



CITY OF DANBURY
HEALTH, HOUSING & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

Mayor Mark D. Boughton
Common Council
155 Deer Hill Avenue
Danbury, CT 06810

January 29, 2007

Re: Department of Health & Housing Monthly Report to the Common Council

Dear Mayor Boughton and Members of the Common Council:

The December 2006 Department of Health & Housing monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing & Food Service, Welfare and Environmental Health which identify specific inspections, tasks and hours provided by our staff. The Department also receives and responds to resident communications through the new *City Line* 311 customer service line and the electronic Q-Alert system. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

Main Topics

The Food Service Inspection summary scores are continuously posted for public information on the City of Danbury web site. Current inspection results are available for public review, these results area added to the web site by City staff.

The Department also assisted the State of Connecticut Department of Public Health with local surveillance and related activities surrounding the multi-state e-coli outbreak investigation.

Additional Topics

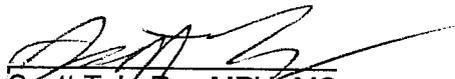
Transition meetings are being continued with Patricia Bowen, Paul Schierloh, Welfare staff and I to ensure a proper transition of duties and assignments in preparation for Ms. Bowen's retirement. Additional transition meetings were also continued with Mr. Dan Baroody, Senior Inspector, and me to ensure a proper transition of duties and assignments in the Environmental Health Division.

The great generosity of the greater Danbury community during the past holiday season offered \$2690 in gift card donations for use by those needing assistance while utilizing the City's programs and the Shelter, as well as helping the Welfare Division employees by donating gifts to 182 families and residents in Danbury.

The Environmental Health Division also held meetings to facilitate the creation of a Draft Emergency Alternate Care site list, in cooperation with the Danbury Hospital, Region 4 Hospital & Emergency Preparedness Committee and the Cities Emergency Response Team that could be used in the event of an emergency that might create an immediate surge in health care need and treatment locations.

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Department of Health, Housing & Welfare the opportunity to serve the Citizens of Danbury and feel free to contact the Division Supervisors or myself with any questions you may have.

Sincerely,


Scott T. LeRoy MPH, MS
Director of Health, Housing & Welfare

Cc: Dena Diorio, Director of Finance & Personnel



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HOUSING AND FOOD SERVICE REPORT

December, 2006

INSPECTIONS

	NUMBER							
	This Month	Last Month	Number Diff.	% Diff.	YTD	Last YTD	Number Diff.	% Diff.
A.	303	291	12	4	2050	1563	487	31
B.	90	109	(19)	(17)	761	501	260	52
C.	91	106	(15)	(14)	808	700	108	15
D.	121	72	49	68	463	340	123	36
E.	137	136	1	1	778	352	426	121
F.	32	28	4	14	194	199	(5)	(3)
A.	Total Housing Inspections							
B.	Total Housing Inspections Common Areas							
C.	Total Housing Inspections Dwelling Units							
D.	Total Housing Inspections Nuisance							
E.	Total Food Service Inspections							
F.	Total General Nuisance/Miscellaneous Inspections							


Paul Schierloh
Associate Director

NARRATIVE FOR MONTHLY REPORT

HOUSING AND FOOD PROTECTION PROGRAM

Field activities for housing and food service functions conducted during the reporting period are reflected in the statistical summary attached. In addition to the normal administrative, inspection and enforcement activities associated with these functions, the section undertook the initiatives outlined below which would be deemed to be of special interest or importance.

One additional section member completed the initial three-day lead inspector certification training in December. Code personnel must receive State-approved lead inspector training in order to conduct inspections under the Connecticut Lead Poisoning Prevention and Control Regulations. The department also assisted the Connecticut Department of Public Health with surveillance related to the Taco Bell multi-State e-Coli outbreak.

The Office of the Corporation Counsel processed nineteen housing/healthcode referrals in December. The housing section made court appearances on three cases while several other cases were resolved prior to court appearances. Every effort is made to encourage cooperation in making needed improvements, but non-compliance leads to court action and possible penalties for contempt of court orders.

