



**CITY OF DANBURY**  
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**RICHARD M. PALANZO**  
SUPERINTENDENT

**Department of Public Buildings**

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**Memorandum**

**DATE:** August 10, 2006  
**TO:** Honorable Mayor Mark D. Boughton,  
Common Council Members  
**FROM:** Richard M. Palanzo, Superintendent *RMP*  
**RE:** Monthly Report - July 2006  
**CC:** Director of Public Works

Attached please find the statistical analysis for repairs and maintenance work that the Public Buildings Mechanics engaged in during the month of July. In the month of July we received 129 new work requests and completed 61 work requests. In reviewing this report, you will find the repair time that was expended in major work categories, (current month versus previous month). Also listed is the total number of work order hours completed, (current month versus the previous month).

Our department was heavily engaged in mechanical repairs of the City's buildings and schools with a total of 138.50 man-hours dedicated to this service. The next largest area of concentration was in electrical repairs, utilizing 99.50 man-hours of labor. HVAC repairs were the third highest category with 73.00 man-hours.

Should you have any questions regarding this report, please do not hesitate to contact me at 797-4584. I am happy to discuss any portion of this report with you.

Enclosure

c/word/g/pub bldg/CCMRJULY06



**MONTHLY REPORT**  
**JULY 2006**

	<u>LABOR HOURS THIS MONTH</u>	<u>TOTAL HOURS LAST MONTH</u>	<u>TOTAL HOURS</u>	<u>DIFFERENCE</u>	<u>PERCENT CHANGE</u>
<b>ADMINISTRATION</b>		82.50	120.00	-37.50	-31.25
<b>CITY BLDGS</b>	40.00				
<b>SCHOOLS</b>	42.50				
<b>CARPENTRY</b>		0.00	0.00	0.00	0.00
<b>CITY BLDGS</b>	0.00				
<b>SCHOOLS</b>	0.00				
<b>ELECTRICAL</b>		99.50	139.50	-40.00	-28.67
<b>CITY BLDGS</b>	29.00				
<b>SCHOOLS</b>	70.50				
<b>FIRE ALARMS</b>		0.00	0.00	0.00	0.00
<b>CITY BLDGS</b>	0.00				
<b>SCHOOLS</b>	0.00				
<b>HVAC</b>		73.00	86.60	-13.60	-15.70
<b>CITY BLDGS</b>	37.50				
<b>SCHOOL</b>	35.50				
<b>LOCKSMITH</b>		7.50	19.50	-12.00	-61.54
<b>CITY BLDGS</b>	7.50				
<b>SCHOOL</b>	0.00				
<b>MAINTENANCE</b>		36.00	48.88	-12.88	-26.35
<b>CITY BLDGS</b>	1.00				
<b>SCHOOLS</b>	3.50				

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JULY 2006**

	<u>LABOR HOURS THIS MONTH</u>	<u>TOTAL HOURS</u>	<u>TOTAL HOURS</u>	<u>DIFFERENCE</u>	<u>PERCENT CHANGE</u>
			<u>LAST MONTH</u>		
<b>MECHANICAL</b>					
<b>CITY BLDGS</b>	138.50	138.50	320.50	-182.00	-56.79
<b>SCHOOLS</b>	0.00				
<b>PLOWING</b>					
<b>CITY BLDGS</b>	0.00	0.00	0.00	0.00	0.00
<b>SCHOOLS</b>	0.00				
<b>PLUMBING</b>					
<b>CITY BLDGS</b>	1.50	52.50	137.50	-85.00	-61.82
<b>SCHOOLS</b>	51.00				
<b>ROOFING</b>					
<b>CITY BLDGS</b>	0.00	0.00	20.68	0.00	0.00
<b>SCHOOLS</b>	0.00				
<b>COMPLETED WORK HOURS</b>		489.50			

CAV/EXCEL/G/MRJULY06