



CITY OF DANBURY

HEALTH, HOUSING & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

Mayor Mark D. Boughton
Common Council
155 Deer Hill Avenue
Danbury, CT 06810

September 25, 2007

Re: Department of Health & Housing Monthly Report to the Common Council

Dear Mayor Boughton and Members of the Common Council:

The August 2007 Department of Health & Housing monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing & Food Service, Welfare and Environmental Health which identify specific inspections, tasks and hours provided by our staff. The Department also receives and responds to resident communications through the new *City Line* 311 customer service line and the electronic Q-Alert system. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

Main Topics

The Food Service Inspection summary scores are continuously posted for public information on the City of Danbury web site. Current inspection results are available for public review, these results are added to the web site by City staff.

August was also Breastfeeding Awareness Month in Connecticut, and the City of Danbury WIC program initiated a celebration on August 6th, 2006.

Medical Outreach 797-4567
Eviction Prevention 797-4565
Information-Referral 797-4569

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Administration 796-1504

The Lake Kenosia wildlife hedgerow project, established on the Lake Kenosia shoreline last year, was dedicated on August 31st at the Lake Kenosia Town Park.

Additional Topics

Please note that Ms. Aimee Budnik, Welfare Director, resigned her position in August, transition meetings were held to ensure the delivery of proper services and that existing work can be completed by all staff.

The Department, working in conjunction with the State of Connecticut Department of Health, investigated a potential case of Tuberculosis. A successful Testing & Education program was provided by State & local health officials, in conjunction with the Community Health Center and the collaboration of School Nurses.

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Department of Health, Housing & Welfare the opportunity to serve the Citizens of Danbury and feel free to contact the Division Supervisors or myself with any questions you may have.

Sincerely,


Scott T. LeRoy MPH, MS
Director of Health, Housing & Welfare



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To: City of Danbury Common Council
From: Aimee H. Budnik, MS, RD, CLC
Re: August 2007 Monthly Report

The following are the highlights of the division's activities:

- The attached report and data tables have been modified to include the previous month's statistics in addition to consolidating some of the information into a tabular format. The information also includes utilization, duplicated clients and unduplicated clients.
- The City Employees and other organizations donated 157# of cereal were collected. 4 hearing aides, 4 cell phones and 7 pairs of eyeglasses were collected and donated to Lion's club.
- The shelter received its first food shipment from the Connecticut Food Bank.
- The shelter operated this month with a 89% occupancy rate (based on 20 beds) with an average of 18 persons utilizing the night shelter. Twenty-one of the 31 nights had 18 or more people utilizing the night shelter. An average of 18 people used the day center for a total of 621 day center service visits.
- Held another shelter staff meeting to review operations and enhance client services.
- Director and other community members participated in Project Homeless Connect Continuum of Care's Workgroup to begin planning this event.
- The Director presented at the Lion's Club about the City's Homeless Shelter and the continued operational needs.
- Department of Labor Career Express made its first monthly visit to Danbury to assist individuals that are homeless with employment.
- An informational brochure about the Homeless Shelter and its services was created and distributed to all Chamber of Commerce members and other community agencies.
- The Medical Caseworker shopped and organized school needs for six elementary school students with the Dress for Success Donations.
- A meeting was held with the other shelters in Danbury with staff, the Director, the Mayor and Director of Health.
- The Director attended the Social and Supportive Services Committee of the Housing Partnership.

August 2007 was a month of transition because I relocated to Ohio with my family this month. The last weeks were very challenging because I had to say good-bye to so many incredible colleagues, staff and clients. Many of these people I had learned a great deal from, had much respect and admiration for the endless jobs they did with so much courage, heart and passion. Thank you for making my last weeks very memorable; thank you to all for caring about what I did to follow the paths I carved.

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City of Danbury

Division of Welfare and Social Services

August 2007 Report

Service Activities:

Service Activity Category	This month	Last month	% Difference	YTD
Medical Case Management	222	197	11%	419
Housing Case Management	60	60	0	
<i>Total new cases</i>	30	16	88%	46
Energy Assistance	1	8	-70%	9
Evictions that occurred	2	1	100%	3
Food Assistance	62	63	-2%	125
Housing	30	16	47%	46
<i>Back rent assistance</i>	7 • 3 granted • 3 denied • 1 pending	2 • 1 denied • 1 pending	71%	9
<i>Housing search assistance</i>	3	2	33%	5
<i>Housing retention services</i>	5	0	500%	5
<i>Assistance with admission appointments and/or lease signings</i>	0	1	-100%	1
<i>Other housing assistance</i>	15	2	87%	17
Home Visits	3	4	-33%	7
Indigent Prescription applications	162	134	17%	296
Legal Issues	0	0	0	0
Medical assessments for WOW and AmeriCares	62	63	-2%	125
Neighborhood	0	0	0	0
Social Security	0	0	0	0
State DSS	62	63	-2%	125
Substance Abuse	0	0	0	0
Vocational	0	0	0	0
Other	0	0	0	0

City of Danbury

Division of Welfare and Social Services

August 2007 Report

City's Emergency Shelter

Day Center			
	This month	Last Month	% Difference
Cases homeless people were active during the month	119	120	-.8%
Initial assessments were completed	22	9	144%
Persons found housing or were placed in housing programs	8	0	800%
Mental Health Referrals	16	25	-36%
Persons found employment	28	20	40%
Substance Abuse Referrals	13	22	-41%
A total of different services were provided during this month	363	318	14%
<i>Total # of clients served at the day center</i>	<i>621</i>	<i>765</i>	<i>-19%</i>
<i>Total # of unduplicated persons receiving services</i>	<i>119</i>	<i>120</i>	<i>-.8%</i>

Night Shelter			
	This month	Last Mont	% difference
different people utilized the night shelter	31	34	-9%
people were turned away for reasons other than lack of bed space	1	7	-86%
persons turned away for lack of beds	8	7	14%
# of beds occupied (bednights=sum of nights each bed was used)	550	485	13%
overall occupancy rate for the month (based on 20 beds)	89%	78%	14%
<i>Total # of clients served at the night shelter</i>	<i>550</i>	<i>485</i>	<i>13%</i>

Please note that the information from the DSS demographic report is now included in the above table.