The department has been asked to participate in systematic inspections with the UNIT program as needed. Senior Housing Inspector Don Melillo has been designated to be the department's liaison with UNIT and will participate in inspections as requested. The department continues to investigate complaints throughout the city referred through the Mayor's Blight Hotline and from other departments in addition to complaints made directly to the department. The department also receives complaints and service requests through Q-Alert and 311.

The department continued working with the LAMPP Project, the entity sub-contracted by the State to administer lead poisoning prevention and remediation funds awarded to Connecticut by the Federal government. This enables Danbury property owners to apply for funds available to abate lead paint, replace windows, doors and perform other repairs to make units lead safe. There are currently two applications awaiting action by LAMPP, but there was no progress to report with respect to these proposed projects. There have been a total of 13 Danbury referrals to LAMPP for lead assessments and counseling.

The housing section also provides staff support for the Danbury Fair Rent Commission. The part-time fair housing officer received three fair rent inquiries, processed one formal complaint and attended a meeting of the Commission in December.



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January 22, 2007

TO : Danbury Common Council
FROM: Daniel Baroody, Senior Inspector, Environmental Health Division
RE: Monthly Status Report - Environmental Health Division
December, 2006

Key Indicators	This Month	Last Month	# Difference	% Difference	YTD
<i>Hazardous Materials Management & Public Health Preparedness (hours)</i>	123	172	(49)	(28)	1995
<i>Wetlands / Water Resources Management (hours)</i>	148	155	(7)	(5)	2732
<i>Program Administration (hours)</i>	50	42	8	19	844
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	138	104	34	32	2542

Program Status Report

Narrative

The status of major project and program activities of the Environmental Health Division (EHD) for December, 2006 can be summarized as follows.

Wetlands / Water Resource Management: The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake.

The EHD continued to provide staff support and liaison to the Environmental Impact Commission. (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects:

The EHD conducted site investigations of complaints and construction activities along the shore front of Candlewood Lake in cooperation with The Candlewood Lake Authority (CLA),

The EHD receives and processes complaints, service requests and inquiries through the 311 "City Line" and Q-Alert systems.

Program Planning and Administration: The Director of Health (DOH) and Senior Inspector continued to coordinate various environmental programs

Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program: The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

Land Use: The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

Hazardous Materials Management & Public Health Preparedness: The EHD coordinated the Public Health Emergency Planning Team meeting regarding pandemic flu preparedness. The EHD held an interagency meeting and prepared a draft emergency alternate care site list in cooperation with Danbury Hospital and Region 4 Hospital Emergency Preparedness Committee. The EHD continued in planning, training and preparedness activities for all hazard events required by the Connecticut Department of Public Health (DPH) Bioterrorism and Pandemic Influenza Grants.

Following are highlights of the of department activity.

The Welfare-Social Service Department, Main Street Office received **a total of \$1025 in Gift Cards** in denominations ranging from \$10 to \$25. Ct. State Department employees donated a total of \$210 and City of Danbury Employees donated a total of \$235; the remaining donations were given by former City employees, Common Council members, Churches, private businesses, civic organizations and Danbury citizens.

Food baskets donated annually by the Ancient Order of Hibernians as well as two private individuals brought joy and relief to **40 different families** during the Holiday Season. In addition to all of the above generosity, gifts were received and disseminated to **142 individuals and families** through the efforts of the Main Street City employees.

The Day Center, City of Danbury Homeless Services Division, received **a total of \$915 in Gift Cards** to be used for the needs of the population served through the numerous programs offered at the City Shelter. In addition, the Day Center received numerous donations of socks, gloves, hats and undergarments along with heavy sweaters.

The Emergency Shelter of the Homeless Services Division received **a total of \$750 in Gift Cards to Sears** in denominations of \$50 to be used for people who use the night time services of the Program. Dorothy Day Hospitality House had received a large donation of gift cards from a donor and shared half of their donations with the Shelter.

Mayor Mark Boughton attended the Christmas Dinner held at the Day Center, 41 New Street, on December 13th. He presented a proclamation to Bonnie and Ron Mausolf, both of whom have been driving forces behind the cadre of volunteers who consistently give of their time to assure that our homeless population has the opportunity to celebrate the seasonal holidays so important to all of us, Christmas being the most difficult of times.

