



**CITY OF DANBURY**  
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**CHARLES J. VOLPE, JR., CPPB**  
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September 21, 2022

To: File

Re: Board of Awards, Wednesday, September 21, 2022

Attending: D. Garrick, Assistant Finance Director  
L. Pinter, Deputy Corporation Counsel  
W. Lounsbury, Assistant Fire Chief  
T. Hughes, Superintendent of Construction Services  
S. Hanley, Superintendent of Public Buildings  
T. Nolan, Superintendent of Public Services  
C. Kindya, Administrative Manager, Public Utilities Dept.  
F. Gentile, Manager of Information Technology  
D. Murphy, Assessor  
D. Natale, Assistant Purchasing Agent  
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:02 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

**"Iamresponding.com Dispatch Notification System Subscription – Fire Dept."** Mr. Volpe reported that the Fire Dept. submitted a requisition, made out to Emergency Services Marketing Corp., Inc., for a one-year subscription to their iamresponding.com product. Mr. Volpe stated that the one-year subscription cost was \$1,800.00, the one-time set-up fee was \$300.00 and the annual telephone cost was \$30.00 – for a total requisition cost of \$2,130.00. Mr. Volpe informed the Board that, along with the requisition, the Fire Dept. included a sole source justification, which indicated that Emergency Services Marketing Corp. is the developer of the proprietary iamresponding.com product. Assistant Chief Lounsbury moved to award the requisitioned subscription to Emergency Services Marketing Corp., Inc. as a sole source, contingent upon execution of the required agreement. Mr. Garrick seconded the motion, which was then carried unanimously.

**"Architectural Services for Storage/Maintenance Addition to Engine #26 – Fire Dept."** Mr. Volpe informed the Board that these services had previously been awarded to Friar Architecture in the amount of \$114,595.00. Mr. Volpe noted that the initial award to Friar was made as per their current on-call services contract with the City of Danbury. Mr. Volpe reported that the Fire Dept. submitted a proposal from Friar, dated August 15, 2022, for additional services in the amount of \$17,000.00. Mr. Volpe noted that the additional services were for a load survey on the existing generator, the design of a fire sprinkler

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system and additional construction administration. Assistant Chief Lounsbury moved to approve the additional services as proposed. Mr. Garrick seconded the motion, which was then carried unanimously.

**Bid #08-22-23-03 "Playground Wood Fiber – Public Works Dept."** Mr. Volpe informed the Board that this was a unit price for product and services on an as required basis for a one-year period, with the option to renew for two additional one-year periods by mutual consent. Mr. Volpe stated that the bid included picked-up product, delivered product, product delivered and installed, and installation of product on hand. Mr. Volpe reported that six bids were received. Mr. Hughes moved to award the bid to all six vendors, with actual work being ordered from the low bidder based upon the requirements of a given project. Mr. Garrick seconded the motion, which was then carried unanimously.

**"Installation of Sidewalk on Memorial Drive – Construction Services Dept."** Mr. Volpe reported that the Construction Services Dept. submitted a requisition, made out to Reliable Excavating Co., Inc., to have the subject work performed in the total quoted amount of \$51,326.00. Mr. Volpe informed the Board that Reliable Excavating proposed the work as per their current on-call sidewalk services contract, with some miscellaneous costs being covered under their current heavy equipment rental and trade labor services bid award with the City of Danbury. Mr. Hughes moved to award the requisitioned work to Reliable Excavating Co., Inc. as per their on-call sidewalk services contract and their heavy equipment rental and trade labor services bid. Mr. Garrick seconded the motion, which was then carried unanimously.

**Bid #06-21-22-07 "Annual Burner Maintenance – Public Buildings"** Mr. Volpe reported that four bids were received, and that the apparent low bidder was Edgerton, Inc. at a lump sum total of \$12,705.00. Mr. Hanley moved to award the bid to Edgerton, Inc. Mr. Garrick seconded the motion. Attorney Pinter inquired as to the large discrepancy between Edgerton's lump sum total and the lump sum totals of the next three bidders. Mr. Hanley informed the Board that Edgerton was awarded this bid last year, and that he did experience some performance issues with the company. Mr. Hanley stated that he addressed the performance issues with Edgerton when he learned that they were the low bidder once again on this bid. Mr. Hanley noted that he could not justify an award to the next low bid at \$30,975.00. Mr. Hanley stated that he made Edgerton aware that they would be responsible for any additional costs involved in having the specified work satisfactorily performed. The motion was then carried unanimously.

**"Replacement of HVAC Compressors (2) at Danbury High School – Public Buildings Dept."** Mr. Volpe reported that the Public Buildings Dept. submitted a requisition, made out to Johnson Controls, to have the subject work performed at a total cost of \$29,703.64. Mr. Volpe informed the Boards that Johnson Controls quoted the work as per their current Sourcewell government cooperative contract award. Mr. Hanley moved to award the requisitioned work to Johnson Controls as per the Sourcewell contract. Mr. Garrick seconded the motion, which was then carried unanimously.

