

TARRYWILE PARK AUTHORITY
REGULAR MEETING

June 17, 2014

CALL TO ORDER:

On Tuesday, June 17, 2014 at 6:32 p.m., the regular meeting of the Tarrywile Park Authority, was called to order at Tarrywile Mansion, 70 Southern Blvd., Danbury, CT, by Vice-Chairman M. Repole.

ATTENDANCE

The following board members were recorded as present:

Board Members: J. Preston, W. Platz, R. McGarrigal, D. Manacek, B. Talarico & M. Repole

Board Members Absent: M. Marcus, E. Munoz & J. Harner

Park Staff: B. Petro

Guests: None

Public Speaking:

Friends of Tarrywile: N/A

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BY: 

AGENDA:

1. **Chairman's Report:** Vice Chairman M. Repole took a moment to express the Authorities condolences to the Marcus family on the loss of Mr. Jack Marcus.

2. **Minutes – May 20, 2014:** A motion was made by D. Manacek to approve the minutes of the May 20, 2014 meeting. B. Talarico seconded. The motion passed unanimously.

3. **Financial:**
 - A. **Financial Reports – May 2014:** A motion was made by D. Manacek to approve the financial reports. W. Platz seconded. The motion passed unanimously.

 - B. **Operating Budget 2014/2015:** The proposed operating budget was emailed out with the Board packet last week for review. B. Petro reported on the minor differences between the proposed budget that was submitted to the City in December vs. the final budget that was emailed out. Discussion followed.

A motion was made by R. McGarrigal to approve the Operating Budget for fiscal year 2014/2015. B. Talarico seconded. The motion passed unanimously.

4. **Old Business:**
 - A. **LoCIP Projects Update:** All three are moving along, but slowly. The schoolhouse is expected to be finished in the next week. The oil to Gas conversion specs are being written up by Friar and Associates so the project can then be turned over to purchasing to proceed with the bid process. The roof projects will proceed in late spring when the next round of LoCIP money becomes available.

5. New Business:

A. June 2014 Park & Mansion Use Reports: The June report shows that there were 14 events scheduled for the Park with apx. 509 people attending. There were 15 events scheduled for the Mansion with apx. 1,015 people attending.

B. Priority & Goals Report: R. McGarrigal reported that he, along with Chairman Marcus, met with B. Petro to discuss the goals and priorities process that was originally discussed in 2011. It was a productive meeting and R. McGarrigal will have a full report along with the goals & priorities for the upcoming fiscal year for the Board to review at the September meeting.

6. Other Business:

A. Donation: B. Talarico suggested that a donation be sent from the Authority members to the Danbury Hospital Foundation to be used for the Marcus Cardiac Rehabilitation Center. The Authority members will give the donation to the staff, so that a check can be cut.

Adjournment: A motion was made by R. McGarrigal to adjourn the meeting at 7:15 p.m. Seconded by W. Platz. Motion passed unanimously.

Respectfully Submitted,



Jeffrey Preston, Secretary