



CITY OF DANBURY

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CHARLES J. VOLPE, JR., CPPB
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June 8, 2022

To: File

Re: Board of Awards, Wednesday, June 8, 2022

Attending: D. St. Hilaire, Finance Director
R. Edwards, Assistant Corporation Counsel
J. Kleinhans, Government Affairs & Communications Advisor, Mayor's Office
M. Cassavechia, Director of Emergency Management
M. Safranek, Airport Administrator
T. Nolan, Superintendent of Public Services
F. Gentile, Manager of Information Technology
S. Hanley, Superintendent of Public Buildings
D. Day, Superintendent of Public Utilities
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:05 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

"Danbury Sports Dome Summer Camp Program" Mr. Volpe reported that the Office of the Mayor submitted a sole source justification for the Danbury Sports Dome to provide the 2022 summer camp program for seven weeks at a total cost of \$220,000.00. Mr. Volpe noted that the cost of the camp would be funded through the American Rescue Plan Act of 2021 (ARPA). Mr. Kleinhans moved to award the 2022 summer camp program to the Danbury Sports Dome in an amount not to exceed \$220,000.00, contingent upon execution of an agreement acceptable to the City of Danbury. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

"Furnish & Install Audiovisual Equipment in the Emergency Operation Center (EOC) – Dept. of Emergency Management" Mr. Volpe reported that the Dept. of Emergency Management submitted a requisition, made out to Red Thread Spaces, to perform the subject work in the total proposed amount of \$24,732.00. Mr. Volpe informed the Board that Red Thread Spaces proposed the work as per their current State of CT contract award for audiovisual equipment. Mr. Cassavechia moved to award the requisitioned work to Red Thread Spaces as per the State contract. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

Over

Bid #05-21-22-04 "Exmark Lazer Z X-Series 72" Mower – Airport Mr. Volpe reported that two bids were received, and that Bethel Power Equipment of Bethel CT and M&H Equipment of Harwinton, CT submitted the identical bid price of \$15,199.00. Mr. Safranek moved to award the bid to Bethel Power Equipment based on proximity to the Danbury Municipal Airport, and based upon the fact that they are presently servicing existing Airport Exmark mowers. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

"Purchase Bituminous Concrete Materials – Public Works Dept." Mr. Volpe reported that the State of CT recently awarded a new bid for the purchase of bituminous concrete materials for the period May 1, 2022 through May 1, 2024. Mr. Volpe noted that the bid award was extended to political subdivisions within the State. Mr. Volpe stated that this bid was awarded to O&G Industries and Tilcon Connecticut for picked-up materials. Mr. Volpe noted that delivered materials were awarded to O&G Industries, Tilcon Connecticut, Metcalf Asphalt and Laydon Industries. Mr. Nolan moved to allow the City of Danbury to piggyback off the State award for bituminous concrete materials as required. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

RFQ #20-21-04-04 "Welding Services" Mr. Volpe reported that this was a time and material bid, for work to be performed as required, that was previously awarded to Jim's Welding Service for a one-year period. Mr. Volpe stated that the previous award period is expiring June 30, 2022, and that the award period may be extended for an additional year by mutual consent. Mr. Volpe reported that Mr. James Beckman, owner of Jim's Welding, sent an email on June 2, 2022, in which he indicated that he would be willing to hold his current bid rates for an additional year. Mr. Nolan moved to extend the bid award with Jim's Welding for an additional year as offered. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

Bid #05-14-15-03 "City of Danbury IT Support" Mr. Volpe reported that this bid had previously been awarded to Computer Integrated Services (CIS) for a one-year period at a total cost of \$434,600.00, for the period expiring June 30, 2022. Mr. Volpe informed the Board that the bid allows for a one-year renewal by mutual consent. Mr. Volpe stated that Mr. Gentile submitted a proposal from CIS dated May 3, 2022, in which they offered to extend their services for an additional year with a 6% increase new total of \$460,676.00. Mr. Gentile moved to extend the bid award with CIS for a one-year period with the 6% increase as proposed, contingent upon execution of the required contract extension. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

"Three (3) Year Renewal of Kaseya Vorex Help Desk Maintenance System – IT Dept." Mr. Volpe reported that the IT Dept. submitted a requisition, made out to Kaseya US Sales, to provide the subject service at a cost of \$13,379.00 per year – total of \$40,137.00 for the three-year term. Mr. Volpe informed the Board that, along with the requisition, Mr. Gentile included a sole source justification for Kaseya. Mr. Volpe noted that the sole source justification indicated that Kaseya is the developer of the help desk system presently being used. Mr. Gentile moved to award the requisitioned services to Kaseya US Sales as a sole source, contingent upon execution of an agreement acceptable to the City of Danbury. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

