



CITY OF DANBURY
HEALTH, HOUSING & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

Mayor Mark D. Boughton
Common Council
155 Deer Hill Avenue
Danbury, CT 06810

October 31, 2006

Re: Department of Health & Housing Monthly Report to the Common Council

Dear Mayor Boughton and Members of the Common Council:

The September 2006 Department of Health & Housing monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing & Food Service, Welfare and Environmental Health which identify specific inspections, tasks and hours provided by our staff. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

Main Topics

The Food Service Inspection summary scores are continuously posted for public information on the City of Danbury web site. Current inspection results are available for public review, these results area added to the web site by City staff.

The Department also sponsored a Food Safety Training & Certification class geared towards Danbury's Spanish-speaking business owners and workers. Thirteen (13) business owners and workers attended the training in increase their food safety knowledge and work practices, with three (3) people rescheduled for future courses.

Additional Topics

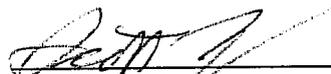
Transition meetings continue with Patricia Bowen, Paul Schierloh, Welfare staff and I to ensure a proper transition of duties and assignments. Additional transition meetings were also continued with Mr. Dan Baroody, Senior Inspector, and me to ensure a proper transition of duties and assignments in the Environmental Health Division.

Meetings were held with the Mayor's office, Police & Fire Departments, Ms. Tara Wargel (Public Health Preparedness Facilitator), State and many local partners to help plan and organize a Regional Pandemic Flu drill scheduled for Saturday November 4, 2006.

Additionally, a Common Council Sub-Committee meet on October 23, 2006, to review the Danbury Housing Partnership Ordinance and voted to adopt the changes to the Ordinance as discussed during the meeting.

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Department of Health, Housing & Welfare the opportunity to serve the Citizens of Danbury and feel free to contact the Division Supervisors or myself with any questions you may have.

Sincerely,



Scott T. LeRoy MPH, MS
Director of Health, Housing & Welfare

Cc: Dena Diorio, Director of Finance & Personnel



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HOUSING AND FOOD SERVICE REPORT

September, 2006

INSPECTIONS

	NUMBER							
	This Month	Last Month	Number Diff.	% Diff.	YTD	Last YTD	Number Diff.	% Diff.
A.	339	344	(5)	(1)	1085	819	266	32
B.	145	147	(2)	(1)	431	273	158	58
C.	137	121	16	13	436	367	69	19
D.	51	74	(23)	(31)	208	171	37	22
E.	138	131	7	5	385	174	211	82
F.	42	33	9	27	105	151	(46)	(30)
A.	Total Housing Inspections							
B.	Total Housing Inspections Common Areas							
C.	Total Housing Inspections Dwelling Units							
D.	Total Housing Inspections Nuisance							
E.	Total Food Service Inspections							
F.	Total General Nuisance/Miscellaneous Inspections							



Paul Schierloh
Associate Director

NARRATIVE FOR MONTHLY REPORT

HOUSING AND FOOD PROTECTION PROGRAM

Field activities for housing and food service functions conducted during the reporting period are reflected in the statistical summary attached. In addition to the normal administrative, inspection and enforcement activities associated with these functions, the section undertook the initiatives outlined below which would be deemed to be of special interest or importance.

Three section personnel completed their required lead inspector refresher training with the Connecticut Department of Public Health during September. Food service recertification training is scheduled for November.

The department has completed renewal of 2006-07 food service licenses for the year with the exception of a couple of pending cases. A total of eleven closure orders were issued in September regarding license-related issues. During September, the department sponsored a food safety training session geared towards Spanish-speaking operators in collaboration with the Connecticut Hospitality Education Foundation. Thirteen food service operators participated, with three others rescheduled by the Foundation for one of their future courses. Food inspectors also assisted the State Department of Public Health in notifying and surveying Danbury food stores in connection with the national alert from the Centers for Disease Control regarding e-coli contamination of raw spinach.

The Office of the Corporation Counsel processed fourteen housing/health code referrals in September. The housing section made court appearances on three cases while several other cases were resolved prior to court appearances. Every effort is made to encourage cooperation in making needed improvements, but non-compliance leads to court action and possible penalties for contempt of court orders.

