



CITY OF DANBURY

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June 15, 2022

To: File

Re: Board of Awards, Wednesday, June 15, 2022

Attending: D. St. Hilaire, Finance Director
L. Pinter, Deputy Corporation Counsel
R. Thode, Fire Chief
W. Lounsbury, Assistant Fire Chief
D. Day, Superintendent of Public Utilities
M. Cassavechia, Director of Emergency Management
S. Hanley, Superintendent of Public Buildings
F. Gentile, Manager of Information Technology
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:00 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

Bid #05-21-22-01 "Safety Apparel" Mr. Volpe informed the Board that this was a unit price bid for items to be ordered as needed for a one-year period. Mr. Volpe reported that two bids were received. Mr. Volpe informed the Board that there were eleven items on the bid, and that only Brigham Industries bid on all the items. Mr. Volpe stated that Firematic Supply only bid on Item 8 – Gloves and Item 11 – Hoods, and that they were low on both of those items. Chief Thode moved to award the bid to Brigham Industries for Items 1 – 7, 9 and 10, and to Firematic Supply for Items 8 and 11. Mr. St. Hilaire seconded the motion. Mr. Volpe noted that the cost of the turnout coat and night hitch increased approximately 18% over the previous price, and that the price of a black leather helmet increased approximately 41% over the previous price. The motion was then carried unanimously.

Bid #04-21-22-02 Chemicals – Water Dept. Mr. Volpe informed the Board that this was a unit price bid for items to be ordered as needed for a one-year period. Mr. Volpe reported that fifteen bids were received. Mr. Day moved to award to the low bidder by item, with the exception of Item 3 – Copper Sulfate, which is recommended to the second low bidder. Mr. Day stated that the low bid on the Copper Sulfate was conditional upon the Public Utilities Dept. taking the estimated annual quantity in one shipment. Mr. St. Hilaire seconded the motion. Mr. Volpe noted that the prices increased over the previous bid prices as follows: Sulfate of Alumina 10%, Hydrofluosilicic Acid 18%, Copper Sulfate 2%, Sodium Hydroxide 115%, Sodium Hypochlorite 92%, Orthophosphoric Acid 139%, and Potassium Permanganate 47%. Mr. Day stated that he would be reviewing the impact of those price increases on the department budget. The motion was then carried unanimously.

Over

“Purchase Sewer Inspection Camera – Public Utilities Dept.” Mr. Volpe reported that the Public Utilities Dept. submitted a requisition, made out to Chadwick Baross, to purchase an EnviroSight pole camera, with related accessories, at a total quoted cost of \$16,901.27. Mr. Volpe informed the Board that Chadwick Baross quoted the camera per their current Sourcewell government cooperative contract award. Mr. Day moved to award the requisitioned sewer camera equipment to Chadwick Baross as per the Sourcewell contract. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

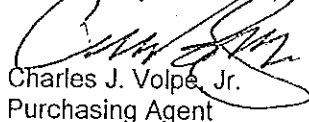
“Purchase of Two (2) Used Portable Generators – Public Buildings Dept.” Mr. Volpe reported that the Emergency Management Dept. submitted a requisition, made out to United Rental, to purchase a 2013 200KW generator and a 2012 100KW generator at a total delivered cost of \$89,054.00. Mr. Volpe informed the Board that, along with the requisition, the department included a sole source justification for this purchase. Mr. Volpe stated that the sole source justification indicated that there are no other known similar products available from another vendor. Mr. Volpe informed the Board that he obtained a contract quote from Cummins for two new generators at a total of \$219,983.00. Mr. Volpe stated that he reached out to several known sources to try to obtain competitive pricing on used generators. Mr. Volpe stated that he was only able to obtain a quote from Herc Rental for a used 100KW generator at a cost of \$47,300.00, which was higher than the \$22,534.00 quote from United Rental for that size generator. Mr. Volpe stated that it was his understanding that the Public Buildings Dept. staff is presently installing the required electrical equipment at a number of locations to accept permanent generators that this City will be acquiring via a FEMA grant in approximately a year's time. Mr. Volpe stated that the used portable generators would be used at those locations in the interim if need be. Mr. Volpe stated that his understanding was that the Public Buildings Dept. would keep the used generators once the permanent generators are installed to use in the case of an emergency. Mr. Volpe stated that he reached out to Herc Rental for a State of CT contract quote for the rental of two similar generators on a contingency basis. Mr. Volpe stated that the cost to have two similar units available to the City of Danbury on an emergency basis was \$7,490.00/month – total of \$89,880.00 for a year. Mr. Volpe stated that United Rental offered a 12-month extended warranty for the 200KW unit at a cost of \$10,625.00 and a 6-month extended warranty on the 100KW unit at \$3,154.76. Mr. Volpe stated that, after discussing the extended warranty with Mr. St. Hilaire and Mr. Hanley, it was determined that it would not be worth the added cost. Mr. Cassavechia moved to award the requisitioned generators to United Rental as a sole source. Mr. St. Hilaire seconded the motion. Mr. St. Hilaire inquired as to the condition of the used generators. Mr. Hanley stated that the used generators were checked out by his mechanics and determined to be in very good condition. Mr. Hanley noted that these particular generators were used on a standby basis for a naval yard and that they had very little usage. Mr. St. Hilaire noted that, although he would not normally favor the purchase of used equipment, he would support this purchase with all things considered. The motion was then carried unanimously.