**Bid #08-22-23-04 "Plow Blades & Related Hardware – Highway Dept."** Mr. Volpe reported that three bids were received. Mr. Nolan moved to award the steel plow blades to East Coast Sign & Supply, Inc. as the low bidder having bid on all category items, and the Polarflex carbide blades to Eastern Wear Parts as the low bidder having bid on all those category items. Mr. Garrick seconded the motion, which was then carried unanimously.

**"Tires – Equipment Maintenance Dept."** Mr. Volpe reported that the City of Danbury had previously issued a purchase order to Belardinelli Tire Company, to purchase tires on an as needed basis, in an amount not to exceed \$10,000.00. Mr. Volpe stated that the purchase order was issued to Belardinelli Tire based upon their current State of Connecticut contract for tires. Mr. Volpe informed the Board that the Equipment Maintenance Dept. had now submitted a request to amend the existing purchase order by an additional \$15,000.00. Mr. Volpe stated that Board of Awards approval would now be required because the cost of the amended purchase order would exceed \$15,000.00, which is the limit of his authority. Mr. Nolan moved to award the purchase of tires to Belardinelli Tire Company per the State contract. Mr. Garrick seconded the motion, which was then carried unanimously.

**"OEM Peterbilt Truck Parts – Equipment Maintenance Dept."** Mr. Volpe reported that the City of Danbury had previously issued a purchase order to The Peterbilt Store of Southern Connecticut, to purchase OEM Peterbilt truck parts on an as needed basis, in an amount not to exceed \$5,000.00. Mr. Volpe stated that the purchase order was issued to The Peterbilt Store of Southern Connecticut on a sole source basis, as they are the designated Peterbilt dealer for the Danbury, CT area. Mr. Volpe informed the Board that the Equipment Maintenance Dept. had now submitted a request to amend the existing purchase order by an additional \$15,000.00. Mr. Volpe stated that Board of Awards approval would now be required because the cost of the amended purchase order would exceed \$15,000.00, which is the limit of his authority. Mr. Nolan moved to award the purchase of OEM Peterbilt truck parts to The Peterbilt Store of Southern Connecticut as a sole source. Mr. Garrick seconded the motion, which was then carried unanimously.

**Bid #08-22-23-01 "Hi-Way Spreader Parts"** Mr. Volpe informed the Board that this was a unit price bid for salt spreader parts to be purchased on an as required basis for a one-year period. Mr. Volpe reported that East Coast Sign & Supply, Inc., the incumbent provider of these parts, submitted the only bid. Mr. Nolan moved to award the bid to East Coast Sign & Supply, Inc. Mr. Garrick seconded the motion, which was then carried unanimously.

**"Replacement Step Screen Gearbox and Motor for the Wastewater Treatment Plant (WTP) – Public Utilities Dept."** Mr. Volpe reported that the Public Utilities Dept. submitted a requisition, made out to Veolia Water, to purchase the subject items at a total cost of \$15,688.51. Mr. Volpe informed the Board that Veolia provided a quote from Huber Technology, the original equipment manufacturer of the parts, which indicated that the actual cost was being passed through for this purchase request. Mr. Volpe noted that Veolia Water proposed the work as per their operating agreement with the City of Danbury for the WTP. Mr. Kindya moved to award the requisitioned work to Veolia Water as per their operating agreement for the WTP. Mr. Garrick seconded the motion, which was then carried unanimously.

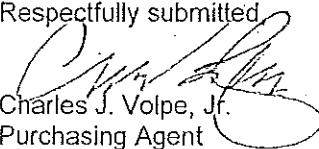
**"Opengov Viewpoint Annual Community Development & Permits Management Software System Access & Support – IT Dept."** Mr. Volpe reported that the IT Dept. submitted a requisition, made out to Opengov, Inc., to provide the subject services at a total annual cost of \$79,401.08. Mr. Volpe informed the Board that, along with the requisition, Mr. Gentile included a sole source justification for Opengov to provide these services. Mr. Volpe stated that the sole source justification indicated that Opengov is the developer of the software system presently being used. Mr. Gentile moved to award the requisitioned services to Opengov as a sole source. Mr. Garrick seconded the motion, which was then carried unanimously.

**Bid #07-22-23-02 "RFP – Motor Vehicle Registration Compliance – Assessor's Office"**

Mr. Volpe reported that two proposals were received for this service. Mr. Volpe informed the Board that Ms. Murphy reviewed the two proposals and has recommended that the award be made to Capital Tax Recovery based on their qualifications and low-cost proposal of 40% of the tax, interest and fees collected. Mr. Volpe stated that Ms. Murphy indicated that Municipal Tax Services, the other bidder, proposed a cost of 40% of the tax, interest and fees collected. Ms. Murphy moved to award the bid to Capital Tax Recovery for the reasons indicated, contingent upon execution of the required professional services contract. Mr. Garrick seconded the motion, which was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Attorney Pinter made a motion to adjourn. Mr. Garrick seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:25 A.M.

Respectfully submitted,

  
Charles J. Volpe, Jr.  
Purchasing Agent

cc: All Attendees  
Mayor Esposito  
J. Giegler  
A. Iadarola  
S. Kaminski  
N. Wagner