



# CITY OF DANBURY

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August 17, 2022

To: File

Re: Board of Awards, Wednesday, August 17, 2022

Attending: D. Garrick, Assistant Finance Director  
R. Edwards, Assistant Corporation Counsel  
T. Hughes, Superintendent of Construction Services  
M. Sturdevant, Deputy Police Chief  
S. Ferguson, Tax Collector  
K. Prunty, Director of Health & Human Services  
T. Nolan, Superintendent of Public Services  
R. Thode, Fire Chief  
W. Lounsbury, Assistant Fire Chief  
S. Hanley, Superintendent of Public Buildings  
F. Gentile, Manager of Information Technology  
J. Kleinhans, Government Affairs/Communications Advisor, Mayor's Office  
D. Natale, Assistant Purchasing Agent  
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:06 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

**“Bid #02-21-22-04 “Comprehensive Architectural Services for the Danbury Career Academy”** Mr. Volpe informed the Board that this bid had previously been awarded to Friar Architecture in the summation amount of \$3,515,325.00. Mr. Volpe reported that Mr. Hughes submitted a request to amend the existing award amount by an additional \$10,097.00 to cover the cost of a State of CT required environmental study. Mr. Hughes moved to approve the amendment request as noted. Mr. Garrick seconded the motion, which was then carried unanimously.

**“Renewal of Annual Motorola Communication System Service Contract – Police Dept.”** Mr. Volpe reported that the Police Dept. submitted a requisition, made out to Motorola Solutions, to provide the subject service in the total amount of \$44,636.08. Mr. Volpe informed the Board that, along with the requisition, the Police Dept. included a sole source justification for Motorola Solutions to provide this service. Mr. Volpe noted that the sole source justification indicated that Motorola Solutions is the original equipment manufacturer of the equipment presently being used. Deputy Chief Sturdevant moved to award the requisitioned service to Motorola Solutions as a sole source. Mr. Garrick seconded the motion, which was then carried unanimously.

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**"Purchase New 2022 Ford Utility Police Interceptor Vehicles – Police Dept."** Mr. Volpe reported that the Police Dept. submitted a requisition, made out to MHQ Municipal Vehicles, to purchase fifteen 2022 Ford Utility Police Interceptor vehicles at a cost of \$33,775.50/each – total of \$506,632.50. Mr. Volpe informed the Board that MHQ Municipal quoted the vehicles per their current State of CT contract award. Deputy Chief Sturdevant moved to award the requisitioned vehicles to MHQ Municipal as per the State contract. Mr. Garrick seconded the motion, which was then carried unanimously.

**Bid #07-22-23-01 "Assignment of Delinquent Real Property Tax Liens of the City of Danbury"** Mr. Volpe informed the Board that this bid was for monies to be paid to the City of Danbury for the right to purchase the subject tax liens. Mr. Volpe reported that three bids were received, and that the apparent high bidder was RTLCT, LLC at a total of \$589,126.50. Mr. Ferguson moved to award the bid to RTLCT, LLC, contingent upon execution of the required agreement. Mr. Garrick seconded the motion, which was then carried unanimously.

**"NP Rental Agreement – Affordable Housing Units – Health & Human Services Dept."** Mr. Volpe reported that Health & Human Services Dept. submitted a requisition, made out to NP Rentals Management, for consulting services relative to affordable housing units at a rate of \$375.00 per unit, and any additional consulting services as required at a rate of \$160.00 per hour, in a total amount estimated at \$5,000.00. Mr. Volpe informed the Board that, along with the requisition, the Health & Human Services Dept. included a sole source justification for NP Rentals, which indicated that they are the only known area source providing this service. Mrs. Prunty moved to award the requisitioned services to NP Rentals Management as a sole source, contingent upon execution of an agreement acceptable to the City of Danbury. Mr. Garrick seconded the motion, which was then carried unanimously.