On Christmas Day, Night Shelter Staff Person kept the facility open until noon that day in order to provide a place inside for people to stay until Christmas Dinner was served at St. James Episcopal Church at noon.

There were more individual acts of kindness and generosity that occurred during this month, too numerous to mention but definitely not un-noticed and recognized.

I would be remiss not to mention the inordinate amount of personal time, in excess of their work day/ week that Employees in the Welfare-Social Services Department and the Day Center-Emergency Shelter gave during this month in order to make a brief period of time more joyful and caring for many people who have fallen on difficult times. They give much yet ask for little.

It has been a privilege and an honor to serve the citizens of this caring community. I have been blessed, working with many wonderful people throughout my career with the City, most especially with all of my staff in the Welfare-Social Services Department.

Submitted by: Patricia A. Bowen

(Handwritten signature)

Service Activities: Department staff record activities on a daily basis. Activities can be referrals to other agencies or they can be direct services such as emergency Rx, application completion for state or federal assistance & indigent drug programs & applications for housing; security or back rent payments. These are activities/services performed by staff at 254 Main Street and do not include the activities of the homeless services division, which are reported on separately. Categories into which service activities fall are:

Service activity category	
Food Assistance	6
Housing <i>in addition to those reported on below</i>	2
Medical: including assessments for WOW, Medicare	66
Indigent Prescription applications	138
Evictions	5
State DSS	19
Substance Abuse	---
Case management	4
Vocational	1
Neighborhood	---
Social Security	3
Energy assistance	1
Home Visits	---
Legal Issues	3
Other---Holiday Activities see cover sheet	

The following are people who requested that the City assist them with their housing problems. These individuals were assisted specifically by the department caseworker assigned to housing issues.

Housing services requests: 24

- 5 -seeking housing search assistance; housed, pending, refused, referred
- 11 -seeking back rent assistance: 3 pending; 2 granted; 5 denied; 0 referred
- 2 -needing housing retention services; retained; lost; advocacy
- 5 -received assistance with some other aspect of housing, legal referrals, mediation etc.

The requests consisted of the following family compositions:

- 14- single adults; 3 elderly; 3 disabled
- 4- single parent families with a total of 9 children
- 3-2-parent family with a total of 6 children
- 3-adult couples; elderly
- 1-security deposit request-referred

City's Emergency Shelter

*** Day Center**

- 115--cases homeless people were active during the month
- 32---Initial assessments were completed
- 1---Persons found housing or were placed in housing programs
- 22---Mental Health Referrals
- 19---Persons found employment

A total of **311 different services** were provided during this month in addition.

***Night Shelter**

- 34--different people utilized the night shelter
- 8---people were turned away for reasons other than lack of bed space
- 6---persons turned away for lack of beds
- 71%--overall occupancy rate for the month

*** Report to DSS attached -cover page**

DEPARTMENT OF SOCIAL SERVICES
HOMELESS SHELTER DEMOGRAPHIC REPORT

REPORT MONTH: December 2007
SHELTER NAME/TOWN: City 15 Danbury Shelter
CONTACT PERSON: Mark Kinné PHONE NO: 203-796-1661

DEPARTMENT OF SOCIAL SERVICES
COMMUNITY SERVICES, 10TH FLOOR
25 SIGOURNEY STREET
HARTFORD, CT 06106-5033
FAX # (860) 424-4957

MONTHLY STATISTICS
PLEASE SEND COMPLETED REPORTS BY THE 15TH OF THE FOLLOWING MONTH

I. CLIENTS SERVED

	SINGLE ADULTS (INCLUDING EMANCIPATED MINORS)	FAMILIES		
		# FAMILIES	# PARENTS	# CHILDREN
1. CLIENTS SERVED THIS MONTH	24	N/A	N/A	N/A
2. NEW ADMISSIONS	11			

