

COMMON COUNCIL MEETING

MAY 2, 1995

Meeting to be called to order at 7:30 P.M. by Mayor Eriquez

PLEDGE OF ALLEGIANCE

PRAYER

ROLL CALL

Levy, Scalzo, Falzone, Yamin, Arconti, Boynton, Dennehy, Gallaghe  
Machado, Outlaw, DaSilva, Esposito, Coladarci, Charles, Gomez,  
Beck, Nolan, Scozzafava, Setaro, Trocolla, Valeri

20 Present 1 Absent

PUBLIC SPEAKING

MINUTES - Minutes of the Common Council Meeting held April 7, 1995 and the Special Common Council Meeting held April 24, 1995.

CONSENT CALENDAR - The following items were presented for the Consent Calendar by Mr. Esposito

- 1 ORDINANCE & RESOLUTION - An Ordinance Making Appropriations for the Fiscal Year Beginning July 1, 1995 and ending June 30, 1996; and a Resolution Levying the Property Tax for the Fiscal Year Beginning July 1, 1995 and Ending June 30, 1996.
  - a. General Government I Budget Committee
  - b. General Government II Budget Committee
  - c. Education Budget Committee
  - d. Public Works Budget Committee
  - e. Public Health and Safety Budget Committee
- 2 ORDINANCE - Water Rates
- 3 ORDINANCE - Sewer Rates
- 4 COMMUNICATION - Septage Rates
- 5 ORDINANCE - An Ordinance Appropriating \$500,000 for Public Improvements in 1995-96 Capital budget and Authorizing the Issuance of \$500,000 Bonds and Bond Anticipation Notes of the City to meet said Appropriation
- 6 ORDINANCE - Economic Development Sewer and Water
- 7 ORDINANCE - Section 17-69 - Safety to traffic generally
- 8 RESOLUTION - Lease Agreement between the State DOT and the City of Danbury for five Railroad Coaches
- 9 RESOLUTION - Sublease Agreement for five Railroad Coaches between the City of Danbury and the Railroad Museum
- 10 RESOLUTION - Mill Plain Road Sewer Assessments

- ✓ 11 RESOLUTION - Investment Policy

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- ✓ 12 RESOLUTION - Continuation Funding School Based Health Center

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- ✓ 13 RESOLUTION - School Based Health Center - Danbury High School

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- ✓ 14 COMMUNICATION - Appointment of Deputy Fire Chief

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- ✓ 15 COMMUNICATION - Collective Bargaining Agreement - Police Local 891

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- ✓ 16 COMMUNICATION - Donation of a Flag to the City

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- ✓ 17 COMMUNICATION - Donation to the Police Department

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- ✓ 18 COMMUNICATION - Donation to the Health Department

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- ✓ 19 COMMUNICATION - Contribution to Tarrywile Park

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- ✓ 20 COMMUNICATION - Donations to the Danbury Senior Center

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- ✓ 21 COMMUNICATION & CERTIFICATION - Reappropriation of Donated Funds Commission on Aging

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- ✓ 22 COMMUNICATION & CERTIFICATION - Request for Reappropriation of Fees - Commission on Persons with Disabilities

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- ✓ 23 COMMUNICATION & CERTIFICATION - Request for Additional Funding Landfill Demolition Disposal

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- ✓ 24 COMMUNICATION & CERTIFICATION - Request for Funds for Uninsured Workers' Compensation

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- ✓ 25 COMMUNICATION & CERTIFICATION - Request for funding - King Street Primary School

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- ✓ 26 COMMUNICATION & CERTIFICATION - Request for Funds for Special Litigation Account - Tax Collector's Office

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- ✓ 27 COMMUNICATION - Resignation from Police Pension Board

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- ✓ 28 COMMUNICATION - Citation Hearing Officers

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- ✓ 29 COMMUNICATION - Appointment of Special Counsel for Real Estate Tax Collections

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- ✓ 30 COMMUNICATION - Suspense List

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- ✓ 31 COMMUNICATION - Tarrywile Park - Hearthstone Castle

- ✓ 32 COMMUNICATION - Hatters Park Pavilion and Facilities

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- ✓ 33 COMMUNICATION - Rent Reduction at Bear Mountain Cottage

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- ✓ 34 COMMUNICATION - Sewer Backup - East Broad Street

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- ✓ 35 COMMUNICATION - Request to Change Assigned Address -- 16, 18, 20 and 22 Reservoir Road

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- ✓ 36 COMMUNICATION - Revised Certification for Airport Gas Tank

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- ✓ 37 COMMUNICATION - Report from Planning Commission on ZABDI LIC Road Widening Strips and Easements

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- ✓ 38 COMMUNICATION - Tarrywile Farmhouse Renovations - Carpenters Extraordinaire

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- ✓ 39 COMMUNICATION - Request for Sewer and Water Extensions - 23 Terre Haute Road

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- ✓ 40 COMMUNICATION - Request for Water Extension - 2 & 4 Green Avenue

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- ✓ 41 COMMUNICATION - Request for Water Extension - 9 Abbot Street

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- ✓ 42 DEPARTMENT REPORTS - Department of Public Utilities, Engineering, Police, Fire Chief, Fire Marshall, Highways, Health and Housing, Department of Elderly Services, Parks and Recreation

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- ✓ 43 REPORT - Water Problem on Alexander D Avenue

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- ✓ 44 REPORT - Request to Hookup to City Sewer on Barnum Road

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- ✓ 45 REPORT - Request for Change of Name from Pond Field Road to Smoke Hill Drive

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- ✓ 46 REPORT - Request for Water Extension - 201 Middle River Road

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- ✓ 47 REPORT - Request for Water Extension - 204 Middle River Road

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- ✓ 48 REPORT - Request for Traffic Signal at Route 37 and Jeanette Street

There being no further business to come before the Common Council a motion was made by \_\_\_\_\_ at \_\_\_\_\_ P.M. for the meeting to be adjourned.

DANBURY POLICE ATHLETIC LEAGUE, INC.



120 MAIN STREET  
DANBURY, CONNECTICUT 06810  
(203) 796-1572



To: Chief Nelson F. Macedo  
From: Sgt. Nelson A. Neves  
Re: Travel Authorization

I respectfully request Travel Authorization and Duty Leave for the following officers to attend the 51st Annual Conference and Training Seminar for National P.A.L. This Training Seminar is being held in San Antonio, Texas from May 20 to May 26th 1995. I request Duty Leave for Sgt. Nelson A. Neves, Sgt. Celcio Enteadado and Officer Matthew McNally for the above dates. All travel and other expenses are being covered by the P.A.L. Thank you for your consideration of this matter.

*Sgt. Nelson A. Neves*

Sgt. Nelson A. Neves

Executive Director of P.A.L.

May 1, 1995

*5/2/95  
Approved  
N. Macedo*



**CITY OF DANBURY**  
DANBURY, CONNECTICUT 06810



**DEPARTMENT OF POLICE**  
120 MAIN STREET

**NELSON F. MACEDO, CHIEF**  
(203) 797-4614

May 2, 1995

MEMO

To: Elizabeth Crudginton, City Clerk  
Members of the Common Council

From: Chief Nelson F. Macedo

Subject: P.A.L. Conference/Training Seminar

Permission is requested to accept the travel and other miscellaneous expenses from the P.A.L. Board of Directors for the following police officers to attend the P.A.L. Conference/Training Seminar in San Antonio, Texas from May 20 through May 26, 1995:

Det. Sgt. Nelson Neves  
Sgt. Celcio Enteadó  
P.O. Matthew McNally

  
Nelson F. Macedo  
Chief of Police

NFM:ks

# 27

COMMON COUNCIL - ROLL CALL

<u>NAME</u>	<u>YES</u>		<u>NO</u>
WARREN LEVY	Charles -	Scalzo 1	
HARRY W. SCALZO		1	
MICHAEL FALZONE		1	
ROBERT J. YAMIN		1	
THOMAS ARCONTI		1	
ERNEST M. BOYNTON		1	
KATHLEEN DENNEHY			
MATTHEW GALLAGHER		est	
VALDEMIRO MACHADO	1		
DOROTHY OUTLAW	1		
JOSEPH DaSILVA	1		
JOHN ESPOSITO		1	
EILEEN COLADARCI		1	
LOUIS T. CHARLES	1		
ROBERTO GOMEZ		1	
NANCY M. BECK		1	
VINCENT P. NOLAN, JR.		1	
JOSEPH SCOZZAFAVA	1		
CHRISTOPHER C. SETARO		1	
DANIEL TROCOLLA		1	
THOMAS VALERI		1	

Charles

Scalzo

Judge  
 - general 900.  
 as amended  
 5% Mayor

COMMON COUNCIL - ROLL CALL

<u>NAME</u>	<u>YES</u>	<u>NO</u>
WARREN LEVY	✓	
HARRY W. SCALZO	✓	
MICHAEL FALZONE	✓	
ROBERT J. YAMIN		✓
THOMAS ARCONTI	✓	
ERNEST M. BOYNTON	✓	
KATHLEEN DENNEHY		
MATTHEW GALLAGHER		
VALDEMIRO MACHADO	✓	
DOROTHY OUTLAW	✓	
JOSEPH DaSILVA	✓	
JOHN ESPOSITO	✓	
EILEEN COLADARCI	✓	
LOUIS T. CHARLES	✓	
ROBERTO GOMEZ	✓	
NANCY M. BECK	✓	
VINCENT P. NOLAN, JR.		✓
JOSEPH SCOZZAFAVA	✓	
CHRISTOPHER C. SETARO	Abst.	
DANIEL TROCOLLA	✓	
THOMAS VALERI	✓	

16  
 yes

NO 2

*A Budget general Amendm. by how Charles*

COMMON COUNCIL - ROLL CALL

<u>NAME</u>	<u>YES</u>	<u>NO</u>
WARREN LEVY	✓	
HARRY W. SCALZO	✓	
MICHAEL FALZONE	✓	
ROBERT J. YAMIN		✓
THOMAS ARCONTI		✓
ERNEST M. BOYNTON		✓
KATHLEEN DENNEHY	asb-	
MATTHEW GALLAGHER	asb-	
VALDEMIRO MACHADO	✓	
DOROTHY OUTLAW	✓	
JOSEPH DaSILVA	✓	
JOHN ESPOSITO	✓	
EILEEN COLADARCI		✓
LOUIS T. CHARLES	✓	
ROBERTO GOMEZ	✓	
NANCY M. BECK		✓
VINCENT P. NOLAN, JR.		asb-
JOSEPH SCOZZAFAVA		✓
CHRISTOPHER C. SETARO		✓
DANIEL TROCOLLA	✓	
THOMAS VALERI	✓ yes	no asb



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# CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ  
MAYOR

(203) 797-4511  
FAX (203) 796-1666

May 2, 1995

Hon. Members of the Common Council  
City of Danbury, Connecticut

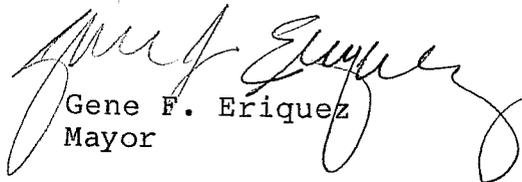
Re: Septage Rates

Dear Common Council Members:

As you know, septage rates are based upon a formula contained in the Regional Interlocal Septage Agreement of 1984. The rates generated by that formula are dependent upon a variety of factors relating to the costs of septage disposal. These costs are, of course, reflected in the sewer department budget. Although the rate cannot be precisely known until the annual budget has been adopted, it is our estimate that the new rate for septage disposal will be reduced by approximately 4.7%, from \$71.00 per thousand gallons to \$68.00 per thousand gallons.

If you have any questions regarding this matter, please feel free to contact me.

Sincerely,



Gene F. Eriquez  
Mayor

GFE:r





# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

TO: Mayor Gene F. Eriquez  
Members of the Common Council

FROM: Michael Falzone  
2nd Ward

RE: Section 17-69 Code of Ordinances

DATE: May 2, 1995

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Attached please find an amendment to Section 17-69 of the Code of Ordinances - Safety to Traffic Generally.

Please defer to a Public Hearing. Thank you for your cooperation.



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut, Department of Transportation has offered to lease five railroad passenger coaches to the City of Danbury for use in conjunction with the operation of the Danbury Railway Museum; and

WHEREAS, it is in the best interests of the City of Danbury to execute an agreement to permit such a lease and ultimately effect the utilization of the coaches through the Danbury Railway Museum;

NOW, THEREFORE, BE IT RESOLVED THAT Mayor Gene F. Eriquez be and hereby is authorized to execute an agreement entitled "LEASE AGREEMENT BETWEEN THE STATE OF CONNECTICUT DEPARTMENT OF TRANSPORTATION AND THE CITY OF DANBURY FOR FIVE (5) RAILROAD PASSENGER COACHES RAIL FILE NO. (34) 7001-MISC-976" and take such other, additional actions as may be necessary in order to effectuate the purposes hereof.



