



CITY OF DANBURY

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CHARLES J. VOLPE, JR., CPPB
PURCHASING AGENT

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May 11, 2022

To: File

Re: Board of Awards, Wednesday, May 11, 2022

Attending: D. St. Hilaire, Finance Director
R. Edwards, Assistant Corporation Counsel
V. Werner, Director of Human Resources
J. Giegler, Town Clerk
T. Nolan, Superintendent of Public Services
C. Gardner, Chief of Water Distribution, Sewer Collection & Maintenance
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:05 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

“Polygraph Testing – Human Resources Dept.” Mr. Volpe reported that two quotes were received, and that Liberty Hill Investigations was the apparent low bidder. Mr. Volpe noted that Danbury Police Chief Patrick Ridenhour reviewed the bids and approved the qualifications of Liberty Hill Investigations. Mrs. Werner moved to award the bid to Liberty Hill Investigations based upon their low cost proposal and qualifications. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

“Land Records Management – Cott Systems Resolution3 Hosted Solution Renewal – Town Clerk” Mr. Volpe reported that Mrs. Giegler submitted a proposal from Cott Systems, dated April 7, 2022, to renew the existing land records management system for an additional three-year period, May 31, 2022 through May 31, 2025. Mr. Volpe informed the Board that the proposed cost would increase from \$1,495.00 per month to \$1,680.00 per month. Mr. Volpe stated that the cost of the eVerify Auditing component would remain the same at \$.485 per instrument, and that the Microfilm Creation component would increase from \$.06 per image to \$.0675 per image. Mrs. Giegler moved to approve the proposed service renewal, contingent upon Corporation Counsel review and execution of the required agreement. Mr. St. Hilaire seconded the motion. Mrs. Giegler noted that the cost increase was due mainly to an additional required user license. The motion was then carried unanimously.

“Purchase New Garbage Truck – Highway Dept.” Mr. Volpe reported that the Highway Dept. submitted a requisition, made out to New England Truck Equipment, to purchase a new Freightliner 16-yard rear loader garbage truck at a total cost of \$188,251.00. Mr.

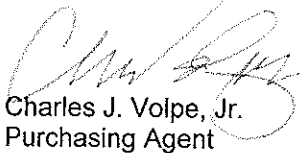
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Volpe informed the Board that New England Truck Equipment quoted the truck per the Sourcewell government cooperative contract award. Mr. Nolan moved to award the requisitioned truck to New England Truck Equipment as per the Sourcewell contract. Mr. St. Hilaire seconded the motion. Mr. Nolan noted that this new truck would be replacing a 1990 truck, which will be declared as surplus. The motion was then carried unanimously.

"Purchase New 2022 Ford Explorer XLT Vehicle – Public Utilities Dept." Mr. Volpe reported that the Public Utilities Dept. submitted a requisition, made out to National Auto Fleet Group, to purchase the subject vehicle at a total cost of \$42,816.22. Mr. Volpe informed the Board that National Auto Fleet Group quoted the vehicle per the Sourcewell government cooperative contract award. Mr. Gardner moved to award the requisitioned vehicle to National Auto Fleet Group as per the Sourcewell contract. Mr. St. Hilaire seconded the motion. Mr. Gardner noted that this new vehicle would be replacing an early 2000 vehicle, which will be declared as surplus. The motion was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Mr. St. Hilaire made a motion to adjourn. Attorney Edwards seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:13 A.M.

Respectfully submitted,



Charles J. Volpe, Jr.
Purchasing Agent

cc: All Attendees
Mayor Esposito
J. Giegler
A. Iadarola
S. Kaminski
N. Wagner