



## CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

CHARLES J. VOLPE, JR., CPPB  
PURCHASING AGENT

(203) 797-4571 PHONE  
(203) 796-1527 FAX  
c.volpe@danbury-ct.gov

March 16, 2022

To: File

Re: Board of Awards, Wednesday, March 16, 2022

Attending: D. St. Hilaire, Finance Director  
R. Edwards, Assistant Corporation Counsel  
T. Nolan, Superintendent of Public Services  
T. Hughes, Superintendent of Construction Services  
D. Day, Superintendent of Public Utilities  
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:00 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

**“Street Sweeper Parts – Equipment Maintenance Dept.”** Mr. Volpe reported that a purchase order had previously been issued to CN Wood Enviro to purchase the subject items on an as required basis, in an amount not to exceed \$5,000.00. Mr. Volpe informed the Board that the purchase order was issued to CN Wood as per their current State of CT contract award for street sweeper parts. Mr. Volpe stated that the Equipment Maintenance Dept. had now submitted a request to amend the existing purchase order by an additional \$11,000.00. Mr. Volpe stated that Board of Awards approval would now be required because the cost of the amended purchase order would exceed \$15,000.00, which is the limit of his authority. Mr. Nolan moved to allow for the amendment as requested. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

**“Repair of Caterpillar Excavator – Equipment Maintenance Dept.”** Mr. Volpe reported that a purchase order had previously been issued to HO Penn Machinery, in the amount of \$2,508.00, to troubleshoot an issue with the track assembly on a CAT excavator. Mr. Volpe informed the Board that the purchase order was issued to HO Penn on a sole source basis, as they are the only authorized CAT dealer for the Connecticut territory. Mr. Volpe stated that the Equipment Maintenance Dept. had now submitted a request to amend the existing purchase order by an additional \$13,100.54 to cover the actual cost of the required repair work. Mr. Volpe stated that Board of Awards approval would now be required because the cost of the amended purchase order would exceed \$15,000.00, which is the limit of his authority. Mr. Nolan moved to allow for the amendment request as submitted. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

Over

**Bid #02-21-22-06 "Boat Launch Dock – Public Services Dept. – Rebid"** Mr. Volpe reported Wahoo Docks submitted the only bid at a total furnished cost of \$49,449.47 for a Wahoo CAT5 aluminum dock. Mr. Volpe informed the Board that Wahoo, the specified original equipment manufacturer, did not submit a bid on the original bid issued. Mr. Volpe noted that Wahoo distributor offered a bid that was approximately \$10,000.00 higher on the original bid. Mr. Nolan moved to award the bid to Wahoo Docks. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

**Bid #02-21-22-05 "HDPE Pipe – Highway Dept."** Mr. Volpe informed the Board that this was a unit price bid for virgin and/or recycled material. Mr. Volpe reported that four bids were received, and that the apparent low bidder was The Jack Farrelly Company for the virgin material offered. Mr. Nolan moved to award the bid to The Jack Farrelly Company as the low bidder on the virgin material. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

**"Furniture, Fixtures & Equipment (FFE) Purchases – Ellsworth Avenue School Project – Construction Services Dept."** Mr. Volpe reported that the Construction Services Dept. submitted four requisitions for these items. Mr. Volpe detailed the requisitions as follows: Virco, Inc. for furniture in the amount of \$80,819.10, Red Thread Spaces for shelving in the amount of \$2,854.50, Interscape-Commercial Environments for furniture in the amount of \$52,370.66, and a second requisition to Interscape Commercial Environments for furniture in the amount of \$28,799.21. Mr. Volpe informed the Board that all requisitioned FFE items were quoted per the State of CT furniture contract award. Mr. Hughes moved to award the requisitioned FFE items to the vendors as noted as per the State contract. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

**"Gravity Thickener Tank Cleanouts at Wastewater Treatment Plant (WTP) – Public Utilities Dept."** Mr. Volpe reported that the Public Utilities Dept. submitted a requisition, made out to Veolia Water, to have the subject work performed at the proposed rate of \$350.00 per hour, in an amount estimated at \$28,000.00. Mr. Volpe informed the Veolia Water proposed the work as per their current operating agreement with the City of Danbury for the WTP. Mr. Day moved to award the requisitioned service to Veolia Water as per their operating agreement with the City of Danbury for the WTP. Mr. St. Hilaire seconded the motion. Mr. Day informed the Board that they would be seeking FEMA reimbursement for this work, as the issue arose because of Storm Ida. The motion was then carried unanimously.

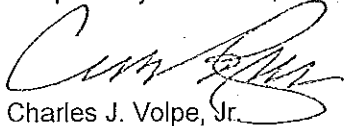
**"Westconn Pump Station Emergency Pipe Repairs – Public Utilities Dept."** Mr. Volpe asked Mr. Day to present the background on this item. Mr. Day informed the Board that the subject pump station needs immediate piping repair work performed. Mr. Day noted that the work would consist of replacing certain sections of piping, fittings and valves. Mr. Day stated that several areas of piping are in a much deteriorated condition and are at risk of failure. Mr. Day stated that if this pump station fails, both the domestic water service and the fire flow water service to the West Side Westconn Campus would be significantly impacted and/or temporarily lost until repairs could be made. Mr. Day stated that Tata & Howard, the project consultant, is recommending that this work be performed in three phases. Mr. Day noted that the Phase 1 work would include the installation of a temporary bypass pumping station while necessary piping repairs are made. Mr. Day stated that the estimated cost of the Phase 1 work was \$160,000.00. Mr. Day stated that, due to the urgency of the required repairs, and concerns with current supply issues, it would be in the best interest of the City of Danbury to declare this item an emergency and waive the formal bidding requirement, and then have Tata & Howard work with qualified contractors in a design build process to complete the work. Mr. Day noted that the plan would then be to bid Phases 2 and 3. Mr. Day then moved to declare this item an emergency and waive the formal bidding. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

**"West Lake High Service Pump Station Emergency Repairs Update – Public Utilities Dept."**

Mr. Volpe informed the Board that this item was declared an emergency, and the formal bidding requirements were waived, at the February 23, 2022 Board of Awards meeting. Mr. Volpe stated that, at that meeting, it was indicated that the rental cost of the required pump would be approximately \$30,000.00, and there would be associated purchases. Mr. Volpe, in an effort to provide an update on this project, provided the Board with a list of purchase orders that were issued to date. Mr. Volpe noted that the list provided included sixteen purchase orders, totaling \$167,077.14. Mr. Volpe noted that, after having seen the listing, Mr. Day informed him that the tree work included on the list was for another project and should be removed. Mr. Volpe noted that with that change, the remaining fifteen purchase orders totaled \$159,917.14. Mr. Volpe then asked Mr. Day to provide a status update on this project. Mr. Day reported that the emergency work is almost completed. Mr. Day stated that only one of the three pumps was operable when this was first declared an emergency, and now all three pumps are operable. Mr. Day informed the Board that this work was originally intended to be bid, and that the project estimate was \$210,000.00. Mr. Day stated that he anticipates that there will be additional purchase requirements to complete the project, but expects that the total cost will be less than the estimated amount of \$210,000.00. Attorney Edwards moved to accept the status update as provided. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Mr. St. Hilaire made a motion to adjourn. Attorney Edwards seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:18 A.M.

Respectfully submitted,



Charles J. Volpe, Jr.  
Purchasing Agent

cc: All Attendees  
Mayor Esposito  
J. Giegler  
A. Iadarola  
S. Kaminski  
N. Wagner