The department has been asked to participate in systematic inspections with the UNIT program as needed. Senior Housing Inspector Don Melillo has been designated to be the department's liaison with UNIT and will participate in inspections as requested. The department continues to investigate complaints throughout the city referred through the Mayor's Blight Hotline and from other departments in addition to complaints made directly to the department. The department also receives complaints and service requests through the City's Q-Alert program.

The department continued working with the LAMPP Project, the entity sub-contracted by the State to administer lead poisoning prevention and remediation funds awarded to Connecticut by the Federal government. This enables Danbury property owners to access funds available to abate lead paint, replace windows,

doors and perform other repairs to make units lead safe. Danbury has had two projects consisting of seven total units funded through LAMPP or LAMPP partners. There are currently two additional applications awaiting action by LAMPP, but there was no progress to report with respect to these proposed projects. One new referral was made to LAMPP for lead risk assessment and education for an eligible Danbury family. There have been a total of 13 Danbury referrals to LAMPP for lead assessments and counseling.

Lead Outreach Worker Jennifer Percec completed program activities under the Lead Safe Neighborhood grant secured by Director of Health Scott LeRoy. The grant ended on September 30, 2006. Jennifer completed the final quarterly report and wrote up a summary of grant activities and findings. During the course of the grant, Jennifer tested close to 300 Danbury children for blood lead levels as well as implemented counseling, education and case management.

The housing section also provides staff support for the Danbury Fair Rent Commission. The part-time fair housing officer received three fair rent inquiries, processed two formal fair rent complaints, conducted two field investigations and attended two formal hearings during September.

Following are some highlights/information of department activity during the past month.

*The Day Center continues to provide monthly Anger Management Workshops for people who utilize the Day Center / Emergency Shelter services. These workshops are conducted by area professionals whose expertise is in the behavioral sciences.

*The Department collected 151 lbs of Snacks for Kids during the monthly food drive which was distributed to various programs throughout the City. City employees continue in their generous giving every month. Thank you.

Three cell phones and three pair of glasses were collected for the Lions Club as well.

*Recruitment Meeting for former and prospective Mentors from the City of Danbury was conducted by Mentor Liaison from this Department and the Deputy Personnel Director. Many employees showed an interest in participating in this worthwhile project.

*Day Center / Emergency Shelter Staff worked hard to get the word out about the State of Ct. Stand Down 2006-a day long support program for Homeless and Needy Vets-held in Rocky Hill. Three vets were transported that day from the local pick up location.

*Maturity Works Agreement was executed in order to continue using the services of a Senior Aide in the Department. The position is occupied by a person who has been trained in the Homeless Management Information System which is critical need as the City moves towards implementing the 10 Year Plan to End Homelessness.

Director of the Department attended various meetings relevant to the 10 year Plan to End Homelessness among them being The Continuum of Care; The Greater Danbury Mental Health Association-Discharge Planning Committee.

*Homeless Consortium Meetings are held monthly at the Day Center providing a place where Community Service Providers share general program information as well as specific issues involving mutual clients. Issues of important concern discussed this month:

-The Overflow Shelter will begin operation on November 15th at the First Congregational Church. If the temperature falls below 40 before then, it will open on a night by night assessment.

-Service Providers cannot find a local Medical Provider that will accept SAGA (State Adult Medical Program) for people who need eye exams unless the patient has diabetes. A local physician, who had provided such service for years, as well as pro bono, no longer can participate.

- As of the beginning of the month, the Dental Clinic no longer accepts people with SAGA Medical. Service Providers are looking for other ways to meet dental needs of this population but are not being successful. There is a clinic in Wallingford that will accept SAGA for this need. Distance and transportation are barriers.