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

PLEASE REPLY TO:

April 17, 1995

DANBURY, CT 06810

Hon. Gene F. Eriquez, Mayor  
Hon. Members of the Common Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, Connecticut

Re: Danbury Railway Museum, Inc.  
Railroad Passenger Coach Sublease Agreement

Dear Mayor and Council Members:

The State of Connecticut, Department of Transportation, has offered to lease five railroad passenger coaches to the City for use in conjunction with the operation of the Danbury Railway Museum. We have reviewed the lease and enclose a copy for your consideration.

If you elect to accept this lease, it is anticipated that you will also approve the enclosed sublease which, subject to the State's approval, would permit the transfer of certain rights and obligations with respect to these rail cars from the City to the Danbury Railway Museum, Inc. Please review the proposal in the usual fashion. We will be available to answer any questions that you may have with respect to the draft.

Sincerely,

Eric L. Gottschalk  
Acting Corporation Counsel

ELG:r

Attachment

c: L. Peter Cornwall, President  
Danbury Railway Museum, Inc.



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut, Department of Transportation, has offered to lease five railroad passenger coaches to the City of Danbury for use in conjunction with the operation of the Danbury Railway Museum; and

WHEREAS, in turn, the City of Danbury, in order to permit and promote the most beneficial and best utilization of the passenger coaches, wishes to enter into a sublease agreement with the Danbury Railway Museum; and

WHEREAS, said sublease agreement would commit the Danbury Railway Museum to certain rights and obligations originally imposed by the State upon the City of Danbury respecting the use of the coaches;

NOW, THEREFORE, BE IT RESOLVED THAT Mayor Gene F. Eriquez be and hereby is authorized to execute an agreement entitled SUBLEASE AGREEMENT FOR FIVE RAILROAD PASSENGER COACHES BETWEEN THE CITY OF DANBURY AND THE DANBURY RAILWAY MUSEUM, INCORPORATED and take such other, additional actions as may be necessary in order to effectuate the purposes thereof.



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

PLEASE REPLY TO:

May 2, 1995

DANBURY, CT 06810

Hon. Gene F. Eriquez, Mayor  
Hon. Members of the Common Council  
155 Deer Hill Avenue  
Danbury, Connecticut

Re: Mill Plain Road Sewer Assessments  
Resolution

Dear Mayor and Council Members:

At your February 1995 regular meeting, the attached subcommittee report concerning the Mill Plain sewer line installation was adopted on the Consent Calendar.

In order to now properly establish the right to bill the benefitted property owners, a resolution with appended Certificate of Notice of Installment Payment of Assessment of Benefits should be adopted. Pursuant to ordinance and state statute, you are required to fix the due date of payments and the method of payment (installment or lump sum) and approve same within the text of the attached documents.

The required public hearings have been held, and the final assessments are attached. Upon your approval of the resolution and the Certificate, they will be filed with the Town Clerk and published, as required by law.

If you have any questions, please call.

Very truly yours,

Laszlo L. Pinter  
Assistant Corporation Counsel

LLP:r

Attachments

c: Dominic A. Setaro, Jr.  
Director of Finance

John A. Schweitzer, Jr.  
Director of Public Works



## RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury caused a sewer line to be installed known as the Mill Plain Sanitary Sewer Line; and

WHEREAS, the General Statutes of the State of Connecticut require that assessments be made against property owners who benefit from said line; and

WHEREAS, the Common Council has determined the amount of said assessments, after public hearing, all according to law; and

WHEREAS, the Connecticut General Statutes Section 7-253 authorizes the installment payment of assessments levied as the result of benefits derived from the installation of sewerage systems; and

WHEREAS, said installment method of payment is deemed to be in the best interests of the City;

NOW, THEREFORE, BE IT RESOLVED THAT the Assessment of Benefits fixed herein shall be due and payable on or before June 1, 1995 provided, however, that said assessments may be paid in installments in accordance herewith; and

BE IT FURTHER RESOLVED THAT the Tax Collector of the City of Danbury is hereby directed to file the appropriate Certificates of Notice of Installment Payment of Assessment of Benefits in the Land Records of the City of Danbury; and

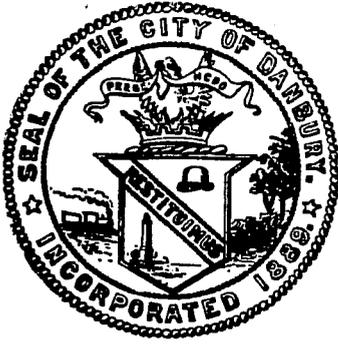
BE IT FURTHER RESOLVED THAT the following provisions shall apply to installments of sewer benefit assessments in connection with the Mill Plain Sanitary Sewer Line;

1. The payment of any benefits by installments hereunder shall be in not more than nineteen (19) equal annual payments.

2. The minimum annual installment payment shall be Eight Hundred (\$800.00) DOLLARS.

3. The interest on any deferred payments hereunder shall be due at a rate per annum of 5.50 percent. Any person may pay any installment for which he is liable at any time prior to the due date thereof and no interest on any such installment shall be charged beyond the date of such payment.

4. The Town Clerk shall record on the Land Records of the City of Danbury a certificate signed by the Tax Collector of said City in a form substantially as follows:



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

## CERTIFICATE OF NOTICE OF INSTALLMENT PAYMENT OF ASSESSMENT OF BENEFITS

The undersigned Tax Collector of the City of Danbury in the County of Fairfield, State of Connecticut hereby certifies from the date hereof an installment payment plan is in effect for payment of an assessment of benefits for the installation of a sewerage system, in favor of the City of Danbury, upon real property situated in said City, which real property is more fully described in the City Land Records in:

Vol. \_\_\_\_\_ Page \_\_\_\_\_

The notice of such assessment of sewerage benefits herein certified is to \_\_\_\_\_ (owner of property), the principal of which is \$ \_\_\_\_\_ due to said City of Danbury, together with legal interest fees and charges thereon assessed on June 1, 1995 in the name of \_\_\_\_\_, and the same becomes due on June 1, 1995 and may be paid in annual installment payments of \$ \_\_\_\_\_ each plus interest at the rate of 5.50 percent on the unpaid balance and continuing to \_\_\_\_\_.

This certificate is filed pursuant to Section 7-253 of the General Statutes, as amended.

The property assessed is:

Lot \_\_\_\_\_

Street \_\_\_\_\_

Item No. \_\_\_\_\_

\_\_\_\_\_  
Tax Collector

Received \_\_\_\_\_, 19\_\_

At \_\_\_\_\_ M.

Recorded in the Danbury Land Records

Vol. \_\_\_\_\_ Page \_\_\_\_\_

\_\_\_\_\_  
Town Clerk

AND BE IT FURTHER RESOLVED THAT the Assessments of Benefits by virtue of the construction of the sewer project are hereby fixed as follows:

(list attached)



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

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## M E M O R A N D U M

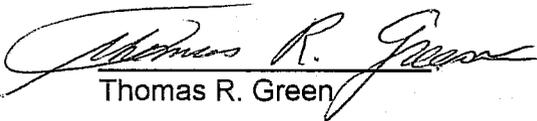
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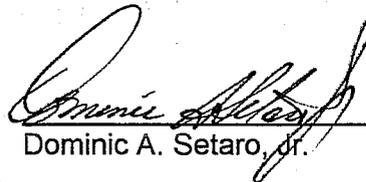
**DATE:** April 25, 1995  
**TO:** Hon. Gene F. Eriquez via the Common Council  
**FROM:** Thomas R. Green, Treasurer  
Dominic A. Setaro, Jr., Director of Finance  
**RE:** INVESTMENT POLICY

Attached you will find a resolution that we request the Common Council to approve at its regularly scheduled May meeting which establishes the City's formal investment policy. As a result of what has happened with Orange County, California, it is now recommended that the City formalize its investment policy. In order to do so, a resolution approved by the Common Council will be needed. It should be noted that the attached policy is one that the City has followed for many years, and our investments are highly secure as indicated in our most recent bond sale prospectus.

This policy does not take into account pension funds of the City which come under the jurisdiction of the various pension boards who already have developed a formal policy approximately three years ago.

Should you need any additional information, feel free to give us a call.

  
Thomas R. Green

  
Dominic A. Setaro, Jr.

/jg

Attach.



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the City of Danbury, acting by its Finance Department, at the direction of the City Treasurer, has in the past invested operating and working capital funds of the City in accordance with the following Investment Policy; and,

WHEREAS, said Policy reflects sound business and prudent investment practice, in the best interest of the taxpayers and residents of the City of Danbury; and,

WHEREAS, the formal establishment of said Investment Policy by the Common Council is also in the best interest of the City of Danbury;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DANBURY THAT the following Investment Policy of and for the City of Danbury is hereby established:

The operating and working capital funds (excluding pension funds) of the City of Danbury shall be invested at the direction of the City Treasurer in the following short-term investments: (1) various certificates of deposit with Connecticut banks; (2) money market accounts; (3) overnight repurchase agreements collateralized by U.S. government agency obligations such as Federal Home Loan Mortgage Corporation which are valued daily; (4) overnight U.S. Treasury obligations; (5) an investment pool investing in (i) high grade short-term federal securities and variable rate obligations backed by federal agencies having monthly or quarterly assets based on indices like the prime rate, LIBOR, or a combination of the two, and (ii) very short-term (usually overnight) repurchase agreements secured by high quality collateral which is valued daily and fully delivered to the Program's custodial bank to be held for the benefit of the Pool's participants.

In addition, the City shall monitor the risk based capital ratios and collateral requirements of the qualified public depositories, as defined by the Connecticut General Statutes, Sections 36-382, 36-386, 7-400 and 7-402 with which it places deposits or makes investments.



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# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

Date: April 26, 1995

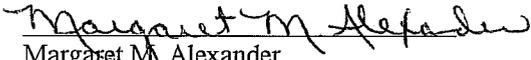
To: Hon. Gene F. Eriquez  
via the Common Council

From: Margaret M. Alexander, Grants Administrator/Internal Auditor

Re: Continuation Funding - School Based Health Center

Attached is a resolution for your consideration that will allow the Department of Health and Housing to apply for and accept grant funding from the State of Connecticut Department of Public Health and Addiction Services in the amount of \$100,000 for the period of July 1, 1995 through June 30, 1996. The grant will enable the Health Department to continue to serve the unmet needs of Danbury High School and Alternative Center students through the provision of on-site, no cost medical and mental health services. A budget is also attached for your information. No local matching funds are required.

I recommend that the Common Council approve the resolution at its May meeting.

  
Margaret M. Alexander

cc: Dominic A. Setaro  
William Campbell



## RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Public Health and Addiction Services has notified the Department of Health and Housing of the City of Danbury of the City's eligibility to apply for a School-Based Health Center Continuation Grant in an amount not to exceed \$100,000; and

WHEREAS, the grant term will cover the period of July 1, 1995 through June 30, 1996, with no local cash match required; and

WHEREAS, the State's purpose in providing these funds is to enable the City's Health and Housing Department to serve the unmet health needs of Danbury High School students;

NOW, THEREFORE, BE IT RESOLVED THAT Gene F. Eriquez, Mayor of the City of Danbury, and the Danbury Health and Housing Department, acting through William J. Campbell, its Executive Director are hereby authorized to apply to the State of Connecticut Department of Public Health and Addiction Services for said grant funds and to accept the award if offered; and

BE IT FURTHER RESOLVED THAT Mayor Gene F. Eriquez and Director of Health William J. Campbell are hereby authorized to take any and all actions necessary to effectuate the purposes hereof.



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# CITY OF DANBURY

DANBURY, CONNECTICUT 06810

HEALTH AND HOUSING DEPARTMENT  
20 WEST STREET

(203) 797-4625

April 24, 1995

Honorable Mayor Gene F. Eriquez  
Honorable Members Danbury Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

The State of Connecticut is in the process of adopting a managed care system for medical services provided under the Medicaid Program. As a result, companies which plan to apply to the state to be providers of management services are requesting the participation of our School Based Health Center (SBHC) located at Danbury High School.

Ultimately, the managed care system will lead to reimbursement for services provided to Medicaid eligible students at the SBHC. This reimbursement will enable the SBHC to recover the cost of services currently provided at no charge to Medicaid participants.

