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**CITY OF DANBURY**  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**DAVID W. ST. HILAIRE**  
DIRECTOR OF FINANCE

(203)797-4652  
FAX: (203)796-1526

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**M E M O R A N D U M**

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**DATE:** 11/27/07  
**TO:** HON. MARK D. BOUGHTON VIA THE COMMON COUNCIL  
**FROM:** DAVID ST. HILAIRE, DIRECTOR OF FINANCE *DSH*  
**RE:** RESOLUTION-WOMEN'S CLUB GRANT-ELDERLY SERVICES

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Attached for your review is a resolution that will allow the City of Danbury Department of Elderly Services to apply for and accept funding from the Women's Club of Danbury/New Fairfield. This funding will be used towards the purchase of a kiln to be used at the Danbury Senior Center. There is money available in the 2007/2008 Elderly Services budget to cover additional costs of the kiln not covered by the grant award.

The Common Council is respectfully requested to consider this resolution at its next meeting.

cc: S. Tomanio

Attach.

# RESOLUTION

**CITY OF DANBURY, STATE OF CONNECTICUT**

\_\_\_\_\_ A. D., 200\_

**RESOLVED** by the Common Council of the City of Danbury:



**WHEREAS** The Women's Club of Danbury/New Fairfield has made available to the City of Danbury Department of Elderly Services the opportunity to apply for funding; and

**WHEREAS** funding received would be used towards the purchase of a kiln for use at the Danbury Senior Center for its outreach programs for the elderly.

**NOW, THEREFORE, BE IT RESOLVED THAT** Mark D. Boughton, Mayor of the City of Danbury, or Susan Tomanio, Director of Elderly Services, as his designee, is authorized to apply for and accept this funding and execute on behalf of the City of Danbury all contracts, agreements or amendments and to take all actions necessary to accomplish the purposes thereof.



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**CITY OF DANBURY**  
DANBURY, CONNECTICUT 06810  
**DEPARTMENT OF ELDERLY SERVICES**  
**COMMISSION ON AGING**

**Danbury Senior Center**  
Elmwood Hall  
10 Elmwood Place  
(203) 797-4686

**Municipal Agent**  
80 Main Street  
(203) 796-1513

November 26, 2007

Mrs. Jack T. Orr  
Philanthropic Committee Chair  
The Women's Club of Danbury/  
New Fairfield, Inc.  
17 Ohehyahtah Place  
Danbury, CT 06810

RE: Application for Philanthropic Funding

Dear Mrs. Orr and members of the philanthropic committee:

This letter serves as cover letter for application for philanthropic funding from your organization, "The Women's Club of Danbury/New Fairfield, Inc. I thank you for the opportunity to apply for funding.

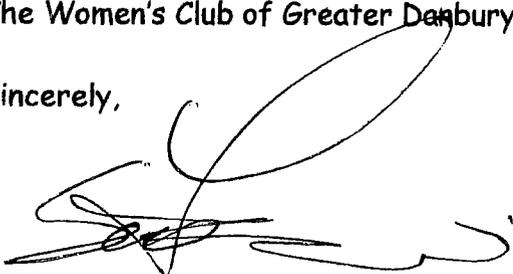
The Department of Elderly Services of the City of Danbury's mission is to increase the quality of life of Danbury area citizens who are age 50 or better through the use of social, educational, spiritual, physical, intergenerational, multicultural, and animal/nature programs. It is our goal to put an end to boredom, helplessness, and hopelessness through outreach and innovative and spontaneous program offerings.

We serve the community through four programs, Elmwood Hall/The New Danbury Senior Center, the Municipal Agent office, the SeniorNet Computer Learning Center, and the Elderly Van Transportation Program.

It is our hope that you award us monies toward a badly needed kiln for our ceramics class. Our need of this new kiln will be explained in the attached application.

