center / Emergency Shelter and a meeting was subsequently held with the Director of Welfare, Day Center Coordinator and himself concerning the needs of the shelter and how / if his organization can be of service.

*The Day Center / Shelter Staff reviewed lockers available at the Lutheran School building as well as Rogers Park to ascertain use at the night dormitory area. Decision was made to obtain 20 lockers all from the Lutheran School building and efforts are underway to facilitate that acquisition.

*Caseworker successfully intervened in the midst of an Eviction process and mediated an agreement between the landlord and the tenant that was satisfactory to both parties and prevented the loss of living situation.

*Caseworker who coordinates the City of Danbury's participation in the Back to School / Dress for Success was successful in providing 5 children at Shelter Rock School with the necessary items to help them begin their school year. On behalf of these children and their families, the Department extends their appreciation and thanks to those generous City Employees who participated.

*Caseworker assisted two families involving recently widowed men secure community and State services for which they were eligible. One of the men is illiterate and was helped through the complex system of applications successfully. The other man has three young children ranging in ages 10 through thirteen. The family has secured DSS medical assistance and they are pending Food Stamps: the Caseworker is continuing in efforts to assist them with other needs as well.

The Department is working with the Lions Club in securing used cell phones and hearing aides in addition to our long standing cooperation with securing used eye glasses. This month 5 cell phones were collected and passed along to that organization.

Respectfully Submitted:

Patricia A. Bowen
Director

Eviction Statistics for Fiscal Year July 1, 2005 - June 30, 2006

Total Executions Scheduled: 54

Break down:

Summary Process: 53
Ejectments / Foreclosure: 1

Executed: 14

Type Executed of the 14:

Homes / Foreclosures 0
Apartments / Rooms: 14

Cancelled: 40

Prior to Eviction Date: 36
On Site: 4

Reasons for Cancellation:

Bankruptcy / Injunction: 1
Infestation / Junk: 2
Landlord Negotiations: 3
Moving Self: 24
Other: 10

Currently In Storage: 1

Claimed: 4

Fees Paid: \$386.30

Public Auctions: 4

Lots: 12
Claimed prior to Public Auction: 2

Money Received from Public Auction:

2 Auctions held 9/14/05 and 1/18/06: 0 (7 lots)

Hamilton Group: 5/10/06: \$211.24 (3 lots)

Total Revenue: **\$597.54**

Service Activities: Department staff record activities on a daily basis. Activities can be referrals to other agencies or they can be direct services such as emergency Rx, application completion for state or federal assistance & indigent drug programs & applications for housing; security or back rent payments. These are activities/services performed by staff at 254 Main Street and do not include the activities of the homeless services division, which are reported on separately.

Categories into which service activities fall are:

Service activity category	
Food Assistance	7
Housing <i>in addition to those reported on below</i>	9
Medical: including assessments for WOW, Americares	84
Indigent Prescription applications	134
Evictions	3
State DSS	31
Substance Abuse	2
Case management	8
Vocational	0
Neighborhood	1
Social Security	3
Energy assistance	6
Home Visits	8
Legal Issues	1

The following are people who requested that the City assist them with their housing problems. These individuals were assisted specifically by the department caseworker assigned to housing issues.

Housing services requests: 17

- 2- were seeking housing search assistance; housed, 2 pending; refused, referred
- 9-seeking back rent assistance: 6 pending; 1 granted; 2 denied; 0 refused
- 1-needing housing retention services; 1 retained; 0 lost
- 5-received assistance with some other aspect of housing, legal referrals, mediation etc.

The requests consisted of the following family compositions:

- 6 single adults; 2 elderly; 3 disabled
- 7 single parent families with a total of 17 children
- 22-parent family with a total of 7 children
- 1 adult couples; 0 elderly

City's Emergency Shelter

Day Center

- 94-Different homeless people were provided services during the month
- 22-Initial assessments were completed
- 14-Person found housing or were placed in housing programs
- 23-Mental Health Referrals
- 20-Persons found employment

A total of 407 different services were provided during this month in addition to the above.

Night Shelter

- 35-different people utilized the night shelter
- 10-people were turned away for reasons other than lack of bed space
- 0 persons turned away for lack of beds
- 88%-overall occupancy rate for the month

July

In July 2006,
City Welfare collected
156 lbs lbs. of
Cereal !



Thank You All !!!

(We also collected 5 cell phone for Domestic Violence calls
And 3 pair of eye glasses for recycling!)

Great Job Again !!!!!

WANTED:



Used eye glasses



Used Cell Phones



Used hearing Aides

City of Danbury Welfare
And
Social Services
Is collecting these items for
The Lions Club
(We will collect at monthly food drive)

Wanted

**City of Danbury Employees
Support is needed for the
Dress for Success Program
For children at
Shelter Rock School**

**Back packs and supplies are
in great demand, monetary
contributions will help us as well.**

**We will collect donations from
Departments and individuals at
the monthly food drive on
June 21, 2006**

(Any questions call Kathryn at 797-4567)