



CITY OF DANBURY

HEALTH, HOUSING & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

Mayor Mark D. Boughton
Common Council
155 Deer Hill Avenue
Danbury, CT 06810

November 27, 2007

Re: Department of Health, Housing & Welfare's Monthly Report

Dear Mayor Boughton and Members of the Common Council:

The October 2007 Department of Health & Housing monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing & Food Service, Welfare and Environmental Health which identify specific inspections, tasks and hours provided by our staff. The Department also receives and responds to resident communications through the new *City Line* 311 customer service line and the electronic Q-Alert system. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

Main Topics

The Food Service Inspection summary scores are continuously posted for public information on the City of Danbury web site. Current inspection results are available for public review, these results are added to the web site by City staff.

The Department, working in conjunction with the Environmental Protection Agency (EPA) as the lead agency, State of Connecticut Department of Health (DPH) and other supporting agencies, continued to help investigate cases of Cutaneous (Skin) Anthrax.

Medical Outreach 797-4567
Eviction Prevention 797-4565
Information-Referral 797-4569

Dial 2-1-1 for all
Connecticut Services!

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504

Additional Topics

Please note that Ms. Caitlin Radano, Welfare Director, has started her position in November with transition meetings to ensure the delivery of proper services and that existing work can be completed by all staff.

The Welfare Department collected 39 phone cards from City of Danbury employees, for a total of 251 hours of donated calling time for the Connecticut Military Support Group. These cards are sent to Connecticut residents serving in Iraq and will help to support and increase communication between themselves and their families during the coming holiday season.

The Department of Health, Housing & Welfare also continued to the support efforts of the Continuum of Care and the 10 Year Plan to End Homelessness by attending planning meetings to hold the first Project Homeless Connect in Danbury on December 5, 2007 at the Danbury Elk's Lodge, 346 Main St, Danbury, CT, between 9:30am and 3pm (see flyer attached).

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Department of Health, Housing & Welfare the opportunity to serve the Citizens of Danbury and feel free to contact the Division Supervisors or myself with any questions you may have.

Sincerely,


Scott T. LeRoy, MPH, MS
Director of Health, Housing & Welfare



**NATIONAL
PROJECT
HOMELESS
CONNECT**



**The Greater Danbury Continuum of Care
and
The Danbury Housing Partnership**

**CORDIALLY INVITE YOU TO ATTEND
THE OPENING CEREMONY
FOR**

PROJECT HOMELESS CONNECT

**Danbury Elks Lodge
346 Main Street
Danbury, Connecticut**

**December 5, 2007
9:30 – 10:00 am**

Project Homeless Connect is one-day, one-stop community wide event designed to deliver services to people experiencing homelessness or in danger of becoming homeless. This innovative approach engages citizens, non-profits, government and businesses to partner together to help achieve the goals of Danbury's Ten-Year Plan to End Homelessness. This event is endorsed by the US Interagency Council on Homelessness. By holding this event, Danbury will be joining other communities across the country in working towards the common goal of ending homelessness.

We hope that you can join us to help kick-off this milestone event and thank the workers, volunteers and donors who have made it possible.

For further information or to RSVP please call (203) 797-4625.



CITY OF DANBURY

HEALTH, HOUSING & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

HOUSING AND FOOD SERVICE REPORT

October, 2007

INSPECTIONS

	NUMBER							
	This Month	Last Month	Number Diff.	% Diff.	YTD	Last YTD	Number Diff.	% Diff.
A.	265	274	(9)	(3)	1354	1456	(102)	(7)
B.	67	59	8	14	270	562	(292)	(52)
C.	84	76	8	10	368	611	(243)	(40)
D.	112	136	(24)	(18)	700	270	430	159
E.	152	144	8	6	527	505	22	4
F.	26	29	(3)	(10)	138	134	4	3
A.	Total Housing Inspections							
B.	Total Housing Inspections Common Areas							
C.	Total Housing Inspections Dwelling Units							
D.	Total Housing Inspections Nuisance							
E.	Total Food Service Inspections							
F.	Total General Nuisance/Miscellaneous Inspections							

Paul Schierloh
Associate Director

Medical Outreach 797-4567
Eviction Prevention 797-4565
Information-Referral 797-4569

Dial 2-1-1 for all
Connecticut Services!

