



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

CHARLES J. VOLPE, JR., CPPB
PURCHASING AGENT

(203) 797-4571 PHONE
(203) 796-1527 FAX
c.volpe@danbury-ct.gov

January 19, 2022

To: File

Re: Board of Awards, Wednesday, January 19, 2022

Attending: D. St. Hilaire, Finance Director
R. Edwards, Assistant Corporation Counsel
D. Janey, Chief Examiner, Human Resources Dept.
A. Iadarola, Director of Public Works/City Engineer
T. Hughes, Superintendent of Construction Services
T. Nolan, Superintendent of Public Services
R. Thode, Fire Chief
W. Lounsbury, Assistant Fire Chief
F. Gentile, Manager of Information Technology
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:00 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

Bid #06-19-20-01 "RFP – Testing & Consulting Services for Public Safety & City Positions – Human Resources Dept." Mr. Volpe reported these services had previously been awarded to Resource Management Associates (RMA) for a one-year period. Mr. Volpe informed the Board that the award period is now expiring and the bid may be renewed for an additional year by mutual consent. Mr. Volpe stated that Mr. Steven Hale, RMA Vice President, sent an email on January 10, 2022, in which he indicated that RMA was willing to extend their existing bid for an additional year. Mrs. Janey moved to extend the bid award with RMA for an additional year as offered. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

"Engineering Services – Field Inspection and Condition Evaluation of Matrix Corporate Center Approach Bridge Structures – Public Works Dept." Mr. Volpe reported that the Public Works Dept. submitted a proposal letter from RHS Consulting Design, dated January 12, 2022, to perform the subject work in a total not to exceed amount of \$67,500.00. Mr. Volpe informed the Board that RHS proposed the work as per their current on-call services contract with the City of Danbury. Mr. Volpe noted that the total cost included an allowance of \$20,000.00 for the rental of a specialty piece of inspection equipment. Mr. Hughes moved to award the proposed work to RHS Consulting Design as per their on-call services contract with the City of Danbury. Mr. St. Hilaire seconded the motion. Mr. Hughes noted that the cost of the services would be charged to account #DCA2021.3040-5300.2010. The motion was then carried unanimously.

Over

"Purchase New 2022 Ford Explorer 4WD XLT – Public Services Dept." Mr. Volpe reported that the Public Services Dept. submitted a requisition, made out to Gengras Ford, to purchase the subject vehicle at a total cost of \$33,131.70. Mr. Volpe informed the Board that Gengras Ford quoted the vehicle per their current State of CT contract award. Mr. Nolan moved to award the requisitioned vehicle to Gengras Ford as per the State contract. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

"Professional Consulting Services – Station Location Study – Fire Dept." Mr. Volpe reported that the Fire Dept. submitted a requisition, made out to Emergency Services Consulting International (ESCI), to have the subject work performed in the total proposed amount of not to exceed \$29,375.00. Mr. Volpe informed the Board that ESCI proposed the work as per their current NPPGOV government cooperative contract award. Chief Thode moved to award the requisitioned work to ESCI as per the NPPGOV contract, contingent upon execution of an acceptable agreement and the receipt of an acceptable Certificate of Insurance. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

"Pictometry GIS Imagery & Changefinder Service – IT Dept." Mr. Volpe reported these services had previously been awarded to Pictometry International in the total amount of \$300,870.40. Mr. Volpe informed the Board that the agreement that was executed for this service was for a one-year period with up to five one-year extensions. Mr. Volpe noted that the cost for the initial year of services was \$50,927.90. Mr. Volpe stated that the cost for the first optional year extension would be \$48,988.90. Mr. Gentile moved to extend the contract award for the first additional year at the cost of \$48,988.90. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

"Energy Consulting Services" Mr. Volpe reported that these services had previously been awarded to Celtic Energy, now known as NV5 Consultants, in an amount not to exceed \$33,000.00, as per their State of CT contract. Mr. Volpe informed the Board that Mr. St. Hilaire submitted a request to amend the previous award amount by an additional \$10,000.00. Mr. St. Hilaire moved to allow for the amendment as requested. Attorney Edwards seconded the motion, which was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Mr. St. Hilaire made a motion to adjourn. Attorney Edwards seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:11 A.M.

Respectfully submitted,



Charles J. Volpe, Jr.
Purchasing Agent

cc: All Attendees
Mayor Esposito
J. Giegler
A. Iadarola
S. Kaminski
N. Wagner