Your approval is requested for authority to provide Health and Housing Department services and receive reimbursement, in accordance with contractual agreements between the city and one or more managed care companies.

If approval to enter into such agreements is authorized, the following process will be utilized:

- An initial careful review of the proposed agreement will be conducted by the Health and Housing Department.
- Corporation Counsel will then conduct a second review of the proposed agreement.
- Proposed agreements found acceptable and beneficial to the SBHC will then be presented to the Mayor for final review and signature.

For your information, a copy of an agreement proposed by the Oxford Health Plans is attached. This proposed agreement has been reviewed by this department and Corporation Counsel.



Mayor Enriquez/Common Council (2)

April 24, 1995

A resolution authorizing Mayor Enriquez to complete agreement(s) with managed care companies is requested.

Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in cursive script that reads "William Campbell".

William Campbell  
Director of Health

cc: Melanie Bonjour, SBHC Coordinator  
Les Pinter, Ass't Corporation Counsel



# Oxford Health Plans

800 Connecticut Avenue, Norwalk, CT 06854 • 203-852-1442 • 800-444-6222

April 1, 1995

Melanie Bonjour  
Danbury Health and Housing Department  
20 West Street  
Danbury, CT 06810-7893

Dear Ms. Bonjour:

This letter of agreement sets forth the terms whereby the Danbury Health and Housing Department (Provider) will provide services to members of Oxford's medical plans ("Members").

1. Services. Provider agrees to provide the services described in Attachment A hereto to Members in accordance with Oxford policies. Provider shall only render services to Members which have been authorized in advance by each Member's Primary Care Physician or by Oxford ("Covered Service").
2. Promotion. Oxford shall promote the use of Provider among Oxford's participating physicians. Additionally, Oxford shall make Provider's services available to Members in accordance with Oxford policies.
3. Good Standing. Provider hereby represents and certifies that it is in compliance and in good standing with all applicable local, state and federal regulatory requirements, and has obtained, and will continue to maintain, all necessary licenses and approvals, and will comply with all applicable regulatory requirements.
4. Reimbursement Rates. The rates to be charged Oxford by Provider for services to Members shall be at Oxford's rates. Oxford's maximum allowable rates are set forth in Attachment B hereto.
5. Payment. Provider shall bill Oxford for reimbursement. Statements shall be in form and detail acceptable to Oxford. Provider hereby agrees that in no event, including, but not limited to non-payment by Oxford, Oxford's insolvency or breach of this Agreement, shall Provider bill, charge, collect a deposit from, seek compensation, remuneration or reimbursement from, or have any recourse against any Member for covered services provided pursuant to this Agreement. Provider agrees to bill Members directly for services which are not Covered Services. Oxford agrees to verify any Member's eligibility for Covered Services on inquiry by Provider during business hours. All statements by Provider shall be considered final unless adjustment is made by Provider within 45 days of receipt by Oxford. Oxford will not be liable for the payment of statements received more than 45 days after the date services included in such statement were delivered by Provider. Oxford shall make payment for Covered Services to Provider within 30 days of receipt of statement by Oxford.
6. Records. Provider and Oxford agree that all Members' medical records shall be treated as confidential so as to comply with all city, state and federal laws regarding the confidentiality of patient records. To the extent permitted by law, Oxford shall have the right to inspect at reasonable times any accounting, administrative or medical records maintained by Provider pertaining to Oxford, to Members or to Provider's participation hereunder. In addition, Provider agrees that it shall provide access to all medical records of Members to appropriate personnel of the State Health Department in compliance with all applicable statutes and regulations.

7. Relationship of Parties. No provision of this Agreement is intended to create nor shall be deemed or construed to create any relationship between the parties hereto other than that of independent entities contracting with each other hereunder solely for the purpose of effecting the provisions of this Agreement. Neither of the parties hereto, nor any of their respective employees, shall be construed to be the agent, employee or representative of the other, nor does either party have an express or implied right or authority to assume or create any obligation or responsibility on behalf of or in the name of the other party. Neither Provider nor Oxford shall be liable to any other party for any act, or any failure to act, of the other party to this Agreement.
  
8. Arbitration. No civil action concerning any dispute arising under this Agreement shall be instituted before any court, and all such disputes shall be submitted to final and binding arbitration in Hartford, CT, pursuant to the rules of the American Arbitration Association with one arbitrator. All costs and expenses of the arbitration, including actual attorney's fees, shall be allocated among the parties to this Agreement according to the arbitrator's discretion. The arbitrator's award may be confirmed and entered as a final judgment in any court of competent jurisdiction and enforced accordingly. Proceeding to arbitration and obtaining an award thereunder shall be a condition precedent to the bringing or maintaining of any action in any court with respect to any dispute arising under this Agreement, except for the institution of a civil action to maintain the status quo during the pendency of any arbitration proceeding.
  
9. Term and Termination. The initial term of this Agreement shall be for one year, commencing on the date hereof. The term of this Agreement shall be automatically renewed from year-to-year thereafter. This Agreement may be terminated by Oxford or Provider at any time, upon 90 days prior written notice. Upon termination, by either party, the rights of each party hereunder shall terminate, provided however, that such termination shall not release Provider or Oxford of their obligations with respect to: payments accrued to Provider prior to termination; Provider's agreement not to seek compensation from Members for Covered Services provided prior to termination; completion of treatment by Provider of Members then receiving services until continuation of the Members' care can be arranged by Oxford; the arbitration provisions hereof. This Agreement may not be materially amended without the prior approval of the Department of Health.
  
10. Non-Exclusivity. This Agreement with Provider is non-exclusive, and does not in any way restrict Provider from entering into agreements with other health care organizations.

Very truly yours,

OXFORD HEALTH PLANS, INC.

Thomas A. Travers, D.D.S., M.P.H.

By: \_\_\_\_\_  
 Vice President, Health Care Delivery

\_\_\_\_\_  
 Date

Accepted and Agreed to:

Danbury Health and Housing Department

By: \_\_\_\_\_

\_\_\_\_\_  
 Date

**OXFORD HEALTH PLANS**  
**ATTACHMENT A**  
**DANBURY HEALTH AND HOUSING DEPARTMENT**  
**DESCRIPTION OF SERVICES**

The Danbury Health and Housing Department will provide school based primary care services at schools located in Danbury, Connecticut.

The services will supplement the services provided by the members' primary care physicians and will include the following:

Nurse practitioner, physician assistant, and/or physician services for the diagnosis and treatment of acute and chronic illnesses, including nebulizer treatments for asthma.

Provision of preventive care services, including immunizations, hearing screening, and vision screening, and tuberculosis screening.

Simple laboratory testing, such as strep quick test, hematocrit, hemoglobin, and pregnancy testing.

No authorization or referral is necessary for any of these services.

**OXFORD HEALTH PLANS  
ATTACHMENT B  
DANBURY HEALTH AND HOUSING DEPARTMENT  
REIMBURSEMENT**

Preventive care will be reimbursed at a \$65 global all inclusive fee.

All other care will be reimbursed at a \$45 global all inclusive fee.

**SUBCONTRACTS**

(Use full legal name of individual or agency)

**Consultants: (Name, address, tel. no., \$ per hour X # of hours)**

Name	Address	Tel. No.	
Dr. John H. Gundy, M.D. (SBHC Medical Director)	300 Federal Road Brookfield, Connecticut (203) 775-1118		\$ 1,499.09*
	(4 hrs/wk x \$50/hr x 44 wks)		\$
			\$
			\$
			\$
			\$

\* Partial Funding -  
 Total Budgeted  
 Amount = \$8,800.00

**Fee for Service: (Individual or agency name, address, phone number, cost per unit of service)**

Name	Address	Tel. No.	
			\$
			\$
			\$
			\$
			\$
			\$

**All Others: (Agency name, address, phone number, attach copy of approved line item budget)**

Name	Address	Tel. No.	
			\$
			\$
			\$
			\$

Subcontract Subtotal \$1,499.09

This form will be utilized for required reporting to CHRO. Please indicate with asterisks those subcontractors who are registered with the Department of Economic Development as a Minority Business Enterprise or Women Business Enterprise.

ADMINISTRATIVE EXPENSES

Photocopying	\$ _____
Printing	\$ _____
Advertising	\$ _____
Telephone	\$ _____
Office Materials and Supplies	\$ _____
Postage	\$ _____
Occupancy/Rent	\$ _____
Staff Training	\$ _____
Staff Travel (include reimbursement per rate/per mile)	\$ _____
Other (list each item and dollar amount separately)	\$ <u>3,000.00</u>
Audit Fee @ 1% of Grant Total = \$1,000.00	\$ _____
City Grants Administration Fee @ 2% of Grant Total = \$2,000.00	\$ _____

Administrative Expenses Subtotal \$ 3,000.00

DIRECT CLIENT EXPENSES

Medical Supplies	\$ _____
Educational Supplies and Materials	\$ _____
Client Transportation	\$ _____
Other (list each item and amount separately)	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Direct Client Expenses Subtotal \$ \_\_\_\_\_

Subcontracts Subtotal \$ 1,499.09  
Grand Total \$ 100,000.00





# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut is in the process of adopting a managed care system for medical services provided under the State Medicaid program; and

WHEREAS, private companies will be able to apply to the State of Connecticut to provide management services in the delivery of such medical care services; and

WHEREAS, such companies are and will be requesting the participation of the Danbury "School Based Health Center" (SBHC) now providing services at the Danbury High School in said managed care system; and

WHEREAS, the participation of the Danbury Department of Health and Housing, through the SBHC, will promote the program objectives of reduced medical costs and improved care and will include the provision of services by the SBHC to members of the managed care providers; and

WHEREAS, the Department of Health and Housing will be reimbursed for its participation by the individual managed care provider companies pursuant to proposed contractual agreements which agreements will set forth the terms and conditions of the programs;

NOW, THEREFORE, BE IT RESOLVED THAT the managed care program sharing and participation concept is hereby approved, and Mayor Gene F. Eriquez be and hereby is authorized to enter into such agreements as may be required (subject to and together with the preliminary approval of the Department of Health and Corporation Counsel) in order to effectuate the purposes thereof.



# CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ  
MAYOR

(203) 797-4511  
FAX (203) 796-1666

May 2, 1995

Honorable Members of the Common Council  
City of Danbury, Connecticut

Dear Council Members:

I hereby submit, for your confirmation, the appointment of Drill Master Peter J. Siecienski to the position of Deputy Chief within the Danbury Fire Department.

Mr. Siecienski is a sixteen year veteran of the department. In 1986, he was appointed as a Fire Inspector/Deputy Fire Marshall within the Fire Prevention Bureau. In 1989, he was appointed to the position of Drill Master/Training Officer, a position he has held for the past six years. Prior to his appointment to the Career Division of the department in 1979, Mr. Siecienski was a volunteer fire fighter with Germantown Hose Company No. 10 for six years.

Drill Master Siecienski is a graduate of St. Gregory the Great School, Immaculate High School, and Waterbury State Technical College earning a degree with high honors in Fire Technology and Administration. He is a certified Fire Instructor and Fire Marshall and has completed several programs at the National Fire Academy in Emmittsburg, Maryland.

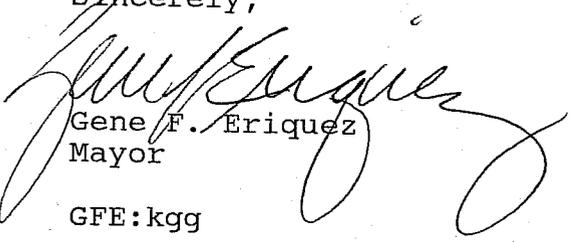
He has been active in several professional associations and has received numerous departmental and civic awards and citations. Mr. Siecienski brings to this position extensive knowledge of fire science and technology, experience as a Fire Fighter and Deputy Fire Marshall and, moreover, administrative and operational experience as a Training Officer. In this capacity, he has had responsibility for training and certifying personnel, both career and volunteer, at all levels within the department.

He has been active in community organizations and projects including as a coach for D.A.Y.O. and P.A.L. Youth Sports and as a former Troop Leader for Cub Scout Pack 52. Peter and his wife, Patricia, have two children and reside in Danbury.

The appointment will be effective upon swearing in.

Thank you for your consideration.

