



CITY OF DANBURY

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CHARLES J. VOLPE, JR., CPPB
PURCHASING AGENT

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January 5, 2022

To: File

Re: Board of Awards, Wednesday, January 5, 2022

Attending: D. St. Hilaire, Finance Director
R. Edwards, Assistant Corporation Counsel
K. Prunty, Director of Health & Human Services
F. Carvalho, Associate Director of Community Health
M. Safranek, Airport Administrator
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:00 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

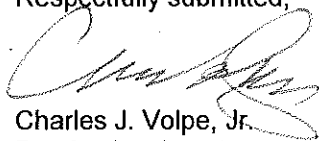
“Extension of Community Health Center, Inc. (CHC) Vaccination Contract – Health & Human Services Dept.” Mr. Volpe reported these services had previously been awarded to CHC, in the amount of \$615,323.33, through December 31, 2021. Mr. Volpe noted that those services were funded through the State of CT Vaccine Equity Partnerships Funding grant. Mr. Volpe informed the Board that the Health & Human Services Dept. had submitted an amendment request to extend the vaccination services with CHC for the period January 1, 2022 through March 1, 2022 in the estimated amount of \$61,200.00. Mrs. Prunty moved to extend the services award with CHC as requested, contingent upon the approval of funds and execution of an acceptable contract document. Mr. St. Hilaire seconded the motion. Mr. St. Hilaire stated that American Rescue Plan Act funds (ARPA) would be used initially for these services to avoid any interruption in the service. Mr. St. Hilaire noted that, if the Health & Human Services Dept. applies for and receives State funding for this purpose, the charges could be applied retroactively. The motion was then carried unanimously.

Bid #07-21-22-06 “Upgrade Existing Security Camera System at the Municipal Airport Control Tower” Mr. Volpe reported that seven bids had been received, and that the apparent low bidder was NorcomCT at a lump sum total of \$14,321.04. Mr. Volpe informed the Board that it was learned after the bid was issued that, because of the funding source for this work, certain documents needed to be included in the bid package. Mr. Safranek moved to reject all bids and to rebid the work with the required documentation. Mr. St. Hilaire seconded the motion, which was then carried unanimously.

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Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Mr. St. Hilaire made a motion to adjourn. Attorney Edwards seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:10 A.M.

Respectfully submitted,



Charles J. Volpe, Jr.
Purchasing Agent

cc: All Attendees
Mayor Esposito
J. Giegler
A. Iadarola
S. Kaminski
N. Wagner