Submitted by: Patricia A. Bowen

Director Welfare - Social Services

Service Activities: Department staff record activities on a daily basis. Activities can be referrals to other agencies or they can be direct services such as emergency Rx, application completion for state or federal assistance & indigent drug programs & applications for housing; security or back rent payments. These are activities/services performed by staff at 254 Main Street and do not include the activities of the homeless services division, which are reported on separately. Categories into which service activities fall are:

Service activity category	
Food Assistance	5
Housing <i>in addition to those reported on below</i>	1
Medical: including assessments for WOW, Americares	91
Indigent Prescription applications	151
Evictions	7
State DSS	28
Substance Abuse	--
Case management	3
Vocational	2
Neighborhood	2
Social Security	3
Energy assistance	--
Home Visits	2
Legal Issues	--

The following are people who requested that the City assist them with their housing problems. These individuals were assisted specifically by the department caseworker assigned to housing issues.

Housing services requests: 20

- 6 - seeking housing search assistance; housed, 5 pending, refused, 1 referred
- 10 - seeking back rent assistance: 8 pending; 2 granted; denied; referred
- 1 - needing housing retention services; 1 retained; lost; advocacy
- 3 - received assistance with some other aspect of housing, legal referrals, mediation etc.

The requests consisted of the following family compositions:

- 10 single adults; 2 elderly; 5 disabled
- 7 single parent families with a total of 18 children
- 1 2-parent family with a total of 1 child
- 1 adult couples; elderly
- 1 emancipated youth

City's Emergency Shelter

*** Day Center**

- 122-Different homeless people were provided services during the month
 - 22-Initial assessments were completed
 - 8-Persons found housing or were placed in housing programs
 - 8-Mental Health Referrals
 - 16-Persons found employment
- A total of 321 different services were provided during this month in addition.

***Night Shelter**

- 42-different people utilized the night shelter
 - 7-people were turned away for reasons other than lack of bed space
 - 3-persons turned away for lack of beds
- 89%-overall occupancy rate for the month

Quarterly Report to DSS attached

DEPARTMENT OF SOCIAL SERVICES
HOMELESS SHELTER DEMOGRAPHIC REPORT

REPORT MONTH: September 2006
 SHELTER NAME/TOWN: City Shelter at Danbury
 CONTACT PERSON: Mark Kime PHONE NO: 203 796 1111

DEPARTMENT OF SOCIAL SERVICES
 COMMUNITY SERVICES, 10TH FLOOR
 25 SIGOURNEY STREET
 HARTFORD, CT 06106-5033
 FAX # (860) 424-4957

MONTHLY STATISTICS

PLEASE SEND COMPLETED REPORTS BY THE 15TH OF THE FOLLOWING MONTH

I. CLIENTS SERVED

	SINGLE ADULTS (INCLUDING EMANCIPATED MINORS)	FAMILIES		
		# FAMILIES	# PARENTS	# CHILDREN
1. CLIENTS SERVED THIS MONTH	42	0	0	0
2. NEW ADMISSIONS	18	0	0	0

II. SHELTER UTILIZATION

A. FOR SHELTERS WITHOUT PRIVATE APTS./ROOMS	NUMBER	B. FOR SHELTERS WITH PRIVATE APTS./ROOMS	NUMBER
1. # OF LICENSED BEDS	15	1. # OF APTS./ROOMS	614
2. # OF BEDS (BEDNIGHTS) OCCUPIED	401	2. # OF APT./ROOM NIGHTS OCCUPIED	0.4
<i>(BEDNIGHTS = THE SUM OF THE NIGHTS EACH BED WAS USED)</i>		<i>(APT./ROOM NIGHTS = THE SUM OF NIGHTS EACH APT./ROOM WAS USED)</i>	

III. PERSONS NOT PROVIDED SHELTER

A. HOMELESS TURNED AWAY	NUMBER	B. REFERRALS MADE FOR THOSE TURNED AWAY	NUMBER
1. DUE TO LACK OF BEDS	3	1. ANOTHER HOMELESS SHELTER	3
2. OTHER REASONS	7	2. DOMESTIC VIOLENCE SHELTER	
3. TOTAL	10	3. CITY WELFARE	
		4. DSS	
		5. PLACED IN HOTEL/MOTEL	
		6. OTHER (Please specify on back) <u>Hospital</u>	7
		7. TOTAL	10

IV. QUARTERLY DEMOGRAPHIC INFORMATION

Fill out section below for total new admissions during the quarter. New admissions are clients that have not previously been in the shelter during the current Federal Fiscal year (Oct.-Sept.).