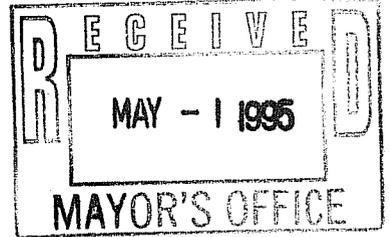
Sincerely,

  
Gene F. Eriquez  
Mayor

GFE:kgg



CITY OF DANBURY



15

EMANUEL A. MERULLO  
DIRECTOR OF PERSONNEL

PERSONNEL DEPARTMENT  
(203) 797-4598

JULIO A. LOPEZ  
ASST. PERSONNEL DIRECTOR

TO: Mayor Gene F. Eriquez  
Members of the Common Council

FROM: Emanuel A. Merullo, Director of Personnel *EAM*

RE: Memorandum of Agreement between the  
City of Danbury and the Police Union, Local #891  
Council #15, AFSCME, AFL-CIO

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Please include on the agenda of the regular meeting of the Common Council scheduled for Tuesday, May 2, 1995, the Memorandum of Agreement between the parties referenced above. Copy attached.

Dominic Setaro, Director of Finance, will report on the certification of funds.

Tentative Agreement

City of Danbury

and

Danbury Police Union, Local #891  
Council #15, AFSCME, AFL-CIO

The City and the Union agree to the following in settlement of their negotiations over a successor to the contract which expires June 30, 1995:

1. The new contract shall extend through June 30, 1997.
2. All wage rates shall be increased as follows:  
2.5% effective July 2, 1995  
2.5% effective July 1, 1996
3. The equipment allowance of Section 13.1.1 shall be increased to \$400 effective July 1995.
4. The date for discussion of the Code of Conduct shall be changed to "on or about 2/01/96<sup>m</sup>".

DANBURY POLICE UNION  
LOCAL #891, COUNCIL #15  
AFSCME, AFL-CIO

CITY OF DANBURY

By \_\_\_\_\_  
John Krupinsky  
President

By \_\_\_\_\_  
Gene F. Eriquez  
Mayor

By \_\_\_\_\_  
Jon P. Goliber  
Staff Representative  
Council #15, AFSCME,  
AFL-CIO

By \_\_\_\_\_  
Emanuel A. Merullo  
Director of Personnel



# CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ  
MAYOR

(203) 797-4511  
FAX (203) 796-1666

May 2, 1995

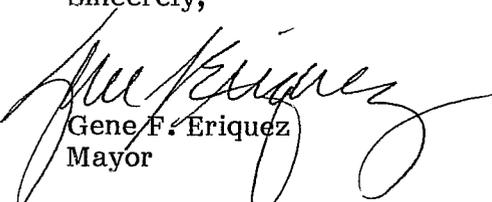
Honorable Members of the Common Council  
City of Danbury, Connecticut

Dear Council Members:

Please accept the donation of a United States flag to our City. Our City is fortunate to have a new citizen such as Ms. Tokiko Thorp. She saw that a new flag was needed to fly from our Civil War Monument at West and Main Street and she took the initiative to purchase one for her new country.

Thank you for your consideration and acceptance of this flag.

Sincerely,

  
Gene F. Eriquez  
Mayor

GFE:sr



**CITY OF DANBURY**  
DANBURY, CONNECTICUT 06810



**DEPARTMENT OF POLICE**  
120 MAIN STREET

**NELSON F. MACEDO, CHIEF**  
(203) 797-4614

April 26, 1995

MEMO

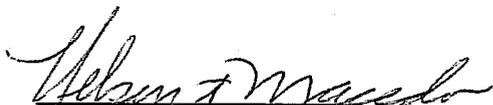
**To:** Elizabeth Crudginton, City Clerk  
Members of Common Council

**From:** Chief Nelson F. Macedo

**Subject:** Donation from Avis Lube

Permission is hereby requested to accept the donation of \$100.00 from Avis Lube.

This donation was given to the Danbury Police Department in appreciation for the efforts of P.O. Bruce Bertram and P.O. Marcellus Kruijs of our Canine Unit.

  
Nelson F. Macedo  
Chief of Police

NFM:ks  
Attach.



**CITY OF DANBURY**  
DANBURY, CONNECTICUT 06810

HEALTH AND HOUSING DEPARTMENT  
20 WEST STREET

(203) 797-4625

April 24, 1995

Honorable Mayor Gene F. Eriquez  
Honorable Members Danbury Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

Tracy A. Hauspurg of 109 Beaver Brook Road, Ridgefield has generously donated \$100.00 to the School Based Health Center located at Danbury High School. These funds would be used to help purchase medical supplies for the center.

The department would like to accept this offer and have the funds placed in line item 069500 (Equipment Not Classified) of the Health and Housing Department budget.

Thank you for your consideration of this matter.

Sincerely,

William Campbell  
Director of Health

cc: Margaret Alexander, Grants Administrator/Internal Auditor  
Melanie Bonjour, SBHC Coordinator  
Dominic A. Setaro, Jr., Director of Finance



70 Southern Blvd., Danbury, CT 06810

Telephone: (203) 744-3130

April 25, 1995

Hon. Members of the Common Council  
 City of Danbury  
 155 Deer Hill Avenue  
 Danbury, Connecticut 06810

Re: Proposed acceptance of \$1,000.00 contribution

Dear Council Members:

The Tarrywile Park Authority requests Common Council approval for the Authority to accept a \$1,000.00 contribution from TEVA for the purpose of National Trail Day activities at Tarrywile Park.

National Trail Day is the nation's largest celebration of the outdoors. It will be held on June 3, 1995. In conjunction with this national celebration, Tarrywile Park has enlisted the help of Eastern Mountain Sports in the Danbury Fair Mall to help remark all of the parks trail system according to National Trail Standards. EMS is committed to community service projects and has run many free programs for the park including hikes, map and compass clinics, and a rock and ice climbing slide show and lecture, to name a few. EMS has asked for community involvement in this endeavor through scout troops and community participation. The scouts, for instance, will be building a foot bridge for the marshy area along Parks Pond dam as well as another foot bridge at the far end of the pond to go over a small stream. This will enable hikers to forge these areas without getting their feet wet. Trail maintenance will also be a major component of the day.

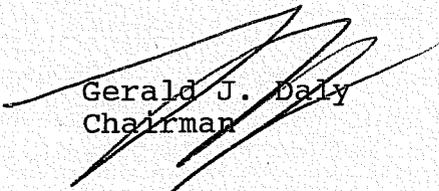
You will note from the attached letter from EMS, that a \$1,000.00 contribution has been made by TEVA, one of their vendors. The money will be used for trail maintenance, bridge construction materials, educational/public awareness announcements, and other related expenses of the day.

The ordinance creating The Tarrywile Park Authority, Ord. No. 374, 3-7-89, Sec. 13A-50 (Creation;powers and

responsibilities) item #9, states that the Authority has the power to accept loans or grants from the city or any other person, governments or agency thereof, for the purposes of the authority. In checking with Les Pinter of the Corporation Counsel's office, it was Mr. Pinter's recommendation that the Authority come to the Common Council for its approval of accepting the contribution because it is not in the form of a loan or grant but a contribution.

Therefore, we respectfully request that the Park Authority be allowed to accept this donation to further enhance the park property. If I can be of any further assistance in this matter, please feel free to call me.

Very truly yours,



Gerald J. Daly  
Chairman

Enc.



April 12, 1995

Tarry Wile Park  
Sandy Moy  
70 Southern Blvd.  
Danbury, CT 06810

Dear Sandy Moy:

We are pleased to inform you that Tarry Wile Park has been selected to receive funding as part of the National Trails Day campaign. In association with EMS - Danbury, CT, our vendor(s) Teva has agreed to contribute \$1000.00 to your organization. We have contacted the vendor sponsor(s) with information about your organization, and they will soon be sending a check directly to Tarry Wile Park for the above amount.

You will need to submit a proposal, if you have not already done so, on how these funds will be used, to your local EMS coordinators, as soon as the information is available. You may use this funding for any trail maintenance expenses, educational/public awareness activities or other projects that you feel are appropriate. However, it is preferable that they are used for projects related to National Trails Day or activities that promote National Trails Day. The EMS coordinators for your organization are:

EMS - Danbury, CT  
Marty Lifgren  
Danbury Fair Mall, 7 Backus Ave  
Danbury, CT 06810  
203-794-1043

Please call Marty Lifgren if you have any questions or ideas related to the National Trails Day project.

Also, forward any copies of your organization's literature, local press, or media coverage that contains mention of the vendor to the address below. If you wish to acknowledge your sponsors' contribution, you may do so by writing to:

Teva  
Keith Sparks  
1132 Mark Ave  
Carpinteria, CA 93014  
805-684-6694

Thank you in advance for your cooperation with the Eastern Mountain Sports coordinators and your vendor sponsor in making this a successful National Trails Day for everyone involved.

Sincerely,



Paul Kelsch  
National Trails Day Coordinator



# CITY OF DANBURY

DANBURY, CONNECTICUT 06810  
DEPARTMENT OF ELDERLY SERVICES  
COMMISSION ON AGING

**Danbury Senior Center**  
80 Main Street  
(203) 797-4686

**Municipal Agent**  
80 Main Street  
(203) 797-4687

**'Interweave'  
Adult Day Care Center**  
198 Main Street  
(203) 792-4482

April 23, 1995

Mayor Gene F. Eriquez and Members of the Common Council  
City of Danbury - 155 Deer Hill Avenue  
Danbury, Connecticut 06810

Mayor Eriquez and Members of the Common Council:

The following donations came to the Danbury Senior Center during the month of April:

Danbury Chapter AARP # 1067	25.00
Disabled American Veterans	33.60
Danbury Hospital	25.00
	<hr/>
Total	83.60

Respectfully,  
*Leo McIlrath*  
Leo McIlrath



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

April 25, 1995

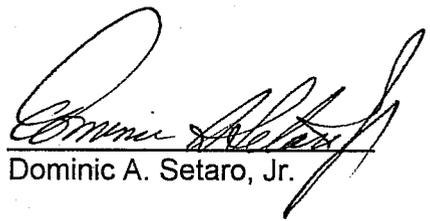
MEMO TO: Hon. Gene F. Eriquez  
via the Common Council

FROM: Dominic A. Setaro, Jr.  
Director of Finance

RE: Commission on Aging CERTIFICATION

I hereby certify the availability of \$83.60 to be transferred from the Elderly Services Donations Revenue Account to the Commission on Aging budget for the following accounts:

Office Supplies	02-05-167-040100	83.60
Total		\$83.60

  
 \_\_\_\_\_  
 Dominic A. Setaro, Jr.

DAS/jg



# CITY OF DANBURY

DANBURY, CONNECTICUT 06810  
DEPARTMENT OF ELDERLY SERVICES  
COMMISSION ON AGING

Danbury Senior Center  
80 Main Street  
(203) 797-4686

Municipal Agent  
80 Main Street  
(203) 797-4687

"Interweave"  
Adult Day Care Center  
198 Main Street  
(203) 792-4482

Date: 04/23/95

MEMO TO: Hon. Gene F. Eriquez  
via the Common Council

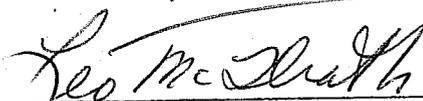
FROM: Leo McIlrath, Director  
Elderly Services

RE: Reappropriation of Donated Funds

I hereby request a transfer of funds in the amount of \$ 83.60 from the Elderly Services donations account to the Commission on Aging budget for the following accounts:

02-05-167-040100 - 83.60  
Office Supplies

I have been advised by the Director of Finance that these funds exist in my account, and he will provide you with his certification.

  
Leo McIlrath

LM/jg

cc: Dominic A. Setaro, Jr.  
Director of Finance



22

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

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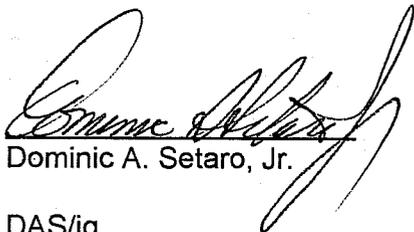
## M E M O R A N D U M

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**DATE:** April 26, 1995  
**TO:** Hon. Gene F. Eriquez via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** Commission on Persons with Disabilities Conference      **CERTIFICATION**

Attached you will find a request from Grace Scire, Chairperson for the Commission on Persons with Disabilities for the reappropriation of \$3,500 in fees that will be generated at a conference that will be sponsored by the Commission on Persons with Disabilities. As we have done in the past, I would request that the Common Council authorize the acceptance of those fees and the reappropriation of \$3,500 to the Commission's budget. I would, therefore, request that at its next regularly scheduled meeting the Common Council authorize the acceptance of the fees and the reappropriation of \$3,500 to the Commission's budget.

Should you need any additional information, feel free to give me a call.

  
Dominic A. Setaro, Jr.

