

To: Common Council Members, City of Danbury                      Re: June 2006 Monthly Report  
Ex: Patricia A. Bowen, Acting Director, Welfare-Social Service Department

This is the final Report being submitted under the auspices of the Department of Welfare-Social Services. Effective July 1, 2006, Department Reports will be submitted as a part of the Health, Housing and Welfare Department.

The month of June was a difficult one for the members of both units of this department. They were preparing for the departure of their Department Head, Debbie Mackenzie, the person with whom they had worked with and for these many years; the person who had hired each of them; a person who was loved and respected by all of us.

In addition to this loss, the staff was dealing with the change in the status of the Department from an independent entity to a component of another Department as plans moved ahead with the merger to the larger entity of the Department of Health, Housing and Welfare. This was to be a monumental change, certainly for the staff but also, in the larger picture, for the City of Danbury. A Department of Welfare had always existed on its own within the structure of City government in Danbury and that would shortly change.

One could say that, in June, this Department was undergoing a double whammy! Staff members all rose to the occasion as the professionals they are. Not only did they continue to provide necessary services and assistance to the citizens of Danbury and assume additional tasks since the Department lost a position, the staff began the task of accepting the change with a positive attitude and a commitment to making the merger successful.

Following are some aspects of June's activities that I wish to highlight for you.

\*Several transition meetings occurred on both administrative and staff levels. It is expected that more such meetings will occur as routine issues and situations arise.

\*The Hamilton Group held their first auction selling items removed from eviction storage units: the City's portion of the proceeds was promptly received. A full Eviction Report for the prior Fiscal Year will be submitted with July's Report.

\*Advocacy skills of the Department's Caseworker staff were effectively utilized in relation to other community systems as follows:

- Caseworker assisted a family in appealing a denial for medical assistance from the Ct. State Department of Social Services. She represented them at the Hearing. The denial was subsequently overturned and the family was granted the much needed assistance; this reversal of the denial prevented a lien being placed on the family's home.

-Caseworker represented three separate individuals at hearings with the Housing Authority. Two housing denials were overturned as a result of her advocacy and she continues in her efforts to find other resources for the third party.

*Patricia A. Bowen*

**Service Activities:** Department staff record activities on a daily basis. Activities can be referrals to other agencies or they can be direct services such as emergency Rx, application completion for state or federal assistance & indigent drug programs & applications for housing; security or back rent payments. These are activities/services performed by staff at 254 Main Street and do not include the activities of the homeless services division, which are reported on separately. Categories into which service activities fall are:

<b>Service activity category</b>	
<b>Food Assistance</b>	<b>10</b>
<b>Housing <i>in addition to those reported on below</i></b>	<b>14</b>
<b>Medical: including assessments for WOW, Americares</b>	<b>63</b>
<b>Indigent Prescription applications</b>	<b>171</b>
<b>Evictions</b>	<b>6</b>
<b>State DSS</b>	<b>37</b>
<b>Substance Abuse</b>	<b>1</b>
<b>Case management</b>	<b>29</b>
<b>Vocational</b>	
<b>Neighborhood</b>	<b>7</b>
<b>Social Security</b>	
<b>Energy assistance</b>	<b>5</b>
<b>Home Visits</b>	<b>3</b>
<b>Legal Issues</b>	<b>4</b>

The following are people who requested that the City assist them with their housing problems. These individuals were assisted specifically by the department caseworker assigned to housing issues.

**Housing services requests: 24**

- 9 were seeking housing search assistance; 3 housed, 4 pending, 1 refused, 1 referred
- 8 seeking back rent assistance: 4 pending; 0 granted; 4 denied; 0 refused
- 1 needing housing retention services; 1 retained; 0 lost
- 5 received assistance with some other aspect of housing, legal referrals, mediation etc.