Shelter utilization (day+night)	This month
Utilization (total # people for the month)	1171
Average # clients per day	18
Average # clients per night	18



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HOUSING AND FOOD SERVICE REPORT

August, 2007

INSPECTIONS

	NUMBER							
	This Month	Last Month	Number Diff.	% Diff.	YTD	Last YTD	Number Diff.	% Diff.
A.	446	369	77	21	815	746	69	9
B.	85	59	26	44	144	286	(142)	(50)
C.	117	91	26	29	208	299	(91)	(30)
D.	237	215	22	10	452	157	295	188
E.	129	102	27	26	231	247	(16)	(6)
F.	33	50	(17)	(34)	83	63	20	32
A.	Total Housing Inspections							
B.	Total Housing Inspections Common Areas							
C.	Total Housing Inspections Dwelling Units							
D.	Total Housing Inspections Nuisance							
E.	Total Food Service Inspections							
F.	Total General Nuisance/Miscellaneous Inspections							


Paul Schierloh
Associate Director

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NARRATIVE FOR MONTHLY REPORT

HOUSING AND FOOD PROTECTION PROGRAM

Field activities for housing and food service functions conducted during the reporting period are reflected in the statistical summary attached. In addition to the normal administrative, inspection and enforcement activities associated with these functions, the section undertook the initiatives outlined below which are deemed to be of special interest or importance.

The department is nearing completion of the re-licensure process for food services for the new license period that commenced on July 1, 2007. Renewal mailings were sent to 560 licensed establishments and 30 itinerant food vendors. Enforcement hearings began in late August for non-compliant establishments. Four closure orders were issued to establishments for failure to submit applications and fees. As of September 1, 2007, applications had been received from all but one establishment. Hearings for an additional eight establishments were pending for operators who had not cured deficiencies in their applications or who had outstanding inspection issues. Three of these establishments have inspection/violation issues and four have not documented compliance with the State's Qualified Food Operator requirements.

The Office of the Corporation Counsel processed fourteen housing/health code referrals in August. The department made court appearances on seventeen cases in August. Every effort is made to encourage cooperation in making needed improvements, but non-compliance leads to court action and possible penalties for contempt of court orders.

The department has been asked to participate in systematic inspections with the UNIT program as needed. Senior Housing Inspector Don Melillo has been designated to be the department's liaison with UNIT and will participate in inspections as requested. The department continues to investigate complaints throughout the city referred through the Mayor's Blight Hotline and from other departments in addition to complaints made directly to the department. The department also receives complaints and service requests through Q-Alert and 311.

The department continued working with the LAMPP Project, the entity sub-contracted by the State to administer lead poisoning prevention and remediation funds awarded to Connecticut by the Federal government. This enables Danbury property owners to apply for funds available to abate lead paint, replace windows, doors and perform other repairs to make units lead safe. The department made one family referral to LAMPP during August, which made the family eligible to receive education and counseling as well as a risk assessment of their home.

The housing section also provides staff support for the Danbury Fair Rent Commission. The part-time fair housing officer received three fair rent inquiries during August and also worked with the Corporation Counsel's Office on proposed revisions to the Commission's by-laws. The officer also received one housing discrimination inquiry and made one referral to the Connecticut Commission on Human Rights and Opportunities.



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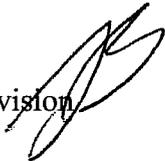
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September 24, 2007

TO : Danbury Common Council

FROM: Daniel Baroody, Senior Inspector, Environmental Health Division 

RE: Monthly Status Report - Environmental Health Division
August, 2007

Key Indicators	This Month	Last Month	# Difference	% Difference	YTD
<i>Hazardous Materials Management & Public Health Preparedness (hours)</i>	120	85	35	41	1,376
<i>Wetlands / Water Resources Management (hours)</i>	104	161	(57)	(35)	1,123
<i>Program Administration (hours)</i>	37	44	(7)	(15)	352
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	105	138	(33)	(23)	845

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Program Status Report

Narrative

The status of major project and program activities of the Environmental Health Division (EHD) for August, 2007 can be summarized as follows.

Wetlands / Water Resource Management: The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake.

The EHD continued to provide staff support and liaison to the Environmental Impact Commission. (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects:

The EHD conducted site investigations of complaints and construction activities along the shore front of Candlewood Lake in cooperation with The Candlewood Lake Authority (CLA),

The EHD receives and processes complaints, service requests and inquiries through the 311 "City Line" and Q-Alert systems.

Program Planning and Administration: The Director of Health (DOH) and Senior Inspector continued to coordinate various environmental programs

Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program: The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

Land Use: The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

Hazardous Materials Management & Public Health Preparedness: The EHD completed required contract final deliverables due August 30, 2007 for Connecticut Department of Public Health (DPH) Bioterrorism and Pandemic Influenza Grants, contract year ending August 30, 2007. The EHD continued in planning, training and preparedness activities for all hazard events required by the Connecticut Department of Public Health (DPH) Bioterrorism and Pandemic Influenza Grants.