DAS/jg



## COMMISSION ON PERSONS WITH DISABILITIES

City of Danbury  
155 Deer Hill Avenue  
Danbury CT 06810  
(203) 797-4686

April 25, 1995

Mr. Dominic Setaro  
Comptroller, City of Danbury  
155 Deer Hill Avenue  
Danbury, Connecticut 06810

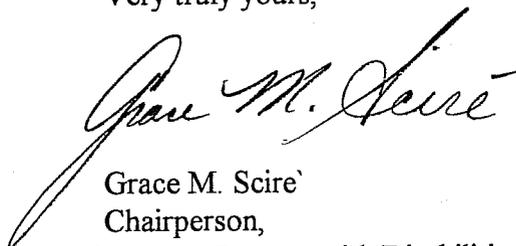
Dear Mr. Setaro:

On behalf of the Commission on Persons with Disabilities, I am hereby requesting that an additional \$3,500.00 be approved for our budget. These funds will be used to sponsor a seminar on the ADA for area employers on June 8, 1995 and to cover the cost of my attendance at the President's Conference on The Employment of Persons with Disabilities on May 16, 1995 in Portland Oregon.

The Commission is charging a registration fee of \$45.00 per person for the seminar. We are anticipating the attendance of 100 people. I am also requesting that an account be earmarked for the Commission to enable us to process the fees received.

Please feel free to contact me should you have any further questions.

Very truly yours,

  
Grace M. Scire  
Chairperson,  
Commission on Persons with Disabilities



23

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

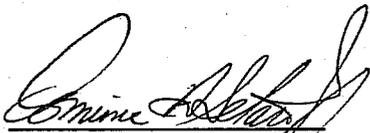
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## M E M O R A N D U M

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**DATE:** April 24, 1995  
**TO:** Hon. Gene F. Enriquez via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** Landfill  
**CC:** William Buckley **CERTIFICATION**

As per the attached request from Superintendent of Public Utilities William Buckley, I hereby certify the availability of \$367,000 to be transferred from the Landfill demolition revenues that have been collected to date to the various Landfill and Equipment Maintenance line items as indicated in Mr. Buckley's attached memo. This expenditure was taken into account at the time the 1995-96 budget was presented to you by the Mayor. I have attached for your review a recap of the demolition material revenue projections and the amounts earmarked to date. Should you need any additional information, feel free to give me a call.

  
Dominic A. Setaro, Jr.

DAS/jg



Thanks again for your consideration of this matter, and if it meets with your approval please forward this request to the Common Council for their approval. As always, I will make myself available to meet with you or the Common Council to discuss this matter in greater detail.

WJB: bds

cc: Mr. Jack Schweitzer  
Mr. Dominic Setaro

ATTACHMENT

MECHANICALLY PROCESSED DEMOLITION EXPENSE  
ADDITIONAL FUNDING REQUESTED

Landfill

02-03-126-010100	Regular Salaries	\$ 20,000.
02-03-126-010500	Overtime Services	30,000.
02-03-126-011001	Part Time Services	40,000.
02-03-126-020100	Professional Services	35,000.
02-03-126-024501	Leased Equipment	25,000.
02-03-126-029500	Outside Services	40,000.
02-03-126-047005	Fill	<u>150,000.</u>
	Total Landfill	\$340,000.

Equipment Maintenance

02-03-117-010500	Overtime Services	\$ 4,000.
02-03-117-035100	Maintain Automotive Equipment	20,000.
02-03-117-042501	Lubrication Materials	<u>3,000.</u>
	Total Equipment Maintenance	\$ 27,000.

Total Funding Requested		\$367,000.
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LANDFILL DEMO  
REVENUE  
ESTIMATES

4/24/95

SOURCE	TONS	PRICE	VALUE
A.W.D.	160,000	25.00	4,000,000
P & G SANATION	50,000	26.50	1,325,000
OTHER	10,000	26.00	260,000
<b>TOTAL</b>	<b>220,000</b>		<b>5,585,000</b>
LESS AMOUNT APPROPRIATED 1-3-95			-97,300
LESS AMOUNT APPROPRIATED 2-7-95			-15,000
LESS AMOUNT APPROPRIATED 4-4-95			-50,000
LESS AMOUNT REQUESTED 5-2-95			-367,000
LESS AMOUNT USED IN 95-96 BUDGET			-4,700,000
<b>TOTAL AMOUNT USED</b>			<b>-5,229,300</b>
<b>BALANCE</b>			<b>355,700</b>



24

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

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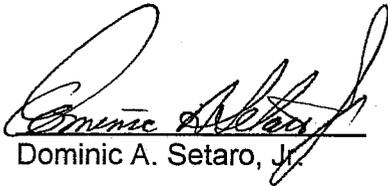
## M E M O R A N D U M

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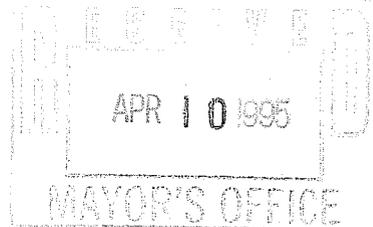
**DATE:** April 12, 1995  
**TO:** Hon. Gene F. Eriquez via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** Uninsured Worker's Compensation  
**CC:** Thomas Fabiano, Jr. **CERTIFICATION #33**

Per the attached request, I hereby certify the availability of \$16,002.00 to be transferred from the Contingency Fund to the Workers' Compensation line item, "Workers' Compensation Claim-Uninsured", Account No. 02-09-130-073600.

Balance of Contingency	\$282,608.02
Less this request	16,002.00
Less pending requests	<u>6,500.00</u>
Balance	\$260,106.02

  
Dominic A. Setaro, Jr.

DAS/jg



# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

DEPARTMENT  
OF FINANCE

RISK MANAGER  
(203) 797-4619

Date: April 7, 1995  
To: Gene F. Enriquez, Mayor  
From: Thomas Fabiano, Jr., Risk Manager  
Re: Uninsured Workers' Compensation

---

As has been noted in my yearly budget narratives, new awards under the Heart and Hypertension Statute will require additional appropriations from the Common Council. I am requesting, at this time, \$16,002.00 be transferred from the contingency account to the Uninsured Workers' Compensation account number 02-09-130-073600.

This amount will be disbursed as follows:

Delaney W. Ryan - Retired Firefighter - Permanent  
Partial Disability Payment.

FY 94/95                      \$16,002.00

Thank you.

Thomas Fabiano, Jr.

TF/jl

c: Dominic A. Setaro, Jr.  
Director of Finance





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# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

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## MEMORANDUM

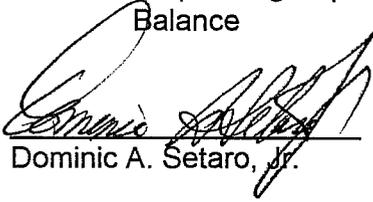
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**DATE:** April 21, 1995  
**TO:** Hon. Gene F. Eriquez via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** King Street Primary School  
**CC:** William Buckley

**CERTIFICATION #34**

I hereby certify the availability of \$25,900.00 to be transferred from the Contingency Fund to a new capital line item in the Capital Budget entitled, "King Street Primary School-HVAC Improvements". Should you need any additional information, feel free to give me a call.

Balance of Contingency	\$282,608.02
Less this request	25,900.00
Less pending requests	<u>22,502.00</u>
Balance	\$234,206.02

  
\_\_\_\_\_  
Dominic A. Setaro, Jr.

DAS/jg





# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

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## M E M O R A N D U M

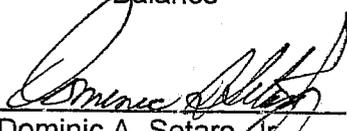
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**DATE:** April 21, 1995  
**TO:** Hon. Gene F. Eriquez via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** Tax Collector - Special Litigation  
**CC:** Catherine Skurat

**CERTIFICATION #35**

As per the attached request from Tax Collector, Catherine A. Skurat, I hereby certify the availability of \$6,000.00 to be transferred from the Contingency Fund to the Tax Collector's line item, "Litigation Special", Account No. 02-01-147-020108.

Balance of Contingency	\$282,608.02
Less this request	6,000.00
Less pending requests	<u>48,402.00</u>
Balance	\$234,206.02

  
\_\_\_\_\_  
Dominic A. Setaro, Jr.

DAS/jg



# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

26-

OFFICE OF THE TAX COLLECTOR  
(203) 797-4541

CATHERINE A. SKURAT, C.C.M.C.  
TAX COLLECTOR

HONORABLE GENE F. ERIQUEZ  
& COMMON COUNCIL MEMBERS  
CITY HALL  
155 DEER HILL AVENUE  
DANBURY, CT 06810

APRIL 18, 1995

DEAR MAYOR ERIQUEZ & COMMON COUNCIL MEMBERS:

AT THIS TIME IT IS NECESSARY FOR ME TO REQUEST ADDITIONAL FUNDS FOR MY SPECIAL LITIGATION ACCOUNT. THE FUNDS IN THIS PARTICULAR ACCOUNT ARE ALMOST DEPLETED DUE TO THE INCREASED AMOUNT OF TAX SALES.

PER STATUTORY REQUIREMENTS, THE NOTICE OF SALE HAS TO RUN THREE CONSECUTIVE WEEKS, TEN WEEKS PRIOR TO THE SALE DATE. THE CITY IS LATER REIMBURSED THE LEGAL ADS COST WHEN THE TAXPAYER OR BIDDER PAYS OFF THE PROPERTY.

I WILL NEED TO HAVE AN ADDITIONAL \$6,000.00 FOR THE REMAINDER OF THIS FISCAL YEAR.

THANK YOU FOR YOUR ATTENTION TO THIS MATTER.

SINCERELY,

A handwritten signature in cursive script that reads "Catherine A. Skurat".

CATHERINE A. SKURAT

TAX COLLECTOR

CAS/FT

CC: DOMINIC A. SETARO, JR.  
DIRECTOR OF FINANCE

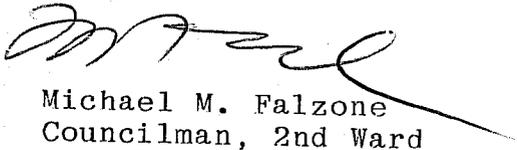
April 3, 1995

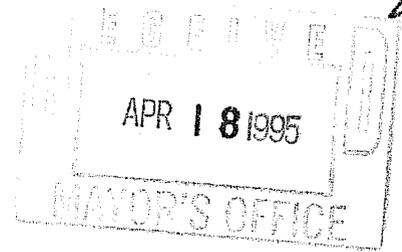
The Honorable Gene F. Eriquez  
Mayor  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Mayor Eriquez:

Due to business constraints I will no longer be able to attend the Pension Board meetings of the Danbury Police Union Local #891. Therefore, please have this letter serve as my official resignation from the Pension Board as the Common Council's representative.

Sincerely yours,

  
Michael M. Falzone  
Councilman, 2nd Ward



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

April 17, 1995

PLEASE REPLY TO:

DANBURY, CT 06810

To: Mayor Gene F. Eriquez  
From: Eric L. Gottschalk, Acting Corporation Counsel  
Re: Citation Hearing Officers

---

Earlier this year the Common Council adopted a new mechanism for enforcing certain ordinances, including the new illegal dumping ordinance. That method involves the issuance of citations to violators. The process requires that within twelve months after the last day for the payment of fines, a notice is to be sent to the violator advising him of his right to a hearing before a Citation Hearing Officer. By ordinance, these Citation Hearing Officers are to be appointed by you and confirmed by the Common Council. Section 12-35 requires the appointment of two or more such officers. Because the procedure is virtually identical to that used in enforcing parking tickets, Paul Estefan has offered to serve. Please consider his appointment along with the appointment of one other. You may wish to forward this explanation to the Common Council along with your letter of appointment.

Eric L. Gottschalk

ELG:r



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

April 17, 1995

PLEASE REPLY TO:

DANBURY, CT 06810

Hon. Gene F. Eriquez, Mayor  
Hon. Members of the Common Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, Connecticut

Re: Real Estate Tax Collections  
Appointment of Special Counsel

Dear Mayor and Council Members:

In an effort to enhance what has proved to be a very successful program, I would like to recommend the appointment of four additional attorneys for the purpose of pursuing the collection of delinquent real estate taxes. As you know, we are currently monitoring the collection efforts of over a dozen attorneys who, together, have already achieved dramatic results, collecting millions of dollars for the city.

Building on that success, I now recommend to you the appointment of the following outstanding local attorneys:

Attorney James H. Maloney, of the law firm of Maloney, Leaphart and Knowles, 301 Main Street, Suite 300. Until recently, Mr. Maloney served the Danbury community as a State Senator. He has special familiarity with our collection program because of your initial selection of the law firm of Dice, Maloney and Lenz as a participating firm back in 1992.