"Additional Licenses and Maintenance for Desktop and Online Standard GIS Software System – IT Dept." Mr. Volpe reported that the IT Dept. submitted a requisition, made out to Environmental Systems Research Institute (ESRI), for the subject items in the total amount of \$20,250.00. Mr. Volpe informed the Board that, along with the requisition, Mr. Gentile included a sole source justification for ESRI. Mr. Volpe noted that the sole source justification indicated that ESRI is the developer of the web cloud based GIS system presently being used. Mr. Gentile moved to award the requisitioned items to ESRI as a sole source. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

"Emergency Replacement of Pneumercator Panel and Probe at Ellsworth Avenue School – Public Buildings Dept." Mr. Volpe reported that the Public Buildings Dept. submitted a requisition, made out to John C Digertt, Inc., to perform the subject work in the total quoted amount of \$15,422.00. Mr. Volpe informed the Board that, along with the requisition, Mr. Hanley included a sole source justification for John C Digertt. Mr. Volpe noted that the sole source justification indicated that John C Digertt is the only authorized Pneumercator representative for the Connecticut territory. Mr. Hanley moved to award the requisitioned service to John C Digertt, Inc. as a sole source. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

"Sewer Inspection Camera System – Public Utilities Dept." Mr. Volpe reported that the Public Utilities Dept. submitted a requisition, made out to Sanitary Equipment Co., to purchase a Keg-Kleen Sight Camera System at a total cost of \$27,811.27. Mr. Volpe informed the Board that, along with the requisition, the Public Utilities Dept. included a sole source justification for Sanitary Equipment Co. Mr. Volpe noted that sole source justification indicated that Sanitary Equipment is the only authorized KEG dealer for the Connecticut territory, and that the KEG camera system would be compatible with the existing KEG products presently being used. Mr. Day moved to award the requisitioned camera system to Sanitary Equipment Co. as a sole source. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

"Engineering Services – Valley View Drive Sewer Relocation Evaluation – Public Utilities Dept." Mr. Volpe reported that the Public Utilities Dept. submitted a requisition, made out to Wright-Pierce, to have the subject work performed in the total proposed estimate of \$16,600.00. Mr. Volpe informed the Board that Wright-Pierce proposed the work as per their current on-call services contract with the City of Danbury. Mr. Day moved to award the requisitioned services to Wright-Pierce as per their on-call services contract. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

"Preliminary Design Services – Water Pollution Control Plant (WPCP) Storm Drainage System Project – Public Utilities Dept." Mr. Volpe reported that the Public Utilities Dept. submitted a requisition, made out to Wright-Pierce, to have the subject work performed in the total proposed cost of \$62,000.00. Mr. Volpe informed the Board that Wright-Pierce proposed the work as per their current on-call services contract with the City of Danbury. Mr. Day moved to award the requisitioned services to Wright-Pierce as per their on-call services contract. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

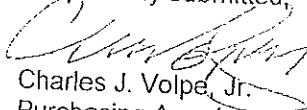
"Engineering Services – NPDES Permit Modification for the Water Pollution Control Plant (WPCP) – Public Utilities Dept." Mr. Volpe reported that the Public Utilities Dept. submitted a requisition, made out to Wright-Pierce, to have the subject work performed in a proposed amount of not to exceed \$25,000.00. Mr. Volpe informed the Board that Wright-Pierce proposed the work as per their current on-call services contract with the City of Danbury. Mr. Day moved to award the requisitioned services to Wright-Pierce as per their on-call services contract. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

"Engineering Services – Osborne Street Sewer Condition Assessment – Public Utilities Dept." Mr. Volpe reported that the Public Utilities Dept. submitted a requisition, made out to Wright-Pierce, to have the subject work performed in a proposed amount not to exceed \$17,000.00. Mr. Volpe informed the Board that Wright-Pierce proposed the work as per their current on-call services contract with the City of Danbury. Mr. Day moved to award the requisitioned services to Wright-Pierce as per their on-call services contract. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

"Engineering Services – Hillside Sewer Extension – Swale Findings and Scope of Work Modifications – Public Utilities Dept." Mr. Volpe reported that the Public Utilities Dept. submitted a requisition, made out to Tata & Howard, to have the subject work performed in the total proposed estimate of \$16,000.00. Mr. Volpe informed the Board that Tata & Howard proposed the work as per their current on-call services contract with the City of Danbury. Mr. Day moved to award the requisitioned services to Tata & Howard as per their on-call services contract. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Mr. St. Hilaire made a motion to adjourn. Attorney Edwards seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:25 A.M.

Respectfully submitted,


Charles J. Volpe, Jr.
Purchasing Agent

cc: All Attendees
Mayor Esposito
J. Giegler
A. Iadarola
S. Kaminski
N. Wagner