**"Purchase Stone Materials – Highway Dept."** Mr. Volpe reported that the City of Danbury had previously issued a purchase order to Tilcon CT, to purchase the subject items on an as needed basis, in an amount not to exceed \$10,000.00. Mr. Volpe informed the Board that the purchase order was issued to Tilcon CT based upon their current State of CT contract award for stone materials. Mr. Volpe stated that the Highway Dept. had now submitted a request to amend the existing purchase order by an additional \$10,000.00. Mr. Volpe stated that Board of Awards approval would now be required because the cost of the amended purchase order would exceed \$15,000.00, which is the limit of his authority. Mr. Nolan moved to award the purchase of stone materials to Tilcon CT as per the State contract. Mr. Garrick seconded the motion, which was then carried unanimously.

**"Purchase New 2022 Chevrolet Tahoe 4WD 4DR Commercial Vehicle – Fire Dept."** Mr. Volpe reported that the Fire Dept. submitted a requisition, made out to Commander Fleet Corp., to purchase the subject vehicle, fully equipped with warning equipment, at a total cost of \$64,968.00. Mr. Volpe quoted the vehicle per their current New York State contract award. Chief Thode moved to award the requisitioned vehicle to Commander Fleet as per the NY State contract. Mr. Garrick seconded the motion, which was then carried unanimously.

**"Acquisition of New Pierce Pumper Truck – Fire Dept."** Mr. Volpe reported that the Fire Dept. submitted a proposal from Firematic Supply Co., Inc. to purchase the subject truck in the total proposed amount of \$849,537.00. Mr. Volpe informed the Board that Firematic Supply quoted the pumper truck per the Pierce HGAC government cooperative contract award. Mr. Volpe stated that Pierce submitted a letter, dated August 11, 2022, which

indicated that Firematic Supply is their exclusive dealer for the Connecticut territory. Mr. Volpe noted that it was indicated to him that funds for this acquisition were available in account #CP2223.2010-7000.0486. Chief Thode moved to award the acquisition of the Pierce Pumper to Firematic Supply Co., Inc. as per the HGAC contract, contingent upon execution of an agreement acceptable to the City of Danbury. Mr. Garrick seconded the motion. Mr. Garrick clarified that the funding for the pumper truck would be coming from leased funds and that the code indicated would be for payment of the lease. The motion was then carried unanimously.

**“Engineering Services – Hydropneumatics Tank Inspections – Public Buildings Dept.”** Mr. Volpe informed the Board that the City of Danbury had previously issued a purchase order to Tata & Howard to have the subject work performed in an amount not to exceed \$15,000.00. Mr. Volpe stated that the purchase order was issued to Tata & Howard based upon their current on-call services contract with the City of Danbury. Mr. Volpe reported that the Public Buildings Dept. submitted a request to amend the original purchase order by an additional \$1,800.00. Mr. Volpe stated that Board of Awards approval would now be required because the cost of the amended purchase order would exceed \$15,000.00, which is the limit of his authority. Mr. Hanley moved to allow for the amendment as requested. Mr. Garrick seconded the motion, which was then carried unanimously.

**“Emergency Purchase of a Taco Pump for City Hall Air Conditioning System – Public Buildings Dept.”** Mr. Volpe reported that the Public Buildings Dept. submitted a requisition, made out to, Industrial Electric Motors, to purchase the subject pump at a cost of \$7,768.00 plus the actual cost of freight. Mr. Volpe informed the Board that, because the cost of the pump exceeded \$1,000.00, the City Code required that an attempt be made to obtain two additional quotes. Mr. Volpe stated that Mr. Hanley informed him that this was an emergency situation because the manufacturer had one pump in stock and that, if that pump were to be sold, the lead time for new pump orders is 14 weeks. Mr. Volpe called the area Taco pump representative, Emerson Swan, and was advised that it would take several hours for their Engineering Dept. to configure an additional quote. Mr. Volpe, after consulting with Mr. Garrick and Attorney Edwards, declared this purchase an emergency and issued the purchased order to Industrial Electric Motor as per the requisition. Mr. Volpe then moved to ratify the action taken to declare this item an emergency, waive the competitive pricing requirement, and issue the purchase order to Industrial Electric Motor. Mr. Garrick seconded the motion. Mr. Volpe noted that the Emerson Swan representative contacted him later in the day to advise that they would not be able to sell this pump to the City of Danbury directly. Mr. Volpe stated that the Emerson representative provided him with two other area wholesalers for future reference and advised that the list price of the unit was \$14,200.00. The motion was then carried unanimously.