Attorney Robert N. Talarico of the law firm of Wanderer, Hanna & Talarico, 142 Deer Hill Avenue. Mr. Talarico formerly served the City as the Danbury Probate Judge.

Attorney Eric N. Wellman, of the law firm of Jones, Damia, Kaufman, Wellman, Borofsky & Stelljes, 29 Sugar Hollow Road. Mr. Wellman served the City as its Corporation Counsel under former Mayor Donald W. Boughton.

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April 17, 1995

- 2 -

Hon. Gene F. Eriquez, Mayor

Hon. Members of the Common Council

Re: Real Estate Tax Collections / Appointment of Special Counsel

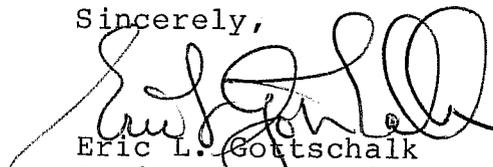
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Attorney William W. Sullivan, of the law firm of Sullivan and Biraglia, 24 Shelter Rock Road. Mr. Sullivan has served as the former Chairman of the Danbury Republican Town Committee and as the Chairman of the State Liquor Control Commission.

All four of these distinguished attorneys have indicated their willingness to assist the City in its collection efforts, and each would be a valuable addition to our team of advocates. With their appointment, it is my hope and expectation that we will further reduce the unfair burden that tax delinquencies impose upon the vast majority of Danbury taxpayers who pay their taxes in full and on time.

If you have any questions regarding these appointments, please feel free to contact me.

Sincerely,



Eric L. Gottschalk  
Acting Corporation Counsel

ELG:r

c: James H. Maloney, Esq.

Robert N. Talarico, Esq.

Eric N. Wellman, Esq.

William W. Sullivan, Esq.



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE TAX COLLECTOR  
(203) 797-4541

CATHERINE A. SKURAT, C.C.M.C.  
TAX COLLECTOR

April 25, 1995

Honorable Mayor Gene F. Eriquez  
and Common Council Members  
155 Deer Hill Avenue  
Danbury, Connecticut 06810

Dear Mayor Eriquez and Council Members:

Enclosed please find for your approval, a detailed list of names and amounts of City taxes, which for various reasons I consider uncollectible at this time. I am therefore recommending for transfer to the Suspense List the amount of \$340,429.65.

A detailed listing of the categories of taxes is also attached for your information. All of these accounts have been turned over to GC Services Limited Partnership, which is the Collection agency that the City has been using since January, 1994. This agency is monitored by CCM (Connecticut Conference of Municipalities) along with myself. Either myself or my staff is in contact with the agency on a weekly basis, and even daily if need be.

Every effort will be made by this office and the Collection Agency to locate and collect taxes if possible. If you have any questions, please do not hesitate to contact me, I will be more than happy to explain our collection procedures and methods to you.

Thank you for your attention to this matter.

Sincerely,

Catherine A. Skurat  
Tax Collector

cc: Dominic A. Setaro, Jr.  
Director of Finance

<u>GRAND LIST YEAR</u>	<u>AIRCRAFT</u>	<u>MOBILE HOMES</u>	<u>MOTOR VEHICLE</u>	<u>PER. PROP.</u>	<u>TOTALS</u>
1987	\$ 1,596.36	\$2,538.38	\$275,285.07	\$47,419.12	\$326,838.93
1988	3,259.31	2,318.18			5,577.49
1989	5,927.26	2,085.97			8,013.23
<hr/>					
GRAND TOTAL	\$10,782.93	\$6,942.53	\$275,285.07	\$47,419.12	\$340,429.65



# CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ  
MAYOR

(203) 797-4511  
FAX (203) 796-1666

May 2, 1995

Hon. Members of the Common Council  
City of Danbury, Connecticut

Re: Tarrywile Park  
Hearthstone Castle

Dear Council Members:

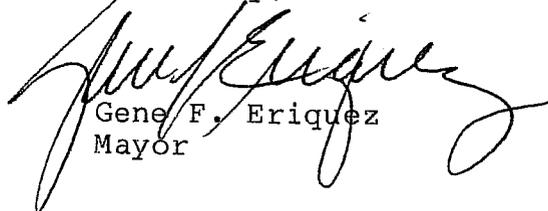
As you know, the Hearthstone Castle at Tarrywile Park is in urgent need of stabilization and restoration. Unless we act promptly, forces of nature and other causes will turn this beautiful historic structure into little more than a pile of rubble.

Accordingly, this past winter I established the Hearthstone Castle Restoration Review Committee to study the possibility of offering the Castle and adjacent grounds for sale to a qualified applicant. This transfer would be conditioned upon the acceptance, by the applicant, of certain covenants, restrictions, conditions and easements intended to guarantee not only that the Castle would be repaired and restored to its original splendor, but also that it would be appropriately used and maintained in perpetuity.

Over the next few weeks, we will be preparing a request for private sector proposals, advertising the sale in a wide range of publications, reviewing submissions and ultimately making a recommendation to you for consideration. Further, in order to insure that you are kept fully apprised throughout this process, I have asked Council President Joseph DaSilva to act as your liaison to the Review Committee.

I am hopeful that before the close of the calendar year we will chart a new course for the future of the Hearthstone Castle and leave a lasting legacy that we can all be proud of.

Sincerely,



Gene F. Eriquez  
Mayor

GFE:r

31





APR 19 1995  
MAYOR'S OFFICE

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

WATER, SEWER, RECYCLING &  
SOLID WASTE DEPARTMENTS  
(203) 797-4539  
FAX: (203) 796-1590

WILLIAM J. BUCKLEY JR., P.E.  
SUPERINTENDENT OF PUBLIC UTILITIES

April 17, 1995

TO: Mayor Gene *F. Enriquez*  
FROM: Mr. *William J. Buckley*, Supt. of Public Utilities  
RE: HATTERS PARK PAVILION AND FACILITIES

\*\*\*\*\*

As you are aware we are in the process of upgrading and renovating the Hatters Park Pavilion and rest rooms. We are attempting to complete this project using as much of our City staff and crews wherever possible, however, in some instances we had to secure outside services for some of the work. There are three individuals from outside the City who have helped us out with their company's time and expertise in order to obtain our goal.

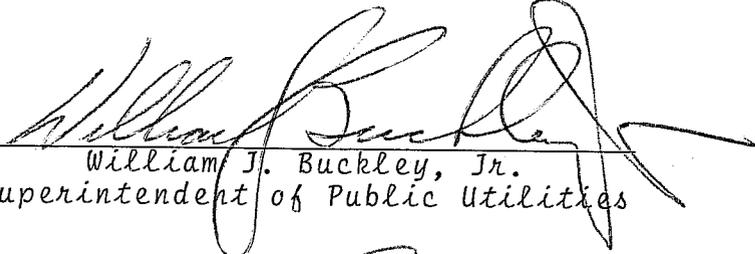
Mr. Jack Otto, of the Otto Company, has taken out the plumbing permit and is supervising our crews (licensed plumbers) in performing the necessary plumbing work in both the Pavilion kitchen and the bathroom. Without Mr. Otto's assistance and generosity we would have incurred additional expenses to this project.

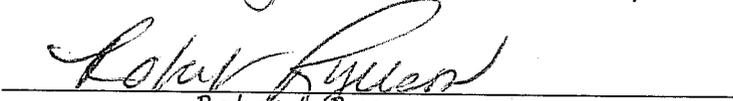
Mr. Tony Rizzo, Sr., of Rizzo Electrical Contractors, has likewise donated his personal time to supervise our City crews (licensed electricians) in performing the necessary electrical work for the pavilion, the pavilion kitchen and the new rest room facilities. Again without Mr. Rizzo's expertise and generosity we would have incurred additional expenses on this project.



Mr. Al Goulart, of Metcalf & Eddy, Inc., has many of his staff members working for us in providing the general building layout, plumbing and electrical diagrams, and foundation and site work calculations. While we are paying Metcalf & Eddy for some work, Mr. Goulart has donated much more of his staff's time and expertise to this project. Again, without the expertise and generosity of Mr. Goulart this project would have cost the City much more than it will.

On behalf of the Public Works Department and the Parks and Recreation Department, Mr. Ryerson and I would like to respectfully request that the Common Council of the City of Danbury accept and acknowledge these three individuals and their companies for their donations of services to this worthwhile project. I have worked with all three of these individuals for many years, some prior to my employment with the City, and I have always found them to be a pleasure to work with. It certainly makes our job easier to have individuals like this working in this community.

  
William J. Buckley, Jr.  
Superintendent of Public Utilities

  
Robert Ryerson  
Parks and Recreation Director

WJB:bds

cc: Mr. Al Goulart  
Mr. Tony Rizzo  
Mr. Jack Otto

Conservation Commission  
City Hall  
Danbury, CT 06810

33

July 5, 1994

Mayor Gene Eriquez  
City Hall  
Danbury, CT 06810

Dear Mayor Eriquez,

As you know, the Bear Mountain Reservation Park currently has a caretaker in residence. His duties include a variety of maintenance and service tasks which keep the park clean, orderly and carefully overseen by a regular presence. We on the commission feel that the presence of the caretaker has contributed to making the park a safer and more pleasant environment for the citizens of Danbury.

The commission, with the approval of the Common Council, recently purchased a mower and "weed whacker" for the caretaker to use in cutting the grass around the cottage and nearby parking lots. Since these duties were not included in the original lease agreement, the commission would like to recompense the caretaker for this work by lowering his rent in the amount of \$100. per month. The justification is as follows: the work requires 24 hrs/month for 6 months per year. Averaged on a yearly basis, this becomes 12 hrs/month @ \$8.00/hr. = \$96./month. The additional \$4 is to offset the cost of gasoline for the mower.

Please consider this letter a formal request to your office to ask the Common Council to set up a committee to review this proposed rent reduction.

I look forward to hearing from you on this matter.

Sincerely,

*Lorraine M. Herzyer for Barbara Monsky*  
Barbara Monsky, Chairman  
Conservation Commission

cc: Mr. Brian Michalek,  
Caretaker, Bear  
Mountain

Common Council Members,

As the caretaker at Bear Mountain Park for the City of Danbury I have many duties that I do for the city in order to keep the park clean and operating for the public's use. In January of 1994 the Conservation Committee asked me if I would take over the job of mowing the grass. I agreed to take on these extra duties for a rent reduction of \$100.00 per month. The Common Council then approved of the purchase of a tractor mower, a trim mower, a weedwacker and a storage shed. I then put in 5 hours per week of my time in order to perform this job for the entire year. Many letters were written to the Mayor's office in order to get the issue of a \$100.00 rent reduction on the common council agenda. Now one year later, this matter has still not yet made it to the common council agenda.

I would appreciate it if you could please find the time to put this issue on the agenda for May 1995 meeting. This is very important to me since it is now time to begin mowing and I know that the public appreciates a neat and orderly park for their recreational use.

I feel its important for the city to recognize my efforts in the up keep of Bear Mountain Park. In order for me to continue with these extra caretaker duties I feel that the common council must address this matter as soon as the May 1995 meeting. I have attached a letter that was sent to the Mayor on this matter for your records.

I would like to thank you for any of your time spent on this issue.

Sincerely,  
Brian Michalek

Home - 746-4834

Work - 796-1514



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

WATER, SEWER, RECYCLING &  
SOLID WASTE DEPARTMENTS

(203) 797-4539

FAX: (203) 796-1590

WILLIAM J. BUCKLEY JR., P.E.  
SUPERINTENDENT OF PUBLIC UTILITIES

April 25, 1995

TO: City of Danbury Common Council  
FROM: Mr. William J. Buckley, Supt. of Public Utilities  
RE: SEWER BACK UP - 7 EAST BROAD STREET, DANBURY, CT.

\*\*\*\*\*

Dear Common Council Members:

On April 5, 1995, a sewer back up was reported at the above referenced address. We dispatched our crew to the site and a determination was made at that time that the problem was the sewer customer's responsibility to repair. The sewer customer immediately called Pembroke Pumping Service, Inc. of Danbury, Connecticut who proceeded to open the road and dig down to the problem when it was discovered that the source of the problem was the City of Danbury's responsibility. We informed Pembroke Pumping to send the bill directly to us and not to the sewer customer since it was our responsibility to repair.

We respectfully request that you authorize us to pay Pembroke Pumping Services for the work they did, and upon approval we will charge the appropriate line item in the Sewer Department for this service. Thank you for your cooperation, and as always I will make myself available at your convenience to answer any questions.

