



CITY OF DANBURY

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CHARLES J. VOLPE, JR., CPPB
PURCHASING AGENT

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April 27, 2022

To: File

Re: Board of Awards, Wednesday, April 27, 2022

Attending: D. St. Hilaire, Finance Director
R. Edwards, Assistant Corporation Counsel
T. Nolan, Superintendent of Public Services
D. Day, Superintendent of Public Utilities
V. Werner, Director of Human Resources
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:04 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

“Purchase Precast Catch Basin Tops – Highway Dept.” Mr. Volpe reported that the Highway Dept. submitted a requisition, made out to United Concrete, to purchase fifty precast catch basin tops, with galvanized grates, at a cost \$485.00/each – total of \$24,250.00. Mr. Volpe informed the Board that United Concrete quoted the items per their current State of CT contract award. Mr. Nolan moved to award the requisitioned items to United Concrete per the State contract. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

“Water Pollution Control Operations Building Chiller Repairs – Public Utilities Dept.” Mr. Volpe reported that Mr. Day submitted a requisition, made out to Veolia Water, to have the subject repairs performed in the total amount of \$27,335.24. Mr. Volpe informed the Board that Veolia Water proposed these repairs as per their current operating agreement with the City of Danbury for the Wastewater Treatment Plant (WTP). Mr. Day moved to award the proposed work to Veolia Water as per their operating agreement for the WTP. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

“Engineering Services – Construction Administration, Material Testing & Resident Project Representation - West Lake Treatment Plant Emergency Standby Generator System Replacement Project – Public Utilities Dept.” Mr. Volpe informed the Board that the Final Design and Permitting phases of this project had previously been awarded to Wright-Pierce, in the amount of \$89,000.00, as per their on-call services contract with the City of Danbury. Mr. Volpe reported that the Public Utilities Dept. had now submitted a requisition, made out to Wright-Pierce, to have the subject work performed in the total amount of \$25,000.00. Mr. Volpe stated that these additional services would also be

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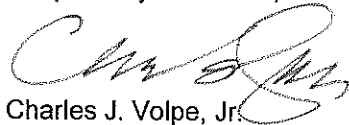
provided per Wright-Pierce's on-call services contract. Mr. Volpe noted that the new total combined costs of the project services, \$114,000.00, was less than the original estimate amount of \$142,500.00. Mr. Day moved to award the additional requisitioned services to Wright-Pierce per their on-call services contract with the City of Danbury. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

"Western Connecticut State University Facilities Use Agreement for 2022 Clean City Day – Office of the Mayor" Mr. Volpe reported that Mr. Jonathan Barney, Community Services Coordinator in the Office of the Mayor, submitted the subject agreement for use of the Westside Campus of the University on May 7, 2022, from 7:30 AM until 2:00 PM for the 2022 Annual Clean City Day. Mr. Volpe stated that, along with the use agreement, Mr. Barney also included a State of Connecticut Nondiscrimination Certification form, which would also need to be executed for this arrangement. Mr. Volpe noted that there is no cost involved with the use of the facility. On behalf of the Office of the Mayor, Mr. Volpe moved to allow for execution of the required documents, contingent upon review by the Office of the Corporation Counsel. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

"Police Applicant Tracking System – Human Resources Dept." Mr. Volpe reported that the Human Resources Dept. submitted an agreement, from Policeapp.com, to provide online applicant tracking and related services, for a three-year period, for police officer job postings. Mr. Volpe informed the Board that Policeapp.com has partnered with the Connecticut Police Chiefs Association to provide regionalized testing and recruitment. Mr. Volpe stated that there is no cost to the City of Danbury for the use of this application. Mr. Volpe noted that applicants pay a fee of \$95.00 directly to Policeapp.com. Mr. Volpe stated that Mrs. Werner provided a sole source justification for Policeapp.com, which indicated that there are no other known area sources providing this service. Mrs. Werner moved to allow for execution of the Policeapp.com agreement, contingent upon review by the Office of the Corporation Counsel. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Mr. St. Hilaire made a motion to adjourn. Attorney Edwards seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:12 A.M.

Respectfully submitted,



Charles J. Volpe, Jr.
Purchasing Agent

cc: All Attendees
Mayor Esposito
J. Giegler
A. Iadarola
S. Kaminski
N. Wagner