QUARTER ENDING:

- DEC 20 JUNE 20
 MAR 20 SEPT 20 06

AGE BREAKDOWN (ADULTS INCLUDE MINOR PARENTS AND EMANCIPATED MINORS)

TOTAL	CHILDREN			ADULTS										
	0-5	6-12	13-17	15	16	17	18	19	20	21-25	26-34	35-50	51-59	60+
43							1			5	7	19	10	1

RACE/ETHNICITY (FOR ADULTS AND CHILDREN)

TOTAL	WHITE	BLACK	AMERICAN INDIAN	ASIAN	HISPANIC: (PUERTO RICAN, CUBAN, OTHER)	OTHER (LIST ON BACK)
43	28	11	1	0	3	0

CATEGORIES BELOW FOR ADULT CLIENTS ONLY (INCLUDE MINOR PARENTS AND EMANCIPATED MINORS)

TOTAL FAMILIES	NUMBER OF FAMILIES				NUMBER OF SINGLE ADULTS				
	MINOR PARENT UNDER 18	ONE-PARENT (18 AND OLDER)		TWO-PARENT (18 AND OLDER)	TOTAL SINGLES	MALES	FEMALES	EMANCIPATED MALES (UNDER 18)	EMANCIPATED FEMALES (UNDER 18)
		FEMALE	MALE						
0					43	30	13		

EDUCATION

TOTAL	NO HIGH SCHOOL	SOME HIGH SCHOOL	HIGH SCHOOL DIPLOMA/GED	SOME COLLEGE/DEGREE	UNKNOWN
43	1	12	20	10	0

MAJOR SOURCE OF INCOME UPON ADMISSION

TOTAL	EMPLOYED	SOC. SEC./SS	VETERANS	TEA	SAGA	UNEMPLOY. COMP.	CHILD SUPPORT	NONE	OTHER (LIST ON BACK)
43	4	9	0		4	2	0	23	

REASON FOR LOSS OF HOUSING

TOTAL	DISASTER VICTIM	LEGAL EVICTION	LOCKOUT	FMLY/ERNL EVICTION	FAMILY BREAKUP	DEINSTITUTIONALIZED	OUT OF JAIL/PRISON	LEFT VOLUNTARILY	OTHER (LIST ON BACK)
43	0	6	0	12	10	0	7	8	0

CONTRIBUTING FACTORS TO HOMELESSNESS (MORE THAN ONE PER CLIENT PERMISSIBLE)

TOTAL	SUBSTANCE ABUSE	UNEMPLOYED	NEW TO AREA	FAMILY ABUSE	MENTAL ILLNESS	EXPENSES EXCEED INC.	PHYSICAL ILLNESS	DIVORCED/SEPARATED	OTHER (LIST ON BACK)
77	27	16	10	3	7	15	1	1	



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October 27, 2006

TO : Danbury Common Council

FROM: Daniel Barood, Senior Inspector, Environmental Health Division 

RE: Monthly Status Report - Environmental Health Division
September, 2006

Key Indicators	This Month	Last Month	# Difference	% Difference	YTD
<i>Hazardous Materials Management & Public Health Preparedness (hours)</i>	146	31	115	370	1657
<i>Wetlands / Water Resources Management (hours)</i>	187	186	1	0.5	2392
<i>Program Administration (hours)</i>	45	36	9	25	753
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	139	87	52	59	2278

Program Status Report

Narrative

The status of major project and program activities of the Environmental Health Division (EHD) for September, 2006 can be summarized as follows.

Wetlands / Water Resource Management. The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake .

The EHD continued to provide staff support and liaison to the Environmental Impact Commission. (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects:

The EHD conducted weekly water quality sampling of Candlewood Lake and Lake Kenosia , public swimming areas.

Program Planning and Administration. The Director of Health (DOH) and Senior Inspector continued to coordinate various environmental programs

Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program, The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

Land Use The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

Hazardous Materials Management. The EHD filled the position of Public Health Preparedness Facilitator under the Connecticut Department of Public Health (DPH) Bioterrorism Grant. The EHD continued in planning, training and preparedness activities for all hazard events required by the Connecticut Department of Public Health (DPH) Bioterrorism Grant.