II. SHELTER UTILIZATION

A. FOR SHELTERS WITHOUT PRIVATE APTS./ROOMS	NUMBER	B. FOR SHELTERS WITH PRIVATE APTS./ROOMS	NUMBER
1. # OF LICENSED BEDS	15	1. # OF APTS./ROOMS	0
2. # OF BEDS (BEDNIGHTS) OCCUPIED	321	2. # OF APT./ROOM NIGHTS OCCUPIED	0
(BEDNIGHTS = THE SUM OF THE NIGHTS EACH BED WAS USED)		(APT./ROOM NIGHTS = THE SUM OF NIGHTS EACH APT./ROOM WAS USED)	

III. PERSONS NOT PROVIDED SHELTER

A. HOMELESS TURNED AWAY	NUMBER	B. REFERRALS MADE FOR THOSE TURNED AWAY	NUMBER
1. DUE TO LACK OF BEDS	6	1. ANOTHER HOMELESS SHELTER	8
2. OTHER REASONS	8	2. DOMESTIC VIOLENCE SHELTER	
3. TOTAL	14	3. CITY WELFARE	
		4. DSS	
		5. PLACED IN HOTEL/MOTEL	
		6. OTHER (Please specify on back)	17056
		7. TOTAL	14

IV. QUARTERLY DEMOGRAPHIC INFORMATION

Fill out section below for total new admissions during the quarter. New admissions are clients that have not previously been in the shelter during the current Federal Fiscal year (Oct.-Sept.).

QUARTER ENDING:

DEC 2006 JUNE 20
 MAR 20 SEPT 20

AGE BREAKDOWN (ADULTS INCLUDE MINOR PARENTS AND EMANCIPATED MINORS)

TOTAL	CHILDREN			ADULTS											
	0-5	6-12	13-17	15	16	17	18	19	20	21-25	26-34	35-50	51-59	60+	
72										10	9	36	15	2	

RACE/ETHNICITY (FOR ADULTS AND CHILDREN)

TOTAL	WHITE	BLACK	AMERICAN INDIAN	ASIAN	HISPANIC: (PUERTO RICAN, CUBAN, OTHER)	OTHER (LIST ON BACK)
72	46	17	1	1	7	

CATEGORIES BELOW FOR ADULT CLIENTS ONLY (INCLUDE MINOR PARENTS AND EMANCIPATED MINORS)

TOTAL FAMILIES	NUMBER OF FAMILIES			NUMBER OF SINGLE ADULTS				
	MINOR PARENTS UNDER 18	ONE PARENT (18 AND OLDER)	TWO PARENT (18 AND OLDER)	TOTAL SINGLES	MALES	FEMALES	EMANCIPATED MALES (UNDER 18)	EMANCIPATED FEMALES (UNDER 18)
72				72	54	18	0	0

EDUCATION

TOTAL	HIGH SCHOOL	SOME HIGH SCHOOL	HIGH SCHOOL DIPLOMA/GED	SOME COLLEGE/DEGREE	UNKNOWN
72	5	20	28	9	

MAJOR SOURCE OF INCOME UPON ADMISSION

TOTAL	EMPLOYED	SOC. SEC./SS	VETERANS	IF A	SARA	UNEMPLOY COMP	CHILD SUPPORT	NONE	OTHER (LIST ON BACK)
72	13	8		5				46	

REASON FOR LOSS OF HOUSING

TOTAL	DISASTER/DIVIDING	LEGAL EVICTION	POOR PAY	EMIL/ERND EVICTION	FAMILY BREAKUP	DEINSTITUTIONALIZED	OUT OF JAIL/PRISON	LEFT VOLUNTARILY	OTHER (LIST ON BACK)
72		8		27	16		15	6	

CONTRIBUTING FACTORS TO HOMELESSNESS (MORE THAN ONE PER CLIENT PERMISSIBLE)

TOTAL	SUBSTANCE ABUSE	HOMELESS	NEW TO AREA	FAMILY ABUSE	MENTAL ILLNESS	EXPENSES EXCEEDING	PHYSICAL ILLNESS	DIVORCED/SEPARATED	OTHER (LIST ON BACK)
140	54	21	7		25	24	11		