

TARRYWILE PARK AUTHORITY
REGULAR MEETING
March 18, 2014

CALL TO ORDER:

On Tuesday, March 18, 2014 at 6:32 p.m., the regular meeting of the Tarrywile Park Authority, was called to order at Tarrywile Mansion, 70 Southern Blvd., Danbury, CT, by Vice-Chairman M. Repole.

ATTENDANCE

The following board members were recorded as present:

Board Members: J. Harner, J. Preston, W. Platz, B. Talarico, R. McGarrigal, D. Manacek,
M. Repole & J. Preston

Board Members Absent: M. Marcus & E. Munoz

Park Staff: B. Petro

Guests: Rosanne Schepis

Public Speaking:

Friends of Tarrywile: Rosanne Schepis of the Friends Board reported that the group is continuing to do more social media outreach for future events. They have three events coming up, May 4, 2014 is the Spring Artisan Fair, June 6, 2014 is the Evening at the Mansion and November 30, 2014 will be their Fall Artisan Fair. Pam Kart has resigned from the group, Patricia Weiner has taken her place.

AGENDA:

1. **Chairman's Report:** No report.

2. **Minutes – December 10, 2013:** A motion was made by D. Manacek to approve the minutes of the December 10, 2013 meeting. J. Harner seconded. The motion passed unanimously.

3. **Financial:**

A. **Financial Reports – December 2013, January 2013 & February 2013:** A motion was made by D. Manacek to approve the financial reports. W. Platz seconded. The motion passed unanimously.

4. **Old Business:**

A. **LoCIP Projects Update:** The bids for the schoolhouse renovations were opened and awarded to J&R Construction. The City is drawing up the formal contract and once completed and signed, work will begin. The oil to Gas conversion specs are being written up so the project can then be turned over to purchasing to proceed with the bid process. The roof projects will proceed in the spring when the next round of LoCIP money becomes available.

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5. **New Business:**

- A. **January, February & March 2014 Park & Mansion Use Reports:** The January report prepared by B. Petro shows that there were no events scheduled for the Park. There were 4 events scheduled for the Mansion with apx. 180 people attending. The February report shows that there were no events scheduled for the Park. There were 3 events scheduled for the Mansion with apx. 120 people attending. The March report shows that there were no events scheduled for the Park. There were 4 events scheduled for the Mansion with apx. 120 people attending.
- B. **Tarrywile Park Authority 2014 Meeting Schedule:** A motion was made by R. McGarrigal to approve the schedule as presented. Seconded by W. Platz. Motion passed unanimously.

6. **Other Business:**

- A. **Volunteer Groups:** B. Petro reported that there are several groups volunteering in the Park along with two events coming up. April 12th, the Youth Volunteer Corp. will have apx. 20 participants. April 22nd will have Ridgefield Academy with 40 youth between the ages of 5th grade and 8th grade volunteering. May 3rd is Clean City Danbury Day, Friends of Tarrywile member Steve Hull has volunteered to lead a group for Tarrywile. June 4th is the United Way Day of Action and we anticipate having a group again this year volunteer for the day. June 7th, marks National Trails Day and we will be looking to get work parties together for that day.
- B. **Army Reserves:** B. Petro reported that the Army Reserves will be conducting map & compass courses here in the Park on April 12th & April 13th, with apx. 50 participants both days.
- C. **Moy Memorial Labyrinth:** B. Petro reported that there is apx. \$4,000 in the account and we are still awaiting news as to whether any funds will be awarded through the grant that was written to the Meserve Memorial Fund.
- D. **Authority Member Terms:** M. Repole asked B. Petro to look into who is current on the Authority and who is coming up for renewal. B. Petro will email the Board in the next few days with the findings.
- E. **Thank You:** M. Repole thanked the staff for all their hard work over the winter season.
- F. **Table Repairs:** B. Petro reported that she was able to find a source to purchase new table bases for the Conference Room Tables. They have been ordered and once delivered will be stained to match and installed.
- G. **Ambit Energy Discussion:** J. Harner talked with the Board concerning switching our accounts to Ambit Energy. Discussion followed. The Authority asked for B. Petro to do a comparison between our usage and what the savings may have been if we had been using Ambit. B. Petro will email the Board in the next few days with the findings.

Adjournment: A motion was made by R. McGarrigal to adjourn the meeting at 7:30 p.m. Seconded by W. Platz. Motion passed unanimously.

Respectfully Submitted,

Jeffrey Preston, Secretary