



CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

PLANNING & ZONING DEPARTMENT
(203) 797-4525
(203) 797-4586 (FAX)

**APPLICATION
BILLBOARD RELOCATION PERMIT**

DATE: _____

Within one year of receipt of a “Billboard Relocation Notice” by the Department of Planning and Zoning, the billboard owner shall apply to the Zoning Enforcement Officer for a “Billboard Relocation Permit” for construction of a relocated billboard to replace the existing billboard(s) to be removed pursuant to §8.E.10.i. of the Zoning Regulations. The one-year time period may be extended for up to one additional year by the Zoning Enforcement Officer upon receipt of written evidence that the applicant has made reasonable and diligent efforts to secure another site but has been unable to do so for reasons beyond the control of the applicant.

Failure to apply for a “Billboard Relocation Permit” within the time periods specified above from the date of receipt of a “Billboard Relocation Notice” by the Department of Planning and Zoning shall constitute a forfeiture of all rights to construct a relocated billboard on another site regardless of whether the existing billboard for which the “Billboard Relocation Notice” was received has been removed. The time periods shall be stayed during any appeal arising out of the Zoning Enforcement Officer’s denial of a “Billboard Relocation Permit” application.

Only one relocated billboard structure may be constructed for each Billboard Relocation Permit issued.

The application shall meet all the requirements for a zoning permit and sign permit as specified in §10.B. of the Zoning Regulations and include the following:

1. A copy of the “Billboard Relocation Notice” and affidavit of transfer, if applicable, submitted to the Department of Planning and Zoning for the existing billboard(s) to be relocated; if more than one existing billboard is to be combined on a relocated billboard, a separate Billboard Relocation Notice must be submitted for each such existing billboard.
2. A completed “Permit Application Signs” as specified in §10.B.1.f. of the Zoning Regulations, plus the following:
 - (a) A vicinity map prepared, signed and sealed by an engineer, land surveyor or architect licensed by the State of Connecticut at a scale of 1”=100’ or larger (i.e. 1”<100”) showing the boundaries of the lot to contain the proposed relocated billboard and the boundaries of all lots abutting I-84 and U.S. Route 7 when all or a portion of said lots are within 1,000 feet of the lot containing the proposed relocated billboard. Said vicinity map shall include the location of all existing billboards and the proposed relocated billboard, all abutting street rights-of-way, and the distances between all billboards shown.

- (b) On the drawing required in §10.B.1.f. of the Zoning Regulations, the height, width and length of the billboard structure and sign face(s) and the square footage of all sign faces proposed for the relocated billboard, prepared, signed and sealed by an engineer, land surveyor or architect licensed by the State of Connecticut.

- (c) A site plan of the lot prepared, signed and sealed by an engineer, land surveyor or architect licensed by the State of Connecticut at a scale of 1"=20' or larger (i.e. 1"=<20') showing the location of the proposed relocated billboard and all lot lines, abutting street rights-of-way, existing freestanding signs and billboards, buildings, structures, parking and other improvements, yard setbacks, and zoning district boundaries and map symbols.

ENCLOSE A CHECK IN AN AMOUNT AS REQUIRED IN §10.B.2.d. OF THE ZONING REGULATIONS.

The Zoning Enforcement Officer shall reject any "Billboard Relocation Permit" application which fails to comply fully with this section upon notification of the billboard owner within thirty (30) days of receipt.

Any change to an approved site plan other than the location of the relocated billboard shall require approval of a revised site plan prepared in accordance with §10.D.4. of the Zoning Regulations prior to submission of a Billboard Relocation Permit.

Billboard owner's name: _____

Address: _____

Signature: _____