



## CITY OF DANBURY

HEALTH, HOUSING & WELFARE DEPARTMENT  
155 DEER HILL AVENUE, DANBURY, CT 06810

Central Health & Housing Office  
203 - 797-4625  
Fax 796-1596

Central Welfare Office  
203 - 797-4569  
Fax 797-4566

Mayor Mark D. Boughton  
Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

May 29, 2007

Re: Department of Health & Housing Monthly Report to the Common Council

Dear Mayor Boughton and Members of the Common Council:

The April 2007 Department of Health & Housing monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing & Food Service, Welfare and Environmental Health which identify specific inspections, tasks and hours provided by our staff. The Department also receives and responds to resident communications through the new *City Line* 311 customer service line and the electronic Q-Alert system. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

### Main Topics

The Food Service Inspection summary scores are continuously posted for public information on the City of Danbury web site. Current inspection results are available for public review, these results area added to the web site by City staff.

On April 4, 2007, the Department presented information on the topic of "Public Health Flu Prevention" at the Senior Center.

Medical Outreach 797-4567  
Eviction Prevention 797-4565  
Information-Referral 797-4569

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Em. Shelter Fax 796-1660  
Administration 796-1504

### Additional Topics

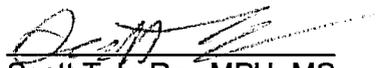
Transition meetings were conducted with the New Welfare Director, Ms. Aimee Budnik, Paul Schierloh, Welfare staff and I to ensure a proper transition of duties and assignments.

The Department, working in conjunction with the State Department of Public Health, continued working on the "Keep It Clean" campaign. This program enlists the Cities local paint and hardware stores in providing educational materials about the dangers of lead poisoning and the importance of using lead safe practices when homeowners and contractors conducting renovations.

The Department, working with Mr. Jack Kozuchowski consulting and the Lake Kenosia Commission, is pursuing the introduction of Grass Carp as a non-chemical option to controlling weeds in Lake Kenosia.

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Department of Health, Housing & Welfare the opportunity to serve the Citizens of Danbury and feel free to contact the Division Supervisors or myself with any questions you may have.

Sincerely,

  
Scott T. LeRoy MPH, MS  
Director of Health, Housing & Welfare



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May 29, 2007

TO : Danbury Common Council  
FROM: Daniel Barody, Senior Inspector, Environmental Health Division  
RE: Monthly Status Report - Environmental Health Division  
April, 2007

<b>Key Indicators</b>	<b>This Month</b>	<b>Last Month</b>	<b># Difference</b>	<b>% Difference</b>	<b>YTD</b>
<i>Hazardous Materials Management &amp; Public Health Preparedness (hours)</i>	220	248	67	37	811
<i>Wetlands / Water Resources Management (hours)</i>	136	171	48	39	606
<i>Program Administration (hours)</i>	42	51	3	6	186
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	77	68	1	1	349

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## **Program Status Report**

### **Narrative**

The status of major project and program activities of the Environmental Health Division (EHD) for February, 2007 can be summarized as follows.

**Wetlands / Water Resource Management:** The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake.

The EHD continued to provide staff support and liaison to the Environmental Impact Commission (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects:

The EHD conducted site investigations of complaints and construction activities along the shore front of Candlewood Lake in cooperation with The Candlewood Lake Authority (CLA),

The EHD receives and processes complaints, service requests and inquiries through the 311 "City Line" and Q-Alert systems.

**Program Planning and Administration:** The Director of Health (DOH) and Senior Inspector continued to coordinate various environmental programs

**Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program:** The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

**Land Use:** The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

**Hazardous Materials Management & Public Health Preparedness:** The EHD participated The Regional Emergency Operations Plan (REOP) Orientation held in Southbury by State of Connecticut Department of Emergency Management and Homeland Security (DEMHS) Region 5. The EHD continued in planning, training and preparedness activities for all hazard events required by the Connecticut Department of Public Health (DPH) Bioterrorism and Pandemic Influenza Grants.



