



CITY OF DANBURY

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July 20, 2022

To: File

Re: Board of Awards, Wednesday, July 20, 2022

Attending: D. Garrick, Assistant Finance Director
R. Edwards, Assistant Corporation Counsel
K. Chung, Assistant Library Director
T. Hughes, Superintendent of Construction Services
R. Thode, Fire Chief
W. Lounsbury, Assistant Fire Chief
M. Cassavechia, Emergency Management Director
S. Hanley, Superintendent of Public Buildings
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:03 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

“Security Guard Services – Public Library” Mr. Volpe reported that the Library submitted a requisition, made out to Allied Universal, for security guard services as required for fiscal year 2022-23, at a billing rate of \$36.62 per hour, in the total estimated amount of \$96,000.00. Mr. Volpe informed the Board that the Allied Universal billing rate was per their current State of CT contract award. Ms. Chung moved to award the requisitioned services to Allied Universal as per the State contract. Mr. Garrick seconded the motion, which was then carried unanimously.

“Engineering Services – Final Design Plans and Construction Bid Documents for Replacement of Eagle Road Bridge Railing – Construction Services Dept.” Mr. Volpe reported that the Construction Services Dept. submitted a requisition, made out to RHS Consulting Design, to have the subject work performed in the total proposed amount of \$24,000.00. Mr. Volpe informed the Board that RHS Consulting Design proposed the work as per their current on-call services contract with the City of Danbury. Mr. Hughes moved to award the requisitioned work to RHS Consulting Design as per their on-call services contract with the City of Danbury. Mr. Garrick seconded the motion, which was then carried unanimously.

“Engineering Services – Discharge Monitoring Services for Western Connecticut Academy of International Studies – Construction Services Dept.” Mr. Volpe reported that the Construction Services Dept. submitted a requisition, made out to WSP USA, Inc.,

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to have the subject work performed in the total proposed amount of \$20,950.00. Mr. Volpe informed the Board that WSP USA proposed the work as per their current on-call services contract with the City of Danbury. Mr. Hughes moved to award the requisitioned work to WSP USA, Inc. as per their on-call services contract with the City of Danbury. Mr. Garrick seconded the motion, which was then carried unanimously.

“Annual Assessment for Medical Frequency Coordination Services – Fire Dept.” Mr. Volpe reported that the Fire Dept. submitted a requisition, made out to Northwest Connecticut Public Safety, to have the subject service provide in the total amount of \$17,475.50. Chief Thode moved to award the requisitioned service to Northwest Connecticut Public Safety as a sole source. Mr. Garrick seconded the motion, which was then carried unanimously.

“Furnish & Install Fiberglass Truck Body on New 2022 Chevrolet 2500HD Truck – Fire Dept.” Mr. Volpe reported that Fire Dept. submitted a requisition, made out to Swab Wagon Company, to have the subject work performed in the total quoted amount of \$91,217.83. Mr. Volpe informed the Board that Swab Wagon quoted the work as per their current COSTARS government contract award. Chief Thode moved to award the requisitioned work to Swab Wagon Company as per the COSTARS contract. Mr. Garrick seconded the motion, which was then carried unanimously.

