

DRAFT
TARRYWILE PARK AUTHORITY
REGULAR MEETING
April 16, 2013

MAY 21 2013
at 9:00 AM o'clock
Elisa Munoz
Town Clerk

CALL TO ORDER:

On Tuesday, April 16, 2013 at 6:31 p.m., the regular meeting of the Tarrywile Park Authority, was called to order at Tarrywile Mansion, 70 Southern Blvd., Danbury, CT, by Chairman M. Marcus.

ATTENDANCE

The following board members were recorded as present:

Board Members: J. Preston, R. McGarrigal, M. Marcus, M. Repole & E. Munoz

Board Members Absent: B. Talarico, D. Manacek, J. Harner & W. Platz

Park Staff: Becky Petro

Guests: Rosanne Schepis

Note: Chairman Marcus took a moment to welcome new Board member Elisa Munoz to the Authority.

Public Speaking:

Friends of Tarrywile: Rosanne Schepis of the Friends Board reported that the group is working on their Spring Artisan Fair in May. They are also already planning their Winter Artisan Fair for December 1st. They will also be sending out the annual membership letter in the next few weeks. The group is also looking to have an information table set up at the Red Barn on June 1st during the National Trails Day event. The purpose will be to provide information and help kick off something they are calling "Tarrywile Trek". It involves people challenging themselves (hiking only) to complete all 21 miles of trails at the park. By registering with the FOT the participants will receive a lapel pin and certificate of completion when finished.

AGENDA:

1. **Minutes – March 19, 2013:** A motion was made by M. Repole to approve the minutes of the March 19, 2013 meeting. R. McGarrigal seconded. The motion passed unanimously.

2. **Financial:**

A. **Financial Report – March 2013:** A motion was made by R. McGarrigal to approve the financial reports. M. Repole seconded. The motion passed unanimously.

B. Petro also informed the Board that the Mayor has proposed Tarrywile receive the same City Grant as last year. The City Council budget committees are now reviewing the budgets. Staff will keep the Board updated.

3. **Correspondence:** None

4. **Committee Reports:** None

5. **Old Business:**

A. **Castle Update:** B. Petro reported that the Committee has met twice in the last month to review the proposals as presented by the architects. Both Chairman Marcus & B. Petro noted, that at this time they cannot share what the architects have proposed, but have been impressed with the ideas and work put in. The second public meeting will happen in either late May or early June.

5. Old Business - continued:

B. LoCIP Projects Update: The door project should be completed by May. The paperwork for the School update is progressing through the City Hall departments and the bid package will hopefully go out in the next few weeks. M. Marcus and B. Petro are also working on seeing if the Oil to Gas Conversion can qualify for LoCIP.

C. Meserve Grant: B. Petro reported that per the Boards request, she went out again to obtain several quotes for carts and to see if there were any internet deals. The best deal still remained Danbury Power Sports at \$9,992. We have received a \$5,000 grant from the Meserve Memorial Fund towards the purchase of the new cart, the Authority will need to fund the other half. Discussion followed.

A motion was made by R. McGarrigal to approve the purchase of the cart, with \$5,000 being utilized from the Meserve Grant, \$4,744.81 being used from the Hayride Fundraising profits and the balance from the unanticipated Park maintenance line item. M. Repole seconded. The motion passed unanimously.

D. Fundraising: The Annual Funding Appeal has raised \$4,008 to date. The Moy Memorial has raised \$1,700. B. Petro plans to send a letter out to local attorney's asking for support. The appropriate thank you letters have been sent.

6. New Business:

A. April 2013 Park & Mansion Use Report: The April report prepared by B. Petro shows that there were 4 events scheduled for the Park with apx. 60 people in attendance. There were 8 events scheduled for the Mansion with apx. 594 people attending. Total Park & Mansion Events for April 2013 was 12 events with 654 people attending.

7. Other Business: None

Adjournment:A motion was made by R. McGarrigal to adjourn the meeting at 7:06 p.m. Seconded by M. Repole. Motion passed unanimously.

Respectfully Submitted,



Jeffrey Preston, Secretary

***NOTE: These minutes are a draft copy of the April 16, 2013 Tarrywile Park Authority Board Meeting. A final approved copy will not be available until such time as the Board votes on them at their next regularly scheduled Board Meeting. Any corrections will be reflected in the next months minutes.