Bid #05-20-21-03 “Exterminating Services – Public Buildings” Mr. Volpe reported that this bid had previously been awarded to Yale Pest Elimination Corp. for a one-year period. Mr. Volpe informed the Board that the current award period is expiring June 30, 2022, and that the bid award may be renewed for an additional year by mutual consent. Mr. Volpe stated that Mr. James Miller, President of Yale Pest Elimination Corp., sent an email dated June 13, 2022, in which he indicated that they would be willing to extend their current bid pricing for an additional year. Mr. Hanley moved to extend the bid award with Yale Pest Extermination for an additional year as offered. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

"Multi-Function Device (MFD) Replacement – IT Dept." Mr. Volpe informed the Board that three contract proposals were received for this item. Mr. Volpe noted that A&A Copier Systems and LDI both submitted proposals per their respective State of Connecticut contract awards, and CBS/Xerox submitted a proposal per their MHEC cooperative contract award. Mr. Volpe stated that the requested proposals were for a 5-year equipment and software lease with a \$1.00 buyout and a supply/maintenance plan for the entire term. Mr. Volpe stated that Mr. Gentile provided a cost matrix, which indicated that CBS/Xerox offered the lowest proposal at a cost of \$429,000.00 for the 5-year period. Mr. Gentile moved to award this MFD replacement project to CBS/Xerox as per their MHEC contract proposal, contingent upon execution of an acceptable lease agreement. Mr. St. Hilaire seconded the motion. Mr. St. Hilaire informed the Board that the purchase of the equipment and software, approximately \$329,000.00, would be covered under available capital funds, and that the supply/maintenance cost, approximately \$100,000.00, would be covered under the operational budget each year. Mr. St. Hilaire inquired as to the plan for the existing equipment. Mr. Gentile stated that CBS/Xerox offered a trade-in allowance of \$5,000.00 for the existing equipment, which was factored into their proposed cost. Mr. Gentile noted that CBS/Xerox proposed to remove and destroy the hard drives in the units. Mr. Gentile noted that the current units were approximately 8 years old and are of little value at this stage of their life. Mr. Gentile stated that some of the better units may be offered to other city agencies. Mr. St. Hilaire noted that, although the \$5,000.00 trade-in allowance does not seem like a great amount, there would be a tremendous administrative cost in city personnel removing and destroying the hard drives, and then relocating the units to a central location for a possible surplus sale. Mr. Gentile noted that the lead time for the new equipment would be 3 to 4 months, and that Computer Integrated Services, the city's contracted IT support company, would attempt to maintain the existing units during that time. Mr. Gentile noted that there could be issues with maintenance on the old units because repair parts are difficult to come by due to the age of the equipment. Attorney Pinter inquired as to the possible reason for the difference in the high proposed cost of \$540,778.80 by LDI. Mr. Gentile stated that LDI offered the Canon line of equipment, which is generally a higher cost. Mr. Gentile noted that LDI was also quite a bit higher on their maintenance cost and proposed software solution. The motion was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Attorney Pinter made a motion to adjourn. Mr. St. Hilaire seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:30 A.M.

Respectfully submitted,


Charles J. Volpe, Jr.
Purchasing Agent

cc: All Attendees
Mayor Esposito
J. Giegler
A. Iadarola
S. Kaminski
N. Wagner