“Emergency Purchase of Rescue Boats (3) – Dept. of Emergency Management” Mr. Volpe informed the Board that Mr. Cassavechia had reached out to him last week in regards to this particular request. Mr. Volpe stated that Mr. Cassavechia had informed him that, after an assessment of the City's overall hazard response capabilities, it was determined that there was an immediate need to purchase three small boat vessels to be used by public safety personnel if needed for operations during flooding and high-water events. Mr. Volpe stated that Mr. Cassavechia advised, that after a review of available boats for this type of application, it was determined that a boat manufactured by Whaly Boat offered the best solution. Mr. Volpe reported that Mr. Cassavechia later submitted three quotes to purchase three Whaly 370 rescue boats, with storage boxes, trailers, lettering, and 20HP outboard motors. Mr. Volpe noted that Applied Rescue Technique submitted the lowest total quote, including the actual cost of delivery, at \$26,615.00. Mr. Volpe stated that it was indicated that Applied Rescue Technique presently had these boats available for immediate delivery. Mr. Volpe stated that, because the cost of the three boats exceeded \$10,000.00, a sealed bid solicitation would normally be required for this purchase. Mr. Volpe noted that he checked and determined that this particular boat was not covered under any State or government cooperative contract. Mr. Volpe stated that, when informed that the sealed bid process would take approximately four weeks to complete, Mr. Cassavechia expressed concern over a scheduled Whaly boat price increase, the fast approaching hurricane season, and the boats possibly not being available if the process were to take four weeks. Mr. Cassavechia moved to declare this request as an emergency and waive the formal bidding requirement. Mr. Garrick seconded the motion, which was then carried unanimously. Mr. Cassavechia then moved to award the purchase of the three Whaly rescue boats and related accessory items to Applied Rescue Technique as having provided the low quote. Mr. Garrick seconded the motion, which was then carried unanimously.

“Annual Fire Alarm Testing, Inspection & Cleaning for School Buildings – Public Buildings Dept.” Mr. Volpe reported that the Public Buildings Dept. submitted a requisition, made out to United Alarm, to have the subject work performed in a total amount of not to exceed \$39,300.00. Mr. Volpe informed the Board that United Alarm proposed to

perform the work as per their current time material bid award for alarm services. Mr. Hanley moved to award the requisitioned services to United Alarm as per their time and material bid award for alarm services. Mr. Garrick seconded the motion, which was then carried unanimously.

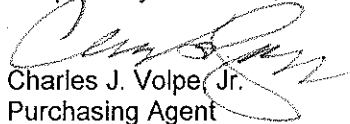
“Annual Building Automation Service Agreements for School Buildings – Public Buildings Dept.” Mr. Volpe reported that the Public Buildings Dept. submitted four requisitions, all made out to Connecticut Controls Corp., to have the subject services performed at Pembroke School, Great Plain School, the Headstart School and Danbury High School. Mr. Volpe noted that the cost for each location was the same at \$9,112.00, for a total of \$36,448.00. Mr. Volpe informed the Board that, along with the requisition, the Public Buildings Dept. included a sole source justification for Connecticut Controls to perform this work. Mr. Volpe stated that the sole source justification indicated that Connecticut Controls was the area designated service representative for the Niagara Control Systems installed at these school locations. Mr. Hanley moved to award the requisitioned services to Connecticut Controls Corp. as a sole source. Mr. Garrick seconded the motion, which was then carried unanimously.

“Annual Planned Service Agreements for the Chillers at Rogers Park and Broadview Schools – Public Buildings Dept.” Mr. Volpe reported that the Public Buildings Dept. submitted two requisitions, both made out to Johnson Controls, to have the subject service provided at a cost of \$3,400.00 for each location, total of \$6,800.00. Mr. Volpe informed the Board that Johnson Controls proposed the work per their current Sourcewell government cooperative contract award. Mr. Hanley moved to award the requisitioned services to Johnson Controls as per the Sourcewell contract, contingent upon execution of the required agreement. Mr. Garrick seconded the motion, which was then carried unanimously.

“Annual Building Operations Management Software System Maintenance & Support – Public Buildings Dept.” Mr. Volpe reported that the Public Buildings Dept. submitted a requisition, made out to Brightly Software, to have the subject serviced provided in the total amount of \$53,560.58. Mr. Volpe informed the Board that, along with the requisition, the Public Buildings Dept. included a sole source justification for Brightly Software. Mr. Volpe noted that the sole source justification indicated that Brightly Software, formerly Dude Solutions, is the developer of the software system presently being used. Mr. Hanley moved to award the requisitioned maintenance to Brightly Software as a sole source. Mr. Garrick seconded the motion, which was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Attorney Edwards made a motion to adjourn. Mr. Garrick seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:21 A.M.

Respectfully submitted,


Charles J. Volpe Jr.
Purchasing Agent

cc: All Attendees
Mayor Esposito
J. Giegler
A. Iadarola
S. Kaminski
N. Wagner