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To: City of Danbury Common Council  
From: Aimee H. Budnik, MS, RD, CLC  
Re: April 2007 Monthly Report

The following are the highlights of the division's activities:

- The attached report and data tables have been modified to include the previous month's statistics in addition to consolidating some of the information into a tabular format. The information also includes utilization, duplicated clients and unduplicated clients.
- The City Employees and other organizations donated 298# of peanut butter for the City Food Drive.
- The shelter operated this month with an 89% occupancy rate with an average of 18 persons utilizing the night shelter. An average of 22 people used the day center for a total of 535 day center service visits.
- The City Shelter received a generous donation of toiletries and other personal items from the Danbury High School's Key Club.
- Participated in the Community Development Block Grant Public Hearing.
- Public Notice and community meeting was held to announce and explain the application process the local Continuum of Care HUD SuperNOFA dollars.
- The Division applied for Veteran's Administration Per Diem grant program for the Emergency Homeless Shelter.
- Held the first shelter staff meeting to review operations and enhance client services.
- Clients who use the day shelter were provided an in-service from the Women's Center of Greater Danbury about violence.

This month I had the opportunity and pleasure of attending several Annual service organizations' meetings. It was very invigorating and inspiring to be surrounded by the many community partners, neighbors and businesses. I look forward to connecting with some new partners that will assist this division with our mission in serving the community and its citizens.

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# City of Danbury

Division of Welfare and Social Services

April 2007 Report

## Service Activities:

Service Activity Category	This month	Last month	% Difference	YTD
<b>Medical Case Management</b>	<b>198</b>	<b>237</b>	<b>-20%</b>	<b>937</b>
<b>Housing Case Management</b>				
<b><i>Total new cases</i></b>	<b>33</b>	<b>26</b>	<b>21%</b>	<b>101</b>
Energy Assistance	0	0	0	16
Evictions that occurred	1	1	0	10
Food Assistance	10	10	0	86
Housing	5	23	-360%	266
<i>Back rent assistance</i>	<b>13</b> <ul style="list-style-type: none"> <li>• 7 denied</li> <li>• 3 pending</li> <li>• 1 granted</li> </ul>	<b>5</b> <ul style="list-style-type: none"> <li>• 1 denied</li> <li>• 3 pending</li> <li>• 1 granted</li> </ul>	62%	92
<i>Housing search assistance</i>	5	5	0	50
<i>Housing retention services</i>	1	3	-200%	36
<i>Other housing assistance</i>	8	3	63%	40
Home Visits	5	4	20%	31
Indigent Prescription applications	156	173	-11%	1497
Legal Issues	0	0	0	6
Medical assessments for WOW and Americares	42	64	-52%	713
Neighborhood	0	0	0	8
Social Security	1	1	0	21
State DSS	42	48	-14%	311
Substance Abuse	0	1	-100%	6
Vocational	0	0	0	4
Other	8	71	-788%	189

# City of Danbury

Division of Welfare and Social Services

April 2007 Report

## City's Emergency Shelter

<b>Day Center</b>			
	<b>This month</b>	<b>Last Month</b>	<b>% Difference</b>
Cases homeless people were active during the month	136	131	4%
Initial assessments were completed	29	25	14%
Persons found housing or were placed in housing programs	0	2	-200%
Mental Health Referrals	30	29	3%
Persons found employment	12	13	-8%
Substance Abuse Referrals	26	36	-38%
A total of different services were provided during this month in addition	330	350	-6%
<i>Total # of clients served at the day center</i>	<i>574</i>	<i>549</i>	<i>4%</i>
<i>Total # of unduplicated persons receiving services</i>	<i>136</i>	<i>131</i>	<i>4%</i>

<b>Night Shelter</b>			
	<b>This month</b>	<b>Last Mont</b>	<b>% difference</b>
different people utilized the night shelter	45	34	24%
people were turned away for reasons other than lack of bed space	3	4	-33%
persons turned away for lack of beds	4	2	50%
# of beds occupied (bednights=sum of nights each bed was used)	535	519	3%
overall occupancy rate for the month (based on 20 beds)	89%	83%	7%
<i>Total # of clients served at the night shelter</i>	<i>535</i>	<i>519</i>	<i>3%</i>

Please note that the information from the DSS demographic report is now included in the above table.

