



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

CHARLES J. VOLPE, JR., CPPB
PURCHASING AGENT

(203) 797-4571 PHONE
(203) 796-1527 FAX
c.volpe@danbury-ct.gov

June 29, 2022

To: File

Re: Board of Awards, Wednesday, June 29, 2022

Attending: D. Garrick, Assistant Finance Director
R. Edwards, Assistant Corporation Counsel
R. Thode, Fire Chief
W. Lounsbury, Assistant Fire Chief
C. Gardner, Chief of Water Distribution, Sewer Collection & Maintenance
P. Ridenhour, Police Chief
K. Prunty, Director of Health & Human Services
S. Hanley, Superintendent of Public Buildings
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:05 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

Bid #05-21-22-03 “Hydrants – Water Dept.” Mr. Volpe informed the Board that this was a unit price bid for items to be ordered as needed for a one-year period. Mr. Volpe informed the Board that the bid specified Kennedy or Mueller as approved hydrants. Mr. Volpe reported that four bids were received. Mr. Volpe reported that G&L Waterworks was low on the majority of the Kennedy hydrants and Ferguson Waterworks was low on the majority of the Mueller hydrants. Mr. Gardner moved to award the bid to G&L Waterworks for Kennedy hydrants and Ferguson Waterworks for Mueller hydrants. Mr. Garrick seconded the motion, which was then carried unanimously.

Bid #05-21-22-02 “Manhole Frames and Covers” Mr. Volpe informed the Board that this was a unit price bid for items to be ordered as needed for a one-year period. Mr. Volpe reported that two bids were received. Mr. Gardner moved to award the bid to Core & Main as being the overall low bidder based upon project ordering requirements and their more favorable product lead time. Mr. Garrick seconded the motion, which was then carried unanimously.

Bid #05-21-22-05 “Maintenance & Repair of Motorcycles” Mr. Volpe informed the Board that this was a time and material bid for work to be performed as required for a one-year period. Mr. Volpe reported that two bids were received, and that TP Engineering was the apparent low bidder. Mr. Gardner moved to award the bid to TP Engineering. Mr. Garrick seconded the motion, which was then carried unanimously.

Over

Bid #05-20-21-04 "Automotive and Truck Replacement Parts" Mr. Volpe reported that this bid was previously awarded for a one-year period to Advance Auto Parts, Fleetpride, Levine Automotive and LoStocco Auto Parts. Mr. Volpe informed the Board that the present award period is expiring on June 30, 2022, and that the bid award may be extended for an additional year by mutual consent. Mr. Volpe reported that all four awarded vendors have corresponded that they would be willing to hold their current bid discount schedules for an additional year. Mr. Gardner moved to extend the bid award with each of the four vendors for an additional year as offered. Mr. Garrick seconded the motion, which was then carried unanimously.

Bid #03-18-19-03 "Furnish & Install Emergency Vehicle Equipment – Police & Fire" Mr. Volpe reported that this bid had previously been awarded to Fleet Auto Supply for a one-year period. Mr. Volpe informed the Board that the previous award period had just expired, and that the bid award may be extended for an additional year by mutual consent. Mr. Volpe reported that Mr. William Chizmadia, owner of Fleet Auto Supply, sent an email on June 14, 2022, in which he indicated that he would be willing to hold his bid pricing for an additional year. Chief Ridenhour moved to extend the bid award with Fleet Auto Supply for an additional year as offered. Mr. Garrick seconded the motion, which was then carried unanimously.

"Behavioral Consulting Services – Police Dept." Mr. Volpe informed the Board that these services had previously been awarded to Dr. Edward Keane, PhD, and that the last of the three one-year contract extensions would be expiring on August 30, 2022. Mr. Volpe noted that the compensation for Dr. Keane was at \$125.00 per hour, with an \$800.00 per month minimum billing. Mr. Volpe reported that Chief Ridenhour submitted a memo, dated June 23, 2022, in which he requested that the contract with Dr. Keane be extended for an additional year, at the same compensation schedule, with the option to renew for three additional one-year periods by mutual consent. Mr. Volpe stated that Chief Ridenhour, in his June 23, 2022, requested that Dr. Keane be considered a sole source based upon the beneficial services he has provided over the past five years, most during some very difficult times, his relationship with the officers, and the fact that Dr. Keane was instrumental in having the Danbury Police Dept. recently selected by the International Association of Chiefs of Police to be a part of an officer health and wellness program at no cost. Chief Ridenhour moved to extend the contract award with Dr. Edward Keane, PhD for a one-year period, with the option to renew for three additional one-year periods, contingent upon execution of an acceptable contract. Mr. Garrick seconded the motion, which was then carried unanimously.

"Public Health Mobile Application Design, Development & Management – Health & Human Services Dept." Mr. Volpe reported that the Health & Human Services Dept. submitted a requisition, made out to ThePublicHealthApp.com, to provide the subject service for a one-year period at a total cost of \$17,990.00. Mr. Volpe stated that the total cost included one-time development fees and one full year of support and maintenance. Mr. Volpe noted that a subsequent year of support and maintenance would be at \$6,995.00. Mr. Volpe informed the Board that, along with the requisition, the Health & Human Services Dept. included a sole source justification for ThePublicHealthApp.com to provide this service. Mr. Volpe stated that the sole source justification indicated that ThePublicHealthApp.com is the nation's largest provider of this service, and that this particular service is not available from any other known vendors. Mr. Volpe noted that the Health & Human Services Dept. did reach out to Civicplus, the company developing the City's new website, and it was determined that they could not provide the desired service. Mrs. Prunty moved to award the requisitioned service to ThePublicHealthApp.com as a sole source, contingent upon execution of an agreement acceptable to the City of Danbury. Mr. Garrick seconded the motion, which was then carried unanimously.

