



CITY OF DANBURY

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November 23, 2022

To: File

Re: Board of Awards, Wednesday, November 23, 2022

Attending: D. Garrick, Acting Finance Director
R. Edwards, Assistant Corporation Counsel
T. Hughes, Superintendent of Construction Services
S. Hanley, Superintendent of Public Buildings
D. Day, Superintendent of Public Utilities
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:05 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

Bid #11-18-19-05 "Architectural Services for Improvements to Richter House – Construction Services Dept." Mr. Volpe informed the Board that this bid had previously been awarded to Friar Architecture in the summation amount of \$236,500.00. Mr. Volpe informed the Board that a construction bid had been issued based upon the plans and specifications prepared by Friar Architecture under the subject bid. Mr. Volpe stated that only one construction bid was received and that bid was over the budget amount, so the project did not move forward. Mr. Volpe reported that Mr. Hughes submitted a proposal from Friar Architecture, dated October 25, 2022, to amend their existing contract by an additional \$135,897.00 to allow for the preparation of revised plans and specifications to rebid the construction work. Mr. Volpe noted that the \$135,897.00 would be combined with the remaining \$31,500.00 on the original Friar Architecture contract, for a total work authorization of \$167,397.00. Mr. Hughes moved to amend the existing contract with Friar Architecture for this bid to allow for the additional services as proposed, with the cost being charged to account #DECDRICHT.7002-7000.039. Mr. Garrick seconded the motion, which was then carried unanimously.

"Annual Elevator Maintenance – Public Buildings Dept." Mr. Volpe informed the Board that Kone Elevator submitted a quote to perform the subject work for fourteen locations at a total cost of \$24,719.69. Mr. Volpe informed the Board that Kone quoted the service per their current Omnia government cooperative contract award. Mr. Hanley moved to award the quoted elevator to Kone as per the Omnia contract. Mr. Garrick seconded the motion, which was then carried unanimously.

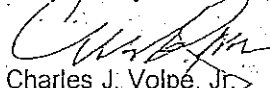
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"Annual Temperature Control Equipment Maintenance – School Buildings – Public Buildings Dept." Mr. Volpe reported that the Public Buildings Dept. submitted a requisition, made out to Honeywell, to have the subject service provided in the total amount of \$245,195.00. Mr. Volpe informed the Board that, along with the requisition, the Public Buildings Dept. included a sole source justification for Honeywell to provide this service. Mr. Volpe stated that the sole source justification indicated that Honeywell is the manufacturer of the equipment presently being used in the school buildings. Mr. Hanley moved to award the requisitioned service to Honeywell as a sole source, contingent upon execution of the required agreement. Mr. Garrick seconded the motion, which was then carried unanimously.

"Emergency Purchase of Parts to Repair Collapsed Sewer Main on Taylor Street – Public Utilities Dept." Mr. Volpe reported the Public Utilities Dept. submitted a requisition, made out to Superior Products, to cover the cost of pipe and fittings in the amount of \$2,453.25 needed to perform the subject work. Mr. Volpe stated that he was informed that the sewer main break occurred after normal work hours on November 2, 2022. Mr. Volpe stated that he was informed that two Public Utilities Dept. employees were dispatched to Superior Products to pick up the needed parts using an open order that was issued for up to \$1,000.00. Mr. Volpe stated that he was informed that the Public Utilities Dept. did not realize the cost of the parts exceeded the \$1,000.00 purchase order limit until the actual invoice came in. Mr. Volpe stated that the City Code requires competitive pricing for purchases exceeding \$1,000.00. Mr. Day moved to ratify the action taken to declare this item an emergency, because the public health was at risk, and to ratify the action taken to purchase the required repair parts. Mr. Garrick seconded the motion, which was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Attorney Edwards made a motion to adjourn. Mr. Garrick seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:15 A.M.

Respectfully submitted,


Charles J. Volpe, Jr.
Purchasing Agent

cc: All Attendees
Mayor Esposito
J. Giegler
A. Iadarola
S. Kaminski
N. Wagner