WJB: bds

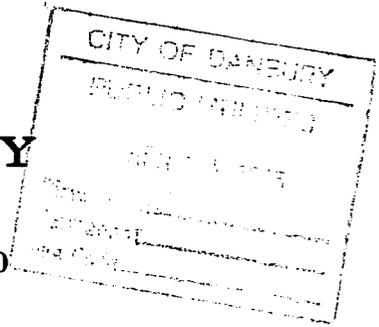
cc: Mr. Dominic Setaro  
Mr. John Pilla





**CITY OF DANBURY**

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810



**WILLIAM J. BUCKLEY JR., P.E.**  
**SUPERINTENDENT OF PUBLIC UTILITIES**

**WATER, SEWER, RECYCLING &  
SOLID WASTE DEPARTMENTS**  
(203) 797-4539  
FAX: (203) 796-1590

April 19, 1995

TO: DOMINIC SETARO, DIRECTOR OF FINANCE  
RE: PEMBROKE PUMPING SERVICES INCORPORATED - INVOICE APRIL 10, 1995

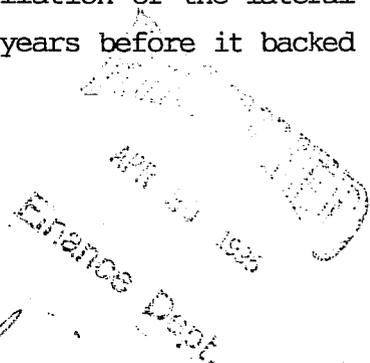
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Please pay the attached invoice for \$2,214.00 to Pembroke Pumping Service Inc.

On April 5, 1995 a sewer backup was reported by Mr. John Burtram of 7 East Broad Street. Archie Brinson, Sewer Collection Foreman thought it to be a lateral line break.

Pembroke Pumping Service, Inc. was called in and upon opening the road it was determined to be a City of Danbury's problem in the installation of the lateral line. The sewage was going directly into the ground for 1-½ years before it backed up.

Please charge this to 02-03-140-010100.



*John Pilla*  
John Pilla  
Administrative Manager

JP:sm



# statement

**PEMBROKE  
PUMPING SERVICES, INC.**  
45 Beaver Brook Road  
DANBURY, CONNECTICUT 06810

(203) 790-8975 746-1424

DATE	April 10, 1995
ACCOUNT NUMBER	7 East Broad St.

City of Danbury Water Dept.  
Attn: Sarah Morey  
Newtown Road  
Danbury, CT. 06810

AMOUNT ENCLOSED \$ \_\_\_\_\_

RETURN THIS PORTION WITH PAYMENT

DATE	CHARGES AND CREDITS	AMOUNT
4/6/95	Labor and material to repair sewer line on 7 East Broad Street, Danbury  **Any questions...see Jack Green or Archie  A finance charge of 1½% per month (18% per annum) will be applied to past due accounts over 30 days.	\$2,214.00

PAY LAST AMOUNT  
IN THIS COLUMN

**PEMBROKE  
PUMPING SERVICES, INC.**

**THANK YOU**

**PEMBROKE  
PUMPING SERVICES, INC.**

45 Beaver Brook Road  
DANBURY, CONNECTICUT 06810  
(203) 790-8975 746-1424

**JOB WORK ORDER**

2431

DATE OF ORDER  
Wed - 4:00 P.M.

1-914

CUSTOMER'S ORDER NO.	PHONE	MECHANIC	HELPER	STARTING DATE
	279-2143	Bill Gray	Bill Gray	4/5/95
NAME				ORDER TAKEN BY
John Burtram				July
ADDRESS				<input checked="" type="checkbox"/> DAY WORK <input type="checkbox"/> CONTRACT <input type="checkbox"/> EXTRA
7 EAST Broad ST.				
CITY				
DANBURY, CT.				
JOB NAME AND LOCATION				
OLD Newtown Rd Right on Broad to top of hill -				
Go left - 3 <sup>rd</sup> house on Right -				
JOB PHONE				

DESCRIPTION OF WORK:  
Gray raised ranch w/ Retaining Wall

Electric Snake Line - Cleanout exposed				
2 MEN	7.5 HR	4.5 R	3.0 OT	1120.00
2 MEN	5 H.	2 R	3.0 OT	
MATERIAL	7.5 @ 65.00	520	600	455.00
STONE				100.00
2 men Snake line	4.5 @ 95	1 hr each		125.00
PROV SMALL	ROTO ROOTER			185.00
1 <sup>st</sup> to 8 <sup>th</sup>				
MATL: PIPE FENCED (2)				79.00
JAIL CHAIRMAN				100.00
PUMP TRUCK				50.00
TOTAL MATERIALS				
TOTAL LABOR				

**\$ 2214.00**

DATE COMPLETED	WORK ORDERED BY	TAX	TOTAL AMOUNT \$
4/6/95			

Signature \_\_\_\_\_

No one home   
  Total amount due for above work: or   
  Total billing to be mailed after completion of work

PRODUCT 6558 Inc. Groton Mass. 01471.   
 I hereby acknowledge the satisfactory completion of the above described work.



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

## PLANNING & ZONING DEPARTMENT

(203) 797-4525

TO: Common Council

FROM: Susan Decina, Assistant Planning Director *SD*

DATE: April 25, 1995

RE: REQUEST TO CHANGE ASSIGNED ADDRESS  
16, 18, 20, & 22 RESERVOIR ROAD  
ASSESSOR LOT NO. K20002

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Attached is a request for a change of address from Mark Diot, owner of property located at 16 Reservoir Road in Danbury. He is the owner of one of four lots which are mostly located in the Town of Bethel. Each lot has a small portion located in Danbury which provides access from Reservoir Road.

Following the subdivision of these lots we were asked by Floyd R. Banzhaf, Land Use Coordinator & Enforcement Officer for the Town of Bethel, to assign addresses to the four lots which are accessed from a Danbury street. As noted in the attached letter, Danbury addresses were assigned in May of 1994. Mr. Diot would like to use a Bethel address as his house and most of his lot are located in Bethel. We have advised him that such a change would require Common Council approval and that the addresses of the other three lots would also have to be changed.

Our primary concern with regard to this request is the issue of coordination of emergency responses between the two municipalities. We suggest that your consideration of the request include a review by the E-911 Coordinator.

### Attachments

C: Fred Visconti, E-911 Coordinator  
Rick Gottschalk, Corporation Counsel  
Floyd R. Banzhaf, Land Coordinator & Enforcement Officer, Town of Bethel  
Irene Simonelli, Assistant Tax Assessor  
Mark Diot - Lot No. 1  
Jeff & Mary Sawyer - Lot No. 4  
Serge & Francine Plante - Lot No. 3  
Jonathan & Carol Casper - Lot No. 2



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING & ZONING DEPARTMENT

(203) 797-4525

May 16, 1994

Floyd R. Banzhaf  
Land Use Coordinator &  
Enforcement Officer  
Building & Zoning Office  
Town Hall  
P.O. Box 95  
Bethel, CT 06801

Re: Address Assignment  
Tax Assessor Lot No. K20002

Dear Mr. Banzhaf:

This letter is in regard to the request you made for street addresses for the above referenced lots: I have assigned you lots the following numbers: Lot No. 1 - #16 Reservoir Road; Lot No. 2 - #18 Reservoir Road; Lot No. 4 - #20 Reservoir Road; Lot No. 3 - #22 Reservoir Road. This address will appear in the City's records as the correct address for your lots. Please begin using this address immediately.

Thank you for contacting our office to receive an official street address. It is essential that you use the correct number to avoid any confusion, especially for emergency personnel. Please post the number on your house or mailbox.

The Fire Department, Postmaster, Tax Assessor's Office, and SNET E-911 Services will be notified of this assignment. Please make the appropriate adjustment to your records.

Your cooperation in this matter is greatly appreciated.

Thank you.

Sincerely yours,

  
Judy Cronan  
Secretary

C: Irene Simonelli, Asst. Tax Assessor  
Gary Elwell, Postmaster  
Fred Visconti, E-911 Coordinator  
Kathy Thomas, Supervisor SNET E-911 Services

35  
RECEIVED

MAR 10 1995

PLANNING DEPARTMENT  
CITY OF DANBURY

Mark Diot  
16 Reservoir Road  
Bethel, CT 06801  
794-1912

Ms. Susan Decina  
Planning & Zoning Department  
155 Deer Hill Avenue  
Danbury, CT 06810

RE: Requested Address Change

Dear Ms. Decina,

Per your suggestion, I am writing to you as a follow up to our conversation regarding my mailing situation. I will briefly describe again my dilemma in hopes we can finally straighten out the matter.

My wife and I have been looking to move to Bethel from Stamford for some time now. She grew up in Bethel, her parents live there, and we want to raise our children there. We fortunately found our home and moved in this past October. However, we did not realize until our closing that our mailbox resides in Danbury and our house, in Bethel. We were told that everything, except our mail, will be associated with Bethel (e.g. schools, church, etc.). In addition, we pay 80% of our taxes to Bethel.

I immediately tried to clear up this problem, and unfortunately wasted a lot of time making numerous phone calls to both Bethel and Danbury Post Offices and Zoning Departments, and each call I had to repeat my situation, and to find out that the person did not have the authority to make the change, or they would get back to me, or referred me to someone else, etc.. It was as if no one wanted to take responsibility.

We are the first of eight lots in the subdivision. Eventually, when completed, Reservoir Road will turn into Winding Brook which is totally in Bethel. Therefore, the mailman will be passing our home anyway. So, if we have to wait until then to make the change official, I guess we would have no choice. However, I would like to resolve this matter as soon as possible. It is **very frustrating** to have to explain our situation over and over again - and it's only been a few months. Just to give you an example, when we registered to join our church, we received the puzzled faces and we were asked for further explanation. I can't imagine what the future will bring, especially when our children start school and other functions that require registration!

So again, I hope you can help us in supporting our plea.

Thank you for your time,



Mark Diot  
3/7/95



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

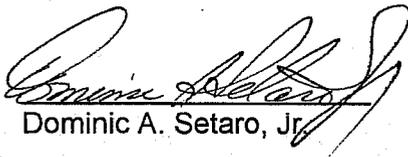
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## M E M O R A N D U M

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**DATE:** April 20, 1995  
**TO:** Hon. Gene F. Eriquez via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** Airport Gas Tank **REVISED CERTIFICATION #27**

At the April 4, 1995 Common Council meeting, Certification #27 was revised from \$15,495 to \$12,600 to reflect the purchase of a 1,000 gallon tank for the airport. It is my understanding that a motion that was made on the floor that evening did not properly reflect the revision, and I have been advised to forward to the Common Council a new certification reflecting the \$12,600 amount. I would request that at its May 2 meeting, the Common Council authorize this revised certification.

  
Dominic A. Setaro, Jr.

DAS/jg



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING COMMISSION  
(203) 797-4525

April 21, 1995

Common Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Re: 8-24 Referral - ZABDI LLC Proposed Transfer of Parcel X and Parcel Y and Proposed Easements for 70 Backus Avenue to the City of Danbury.

Dear Council Members:

The Planning Commission at its meeting April 19, 1995 motioned for a positive recommendation for the ZABDI LLC proposed transfer of Parcel X and Parcel Y and proposed easements for 70 Backus Avenue to the City of Danbury.

The motion was made by Mr. Malone, seconded by Mr. Boughton and passed with "ayes" from Commissioners Malone, Boughton, and Zaleta.

Sincerely yours,

  
Steve Zaleta  
Acting-Chairman



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

PLEASE REPLY TO:

April 21, 1995

DANBURY, CT 06810

Hon. Gene F. Eriquez, Mayor  
Hon. Members of the Common Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, Connecticut

Re: ZABDI LLC transfers to City of Danbury  
Road widening strips and easements

Dear Mayor and Common Council Members:

Attached please find a copy of the Planning Commission report recommending approval of the above-referenced matter, which involves the acquisition of certain road widening strips and related easements. Recall that the Common Council approved these transfers on a preliminary basis last month. Please indicate your formal approval of this request in the usual fashion.

Sincerely,



Eric L. Gottschalk  
Acting Corporation Counsel

ELG:r

# CARPENTERS

*Extraordinaire* INC.

