



HUMAN RESOURCES/CIVIL SERVICE
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

(203) 797-4598
FAX (203) 796-1611

CIVIL SERVICE COMMISSION
Special Meeting Minutes
September 19, 2012
1:00 P.M.
CONFERENCE ROOM 3B

Roll Call

Chairman Tim Matthewson called the meeting to order. In attendance were Commissioner Geraldine George, Denise Janey, Virginia Werner, Dianne Rosemark

NEW BUSINESS

Minutes of Meeting

Commissioner George made a motion to accept the previous meeting minutes. Commissioner Matthewson seconded the motion. Motion passed.

Request to extend the Maintenance Mechanic III – Electrician Eligibility List

Commissioner George made a motion to extend the Maintenance Mechanic III – Electrician eligibility list. Commissioner Matthewson seconded the motion. Motion passed.

Request to Remove Police Officers from the Eligibility List Commissioner George made a motion to accept the request to remove the police officer candidates from the Police Officer Eligibility list. Commissioner Matthewson seconded the motion. Motion passed.

Certify the Secretary (Fire) Eligibility List: Commissioner Matthewson made a motion to certify the Secretary eligibility list. Commissioner George seconded the motion. Motion passed.

Certify the Secretary/Bookkeeper (Fire) Eligibility List: Commissioner George made a motion to certify the Secretary/Bookkeeper eligibility list. Commissioner Matthewson seconded the motion. Motion passed.

Adjourn

Commissioner George made a motion to adjourn. Commissioner Matthewson seconded the motion. Motion passed.

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BY: *[Signature]*