



CITY OF DANBURY
HEALTH, HOUSING & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

Mayor Mark D. Boughton
Common Council
155 Deer Hill Avenue
Danbury, CT 06810

October 30, 2007

Re: Department of Health, Housing & Welfare's Monthly Report

Dear Mayor Boughton and Members of the Common Council:

The September 2007 Department of Health & Housing monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing & Food Service, Welfare and Environmental Health which identify specific inspections, tasks and hours provided by our staff. The Department also receives and responds to resident communications through the new *City Line* 311 customer service line and the electronic Q-Alert system. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

Main Topics

The Food Service Inspection summary scores are continuously posted for public information on the City of Danbury web site. Current inspection results are available for public review, these results area added to the web site by City staff.

The Department, working in conjunction with the Environmental Protection Agency (EPA) as the lead agency, State of Connecticut Department of Health (DPH) and other supporting agencies, helped investigate cases of Cutaneous (Skin) Anthrax.

Medical Outreach 797-4567
Eviction Prevention 797-4565
Information-Referral 797-4569

Dial 2-1-1 for all
Connecticut Services!

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504

Additional Topics

Please note that Ms. Aimee Budnik, Welfare Director, resigned her position in August, transition meetings were held to ensure the delivery of proper services and that existing work can be completed by all staff.

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Department of Health, Housing & Welfare the opportunity to serve the Citizens of Danbury and feel free to contact the Division Supervisors or myself with any questions you may have.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott T. LeRoy", is written over a horizontal line.

Scott T. LeRoy MPH, MS
Director of Health, Housing & Welfare



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HOUSING AND FOOD SERVICE REPORT

September, 2007

INSPECTIONS

	NUMBER							
	This Month	Last Month	Number Diff.	% Diff.	YTD	Last YTD	Number Diff.	% Diff.
A.	274	446	(172)	(39)	1089	1085	4	4
B.	59	85	(26)	(31)	203	431	(228)	(53)
C.	76	117	(41)	(35)	284	436	(152)	(35)
D.	136	237	(101)	(43)	588	208	380	182
E.	144	129	15	12	375	385	(10)	(3)
F.	29	33	(4)	(12)	112	105	7	7
A.	Total Housing Inspections							
B.	Total Housing Inspections Common Areas							
C.	Total Housing Inspections Dwelling Units							
D.	Total Housing Inspections Nuisance							
E.	Total Food Service Inspections							
F.	Total General Nuisance/Miscellaneous Inspections							


Paul Schierloh
Associate Director

NARRATIVE FOR MONTHLY REPORT

HOUSING AND FOOD PROTECTION PROGRAM

Field activities for housing and food service functions conducted during the reporting period are reflected in the statistical summary attached. In addition to the normal administrative, inspection and enforcement activities associated with these functions, the section undertook the initiatives outlined below which are deemed to be of special interest or importance.

The department has completed the re-licensure process for food services for the new license period that commenced on July 1, 2007. Renewal mailings were sent to 560 licensed establishments and 30 itinerant food vendors. Enforcement hearings were completed in September for all remaining non-compliant establishments. Two closure orders were issued to establishments for failure to comply with application requirements. Both establishments immediately complied upon service of the orders.

The Office of the Corporation Counsel processed eleven housing/health code referrals in September. The department made court appearances on one case in September. Every effort is made to encourage cooperation in making needed improvements, but non-compliance leads to court action and possible penalties for contempt of court orders.

The department has been asked to participate in systematic inspections with the UNIT program as needed. Senior Housing Inspector Don Melillo has been designated to be the department's liaison with UNIT and will participate in inspections as requested. The department continues to investigate complaints throughout the city referred through the Mayor's Blight Hotline and from other departments in addition to complaints made directly to the department. The department also receives complaints and service requests through Q-Alert and 311.

The department continued working with the LAMPP Project, the entity sub-contracted by the State to administer lead poisoning prevention and remediation funds awarded to Connecticut by the Federal government. This enables Danbury property owners to apply for funds available to abate lead paint, replace windows, doors and perform other repairs to make units lead safe. LAMPP conducted a site inspection on one Danbury property in September in connection with a new application for funding from a property owner.

The housing section also provides staff support for the Danbury Fair Rent Commission. The part-time fair housing officer received two fair rent inquiries and processed one formal fair rent complaint during September. She also worked with the Corporation Counsel's Office and the Fair Rent Commission to finalize revised by-laws. One new housing discrimination inquiry was received during the reporting period. The officer also attended the annual meeting of the Fair Housing Association of Connecticut.



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October 24, 2007

TO : Danbury Common Council
FROM: Daniel Baroody, Senior Inspector, Environmental Health Division
RE: Monthly Status Report - Environmental Health Division
September, 2007

Key Indicators	This Month	Last Month	# Difference	% Difference	YTD
<i>Hazardous Materials Management & Public Health Preparedness (hours)</i>	255	120	135	113	1,631
<i>Wetlands / Water Resources Management (hours)</i>	79	104	(25)	(24)	1,202
<i>Program Administration (hours)</i>	51	37	14	38	403
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	110	105	5	5	955

Program Status Report

Narrative

The status of major project and program activities of the Environmental Health Division (EHD) for September, 2007 can be summarized as follows.