67 Wildman Street • Danbury, CT 06810

(203) 743-5654 OFFICE  
(203) 790-4578 FAX

APRIL 17, 1995

MAYOR GENE ERIQUEZ

MEMBERS OF THE COMMON COUNCIL

RE: CARPENTERS EXTRAORDINAIRE

TARRYWILE FARMHOUSE RENOVATIONS

BID NO. 07-93-4-04

MAYOR AND COUNCIL,

IN RESPONSE TO THE LETTER RECEIVED FROM LASZLO L. PINTER DATED APRIL 15, 1995. EVERY THING APPEARS TO BE ACCURATE WITH THE EXCEPTION OF THE FOLLOWING. ACCORDING TO THE PAPERS I HAVE CARPENTERS AWAITED THE CONTRACT TO BE READY, LETTER DATED APRIL 27, 1994. THERE WAS A QUESTION ON THE BONDING THAT WAS CLEARED UP BY MAY. TO THE BEST OF MY KNOWLEDGE THERE WAS ALSO A QUESTION ON THE INSURANCE REQUIREMENTS. THE ORIGINAL INSURANCE REQUIREMENTS STATED WE NEEDED TO HAVE GENERAL LIABILITY IN THE AMOUNT OF \$2,000,000 AND AUTO LIABILITY IN THE AMOUNT OF THE SAME AND LAST THE OWNERS & CONTRACTORS PROTECTIVE LIABILITY IN THE SAME AMOUNT. WE AWAITED THE CITY'S RESPONSE TO THIS MATTER. ON MAY 11, 1994 WE RECEIVED NOTIFICATION AGAIN AND WE STILL WERE AWAITING RESPONSE FOR THE INSURANCE REQUIREMENTS. ON JULY 24TH, 1994 THESE REQUIREMENTS WERE DROPPED TO THE ONES YOU SEE IN THE CONTRACT AND BY JULY 28, 1994 ALL PAPERS WERE IN PLACE. ( SEE CONTRACT ) ON AUGUST 1, 1994 WE SIGNED AND DIRECTLY WENT TO THE BUILDING DEPARTMENT

FOR THE PERMIT. THE PERMIT WAS NOT ISSUED UNTIL SEPTEMBER 1, 1994 AND THE  
JOB WAS STARTED.

SUSAN L. ELBAUM

cc. LES PINTER

APPLICATION FOR EXTENSION OF SEWER/WATER

Sewer

Water

Name of Applicant: Michael S. Landesberg

Address: 23 Terre Haute Rd.

Danbury Ct. 06810

Telephone: 203-790-0260

The undersigned submits for consideration an application for extension of sewer and/or water facilities for property

Located at: 23 Terre Haute Rd.

Assessors's Lot No. # H18005

Zone: RA-20

Intended Use: Retail \_\_\_\_\_ Single Family Residential

Office \_\_\_\_\_ Multiple Family Development \_\_\_\_\_

Mixed Use \_\_\_\_\_

Industrial \_\_\_\_\_

Number of Efficiency Units \_\_\_\_\_

Number of 1 Bedroom Units \_\_\_\_\_

Number of 2 Bedroom Units \_\_\_\_\_

Number of 3 Bedroom Units \_\_\_\_\_

Total Number of Units \_\_\_\_\_

*M. Landesberg*

SIGNATURE

4-27-95

DATE

APPLICATION FOR EXTENSION OF SEWER/WATER

Sewer \_\_\_\_\_

Water X

Name of Applicant: JOSE GASPAR BERNARDINO

Address: 53 MERRIMAE ST.  
DANBURY, CONN 06810

Telephone: 792-4134

The undersigned submits for consideration an application for extension of sewer and/or water facilities for property

Located at: LOTS 2 & 4 - GREEN AVE, DANBURY

Assessors's Lot No. E 15179 - G 15180

Zone: RA 8

Intended Use:      Retail \_\_\_\_\_      Single Family Residential X  
                         Office \_\_\_\_\_      Multiple Family Development \_\_\_\_\_  
                         Mixed Use \_\_\_\_\_  
                         Industrial \_\_\_\_\_

Number of Efficiency Units \_\_\_\_\_  
Number of 1 Bedroom Units \_\_\_\_\_  
Number of 2 Bedroom Units \_\_\_\_\_  
Number of 3 Bedroom Units 1  
Total Number of Units \_\_\_\_\_

Jose Gaspar Bernardino  
SIGNATURE  
4/20/95  
DATE

APPLICATION FOR EXTENSION OF SEWER/WATER

Sewer \_\_\_\_\_

Water ✓

Name of Applicant: LWIS H FONG

Address: 8 Terrace St.  
Danbury Ct. 06811

Telephone: 203-748-7017

The undersigned submits for consideration an application for extension of ~~sewer and/or~~ water facilities for property

Located at: 9 ABBOTT ST.

Assessors's Lot No. 914391

Zone: R-3

Intended Use: Retail \_\_\_\_\_ Single Family Residential \_\_\_\_\_  
Office \_\_\_\_\_ Multiple Family Development X  
Mixed Use \_\_\_\_\_  
Industrial \_\_\_\_\_

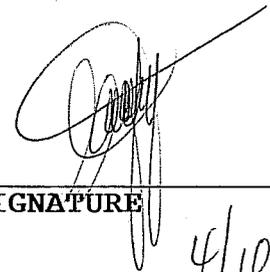
Number of Efficiency Units \_\_\_\_\_

Number of 1 Bedroom Units \_\_\_\_\_

Number of 2 Bedroom Units 3

Number of 3 Bedroom Units \_\_\_\_\_

Total Number of Units 3



\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE 4/10/95



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

## REPORT

May 2, 1995

Honorable Mayor Gene F. Eriquez  
Honorable Members of the Common Council

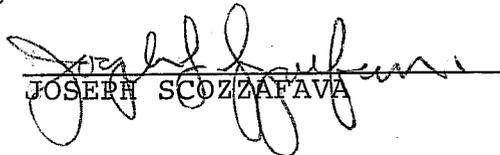
Re: Water Problem on Alexander D Avenue

The Alexander D Avenue ad hoc committee met some months ago and I am very happy to report that no action will be required by the Common Council. The drainage problem has been corrected to the satisfaction of the City Engineer, Jack Schweitzer.

Respectfully submitted,

  
ERNEST BOYNTON, Chairman

  
JOHN ESPOSITO

  
JOSEPH SCOZZAFAVA



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

## REPORT

May 2, 1995

Honorable Mayor Gene F. Eriquez  
Honorable Members of the Common Council

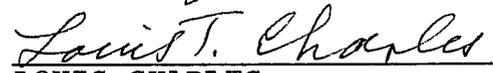
Re: Request to Hook up to City Sewer on Barnum Road

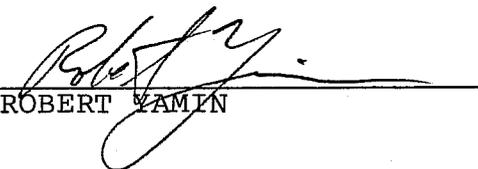
The sewer extension committee met many months ago to review this request. I am pleased to report that no action by the Common Council will be required.

The applicant was able to meet the requirement by adopting the recommendations of William Buckley and Jack Schweitzer.

Respectfully submitted,

  
ERNEST M. BOYNTON

  
LOUIS CHARLES

  
ROBERT YAMIN



45

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

## REPORT

May 2, 1995

Honorable Mayor Gene F. Eriquez  
Honorable Members of the Common Council

Re: Request for Change of Name from Pond Field Road to  
Smoke Hill Road

The Common Council Committee appointed to review the request for a name change from Pond Field Road to Smoke Hill Drivemet on April 25, 1995 in the Fourth Floor Lobby in City Hall. In attendance were committee members Falzone, Trocolla and Yamin. Also in attendance were the petitioners David and Eileen Kraus and the Director of Planning Dennis Elpern.

Mr. Falzone read the positive recommendation of the Planning Commission for the record. Mr. Elpern stated that about six properties would be affected by the change.

After further discussion, Mr. Trocolla made a motion to change Pond Field Road to Smoke Hill Drive and to ask the Planning Department to make sure there are no duplicate house numbers on the New Fairfield side of the street. Seconded by Mr. Yamin and passed unanimously.

Respectfully submitted,

MICHAEL FALZONE, Chairman

DANIEL TROCOLLA

ROBERT YAMIN



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

May 2, 1995

Honorable Mayor Gene F. Eriquez  
Honorable Members of the Common Council

Re: Request for Water Extension - 201 Middle River Road

The Common Council Committee appointed to review the request for a water extension at 201 Middle River Road met on April 17, 1995 in Room 432 in City Hall at 7:00 P.M. In attendance were committee members Falzone, Charles and Scozzafava. Also in attendance were representatives from the Engineering and Public Works Departments.

Mr. Falzone read the positive recommendation from the Planning Commission for the record. The Engineering Department representative stated that this is part of the Dancon Water Systems we have taken over and that his department has no problem with it as long as the usual eight steps are followed.

After further discussion, Mr. Scozzafava made a motion to grant the water extension with the usual eight steps. Seconded by Mr. Charles and passed unanimously.

Respectfully submitted,

MICHAEL FALZONE, Chairman

LOUIS CHARLES

JOSEPH SCOZZAFAVA



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

May 2, 1995

Honorable Mayor Gene F. Eriquez  
Honorable Members of the Common Council

Re: Request for Water Extension - 204 Middle River Road

The Common Council Committee appointed to review the request for a water extension at 204 Middle River Road met on April 17, 1995 at 7:15 P.M. in Room 432 in City Hall. In attendance were committee members Falzone, Charles and Scozzafava. Also in attendance were representatives from the Engineering and Public Works Department.

Mr. Falzone read the positive recommendation from the Planning Commission for the record. The Engineering Department representative stated that this is part of the Dancon Water Systems we have taken over and that this department has no problems with it as long as the usual eight steps are followed.

After further discussion, Mr. Scozzafava made a motion to grant the water extension subject to the usual eight steps. Seconded by Mr. Charles and passed unanimously.

Respectfully submitted,

MICHAEL FALZONE, Chairman

LOUIS CHARLES

JOSEPH SCOZZAFAVA



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

## REPORT

May 2, 1995

Honorable Mayor Gene F. Eriquez  
Honorable Members of the Common Council

Re: Request for Traffic Signal at Route 37 and Jeanette Street

The Common Council Committee appointed to review the request for a traffic signal met on April 26, 1995 at 7:30 P.M. in the Fourth Floor Lobby in City Hall. In attendance were committee members Levy and Falzone. Mr. Yamin was absent. Also in attendance were Chief of Police Nelson Macedo, Traffic Engineer Abdul Mohammed, State Representative Donald Boughton and Council Members DaSilva and Scalzo, ex-officio.

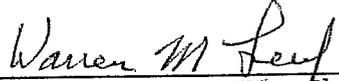
Mr. Levy opened the meeting by explaining the concerns and questions that the committee had. He referred to a letter addressed to Chief Machedo from the State Department of Transportation. It stated "No accident types were significantly higher than expected when compared to statewide averages for similar locations" over a three year period. It also stated that the intersection sight distances "met or exceeded the distance considered adequate for the posted speed limit." Mr. Levy stated that there was a traffic light approximately 1,000 feet south on Route 37 from Jeanette Street. The area between the two intersections is heavily developed with commercial shopping strips and 4 condo complexes. It was also a concern that customers exiting the store on the corner of Jeanette Street would cause a red for Route 37 continuously. Mr. Levy asked why we would want to spend money to put a traffic light in an area that the data appears to indicate there is no safety issue and may only aggravate motorists.

Representative Boughton supplied the committee with correspondence spanning over several months in regard to this matter. Chief Macedo verbally did so as well. Mr. Mohammed gave an overview of the traffic problems in the area dating back to a Common Council committee appointed to review the problem in 1985. As a result of the increasing problem on the Route 37 corridor, a request for assistance from HVCEO was made by Mayor Eriquez in 1994. This traffic signal is one of the steps in the traffic management strategies to address the problem from Main Street, Danbury to New Fairfield. This traffic signal would cause an interruption of traffic so others between the signals could pull out onto Route 37. Mr. Mohammed was asked by Mr. Falzone if the Jeanette Street signal would be

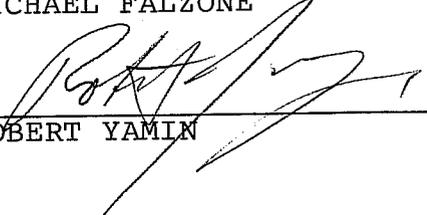
synchronized with the Golden Hill signal. He replied that the funding did not include synchronization.

Mr. Falzone made a motion to approve the funds for the traffic signal as outlined in the letter to the Common Council, and in addition, request that the signal be synchronized with the Golden Hill signal. Motion was seconded by Mr. Levy and passed unanimously.

Respectfully submitted,

  
WARREN M. LEVY, Chairman

  
MICHAEL FALZONE

  
ROBERT YAMIN