



CITY OF DANBURY

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CHARLES J. VOLPE, JR., CPPB
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February 16, 2022

To: File

Re: Board of Awards, Wednesday, February 16, 2022

Attending: D. St. Hilaire, Finance Director
R. Edwards, Assistant Corporation Counsel
T. Hughes, Superintendent of Construction Services
T. Nolan, Superintendent of Public Services
M. Cassavechia, Director of Emergency Management
F. Gentile, Manager of Information Technology
J. Kleinhans, Government Affairs & Communications Advisor, Mayor's Office
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:03 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

“Purchase Smartboards and Related Accessory Items for Ellsworth School Project – Construction Services Dept.” Mr. Volpe reported that Mr. Hughes submitted a quote from RnB Enterprises, dated January 14, 2022, for seven 65” smartboards, with related accessory items, at a total cost of \$26,667.90. Mr. Volpe informed the Board that RnB Enterprises quoted the equipment per their current State of CT contract award. Mr. Hughes moved to award the quoted equipment to RnB Enterprises as per the State contract. Mr. St. Hilaire seconded the motion. Mr. Hughes stated that the cost of the equipment would be charged to account #SAPBOE.077401. The motion was then carried unanimously.

Bid #11-19-20-03 “On-Call Services for Construction, Replacement & Repair of Sidewalks, Ramps for the Handicapped, Driveway Ramps & Curbing” Mr. Volpe reported that these services had previously been awarded to Reliable Excavating Co., Inc. for a one-year period that will be expiring on March 31, 2022. Mr. Volpe informed the Board that the bid may be extended for one additional year by mutual consent. Mr. Volpe reported that Mr. Angelo Grossi, Sr., President of Reliable Excavating, sent a letter, dated February 7, 2022, in which he indicated that his company would be willing to extend their current bid pricing through March 31, 2023. Mr. Nolan moved to extend the bid Award with Reliable Excavating Co., Inc. for one additional year as offered. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

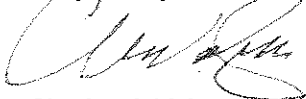
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"Engineering Services – Flood Mitigation Program Support & Benefit Cost Analysis (BCA) for 2021 FEMA Hazard Mitigation Assistance Grant – Dept. of Emergency Management" Mr. Volpe reported that Mr. Cassavechia submitted two proposals, both from Fuss & O'Neill, to have the subject work performed. Mr. Volpe informed the Board that Fuss & O'Neill proposed the work per their current on-call services contract with the City of Danbury. Mr. Volpe reported that the proposal for the Flood Mitigation Support, dated January 28, 2022, was in the budget amount of \$6,000.00. Mr. Cassavechia moved to award the proposed work to Fuss & O'Neill as per their on-call services contract. Mr. St. Hilaire seconded the motion, which was then carried unanimously. Mr. Volpe reported that the proposal for the BCA, dated February 3, 2022, was in the budget amount of \$12,000.00. Mr. Cassavechia moved to award the proposed work to Fuss & O'Neill as per their on-call services contract. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

"Design, Development & Implementation of New City of Danbury Website – IT Dept." Mr. Volpe reported Mr. Gentile submitted a quote from Civic Plus, dated February 3, 2022, to provide the subject services at a total first year cost of \$66,320.13. Mr. Volpe noted that the quote indicated that the annual recurring services for the second year would be at a total cost of \$26,166.14. Mr. Volpe informed the Board that Civic Plus quoted these services per their current The Interlocal Purchasing System (TIPS) government cooperative contract award. Mr. Gentile moved to award the quoted services to Civic Plus per the TIPS contract, contingent upon execution of an agreement acceptable to the City of Danbury. Mr. St. Hilaire seconded the motion. Mr. Gentile stated that this web design work would be building on the success of the web applications created by Civic Plus for the City's Tax Collector and Assessor departments. Mr. Kleinhans stated that this work was a priority for Mayor Esposito as his desire was to make the website more user friendly for taxpayers and City employees. The motion, which was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Mr. St. Hilaire made a motion to adjourn. Attorney Edwards seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:13 A.M.

Respectfully submitted,



Charles J. Volpe, Jr.
Purchasing Agent

cc: All Attendees
Mayor Esposito
J. Giegler
A. Iadarola
S. Kaminski
N. Wagner