Wetlands / Water Resource Management: The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake.

The EHD continued to provide staff support and liaison to the Environmental Impact Commission (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects:

The EHD conducted site investigations of complaints and construction activities along the shore front of Candlewood Lake in cooperation with The Candlewood Lake Authority (CLA),

The EHD receives and processes complaints, service requests and inquiries through the 311 "City Line" and Q-Alert systems.

Program Planning and Administration: The Director of Health (DOH) and Senior Inspector continued to coordinate various environmental programs

Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program: The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

Land Use: The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

Hazardous Materials Management & Public Health Preparedness: The Environmental Health Division through the Director of Health assisted the United States Environmental Protection Agency (USEPA) as lead agency and Connecticut Department of Public Health (DPH) in response to a cutaneous anthrax incident. The EHD continues in planning, training and preparedness activities for all hazard events required by the Connecticut Department of Public Health (DPH) Bioterrorism and Pandemic Influenza Grants.



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To: City of Danbury Common Council
Re: September 2007 Monthly Report

The following are the highlights of the Welfare division's activities:

- The attached report and data tables have been modified to include the previous month's statistics in addition to consolidating some of the information into a tabular format. The information also includes utilization, duplicated clients and unduplicated clients.
- The City Employees and other organizations donated 124# of kids snacks were collected. Two cell phones and 4 pairs of eyeglasses were collected and donated to Lion's club.
- Seventeen city employees were recruited as mentors for the Danbury Public School System.
- The shelter operated this month with a 90% occupancy rate (based on 20 beds) with an average of 18 persons utilizing the night shelter. Nineteen of the 31 nights had 18 or more people utilizing the night shelter. An average of 15 people used the day center for a total of 408 day center service visits.
- Staff members and other community members participated in Project Homeless Connect Continuum of Care's planning Workgroup.
- The Lion's Club voted to support Project Homeless Connect.
- Department of Labor Career Express had its second visit to Danbury to assist individuals that are homeless with employment.
- A meeting was held by the Shelter Case Worker with the other shelters in Danbury to prepare for the overflow shelter policy and procedures for the winter.

City of Danbury

Division of Welfare and Social Services

September 2007 Report

Service Activities:

Service Activity Category	This month	Last month	% Difference	YTD
Medical Case Management	230	222	3.6%	649
Housing Case Management	60	60		
Total new cases	21	30	-30%	67
Energy Assistance	0	1	-100%	9
Evictions that occurred	2	2	0	5
Food Assistance	88	62	42%	213
Housing	21	30	-30%	67
<i>Back rent assistance</i>	9 • 1 granted • 3 denied • 5 pending	7 • 3 granted • 3 denied • 1 pending	29%	18
<i>Housing search assistance</i>	3	3	0	8
<i>Housing retention services</i>	1	5	-80%	6
<i>Assistance with admission appointments and/or lease signings</i>	4	0	400%	5
<i>Other housing assistance</i>	5	15	-67%	22
Home Visits	3	3	0	10
Indigent Prescription applications	142	162	-12%	438
Legal Issues	0	0	0	0
Medical assessments for WOW and Americares	88	62	42%	213
Neighborhood	0	0	0	0
Social Security	0	0	0	0
State DSS	88	62	42%	213
Substance Abuse	0	0	0	0
Vocational	0	0	0	0
Other	5	0	500%	5

City of Danbury

Division of Welfare and Social Services

September 2007 Report

City's Emergency Shelter

Day Center			
	This month	Last Month	% Difference
Cases homeless people were active during the month	122	119	2.5%
Initial assessments were completed	11	22	-50%
Persons found housing or were placed in housing programs	10	8	25%
Mental Health Referrals	18	16	13%
Persons found employment	32	28	14%
Substance Abuse Referrals	14	13	8%
A total of different services were provided during this month	376	363	4%
<i>Total # of clients served at the day center</i>	<i>408</i>	<i>621</i>	<i>-34%</i>
<i>Total # of unduplicated persons receiving services</i>	<i>122</i>	<i>119</i>	<i>2.5%</i>

Night Shelter			
	This month	Last Mont	% difference
different people utilized the night shelter	29	31	-6.5%
people were turned away for reasons other than lack of bed space	1	1	0
persons turned away for lack of beds	2	8	-75%
# of beds occupied (bednights=sum of nights each bed was used)	542	550	- 1.5%
overall occupancy rate for the month (based on 20 beds)	90%	89%	1%
<i>Total # of clients served at the night shelter</i>	<i>542</i>	<i>550</i>	<i>-1.5%</i>

Please note that the information from the DSS demographic report is now included in the above table.

Shelter utilization (day+night)	This month
Utilization (total # people for the month)	950
Average # clients per day	16
Average # clients per night	18