Again, I thank you for the opportunity to apply for philanthropic funding through The Women's Club of Greater Danbury/New Fairfield, Inc.

Sincerely,

A handwritten signature in black ink, appearing to read 'Susan M. Tomanio', with a large, sweeping flourish above the name.

Susan M. Tomanio, LCSW  
Director of Elderly Services

attachment

**APPLICATION OF PHILANTHROPIC FUNDING  
from  
THE WOMEN'S CLUB OF DANBURY/NEW FAIRFIELD, INC.**

**\*Include a cover letter on your stationary introducing organization and your proposal**

**\*Application should be typed**

**\*All questions must be answered**

**\*Applications should be submitted no later than January 16, 2008 to the Women's Club of Danbury/New Fairfield, Inc.  
Attn: Philanthropic Committee Chair Mrs. Jack T. Orr, 17 Ohehyahtah Place, Danbury, CT 06810**

**\*Grants will awarded April 2008**

Name of Organization: Department of Elderly Services, City of Danbury

Address: Elmwood Hall, 10 Elmwood Place, Danbury, CT 06810

Agency Contact: Susan Tomanio, LCSW, 203-797-4686

WCDNF Sponsor: Mildred Siegel

Mission Statement: The Department of Elderly Services of the City of Danbury's mission is to increase the quality of life of Danbury area citizens who are age 50 or better through the use of social, educational, spiritual, physical, intergenerational, multicultural, and animal/nature programs. It is our goal to put an end to boredom, helplessness, and hopelessness through outreach and innovative and spontaneous program offerings.

Vision Statement: Same as Mission Statement

Is this a non-profit organization? Yes

Where does your organization get its financial support? – State% 0

United Way% 0, Private Donations% 5

Special Event Fund Raising% 15 (via the Prime Timers, Inc. Friends of Danbury Seniors)

Other: City of Danbury% 80

Total Budget: \$306,958

Total Income: \$0

Who is your target population? Danbury area senior citizens age 50 or better

What type of services do you provide? Social, recreational, educational, physical, spiritual, creative, intergenerational, multicultural, animal/nature programs. Also, outreach to homebound, concrete services (benefits assistance, rent rebate, CONNPace, Medicare, resource and referral, tax preparation assistance, computer courses designed for seniors, drop-in center, CARES (Coalition of Agencies Related to Elderly Services), 911/cell phones, durable medical equipment, advocacy, transportation.

Does your organization have any paid employees? Yes

Full-time positions:

- Director of Elderly Services
- Coordinator of Senior Center
- Coordinator Assistant
- Municipal Agent

Part-time positions:

- Van Driver (2)
- Receptionist/Front Desk (3)
- Municipal Agent Office Associate

Does your organization have an active volunteer staff? Yes

How large is it? Approximately 75

Does your organization have any immediate needs: Yes, we are in need of a kiln.

Approximate cost of these needs: \$1,972

Does your organization have a wish list? Since the cost of kiln is high, we ask for no other needs.

Specify purpose for which funds are requested: The senior center has a long history of having a ceramics program. Our current kiln is very old and runs poorly. Parts of the kiln are falling off, the coils are not heating up and sometimes the machine does not turn on. We have recently been blessed with a new volunteer ceramics teacher and her ability to assist and teach the seniors is inhibited by the fact that "pieces are a struggle to fire." We have chosen to purchase the kiln from West's Ceramic Supply, Inc. due to the fact that we have an established business relationship with them and they have offered us a discount, will not charge us tax and will deliver and install the kiln at no cost.

Please type a brief description of any pertinent information. You may attach additional materials that would be helpful to the Philanthropic Committee.

Even though The Prime Timers, Inc, Friends of Danbury Seniors help us with a great many things, we are also required to seek funding from multiple sources to supplement any help The Prime Timers give us.

Attached please find information on the kiln we desire.

Attached please also find a copy of the Department of Elderly Services budget for 2007/2008.

Thank you for your consideration.