**The requests consisted of the following family compositions:**

- 15 single adults; elderly; disabled 2 elderly; 8 disabled
- 5 single parent families w/ children total of 13
- 2 2-parent family children total of 8
- adult couples; elderly

**City's Emergency Shelter**

**Day Center**

- 81 Different homeless people were provided services during the month
- 18 Initial assessments were completed
- 23 Person found housing or were placed in housing programs
- 5 Mental Health Referrals
- 14 Persons found employment

**Night shelter**

- 33 different people utilized the night shelter
- 3 people were turned away for reasons other than lack of bed space
- 0 persons turned away for lack of beds
- 65% overall occupancy rate for the month

**SEE ATTACHED Quarterly Report.**

DEPARTMENT OF SOCIAL SERVICES  
HOMELESS SHELTER DEMOGRAPHIC REPORT

REPORT MONTH: June 2006  
SHELTER NAME/TOWN: City Shelter of Danbury  
CONTACT PERSON: Mark Kime PHONE NO: 203 766-1661

DEPARTMENT OF SOCIAL SERVICES  
COMMUNITY SERVICES, 10TH FLOOR  
25 SIGOURNEY STREET  
HARTFORD, CT 06106-5033  
FAX # (860) 424-4957

MONTHLY STATISTICS

PLEASE SEND COMPLETED REPORTS BY THE 15TH OF THE FOLLOWING MONTH

I. CLIENTS SERVED

	SINGLE ADULTS (INCLUDING EMANCIPATED MINORS)	FAMILIES		
		# FAMILIES	# PARENTS	# CHILDREN
1. CLIENTS SERVED THIS MONTH	33	N/A	N/A	N/A
2. NEW ADMISSIONS	9	N/A	N/A	N/A

II. SHELTER UTILIZATION

A. FOR SHELTERS WITHOUT PRIVATE APTS./ROOMS	NUMBER	B. FOR SHELTERS WITH PRIVATE APTS./ROOMS	NUMBER
1. # OF LICENSED BEDS	15	# OF APTS./ROOMS	0
2. # OF BEDS (BEDNIGHTS) OCCUPIED	294	# OF APT./ROOM NIGHTS OCCUPIED	0
(BEDNIGHTS = THE SUM OF THE NIGHTS EACH BED WAS USED)		# APT./ROOM NIGHTS = THE SUM OF NIGHTS EACH APT./ROOM WAS USED	

III. PERSONS NOT PROVIDED SHELTER

A. HOMELESS TURNED AWAY	NUMBER	B. REFERRALS MADE FOR THOSE TURNED AWAY	NUMBER
1. DUE TO LACK OF BEDS	0	1. ANOTHER HOMELESS SHELTER	0
2. OTHER REASONS	3	2. DOMESTIC VIOLENCE SHELTER	0
3. TOTAL	3	3. CITY WELFARE	0
		4. DSS	0
		5. PLACED IN HOTEL/MOTEL	0
		6. OTHER (Please specify on back) Hosp.	3
		7. TOTAL	3

IV. QUARTERLY DEMOGRAPHIC INFORMATION

Fill out section below for total new admissions during the quarter. New admissions are clients that have not previously been in the shelter during the current Federal Fiscal year (Oct - Sept)

QUARTER ENDING:  
 DEC 20  
 MAR 20

X JUNE 2006

AGE BREAKDOWN (ADULTS INCLUDE MINOR PARENTS AND EMANCIPATED MINORS)

TOTAL	CHILDREN			ADULTS											
	0-5	6-12	13-17	15	16	17	18	19	20	21-25	26-34	35-44	45-54	55+	
33	0	0	0	0	0	0	0	1	3	2	2	22	3	0	

RACE/ETHNICITY (FOR ADULTS AND CHILDREN)

TOTAL	WHITE	BLACK	AMERICAN INDIAN	ASIAN	HISPANIC (PUERTO RICAN, CUBAN, OTHER)	OTHER (LIST ON BACK)
33	17	7	0	1	8	0

CATEGORIES BELOW FOR ADULT CLIENTS ONLY (INCLUDE MINOR PARENTS AND EMANCIPATED MINORS)

NUMBER OF FAMILIES				NUMBER OF SINGLE ADULTS					EMANCIPATED	
TOTAL FAMILIES	MINOR PARENT UNDER 18	ONE-PARENT (18 AND OLDER)		TWO-PARENT (18 AND OLDER)	TOTAL SINGLES	MALES	FEMALES	EMANCIPATED MALES (UNDER 18)	EMANCIPATED FEMALES (UNDER 18)	
		FEMALE	MALE							
0	0	0	0	0	33	22	11	0	0	