“Agency Memorandum of Understanding (MOU) – Connecticut Homeless Management Information System (CT HMIS) and Connecticut Coalition to End Homelessness (CCEH) – Health & Human Services Dept.” Mr. Volpe reported that the Health & Human Services Dept. submitted the subject MOU that would allow the department to continue accessing the CT HMIS for data entry and reporting for the 2022 – 2025 cycle. Mr. Volpe stated that it was his understanding that there was no cost involved, and that the MOU identified the rights, responsibilities, terms and conditions for participation. Mrs. Prunty moved to allow for execution of the submitted MOU. Mr. Garrick seconded the motion, which was then carried unanimously.

RFQ #21-22-05-20 “Alarm Monitoring & Related Services – Public Buildings Dept.” Mr. Volpe informed the Board that this bid was for alarm monitoring fees and related time and material service rates for a one-year period. Mr. Volpe reported that United Alarm, the incumbent service provider, submitted the only bid for these services. Mr. Hanley moved to award the bid to United Alarm. Mr. Garrick seconded the motion, which was then carried unanimously.

RFQ #21-22-05-19 “HVAC Systems Water Treatment – Public Buildings Dept.” Mr. Volpe reported that Clear Water Industries, the incumbent provider of this service, submitted the only bid at a total cost of \$19,200.00 for the year. Mr. Hanley moved to award the bid to Clear Water Industries. Mr. Garrick seconded the motion, which was then carried unanimously.


“Planned Service Agreement for Police Dept. Chiller – Public Buildings Dept.” Mr. Volpe reported that the Public Buildings Dept. submitted a proposal from Johnson Controls, dated May 5, 2022, to provide a three-year planned service agreement for the Chiller at the Police Dept. Mr. Volpe informed the Board that the Year 1 cost would be at \$47,212.00, Year 2 at \$47,212.00 and Year 3 at \$50,517.00. Mr. Volpe stated that Johnson Controls proposed this service per their current Sourcwell government cooperative contract award. Mr. Hanley moved to award the proposed service agreement to Johnson Controls as per the Sourcwell contract, contingent upon execution of an agreement acceptable to the City of Danbury. Mr. Garrick seconded the motion, which was then carried unanimously.

“Emergency Purchase of Special Operations Vehicle – Fire Dept.” Mr. Volpe informed the Board that the purchase of a 2022 Ford Super Duty F-350 XLT 4WD Crew Cab truck was awarded to National Auto Fleet Group on an emergency basis at the May 25, 2022 Board of Awards, per their Sourcwell government cooperative contract, at a cost of \$54,990.00. Mr. Volpe reported that Mr. Neil Carroll, Director of Sales for National Auto Fleet Group, sent an email on June 23, 2022, in which he advised that the vehicle transporting the truck we ordered was involved in an accident and our vehicle was totaled. Mr. Volpe stated that Mr. Carroll advised that they did not have another 2022 vehicle available at this time, and that, if we wished to reorder, we would need to wait for the 2023 order book to open in October 2022. Mr. Volpe advised that he had reached out to the two current State of Connecticut awarded contractors, Northwest Hills Dealerships and Gengras Automotive, to determine if they had any 2022 vehicles available. Mr. Volpe stated that both vendors advised that they did not have any vehicles available at this time. Mr. Volpe stated that, because the Fire Dept. had an immediate need for this special operations vehicle, Ingersoll Automotive of Danbury and Colonial Ford of Danbury were contacted to see if they had any suitable vehicles available. Mr. Volpe reported that Colonial Ford sent a letter, dated June 27, 2022, in which they indicated that they did not have any immediate availability. Mr. Volpe stated that Colonial Ford advised that new

orders would be 10 to 12 months out for delivery. Mr. Volpe reported that the Fire Dept. was able to obtain a quote from Ingersoll Auto of Danbury for a 2022 Sierra 2500 4WD Double Cab Pro truck that they had on their lot. Mr. Volpe stated that the sticker price for the truck was at \$47,238.00, and that Ingersoll had offered to discount the price to \$43,305.00 for the Fire Dept. Chief Thode then made a motion to rescind the award to National Auto Fleet Group for the 2022 Ford F-350 that they could not longer provide as quoted. Mr. Garrick seconded the motion, which was then carried unanimously. Chief Thode then moved to declare this purchase as an emergency due to the public safety need and unusual market conditions. Mr. Garrick seconded the motion, which was then carried unanimously. Finally, Chief Thode moved to waive the formal bidding and award the purchase of the vehicle to Ingersoll Auto Danbury based on the immediate availability of the truck and the discounted price quoted. Mr. Garrick seconded the motion, which was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Attorney Edwards made a motion to adjourn. Mr. Garrick seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:28 A.M.

Respectfully submitted,



Charles J. Volpe, Jr.
Purchasing Agent

cc: All Attendees
Mayor Esposito
J. Giegler
A. Iadarola
S. Kaminski
N. Wagner