



CITY OF DANBURY

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CHARLES J. VOLPE, JR., CPPB
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August 24, 2022

To: File

Re: Board of Awards, Wednesday, August 24, 2022

Attending: D. Garrick, Assistant Finance Director
L. Pinter, Deputy Corporation Counsel
M. Cassavechia, Director of Emergency Management
T. Hughes, Superintendent of Construction Services
T. Altermatt, Engineer, Engineering Dept.
F. Gentile, Manager of Information Technology
P. Ridenhour, Police Chief
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:03 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

“Furnish & Install Digital Signal Booster at City Hall – Dept. of Emergency Management” Mr. Volpe reported that Mr. Cassavechia submitted a quote from Northeastern Communications, dated July 28, 2022, to perform the subject work in the total amount of \$32,468.00. Mr. Volpe informed the Board that Northeastern Communications quoted the work per their current State of CT contract award. Mr. Cassavechia moved to award the quoted work to Northeastern Communications per the State contract. Mr. Garrick seconded the motion, which was then carried unanimously.

“Traffic Guidelines and Painted Pavement Markings” Mr. Volpe informed the Board that, as a member, the City of Danbury had the opportunity to participate in the Capitol Region Council of Governments (CRCOG) bid for the subject service. Mr. Volpe stated that the CRCOG awarded vendor and unit prices compared favorably to the State of CT contract, which was also available for use. Mr. Hughes moved to award the traffic guidelines and painted pavement markings to Safety Markings as per the CRCOG bid. Mr. Garrick seconded the motion. Mr. Volpe noted that this was a unit price bid and that purchase orders would be issued as needed. The motion was then carried unanimously.

“Furnish & Install Playscape Equipment for Ellsworth Avenue School Annex Project – Change Order #1 – Construction Services Dept.” Mr. Volpe reported that the City of Danbury had previously award the purchase and installation of the playscape equipment at Ellsworth Avenue School to Childscapes in the total amount of \$308,887.18, as per the State of CT contract. Mr. Volpe informed the Board that Mr. Hughes had submitted Change Order #1 in the additional amount of \$8,956.20, to cover the cost of additional

Over

rubber surfacing that was required. Mr. Hughes moved to approve Change Order #1 as submitted. Mr. Garrick seconded the motion, which was then carried unanimously.

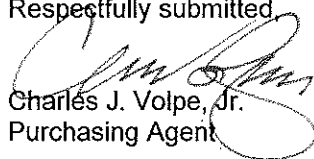
"Engineering Services – Franklin Street Extension Bridge over Mercer Pond Brook – Bridge #34021 – Engineering Dept." Mr. Volpe informed the Board that these services had previously been awarded to Stantec, as per their on-call contract with the City of Danbury, in an amount not to exceed \$166,800.00. Mr. Volpe reported that Mr. Thomas Altermatt, an Engineer in the Engineering Dept., submitted a request to amend the previous award amount by an additional \$35,683.00 to cover the cost of a required Archaeological Survey and additional permitting services. Mr. Hughes moved to allow for the change order as requested. Attorney Pinter asked if Stantec would also be performing the additional services per their on-call services contract with the City of Danbury. Mr. Volpe stated that Stantec would be performing the additional services per their on-call contract. Mr. Garrick seconded the motion. Mr. Garrick inquired as to the reason for the additional work. Mr. Altermatt stated that the additional work was required by the State because the subject bridge had a historic designation. The motion was then carried unanimously.

"Annual Hosting Fee and Development/Integrations Fees for New City of Danbury Website – Civic Plus – IT Dept." Mr. Volpe reported that the IT Dept. submitted a requisition, made out to CivicPlus, to have the subject services performed in the total amount of \$15,980.04. Mr. Volpe informed the Board that, along with the requisition, Mr. Gentile included a sole source justification, which indicated that CivicPlus is the developer of the newly selected website system. Mr. Gentile moved to award the requisitioned services to CivicPlus as a sole source. Mr. Garrick seconded the motion, which was then carried unanimously.

"36-Month Renewal of Thomson-Reuters Clear Proflex Investigative Software Subscription – Police Dept." Mr. Volpe reported that the Police Dept. submitted a requisition, made out to Thomson Reuters, for year 1 of a 3-year renewal for the subject subscription. Mr. Volpe stated that the cost for year 1 was at \$3,936.00 per month, and that the cost would increase by 5% for each of the next 2 years. Mr. Volpe informed the Boards that, along with the requisition, the Police Dept. included a sole source justification, which indicated that Thomson Reuters is the publisher of the subscription service presently being used. Chief Ridenhour moved to award the requisitioned subscription to Thomson Reuters as a sole source. Mr. Garrick seconded the motion, which was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Attorney Pinter made a motion to adjourn. Mr. Garrick seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:16 A.M.

Respectfully submitted,


Charles J. Volpe, Jr.
Purchasing Agent

cc: All Attendees
Mayor Esposito
J. Giegler
A. Iadarola
S. Kaminski
N. Wagner