



HUMAN RESOURCES/CIVIL SERVICE
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CIVIL SERVICE COMMISSION
MEETING ACTIONS
February 9, 2010
4:30 P.M.
CONFERENCE ROOM 3B
3RD FLOOR, CITY HALL

Chief Examiner stated that Mayor Mark Boughton has requested that Geraldine George act as the Acting Chairperson as there has been no replacement for the Chair position.

Roll Call

Acting Chairperson Geraldine George called the meeting to order. In attendance were Nelly Espinal, Commissioner Anthony Cassano, Dianne Rosemark, Ginny Alosco-Werner, Geoff Herald, Mike Safranek and John Whitcomb.

NEW BUSINESS

Minutes of Meeting

Commissioner Cassano made a motion to accept the previous meeting minutes. Acting Chair George seconded the motion. The motion passed unanimously.

Certify Maintenance Mechanic III-Plumber Eligibility List

Commissioner Cassano made a motion to certify the list and forward to the Mayor. Acting Chair George seconded the motion. The motion passed unanimously.

Job Description Review: Entry Level Fire Fighter

Commissioner Cassano made a motion to accept the new job description and attach the new job description to the minutes. Acting Chair George seconded the motion. The motion passed unanimously.

Some discussion took place, Commissioner Cassano wanted to clarify that the only changes to the job description were the EMT requirement, the candidate being tobacco free, and update in terminology.

Review Qualifications Shelter Program Coordinator

Commissioner Cassano made a motion to reject the following applications: #102, 104, 112, 113, 118, 119, 120, 121, 122, 127, 128, 129, and 132. All other applicants have been accepted and are to be forwarded to the Chief Examiner for testing. Acting Chair George seconded the motion. The motion passed unanimously.

Adjourn

Commissioner Cassano makes a motion to adjourn. Acting Chair George seconded the motion. The motion passed unanimously.

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