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CITY OF DANBURY

HEALTH, HOUSING & WELFARE DEPARTMENT
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July 31, 2007

Mayor Mark D. Boughton
Common Council
155 Deer Hill Avenue
Danbury, CT 06810

RE: 07-01 Advance Public Information Officers Course Health &
Hospital Emergencies 26 -31 Aug, 2007.

In order to be in compliance with the 2006-2007 State of Connecticut Public Health Preparedness Grant, the Department must send one staff member to the training mentioned about being offered in Alabama in August, 2007. Ms. Melodaine Bonjour has volunteered to go on behalf of the City of Danbury and the Department of Health, Housing & Welfare.

Although there are no fees for the course, air line nor bus transportation there is a fee for the meals. This fee will be paid from the existing Public Health Preparedness Grant.

Attached is the information concerning the course, upon approval by Common Council to accept the free training and travel we can then finalize our schedule.

Thank you.

Sincerely,


Scott LeRoy MPH, MS
Director of Health, Housing & Welfare



7-1

B966 Advanced Public Information Officers Course: Health Departments & Hospitals

Dates: January 15-19, Apr. 30 - May. 4, and August 27-31, 2007

Course Information: This is the modified version of EMI's popular Advanced Public Information Officers course to meet the needs of a health-related emergency. It is targeted at public information officers (PIO's) from State and local public health departments, hospitals, emergency medical services, emergency management agencies and other public health-related services.

The goal of this course is to prepare these PIO's to make significant, positive contributions to their community's response to health-related emergencies by providing credible information to the public.

The concept of this course is for the students to apply their knowledge and skills to an emergency situation. This is accomplished through instruction and a series of practical exercises. Course topics include: legal issues, risk communication, interpersonal skills, conflict resolution, communicating during an emergency, media relations, use of the Joint Information Center (JIC) and stress management.

There is no charge to the student for this training. In addition, FEMA will reimburse students for their travel expenses to the course.

Location: Noble Training Center (NTC) in Anniston, Alabama. Bus service is provided to NTC from the Atlanta Airport. Buses depart from Atlanta on Sundays at 5:00 p.m. eastern time. They return to Atlanta on Fridays at 7:00 a.m. central time.

Prerequisite: None

Course Length: Course starts Monday at 8:30 a.m. and ends Thursday at 5:00 p.m.

To Apply: Complete a FEMA Form 75-5, General Admissions Application with student signature and signature of supervisor or sponsoring agency official. Submit the application through the State emergency management training office who will fax it to the National Emergency Training Center Admissions Office at (301) 447-1658. For further information, please refer to the course web site at: <http://training.fema.gov/emiweb/apply> or contact Pete Vogel, course manager, at (301) 447-1101 or email at pete.vogel@dhs.gov.

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