



CITY OF DANBURY

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November 2, 2022

To: File

Re: Board of Awards, Wednesday, November 2, 2022

Attending: S. Kaminski, Sr. Accountant, Finance Dept.
R. Edwards, Assistant Corporation Counsel
K. Prunty, Director of Health & Human Services
T. Hughes, Superintendent of Construction Services
T. Janesky, General Foreman, Highway Dept.
F. Gentile, Manager of Information Technology
R. Thode, Fire Chief
W. Lounsbury, Assistant Fire Chief
P. Ridenhour, Police Chief
D. Day, Superintendent of Public Utilities
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:00 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

"Purchase COVID19 Antigen Rapid Tests – Health & Human Services" Mr. Volpe reported that the Health & Human Services Dept. submitted a requisition, made out to Amazon, to purchase the subject kits at a cost of \$17.07 per 2-pack. Mr. Volpe informed the Board that he was made aware that the Health Dept. received a grant to purchase up to \$46,000.00 worth of test kits. Mr. Volpe stated that he had reached out to two other contracted vendors for competitive costs. Mr. Volpe reported that MRS Solutions quoted a GenaBio test at a cost of \$12.00 per 2-pack under their Savvik government cooperative contract award, and that Intrivo Diagnostics quoted their On/Go test at cost of \$4.99 per test under their National Cooperative Purchasing Alliance (NCPA) contract award. Mrs. Prunty moved to award the purchase of the test kits to Intrivo Diagnostics at the quoted cost of \$4.99 per test per the NCPA contract, for a quantity not to exceed \$46,000.00. Ms. Kaminski seconded the motion, which was then carried unanimously.

"Installation of Sidewalk on Memorial Drive – Change Order Request – Construction Services Dept." Mr. Volpe informed the Board that this work had previously been awarded to Reliable Excavating Co., Inc., as per their current on-call sidewalk services bid award and their current heavy equipment rental and related trade labor services bid award, in the

Over

amount of \$51,326.00. Mr. Volpe reported that the Construction Services Dept. had now submitted a request to amend the previous award amount by an additional \$38,418.45 to cover an additional stretch of sidewalk to complete the loop on Memorial Drive. Mr. Hughes moved to allow for the amendment as requested. Ms. Kaminski seconded the motion, which was then carried unanimously.

Bid #08-22-23-05 "Street Sign Materials & Traffic Safety Equipment" Mr. Volpe informed the Board that this was a unit price bid for items to be purchased on an as needed basis for a one-year period. Mr. Volpe reported that two bids were received, and that Garden State Highway Products, Inc. was the apparent low bidder on the majority of the items listed. Mr. Janesky moved to award the bid to Garden State Highway Products, Inc. Ms. Kaminski seconded the motion, which was then carried unanimously.

Bid #12-19-20-01 "Heavy Equipment Rental & Related Trade Labor Services" Mr. Volpe informed the Board that this was an annual bid that had previously been awarded to the ten responding vendors. Mr. Volpe stated that the previous award period had expired on June 30, 2022, and that there was an option to renew for one final year through June 30, 2023. Mr. Volpe stated that all ten vendors were contacted, and that three of the vendors declined to extend their bid prices until June 30, 2023. Mr. Janesky moved to extend the bid award with the vendors that agreed to hold their bid pricing until June 30, 2023. Ms. Kaminski seconded the motion. Mr. Volpe noted that purchase orders would be issued on an as required basis, and that the initial terms of award would carry through the extended period. The motion was then carried unanimously.

"Kronos UKG Telestaff Extra Duty Events Software for the Police Dept. and the Fire Dept. and Kronos UKG Telestaff Bidding Software for the Police Dept." Mr. Volpe reported that the IT Dept. submitted proposals from Kronos UKG to obtain the subject software packages on a trial basis at no cost to the City of Danbury. Mr. Gentile moved to acquire the subject software packages on the noted trial basis, contingent upon execution of an agreement acceptable to the City of Danbury. Ms. Kaminski seconded the motion. Mr. Volpe inquired as to the length of the trial period. Assistant Chief Lounsbury advised that the trial period would be available until May 2023. The motion was then carried unanimously.

"Purchase Traffic Message Boards (4) with Related Accessory Items – Police Dept." Mr. Volpe informed the Board that the Police Dept. submitted a requisition, made out to All Traffic Solutions, Inc., to purchase the subject items at a total quoted cost of \$35,239.96. Mr. Volpe informed the Board that All Traffic Solutions quoted the equipment per their current federal General Services Administration (GSA) contract award. Chief Ridenhour moved to award the requisitioned equipment to All Traffic Solutions, Inc. as per the GSA contract. Ms. Kaminski seconded the motion, which was then carried unanimously.