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504

NARRATIVE FOR MONTHLY REPORT

HOUSING AND FOOD PROTECTION PROGRAM

Field activities for housing and food service functions conducted during the reporting period are reflected in the statistical summary attached. In addition to the normal administrative, inspection and enforcement activities associated with these functions, the section undertook the initiatives outlined below which are deemed to be of special interest or importance.

The Office of the Corporation Counsel processed eleven housing/health code referrals in October. The department made court appearances on seven cases in October. Every effort is made to encourage cooperation in making needed improvements, but non-compliance leads to court action and possible penalties for contempt of court orders.

The department has been asked to participate in systematic inspections with the UNIT program as needed. Senior Housing Inspector Don Melillo has been designated to be the department's liaison with UNIT and will participate in inspections as requested. The department continues to investigate complaints throughout the city referred through the Mayor's Blight Hotline and from other departments in addition to complaints made directly to the department. The department also receives complaints and service requests through Q-Alert and 311.

The department continued working with the LAMPP Project, the entity sub-contracted by the State to administer lead poisoning prevention and remediation funds awarded to Connecticut by the Federal government. This enables Danbury property owners to apply for funds available to abate lead paint, replace windows, doors and perform other repairs to make units lead safe. LAMPP is currently preparing specifications in connection with an application for funding from a property owner.

The housing section also provides staff support for the Danbury Fair Rent Commission. The part-time fair housing officer received three fair rent inquiries and processed one formal fair rent complaint during October. One new housing discrimination inquiry was received during the reporting period. The officer also attended training on dealing with predatory lending practices.



CITY OF DANBURY

HEALTH, HOUSING & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

November 19, 2007

TO : Danbury Common Council
FROM: Daniel Baroody, Senior Inspector, Environmental Health Division
RE: Monthly Status Report - Environmental Health Division
October, 2007

Key Indicators	This Month	Last Month	# Difference	% Difference	YTD
<i>Hazardous Materials Management & Public Health Preparedness (hours)</i>	184	225	(41)	(18)	1,851
<i>Wetlands / Water Resources Management (hours)</i>	141	79	62	78	1,343
<i>Program Administration (hours)</i>	58	51	7	14	461
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	101	110	(9)	(8)	1,056

Program Status Report

Narrative

The status of major project and program activities of the Environmental Health Division (EHD) for October, 2007 can be summarized as follows.

Wetlands / Water Resource Management: The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake.

The EHD continued to provide staff support and liaison to the Environmental Impact Commission. (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects:

The EHD conducted site investigations of complaints and construction activities along the shore front of Candlewood Lake in cooperation with The Candlewood Lake Authority (CLA),

The EHD receives and processes complaints, service requests and inquiries through the 311 "City Line" and Q-Alert systems.

Program Planning and Administration: The Director of Health (DOH) and Senior Inspector continued to coordinate various environmental programs

Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program: The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

Land Use: The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

Hazardous Materials Management & Public Health Preparedness: The Environmental Health Division through the Director of Health continued to assist the United States Environmental Protection Agency (USEPA) as lead agency and Connecticut Department of Public Health (DPH) in response to a cutaneous anthrax incident. The EHD continues in planning, training and preparedness activities for all hazard events required by the Connecticut Department of Public Health (DPH) Bioterrorism and Pandemic Influenza Grants.



CITY OF DANBURY

HEALTH, HOUSING & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

To: City of Danbury Common Council
From: Caitlin Radano M.S.W., Welfare Director

A handwritten signature in black ink, appearing to read "Caitlin Radano, M.S.W.", written over a horizontal line.