**“Replace HVAC Compressor at Danbury High School – Public Buildings Dept.”** Mr. Volpe reported that the Public Buildings Dept. submitted a requisition, made out to, Johnson Controls, to have the subject work performed in the total quoted amount of \$18,100.00. Mr. Volpe informed the Board that Johnson Controls quoted the work per their current Sourcewell government cooperative contract award. Mr. Hanley moved to award the requisitioned work to Johnson Controls per the Sourcewell contract. Mr. Garrick seconded the motion, which was then carried unanimously.

**“Annual 311 Information Services System Hosting & Maintenance – IT Dept.”** Mr. Volpe reported that the IT Dept. submitted a requisition, made out to Qscend Technologies, Inc., to provide the subject services in the total amount of \$26,337.72. Mr. Volpe informed the Board that, along with the requisition, Mr. Gentile included a sole source justification for Qscend Technologies to provide these services. Mr. Volpe stated that the sole source

justification indicated that Qscend Technologies is the developer of the software system presently being used. Mr. Gentile moved to award the requisitioned services to Qscend Technologies as a sole source. Mr. Garrick seconded the motion, which was then carried unanimously.

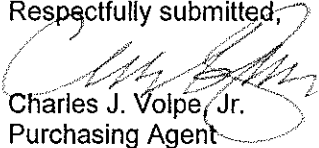
**“Telestaff & SQL Database Project Management Services – Computer Integrated Services (CIS) – Project Change Request – IT Dept.”** Mr. Volpe reported that Mr. Gentile submitted a requisition, made out to CIS, to have the subject services provided in an amount not to exceed \$41,550.00. Mr. Volpe informed the Board that CIS proposed the work as a Project Change Request to their current IT Support contract with the City of Danbury. Mr. Volpe stated that the Project Change Request indicated that the Telestaff related services would be billed at a rate of \$97.00 per hour and the SQL Database services at a rate of \$83.00 per hour. Mr. Gentile moved to award the requisitioned services to CIS, contingent upon execution of the Project Change Request. Mr. Garrick seconded the motion, which was then carried unanimously.

**“Annual Public Safety Vehicle Mobile Data Terminal FirstNet Cellular Service – IT Dept.”** Mr. Volpe reported that the IT Dept. submitted a memo, dated August 3, 2022, in which he requested an extension with AT&T Mobility to provide the subject services for fiscal year 2022/23 at a cost of \$39.73/modem per month. Mr. Volpe stated that, in his same memo, Mr. Gentile indicated that EMS had 14 modems, Fire Dept. 2 modems, and the Police Dept. 95 modems. Mr. Volpe noted that the number of modems in service would be subject to change throughout the year, and that each department budget would be charged accordingly for the actual number of modems that they have in service. Mr. Volpe informed the Board that the cost of the service was per AT&T’s master contract award with the State of Connecticut. Mr. Gentile moved to award the requested services to AT&T Mobility as per the State contract. Mr. Garrick seconded the motion, which was then carried unanimously.

**“Annual Polimorphic, Inc. Constituent Engagement System Subscription – IT Dept.”** Mr. Volpe reported that Mr. Gentile submitted a memo, dated August 12, 2022, in which he requested an award to Polimorphic for an annual subscription for their constituent engagement system in the amount of \$13,842.88. Mr. Volpe informed the Board that, along with his memo, Mr. Gentile included a sole source justification for the Polimorphic subscription, which indicated that they are the developer of the system, and that the system has unique interface and design features not available from any other know source. Mr. Gentile moved to award the annual subscription to Polimorphic, Inc. as a sole source, contingent upon execution of an agreement acceptable to the City of Danbury. Mr. Garrick seconded the motion, which was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Attorney Edwards made a motion to adjourn. Mr. Garrick seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:31 A.M.

Respectfully submitted,

  
Charles J. Volpe, Jr.  
Purchasing Agent

cc: All Attendees  
Mayor Esposito  
J. Giegler  
A. Iadarola  
S. Kaminski  
N. Wagner