"Security Appliance Software Upgrade – IT Dept." Mr. Volpe informed the Board that Mr. Gentile submitted a quote from Computer Integrated Services (CIS) to provide the subject service for the period of December 30, 2022 to July 30, 2023, in the total amount of \$41,864.63. Mr. Volpe informed the Board that CIS proposed the work as a project change request to their current IT Support Solution contract with the City of Danbury. Mr. Gentile moved to award the quoted service to CIS, contingent upon execution of a change order to their IT Support Solution contract. Ms. Kaminski seconded the motion. Ms. Kaminski inquired as to the source of funds for this work. Mr. Gentile stated that the cost of the work would be covered under the current year capital account for IT security. The motion was then carried unanimously.

“Water Supply Plan Update – Preliminary Engineering Services – Public Utilities Dept.” Mr. Volpe reported that the Public Utilities Dept. submitted a requisition, made out to WSP USA, Inc., to have the subject services provided at a total estimated fee of \$18,000.00. Mr. Volpe informed the Board that WSP proposed the work as per their current on-call services contract with the City of Danbury. Mr. Day moved to award the requisitioned work to WSP USA, Inc. as per their on-call services contract with the City of Danbury. Ms. Kaminski seconded the motion, which was then carried unanimously.

Bid #08-22-23-02 “Water System Filter Treatment – Margerie Treatment Plant” Mr. Volpe reported that Carbon Activated Corp. submitted the only bid at a total cost of \$118,500.00. Mr. Day moved to reject the bid received and issue a rebid for this work. Ms. Kaminski seconded the motion, which was then carried unanimously.

“Amendment for Additional Construction Administration Services – Replacement of Emergency Generator at West Lake Water Treatment Plant – Public Utilities Dept.” Mr. Volpe reported that the City of Danbury had previously awarded engineering services, design through construction administration, to Wright-Pierce, in the total amount of \$114,000.00, as per their on-call services contract. Mr. Volpe informed the Board that Mr. Day submitted a letter from Wright-Pierce, dated October 6, 2022, in which they requested an amendment for an additional \$5,000.00 to cover the cost of additional construction related services. Mr. Day moved to allow for the amendment as requested. Ms. Kaminski seconded the motion. Ms. Kaminski inquired as to the availability of funds for this change request. Mr. Day stated that he would need to review the current charge account and transfer funds if need be. The motion was then carried unanimously.

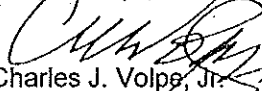
“Amendment to Contract to Furnish & Install Emergency Generator at West Lake Water Treatment Plant – Public Utilities Dept.” Mr. Volpe reported that the city of Danbury had previously awarded a contract to Cummins, Inc. to perform the subject work in the total amount of \$350,174.00. Mr. Volpe informed the Board that Mr. Day submitted two approved change order memorandums from Wright-Pierce, the project engineer, for Cummins, Inc. Mr. Volpe noted that the first change order was in the amount of \$11,802.83 and covered the cost of a bond and construction changes, and that the second change order was in the amount of \$9,631.77 and covered the cost of hazardous material abatement. Mr. Volpe stated that the two change orders totaled \$21,434.60 and, if approved, would bring Cummins, Inc. total contract amount to \$371,608.60. Mr. Day moved to allow for the two Cummins, Inc. change orders as approved by Wright-Pierce. Ms. Kaminski seconded the motion. Ms. Kaminski inquired as to the availability of funds for this change request. Mr. Day stated that he would need to review the current charge account and transfer funds if need be. The motion was then carried unanimously.

“Additional Engineering Services – Orchard Street Sewer Replacement – Public Utilities Dept.” Mr. Volpe reported that the City of Danbury previously awarded engineering services for this project to Wright-Pierce, in the amount of \$93,600.00, as per their on-call services contract. Mr. Volpe informed the Board that Mr. Day submitted a letter from Wright-Pierce, dated October 26, 2022, in which they requested an additional \$41,740.00 for additional construction related services. Mr. Volpe noted that Wright-Pierce detailed the reasons for the additional services needed in their letter. Mr. Day moved to allow for the additional engineering services as requested. Ms. Kaminski seconded the motion. Ms. Kaminski inquired as to the availability of funds for this change request. Mr. Day stated that he would need to review the current charge account and transfer funds if need be. The motion was then carried unanimously.

"Replacement of Roof & Related Construction Work on Kohanza Pump Station -- Public Utilities Dept." Mr. Volpe reported that the Public Utilities Dept. submitted a proposal from BMP Construction, Inc. to perform the subject work in the total amount of \$32,957.75. Mr. Volpe informed the Board that BMP Construction proposed the work as per their Capitol Region Council of Governments (CRCOG) construction services contract. Mr. Day informed the Board that there would now be some additional work involved with this project and that he had hoped to have a revised cost proposal available in time for this meeting. Because there was an urgency in having this work performed, Mr. Day moved to award the required work to BMP Construction, Inc., as per the CRCOG construction services contract, for an amount up to \$35,000.00, contingent upon the availability of funds. Ms. Kaminski seconded the motion, which was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Attorney Edwards made a motion to adjourn. Ms. Kaminski seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:22 A.M.

Respectfully submitted,


Charles J. Volpe, Jr.
Purchasing Agent

cc: All Attendees
Mayor Esposito
J. Giegler
A. Iadarola
N. Wagner