

TARRYWILE PARK AUTHORITY
REGULAR MEETING

January 12, 2010

CALL TO ORDER:

On Tuesday, January 12, 2010 at 6:29 p.m., the regular meeting of the Tarrywile Park Authority, was called to order at Tarrywile Mansion, 70 Southern Blvd., Danbury, CT, by Chairman M. Marcus.

ATTENDANCE

The following board members were recorded as present:

Board Members: M. Marcus, J. Harner, J. Preston & B. Talarico, R. McGarrigal, W. Platz,
T. Cutsumpas, M. Repole and D. Manacek

Board Members Absent: none

Park Staff Present: S. Moy

AGENDA:

1. Chairman's Report:

A. Common Council Parkland Preservation Meeting: Chairman Marcus reported on the Common Council Ad Hoc Committee on Parkland Preservation. The Land Trust of Danbury has approached the City because they feel that there should be a higher level of protection on open space property and in particular Tarrywile property and they have suggested that they could be put in as an over site group to oversee the property. Currently, not all of the property is protected as perpetual open space. The Ad Hoc Committee met and discussed several options. Corporation Council reported that even though the property should be protected that in the future if the City needs to build on the property it should be able to. The Ad Hoc Committee along with Planning Director Elpern did make note that there were ways to further protect the property without limiting the City's options with third party oversight. However, the committee requested that Corporation Council look further into the matter. The Chairman will keep the Board advised if anything further comes up.

B. Fundraising: Chairman Marcus reported that Barbara Talarico & Sandy Moy attended a fundraising workshop last month with Sharon Danosky. He feels the Authority needs independent fundraising in order to build revenue to meet the budget. He suggested that in February, he along with Sandy, Barbara, Ray and along with members of the Friends meet with Sharon to discuss how to raise funds. S. Moy will set up a meeting with Sharon and email the date to everyone.

2. Friends of Tarrywile Report: There was no representative of the Friends at the meeting. B. Talarico noted that they will be meeting on Thursday, January 14, 2010. Chairman Marcus and T. Cutsumpas asked B. Talarico if she could forward any emails, agendas, etc... that she receives from the Friends as they have not received anything.

3. Minutes: W. Platz requested the correction to the draft minutes on item 6, section B, 5th paragraph, 10th sentence, to add the words "to be deleted" to the end of the sentence.

A motion was made by W. Platz to approve the amended minutes of the December 15, 2009 meeting. R. McGarrigal seconded. The motion passed unanimously.

BY: 

4. **Financial:**

A. **Financial Report – December 2009:** T. Cutsumpas asked that the income from the Children's Hayride be put under the Red Barn income not as misc. income. S. Moy will make the necessary changes.

A motion was made by R. McGarrigal to approve the December 2009 Financial Report with changes as discussed. M. Repole seconded. The motion passed unanimously.

5. **Correspondence:** S. Moy reported that the Board has received a \$500 donation from the Doto Family Fund. The family has requested that the money be used for trail maintenance. A thank you note has been sent to the family.

6. **Committee Reports:**

A. **Website:** D. Manacek reported that he would like the name of the Committee changed to the Marketing Committee. The Board agreed. He also reported that the committee is moving along and that the mock up, the vendor list and the marketing/selling package should be ready to go to Sue Lauerman by mid February. The committee does feel that the original goal of making \$5,000 is obtainable and they hope to have the ads sold by mid-April and the 16 page brochure would go to the printer and be distributed by May. They are not only working on a marketing plan for Sue but the committee also feels that a larger marketing plan needs to be developed for the Mansion and are working on that also. Chairman Marcus asked that this item be a yearly advertising campaign. Discussion followed. The committee and the staff will keep the Board advised.

7. **Staff Reports:**

A. **New Business:**

1. **January Park & Mansion Use Report:** The January use report stated that there are 6 events scheduled for the Park with 125 people attending. There were 5 events scheduled for the Mansion with apx. 189 people attending. In January a total of 11 events will be held at the Park and Mansion with apx. 314 people attending.

B. **Old Business:**

1. **RPD Device Replacement:** S. Moy reported that the staff has received two more quotes to replace the RPD Device. The Otto Company is the low bid at \$3,715. The staff also investigated whether the City could install the equipment if Tarrywile purchased it, and they would not.

A motion was made by M. Repole to proceed with hiring the Otto Company to replace the RPD Device. R. McGarrigal seconded. The motion passed unanimously.

8. **Other Business:**

A. **Worker's Compensation:** S. Moy reported that in regards to R. Gunn's recent workers compensation claim, that CIRMA has refunded the Authority \$1,812 in pay. The question has arisen on how to reimburse Mr. Gunn his vacation, sick time and/or personal days that he used to equal the reimbursement CIRMA has returned in pay. Much discussion followed.

A motion was made by M. Repole to reimburse R. Gunn 10 days from his sick bank (broken down as 6 vacation days, 3 sick days and 1 personal day). Second by W. Platz. Motion passed with 5 in agreement (M. Repole, W. Platz, R. McGarrigal, D. Manacek & B. Talarico) and 3 opposed (J. Harner, T. Cutsumpas & J. Preston).

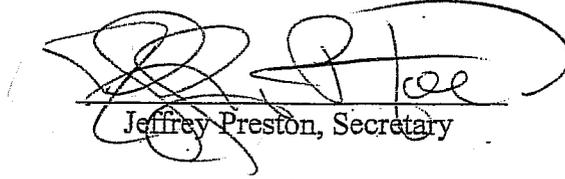
8. Other Business - continued:

B. Mansion Redecorating: B. Talarico along with the staff will be meeting with 2 decorators to discuss the colors for the Main Hallway. Her priest also has looked at the painting in the Main Hall and suggested we go to an art museum to try and find further information. She and the staff will keep the Board advised on the progress of the redecorating.

Adjournment

A motion was made by M. Repole to adjourn the meeting at 7:46 p.m. Seconded by R. McGarrigal. Motion passed unanimously.

Respectfully Submitted,



Jeffrey Preston, Secretary