

TARRYWILE PARK AUTHORITY
REGULAR MEETING

October 12, 2010

CALL TO ORDER:

On Tuesday, October 12, 2010 at 6:30 p.m., the regular meeting of the Tarrywile Park Authority, was called to order at Tarrywile Mansion, 70 Southern Blvd., Danbury, CT, by Chairman M. Marcus.

ATTENDANCE

The following board members were recorded as present:

Board Members: M. Marcus, J. Harner, J. Preston, D. Manacek, R. McGarrigal, B. Talarico & M. Repole

Board Members Absent: T. Cutsumpas & W. Platz

Park Staff: S. Moy

Guests:

AGENDA:

1. Chairman's Report:

- A. T. Cutsumpas Update:** Chairman Marcus reported that Board member T. Cutsumpas is doing well after successful surgery. B. Talarico suggested a fruit basket be sent to him and asked Board members to donate towards it.
- B. Parking Lot:** Chairman Marcus recently saw City Engineer Farid Khouri and asked how the parking lot project was progressing. The Planning Department is re-working the parking lot plan, but the project is moving forward.
- C. Fundraising Letter:** Chairman Marcus reported the fundraising letter to corporations is temporarily on hold, until T. Cutsumpas is back at work.
- D. Fundraising:** Chairman Marcus reported that the Harvest Dinner went very well and thanked both S. Moy & B. Petro for all their hard work. S. Moy reported that the dinner raised \$2,479 with 90 guests in attendance. That profit was possible due to donations from almost all the vendors. In regards to further fundraising, Chairman Marcus reported that a committee needs to be formed to start planning the major June fundraiser. Much discussion followed. The Friends will need to be contacted to ask who would like to help with the fundraiser. B. Talarico & M. Repole will serve on the committee.

2. Friends of Tarrywile Report: No member of the Friends was able to make it to the meeting.

3. Minutes: A motion was made by D. Manacek to approve the minutes of the September 21, 2010 meeting. J. Harner seconded. The motion passed unanimously.

4. Financial:

- A. Financial Report – September 2010 :** A motion was made by M. Repole to approve the September 2010 Financial Reports. B. Talarico seconded. The motion passed unanimously.

5. Correspondence: NONE

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6. Committee Reports:

- A. Park Use Committee:** Committee Chairman J. Preston reported that the committee will meet at the conclusion of the meeting tonight.
- B. Marketing Committee:** Committee Chairman D. Manacek reported that the staff and committee are still moving forward with the marketing and with putting together packages with vendors.
- C. Security Committee:** D. Manacek reported he is waiting to hear back from M. Nolan to set a date for the next committee meeting.

7. Director's Report:

A. New Business:

- 1. October Park & Mansion Use Reports:** The October report shows that there were 14 events scheduled for the Park with 615 people attending. There were 11 events scheduled for the Mansion with apx. 752 people attending. A total of 25 events were held at the Park & Mansion with 1,367 people attending during the month of October.
- 2. Mansion Rate Review:** S. Moy reported that B. Petro had compiled comparison pricing on other locations such as ours. Those locations that were contacted, do not plan on raising rates. Based on that study, the staff recommends that prices stay the same in 2011.

A motion was made by R. McGarrigal to take the staff recommendation and leave the rates the same in 2011. B. Talarico seconded. The motion passed unanimously.

- 3. Meserve Grant:** S. Moy reported that the Friends have allowed us to use their 501C3 status to apply for a Meserve grant. The grant has been submitted to ask for new computer equipment for the office.
- 4. Hayride/Hay Maze Pre-K & Kindergarten Children:** S. Moy reported that the flyers have been mailed out and we already have booked over 500 children. Everything is lined up and set to go. The dates are October 20 – 22 & October 25 - 29.

B. Old Business:

- 1. DEP Parking Lot Grant Update:** S. Moy reported that the hearing was conducted in regards to cutting the trees down in the area of the parking lot. Based on that hearing, the Tree Warden will be removing the majority of the trees that were previously tagged. The staff will keep the Board updated on the progress of the lot.
- 2. Harvest Dinner:** Item was previously discussed under Chairman's report.

8. Other Business:

- A. Eagle Scout Ceremony:** S. Moy asked if anyone was interested in attending an Eagle Scout Ceremony for Kevin Robitto on Saturday October 23rd. If anyone can make it, please let Sandy know.
- B. Holiday Party Request:** S. Moy reported that the office has received a request for a donation of space on Saturday December 11th for the 411th Civil Affairs Battalion based here in Danbury. The Battalion is just returning from active duty and this will be the first holiday back with their families. Discussion followed. The Board felt that in recognition of their service to their country, that we will extend the use of the Mansion to them.

A motion was made by R. McGarrigal to allow the Battalion to use the Mansion free of charge for a holiday party. B. Talarico seconded. The motion was passed unanimously.

Adjournment

A motion was made by M. Repole to adjourn the meeting at 7:33 p.m. Seconded by B. Talarico. Motion passed unanimously.

Respectfully Submitted,



Jeffrey Preston, Secretary