



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

CHARLES J. VOLPE, JR., CPPB
PURCHASING AGENT

(203) 797-4571 PHONE
(203) 796-1527 FAX
c.volpe@danbury-ct.gov

July 27, 2022

To: File

Re: Board of Awards, Wednesday, July 27, 2022

Attending: D. Garrick, Assistant Finance Director
R. Edwards, Assistant Corporation Counsel
A. Iadarola, Public Works Director/City Engineer
P. Ridenhour, Police Chief
S. Hanley, Superintendent of Public Buildings
T. Nolan, Superintendent of Public Services
D. Day, Superintendent of Public Utilities
F. Gentile, Manager of Information Technology
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:04 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

“Engineering Services – MS4 General Permit – Additional Services – Engineering Dept.” Mr. Volpe reported that the Engineering Dept. submitted a requisition, made out to Fuss & O’Neill, to provide the subject services in the proposed not to exceed budget amount of \$73,500.00. Mr. Volpe informed the Board that Fuss & O’Neill proposed these services per their current on-call services contract with the City of Danbury. Mr. Iadarola moved to award the requisitioned work to Fuss & O’Neill per their on-call services contract with the City of Danbury. Mr. Garrick seconded the motion, which was then carried unanimously.

“Behavioral Consulting Services – Police Dept.” Mr. Volpe reported that, on June 29, 2022, these services were awarded to Dr. Edward Keane, PhD for a one-year period, with the option to renew for three additional one-year periods by mutual consent. Mr. Volpe noted that compensation for Dr. Keane was at \$125.00 per hour, with an \$800.00 per month minimum billing. Mr. Volpe informed the Board that he received an email from Chief Ridenhour, dated July 25, 2022, in which he indicated that he had intended to have the initial award period be three years, with the option for three additional one-year extensions by mutual consent. Chief Ridenhour then moved to change the award period as indicated, contingent upon execution of an acceptable contract. Mr. Garrick seconded the motion, which was then carried unanimously.

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DANBURY TOWN CLERK

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BY: 

Bid #06-21-22-08 "School Traffic Control Services" Mr. Volpe informed the Board that this was for the annual crossing guard service at all required school locations for a one-year period. Mr. Volpe reported that All City Management Services, the incumbent service provider, submitted the only bid. Mr. Volpe stated that All City Management Services bid a rate of \$24.59 per hour for the 2022/23 school year and \$26.20 per hour for the 2023/24 school year. Mr. Volpe noted that the billing rate for last school year was at \$23.19 per hour. Chief Ridenhour moved to award the bid to All City Management Services, contingent upon execution of the required contract. Mr. Garrick seconded the motion, which was then carried unanimously.

"Annual Trane HVAC Equipment Maintenance Agreements (4) – Public Buildings Dept." Mr. Volpe reported that the Public Buildings Dept. submitted four proposals, all from Trane U.S. Inc., to provide the subject service. Mr. Volpe detailed the locations and costs as follows: Public Library @ \$8,287.00, Head Start School @ \$9,761.00, Beaver Brook Administration Building @ \$7,851.00 and City Hall @ \$6,142.00. Mr. Volpe informed the Board that Trane proposed the services per their current Omnia/US Communities government cooperative contract award. Mr. Hanley moved to award the proposed services to Trane U.S. Inc. as per the Omnia/US Communities contract. Mr. Garrick seconded the motion, which was then carried unanimously.

RFQ #21-22-06-27 "Tree Services – Public Works Dept." Mr. Volpe informed the Board that this was a time and material bid for services to be performed as required for a one-year period. Mr. Volpe reported that three bids were received, and that the apparent low bidder was Bartlett Tree Experts. Mr. Nolan moved to award the bid to Bartlett Tree Experts. Mr. Garrick seconded the motion, which was then carried unanimously.

"Engineering Services & Air Compliance Support Services for Public Works Complex & Landfill – Public Utilities Dept." Mr. Volpe reported that the Public Utilities Dept. submitted a requisition, made out to TRC Engineers, to have the subject work performed in the total proposed amount of \$78,300.00. Mr. Volpe informed the Board that TRC Engineers proposed the work as per their current on-call services contract with the City of Danbury. Mr. Day moved to award the requisitioned work to TRC Engineers as per their on-call services contract with the City of Danbury. Mr. Garrick seconded the motion, which was then carried unanimously.

RFQ #21-22-06-28 "On-Call Electrical Contractor Services – Public Utilities Dept." Mr. Volpe informed the Board that this was a time and material bid for services to be performed as required for a one-year period. Mr. Volpe reported that three bids were received. Mr. Day moved to award the bid to all three vendors, with actual work orders to be issued based upon the lowest available contractor at the time of need. Mr. Garrick seconded the motion, which was then carried unanimously.