Re: October 2007 Monthly Report

The following are the highlights of the division's activities:

- The attached report and data tables have been modified to include the previous month's statistics in addition to consolidating some of the information into a tabular format. The information also includes utilization, duplicated clients and unduplicated clients.
- The City Employees donated 39 phone cards (totaling 215 hours) for the Connecticut Military Support Group and these cards will be sent to Connecticut residents serving in Iraq. Two pairs of eye glasses and 1 cell phone was collected for the Lion's Club.
- The shelter operated this month with an 81% occupancy rate (based on 20 beds) with an average of 16 persons utilizing the night shelter. Eleven of the 31 nights had 18 or more people utilizing the night shelter. An average of 13 people used the day center for a total of 398 day center service visits.
- Staff members and other community members participated in Project Homeless Connect Continuum of Care's planning Workgroup.
- Department of Labor Career Express had its second visit to Danbury to assist individuals that are homeless with employment.
- Shelter received a donation of sandwiches from the Girl Scouts and a monthly luncheon donation.

Medical Outreach 797-4567
Eviction Prevention 797-4565
Information-Referral 797-4569

Dial 2-1-1 for all
Connecticut Services!

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504

City of Danbury

Division of Welfare and Social Services

October 2007 Report

Service Activities:

Service Activity Category	This month	Last month	% Difference	YTD
Medical Case Management	238	230	3.5%	887
Housing Case Management	60	60		
Total new cases	18	21	-14%	85
Energy Assistance	0	0	0	9
Emergency Prescriptions	5	N/A	N/A	5
Evictions that occurred	2	2	N/A	7
Food Assistance	90	88	2.3%	303
Housing	18	21	-30%	85
<i>Back rent assistance</i>	9 <ul style="list-style-type: none"> • 1 granted • 4 denied • 2 pending • 2 referred 	9 <ul style="list-style-type: none"> • 1 granted • 3 denied • 5 pending 	29%	27
<i>Housing search assistance</i>	13	3	333%	21
<i>Housing retention services</i>	7	1	600%	13
<i>Assistance with admission appointments and/or lease signings</i>	5	4	25%	10
<i>Other housing assistance</i>	6	5	20%	28
Home Visits	2	3	-33%	12
Indigent Prescription applications	148	142	4.2%	586
Legal Issues	0	0	0	0
Medical assessments for WOW and Americares	90	88	2.3%	303
Neighborhood	0	0	0	0
Social Security	0	0	0	0
State DSS	90	88	2.3%	303
Substance Abuse	0	0	0	0
Vocational	0	0	0	0
Other	0	5	-500%	5

City of Danbury

Division of Welfare and Social Services

October 2007 Report

City's Emergency Shelter

Day Center			
	This month	Last Month	% Difference
Cases homeless people were active during the month	95	122	-21%
Initial assessments were completed	67	11	509%
Persons found housing or were placed in housing programs	12	10	20%
Mental Health Referrals	13	18	-28%
Persons found employment	24	32	-25%
Substance Abuse Referrals	9	14	-36%
A total of different services were provided during this month	261	376	-31%
<i>Total # of clients served at the day center</i>	<i>398</i>	<i>408</i>	<i>-2.5%</i>
<i>Total # of unduplicated persons receiving services</i>	<i>95</i>	<i>122</i>	<i>-21%</i>

Night Shelter			
	This month	Last Month	% difference
different people utilized the night shelter	33	29	14%
people were turned away for reasons other than lack of bed space	9	1	800%
persons turned away for lack of beds	0	2	-200%
# of beds occupied (bednights=sum of nights each bed was used)	476	542	- 12%
overall occupancy rate for the month (based on 20 beds)	81%	90%	-10%
<i>Total # of clients served at the night shelter</i>	<i>476</i>	<i>542</i>	<i>-12%</i>

Please note that the information from the DSS demographic report is now included in the above table.

Shelter utilization (day+night)	This month
Utilization (total # people for the month)	899
Average # clients per day	13
Average # clients per night	16