



CITY OF DANBURY

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CHARLES J. VOLPE, JR., CPPB
PURCHASING AGENT

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February 10, 2022

To: File

Re: Board of Awards, Wednesday, February 9, 2022

Attending: D. St. Hilaire, Finance Director
R. Edwards, Assistant Corporation Counsel
P. Ridenhour, Police Chief
R. Thode, Fire Chief
W. Lounsbury, Assistant Fire Chief
T. Nolan, Superintendent of Public Services
D. Day, Superintendent of Public Utilities
S. Hanley, Superintendent of Public Buildings
F. Gentile, Manager of Information Technology
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:03 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

“Purchase Ballistic Helmets with Face Shield Systems – Police Dept.” Mr. Volpe reported that the Police Dept. submitted a requisition, made out to Strack, Inc., to purchase 160 Ceradyne LE Level IIIA Ballistic Helmets at a cost of \$247.50/each and 160 Paulson Universal Face Shield Systems at a cost of \$86.17032/each – total cost of \$53,387.25. Mr. Volpe informed the Board that Strack, Inc. quoted the items per their current New York State Hazardous Incident Response Equipment (HIRE) contract that the State of CT has signed on to participate in and the City of Danbury has been approved to use. Chief Ridenhour moved to award the requisitioned items to Strack, Inc. as per the New York State HIRE contract. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

“Architectural Services for Storage/Maintenance Addition to Engine #26 – Fire Dept.” Mr. Volpe reported that these services had previously been awarded to Friar Architecture in the amount of \$87,425.00. Mr. Volpe noted that the previous award to Friar was made as per their current on-call services contract with the City of Danbury. Mr. Volpe informed the Board that the Fire Dept. submitted a proposal letter from Friar Architecture, dated February 2, 2022, for additional services relative to foundation redesign, drawing updates, additional contract administration and special inspections, at a total cost of \$27,170.00. Chief Thode moved to award the additional services to Friar Architecture as proposed. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

Over

Bid #02-20-21-04 "Paving in Place and Related Services" Mr. Volpe reported that this bid was awarded to A&J Construction for the 2021 paving season. Mr. Volpe informed the Board that this bid award may be renewed for an additional year by mutual consent. Mr. Volpe stated that Mr. Louie Augusto, Vice President of A&J Construction, sent a letter dated January 11, 2022, in which he indicated that his company would be willing to extend their current bid for the 2022 paving season. Mr. Nolan moved to extend the contract award with A&J Construction for an additional year as offered. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

Bid #02-20-21-08 "Road-Paving Related Drainage Repairs" Mr. Volpe reported that this bid was awarded to Earthmovers, Inc. for the 2021 paving season. Mr. Volpe informed the Board that this bid award may be renewed for an additional year by mutual consent. Mr. Volpe stated that Mr. Edward Kilian III, Vice President of Earthmovers, sent an email dated January 31, 2022, in which he indicated that his company would be willing to extend their current bid for the 2022 paving season. Mr. Nolan moved to extend the contract award with Earthmovers, Inc. for an additional year as offered. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

Bid #04-20-21-04 "Chemicals – Water Dept." Mr. Volpe reported that this bid had previously been awarded to the low bidder by item, for the period July 1, 2021 through June 30, 2022. Mr. Volpe informed the Board that the low bidder on Item 6 – Orthophosphoric Acid, Carus, sent an email on January 31, 2022, in which they requested a price adjustment from their awarded price of \$.41/pound to \$.64/pound. Mr. Volpe stated that the bid specification did allow for a price adjustment after six months, contingent upon the awarded vendor providing sufficient data to support the request. Mr. Volpe stated that Carus included supporting price increase notifications from the product manufacturer to support their request. Mr. Volpe stated that he had also contacted the other two companies that had submitted bids for this particular product and was informed that they had experienced similar price increases. Mr. Day moved to allow for the price increase as requested through June 30, 2022. Mr. St. Hilaire seconded the motion. Mr. St. Hilaire inquired as to the financial impact of this price increase to the Public Utilities Dept. budget. Mr. Day stated that he anticipated that there would be one more shipment before June 30, 2022, and that the additional cost would be approximately \$3,500.00. The motion was then carried unanimously.

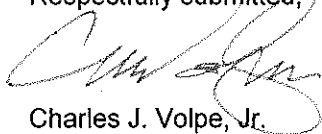
"Electrical Parts & Supplies – Generator Installations – Public Buildings Dept." Mr. Volpe reported that there were two parts to this agenda item. Mr. Volpe stated that the City of Danbury had previously awarded the purchase of the subject items to Northeast Electrical Distributors, on an as required basis, in an amount not to exceed \$50,000.00, per the State of CT contract. Mr. Volpe informed the Board that the Public Buildings Dept. had now submitted a request to amend the previous award amount by an additional \$20,000.00. Mr. Hanley moved to allow for the amendment as requested. Mr. St. Hilaire seconded the motion, which was then carried unanimously. Mr. Volpe then reported that the Public Buildings Dept. submitted a new requisition, made out to Graybar Electric, to purchase electrical parts and supplies as required, in an amount not to exceed \$30,000.00, as per their current Omnia government cooperative contract award. Mr. Hanley moved to award the requisitioned items to Graybar Electric as per the Omnia contract. Mr. St. Hilaire seconded the motion. Mr. Hanley noted that he requested the second vendor because of the supply chain issues he had been experiencing with the needed products. The motion was then carried unanimously.

"Additional Tyler Technologies MUNIS ERP Project Management Services – IT Dept." Mr. Volpe reported Mr. Gentile submitted a quote from Tyler Technologies to provide an additional nine months of project management services for the MUNIS ERP system integration at a total cost of \$66,600.00. Mr. Volpe informed the Board that, along with the quote, Mr. Gentile included a sole source justification for Tyler Technologies. Mr. Volpe

stated that the sole source justification indicated that Tyler Technologies is the developer of the MUNIS product presently being installed. Mr. Gentile moved to award the quoted services to Tyler Technologies as a sole source. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Mr. St. Hilaire made a motion to adjourn. Attorney Edwards seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:19 A.M.

Respectfully submitted,



Charles J. Volpe, Jr.
Purchasing Agent

cc: All Attendees
Mayor Esposito
J. Giegler
A. Iadarola
S. Kaminski
N. Wagner