<b>Shelter utilization (day+night)</b>	<b>This month</b>
<b>Utilization (total # people for the month)</b>	1109
<b>Average # clients per day</b>	19
<b>Average # clients per night</b>	18



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## HOUSING AND FOOD SERVICE REPORT

April, 2007

### INSPECTIONS

	NUMBER							
	This Month	Last Month	Number Diff.	% Diff.	YTD	Last YTD	Number Diff.	% Diff.
A.	230	327	(97)	(30)	3207	2669	538	20
B.	45	62	(17)	(27)	999	850	149	17
C.	71	114	(43)	(38)	1191	1182	9	1
D.	114	149	(35)	(23)	987	589	398	68
E.	112	137	(25)	(18)	1293	815	478	59
F.	35	25	10	40	310	308	2	1
A.	Total Housing Inspections							
B.	Total Housing Inspections Common Areas							
C.	Total Housing Inspections Dwelling Units							
D.	Total Housing Inspections Nuisance							
E.	Total Food Service Inspections							
F.	Total General Nuisance/Miscellaneous Inspections							



Paul Schierloh  
Associate Director

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## NARRATIVE FOR MONTHLY REPORT

### HOUSING AND FOOD PROTECTION PROGRAM

Field activities for housing and food service functions conducted during the reporting period are reflected in the statistical summary attached. In addition to the normal administrative, inspection and enforcement activities associated with these functions, the section undertook the initiatives outlined below which would be deemed to be of special interest or importance. Food service inspection activities were affected during April by the extended leave of a public health inspector.

The department has initiated the re-licensure process for food services for the new license period that commences on July 1, 2007. Renewal mailings were sent to 560 licensed establishments and 30 itinerant food vendors. The department has also begun sending non-renewal warnings to establishments identified by the tax collector as being delinquent for more than one year in their personal property tax payments. Non-renewal warnings have also been sent to establishments identified as having outstanding well maintenance or water quality violations by the Connecticut Department of Public Health. Warnings have also been sent to establishments who owe past-due reinspection fees. In addition to these issues, compliance with the State's Qualified Food Operator and Designated Alternate provisions is required prior to approval of license renewals.

The Office of the Corporation Counsel processed seven housing/health code referrals in April. The department made court appearances on six cases in April. Every effort is made to encourage cooperation in making needed improvements, but non-compliance leads to court action and possible penalties for contempt of court orders.

The department distributed educational materials from the State Department of Public Health to the five Danbury paint and hardware stores participating in the "Keep It Clean" program this year. The participating stores provide employees and customers with educational materials about the dangers of lead poisoning and the importance of using lead safe practices when conducting home renovations.

The department has been asked to participate in systematic inspections with the UNIT program as needed. Senior Housing Inspector Don Melillo has been designated to be the department's liaison with UNIT and will participate in inspections as requested. The department continues to investigate complaints throughout the city referred through the Mayor's Blight Hotline and from other departments in addition to complaints made directly to the department. The department also receives complaints and service requests through Q-Alert and 311.

The department continued working with the LAMPP Project, the entity sub-contracted by the State to administer lead poisoning prevention and remediation funds awarded to Connecticut by the Federal government. This enables Danbury property owners to apply for funds available to abate lead paint, replace windows, doors and perform other repairs to make units lead safe. Danbury currently has one two-family home under contract by LAMPP to provide lead abatement assistance. Supplemental funds are being provided through the City's Community Development Block Grant Program to assist with the correction of additional non-lead code violations found at this property.

The housing section also provides staff support for the Danbury Fair Rent Commission. The part-time fair housing officer received one fair rent inquiry and received one formal fair rent complaint during April.