Bid #03-21-22-01 "West Lake Filter Rehabilitation" Mr. Volpe reported that Holzner Construction submitted the only bid at a total of \$1,371,978.00, which included the desired Filter 2 Alternate. Mr. Volpe informed the Board that Mr. Richard Walker of GHD Inc., the project engineer, reviewed the bid and sent a letter, dated June 20, 2022, in which he indicated that he found no cause or reason not to award the bid to Holzner Construction. Mr. Day moved to award the bid to Holzner Construction for the rehabilitation of Filter 1 only at the bid cost of \$685,989.00, contingent upon execution of the required contract. Mr. Garrick seconded the motion. Mr. Day noted that, if funds become available, he would look to award the rehabilitation of Filter 2 at a later date. The motion was then carried unanimously.

"Engineering Services – Lead Service Line Inventory and Lead and Copper Rules Revision Compliance – Public Utilities Dept." Mr. Volpe reported that the Public Utilities Dept. submitted an email request, dated to have GHD Inc. perform the subject services in an amount not to exceed \$50,000.00. Mr. Volpe informed the Board that GHD Inc. would be performing the work as per their current on-call services contract with the City of Danbury. Mr. Day moved to award the requisitioned work to GHD Inc. as per their on-call services contract with the City of Danbury. Mr. Garrick seconded the motion, which was then carried unanimously.

"Engineering – SCADA Computer and Software Upgrade for Margerie Water Treatment Plant – Public Utilities Dept." Mr. Volpe reported that the Public Utilities Dept. submitted a proposal from GHD Inc., dated June 8, 2022, to perform the subject work in an amount not to exceed \$83,000.00. Mr. Volpe informed the Board that GHD Inc. proposed the work as per their current on-call services contract with the City of Danbury. Mr. Day moved to award the requisitioned work to GHD Inc. as per their on-call services contract with the City of Danbury. Mr. Garrick seconded the motion, which was then carried unanimously.

"Purchase Algae Testing Equipment – Public Utilities Dept." Mr. Volpe reported that the Public Utilities Dept. submitted a quote from Fluid Imaging Technologies, dated July 8, 2022, for their FlowCam Particle Analysis System, with installation and training, at a total cost of \$49,485.00. Mr. Volpe informed the Board that, along with the quote, the Public Utilities Dept. included a sole source justification form for the FlowCam system. Mr. Volpe stated that the sole source justification indicated that the Fluid Imaging Technologies FlowCam system has unique features not available from any other vendor. Mr. Volpe noted that the Public Utilities Dept. included a letter from Fluid Imaging Technologies, the original equipment manufacturer of the FlowCam system, which indicated that there are no dealers available for their equipment. Mr. Volpe stated that he was also able to verify Fluid Imaging Technologies as a sole source for the FlowCam system through the City's subscription with GovSpend. Mr. Day moved to award the quoted system to Fluid Imaging Technologies as a sole source. Mr. Garrick seconded the motion, which was then carried unanimously.

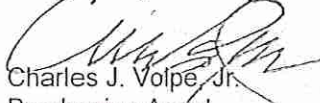
"Annual Opengov Financial Software System Maintenance & Support – IT Dept." Mr. Volpe reported that the IT Dept. submitted a requisition, made out to Opengov, Inc., to provide the subject service in the total amount of \$52,679.00. Mr. Volpe informed the Board that, along with the requisition, Mr. Gentile included a sole source justification. Mr. Volpe stated that the sole source justification indicated that Opengov, Inc. is the developer of the financial software system presently being used. Mr. Gentile moved to award the requisitioned service to Opengov, Inc. as a sole source. Mr. Garrick seconded the motion, which was then carried unanimously.

"Purchase Microsoft VLA Office Pro Plus LTSC 2021 Software – IT Dept." Mr. Volpe reported that the IT Dept. submitted a requisition, made out to Dell Computer, to purchase 75 each of the subject software at a quoted cost of \$395.85/each – total of \$29,688.75. Mr. Volpe informed the Board that Dell Computer quoted the Microsoft software per their current State of CT contract award. Mr. Gentile moved to award the requisitioned software to Dell Computer as per the State contract. Mr. Garrick seconded the motion, which was then carried unanimously.

"Annual Connecticut Conference of Municipalities (CCM) Services Fee – Finance Dept." Mr. Volpe reported that the Finance Dept. submitted a requisition, made out to CCM, for the subject fee, which is actually their annual membership fee to take advantage of the various member services and programs that they offer. Mr. Garrick moved to approve the annual CCM services fee. Attorney Edwards seconded the motion. Mr. Garrick noted that this membership fee was for the entire City of Danbury. The motion was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Attorney Edwards made a motion to adjourn. Mr. Garrick seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:18 A.M.

Respectfully submitted,


Charles J. Volpe, Jr.
Purchasing Agent

cc: All Attendees
Mayor Esposito
J. Giegler
A. Iadarola
S. Kaminski
N. Wagner