EDUCATION

TOTAL	NO HIGH SCHOOL	SOME HIGH SCHOOL	HIGH SCHOOL DIPLOMA/GED	SOME COLLEGE/DEGREE	UNKNOWN
33	3	9	16	5	0

MAJOR SOURCE OF INCOME UPON ADMISSION

TOTAL	EMPLOYED	SOC. SEC./SSI	VETERANS	TFA	SAGA	UNEMPLOY. COMP.	CHILD SUPPORT	NONE	OTHER (LIST ON BACK)
33	3	4	0	0	4	0	0	22	0

REASON FOR LOSS OF HOUSING

TOTAL	DISASTER VICTIM	LEGAL EVICTION	LOCKOUT	FMLY/FRND. EVICTION	FAMILY BREAKUP	DEINSTITUTIONALIZED	OUT OF JAIL/PRISON	LEFT VOLUNTARILY	OTHER (LIST ON BACK)
33	0	2	0	8	7	2	5	9	0

CONTRIBUTING FACTORS TO HOMELESSNESS (MORE THAN ONE PER CLIENT PERMISSIBLE)

TOTAL	SUBSTANCE ABUSE	UNEMPLOYED	NEW TO AREA	FAMILY ABUSE	MENTAL ILLNESS	EXPENSES EXCEED INC.	PHYSICAL ILLNESS	DIVORCED/SEPARATED	OTHER (LIST ON BACK)
57	23	13	2	2	5	9	2	1	0

# PROGRAM STATUS REPORT

CONTRACTOR: CITY OF DANBURY

PROGRAM NAME:

CONTRACT PERIOD: 10/1/05 - 9/30/06

CONTRACT #: 034-

SERVICE CATEGORY:

QUARTER: 1ST  2ND  3RD  4TH

## I CLIENT INFORMATION

### AGE

FROM	TO	QTR	YTD
0	- 5	0	0
6	- 18	0	0
18	- 25	6	37
25	- 55	24	118
55+		3	7
<b>Total</b>		<b>33</b>	<b>162</b>

### INCOME

INCOME	QTR	YTD
AFDC	0	0
Below 75% SMI	33	162
Above 75% SMI	0	0
<b>Total</b>	<b>33</b>	<b>162</b>

### RACE

RACE	QTR	YTD
Alaskan/Native American	0	0
Asian or Pacific Islander	1	2
Black (Not Hispanic)	7	27
Caucasian (Not Hispanic)	17	105
Hispanic	8	28
Other	0	0
<b>Total</b>	<b>33</b>	<b>162</b>

### STATUS

STATUS	QTR	YTD
Employed	3	20
Training	0	1
Post-Secondary	0	1
Completing High School	0	0
Other	30	140
<b>Total</b>	<b>33</b>	<b>162</b>

### FAMILY TYPE

FAMILY TYPE	QTR	YTD
Two Parents	N/A	N/A
Single Parent	N/A	N/A
<b>Total</b>	<b>0</b>	<b>0</b>

### GENDER

GENDER	QTR	YTD
Male	22	120
Female	11	42
<b>Total</b>	<b>33</b>	<b>162</b>

# June

In June 2006,  
City employees donated  
181 lbs. of  
Peanut butter and Jelly

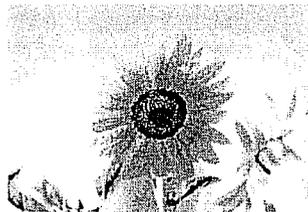


**Thank You All !!!**

Great Job Again !!!!!

# **June**

**In June 2006,  
State Welfare donated  
42 lbs. of  
Peanut butter and Jelly**



**Thank You All !!!**

**Great Job Again !!!!!**

# **Wanted**

**City of Danbury Employees  
Support is needed for the  
Dress for Success Program  
For children at  
Shelter Rock School**

**Back packs and supplies are  
in great demand, monetary  
contributions will help us as well.**

**We will collect donations from  
Departments and individuals at  
the monthly food drive on  
June 21, 2006**

**(Any questions call Kathryn at 797-4567)**